



156
**LAWS AND REGULATIONS
GOVERNING
THE UNIVERSITY OF MINNESOTA**



**COMPILED FROM THE
STATUTES OF THE UNITED STATES
STATUTES OF MINNESOTA
REGULATIONS OF DEPARTMENTS OF THE
FEDERAL GOVERNMENT
MINUTES OF THE BOARD OF REGENTS
ACTS OF THE UNIVERSITY SENATE**

MINNEAPOLIS
Published by the University of Minnesota
March 1920

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FOREWORD

Altho little more than half a century old the University of Minnesota has grown so rapidly in numbers and in scope of educational effort and consequently in complexity of organization, that its administrative officers have found no little difficulty in securing promptly accurate information as to the numerous laws and regulations, drawn from diverse sources, which govern its activities. In order to make such information readily accessible to all concerned in University administration a committee consisting of Dean W. R. Vance and Professor James Paige of the Faculty of the University, and Mr. Fred B. Snyder of the Board of Regents, was appointed to assemble in one orderly volume, carefully indexed, all federal and state laws, and all other regulations, from whatever source derived, now in force and applicable to the University. No effort has been made to reduce any conflicts, inconsistencies, or redundancies that may be found to exist, or to fill in the gaps that become apparent in the analytical arrangement of University legislation. The work is not a codification, but a compilation of existing statutes.

The compilation was begun and proceeded under the general supervision of this committee, but the actual work was done almost wholly by Professor James Paige. It is to his accurate and discriminating industry that we owe the completion of a task that proved to be a heavy one. It is hoped that it will serve as a valuable aid in University administration, and a useful guide in future University legislation.

W. R. VANCE, *Chairman*

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CHAPTER I

FEDERAL LAWS AFFECTING THE UNIVERSITY OF MINNESOTA

I. ACTS OF CONGRESS

A. General Land Grants

1. Act of 1849

(U. S. 30th Congress, 2nd session, Chap. 121, Sec. 18, 9
Statutes-at-Large, p. 408)

AN ACT to establish the Territorial Government of Min-
nesota.

*Be it enacted by the Senate and House of Representa-
tives of the United States of America in Congress as-
sembled, . . .*

SEC. 18. *And be it further enacted, That when the
lands in the said Territory shall be surveyed under the
direction of the government of the United States, prepara-
tory to bringing the same into market, sections numbered
sixteen and thirty-six in each township in said Territory
shall be, and the same are hereby, reserved for the purpose
of being applied to schools in said Territory, and in the
States and Territories hereafter to be erected out of the
same.*

Approved March 3, 1849.

2. Act of 1851

(U. S. 31st Congress, 2nd session, Chap. 10, 9 Statutes-at-
Large, p. 568)

AN ACT to authorize the Legislative Assemblies of the
Territories of Oregon and Minnesota to take charge

of the School Lands in said Territories, and for other purposes.

Be it enacted by the Senate and House of Representatives of the United States of America in Congress assembled,

SECTION 1. That the governors and legislative assemblies of the territories of Oregon and Minnesota be, and they are hereby authorized to make such laws and needful regulations as they shall deem most expedient to protect from injury and waste sections numbered sixteen and thirty-six in said territories reserved in each township for the support of schools therein.

SEC. 2. *And be it further enacted,* That the Secretary of the Interior be and he is hereby authorized and directed to set apart and reserve from sale, out of any of the public lands within the territory of Minnesota to which the Indian title has been or may be extinguished, and not otherwise appropriated, a quantity of land not exceeding two entire townships, for the use and support of a University in said Territory and for no other use or purpose whatsoever, to be located by legal subdivisions of not less than one entire section.

Approved Feb. 19, 1851.

3. Act of 1857

(U. S. 34th Congress, 3d session, Chap. 60, Sec. 5, cl. 2,
11 Statutes-at-Large, p. 167)

AN ACT to authorize the people of Minnesota to form a Constitution and State Government preparatory to their admission into the Union, on a legal footing with the Original States.

Second. That seventy-two sections of land shall be set apart and reserved for the use and support of a State Uni-

versity, to be selected by the Governor of said State, subject to the approval of the commissioner at the general land office, and to be appropriated and applied in such manner as the legislature of said state may prescribe for the purpose aforesaid, but for no other purpose.

Passed February 26, 1857.

4. Act of 1861

(U. S. 36th Congress, 2nd session, Chap. 79, 12 Statutes-at-Large, p. 208)

AN ACT donating to the States of Minnesota and Oregon, certain lands reserved by Congress for the Territories of Minnesota and Oregon for University purposes.

Be it enacted by the Senate and House of Representatives of the United States of America in Congress assembled, That the lands reserved for the use of a University in the territories of Minnesota and Oregon under section second of an act of Congress passed February nineteenth, one thousand eight hundred and fifty-one, entitled "An act to authorize the legislative assemblies of the Territories of Minnesota and Oregon to take charge of the school lands in said territories, and for other purposes," be hereby donated to the States of Minnesota and Oregon for the use of said University.

Approved March 2, 1861.

5. Act of 1870

(U. S. 41st Congress, 2nd session, Chap. 227, 16 Statutes-at-Large, p. 196)

AN ACT authorizing the allowance of the claim of the State of Minnesota to Lands for the support of a State University:

Be it enacted by the Senate and House of Representatives of the United States of America in Congress assembled, That the Commissioner of the General Land office be and he is hereby authorized and directed in adjusting the claim of the State of Minnesota to lands for the support of a State University, to approve and certify selections of lands made by the Governor of said State, to the full amount of seventy-two sections mentioned in the act of Congress, approved Feb. 26, 1857, without taking into the account the lands that were reserved at the time of the admission of the State into the Union and donated to said State by the act of Congress approved March 2, 1861.

Approved July 8, 1870.

6. Act of 1879

(U. S. 45th Congress, 3rd session, Chap. 171, 20 Statutes-at-Large, p. 352)

AN ACT granting lands to the State of Minnesota in lieu of certain lands heretofore granted to said State.

Be it enacted by the Senate and House of Representatives of the United States of America in Congress assembled, That there be, and hereby are, granted to the State of Minnesota, to be selected by the governor of said State, twenty-four sections of land, out of any public lands of the United States not otherwise appropriated, in lieu and instead of twenty-four sections of the land granted to said State of Minnesota by the fourth subdivision of section five of an act entitled "An Act to authorize the people of the Territory of Minnesota to form a constitution and State government preparatory to their admission in the Union on an equal footing with the original States," approved February twenty-sixth, eighteen hundred and fifty-seven, and selected by said State, but which were subsequently

otherwise disposed of by the United States and to which the United States can not make title to the said State of Minnesota: *Provided*, That the lands herein granted shall be selected within three years, and from unoccupied lands of the United States lying within the State of Minnesota.

Approved March 3, 1879.

B. Special Land Grants and Appropriations for the Benefit of Agriculture and the Mechanic Arts

1. The First Morrill Act, Donating Public Lands

(U. S. 37th Congress, 2nd session, Chap. 130, 12 Statutes-at-Large, p. 503)

AN ACT donating public lands to the several States and Territories which may provide colleges for the benefit of agriculture and the mechanic arts.

Be it enacted by the Senate and House of Representatives of the United States of America in Congress assembled, That there be granted to the several states, for the purposes hereinafter mentioned, an amount of public land, to be apportioned to each state a quantity equal to thirty thousand acres for each Senator and Representative in Congress to which the states are respectively entitled by the apportionment under the census of eighteen hundred and sixty: *Provided*, That no mineral lands shall be selected or purchased under the provisions of this act.

SEC. 2. *And be it further enacted*, That the land aforesaid, after being surveyed, shall be apportioned to the several states in sections or subdivisions of sections, not less than one-quarter of a section; and whenever there are public lands in a state subject to sale at private entry at one dollar and twenty-five cents per acre, the quantity to which said state shall be entitled shall be selected from such lands within the limits of such state, and the Secretary

of the Interior is hereby directed to issue to each of the states in which there is not the quantity of public lands subject to sale at private entry at one dollar and twenty-five cents per acre to which said state may be entitled under the provisions of this act land scrip to the amount in acres for the deficiency of its distributive share; said scrip to be sold by said states and the proceeds thereof applied to the uses and purposes prescribed in this act and for no other use or purpose whatsoever: *Provided*, That in no case shall any state to which land scrip may thus be issued be allowed to locate the same within the limits of any other state or of any Territory of the United States, but their assignees may thus locate said land scrip upon any of the unappropriated lands of the United States subject to sale at private entry at one dollar and twenty-five cents, or less, per acre: *And provided further*, That not more than one million acres shall be located by such assignees in any one of the states: *And provided further*, That no such location shall be made before one year from the passage of this act.

SEC. 3. *And be it further enacted*, That all the expenses of management, superintendence, and taxes from date of selection of said lands, previous to their sales, and all expenses incurred in the management and disbursement of the moneys which may be received therefrom, shall be paid by the states to which they may belong, out of the treasury of said states, so that the entire proceeds of the sale of said lands shall be applied without any diminution whatever to the purposes hereinafter mentioned.

SEC. 4 (original). *And be it further enacted*, That all moneys derived from the sale of the lands aforesaid by the states to which the lands are apportioned, and from the sales of land scrip hereinbefore provided for, shall be invested in stocks of the United States or of the States, or some other safe stocks, yielding not less than five per centum upon the par value of said stocks; and that the moneys so

invested shall constitute a perpetual fund, the capital of which shall remain forever undiminished (except so far as may be provided in section five of this act), and the interest of which shall be inviolably appropriated, by each State which may take and claim the benefit of this act, to the endowment, support, and maintenance of at least one college where the leading object shall be, without excluding other scientific and classical studies, and including military tactics, to teach such branches of learning as are related to agriculture and the mechanic arts, in such manner as the legislature of the States may respectively prescribe, in order to promote the liberal and practical education of the industrial classes in the several pursuits and professions in life.

SEC. 5. *And be it further enacted*, That the grant of land and land scrip hereby authorized shall be made on the following conditions, to which, as well as to the provisions hereinbefore contained, the previous assent of the several States shall be signified by legislative acts:

First. If any portion of the fund invested, as provided by the foregoing section, or any portion of the interest thereon, shall, by any action or contingency, be diminished or lost, it shall be replaced by the State to which it belongs, so that the capital of the fund shall remain forever undiminished; and the annual interest shall be regularly applied without diminution to the purposes mentioned in the fourth section of this act, except that a sum, not exceeding ten per centum upon the amount received by any State under the provisions of this act, may be expended for the purchase of lands for sites or experimental farms whenever authorized by the respective legislatures of said States.

Second. No portion of said fund, nor the interest thereon, shall be applied, directly or indirectly, under any pretense whatever, to the purchase, erection, preservation, or repair of any building or buildings.

Third. Any State which may take and claim the benefit of the provisions of this act shall provide, within five years, at least not less than one college, as described in the fourth section of this act, or the grant to such State shall cease; and said State shall be bound to pay the United States the amount received of any lands previously sold and that the title to purchasers under the State shall be valid.

Fourth. An annual report shall be made regarding the progress of each college, recording any improvements and experiments made, with their cost and results, and such other matters, including State industrial and economical statistics, as may be supposed useful, one copy of which shall be transmitted by mail free, by each, to all the other colleges which may be endowed under the provisions of this act, and also one copy to the Secretary of the Interior.

Fifth. When lands shall be selected from those which have been raised to double the minimum price, in consequence of railroad grants, they shall be computed to the States at the maximum price and the number of acres proportionately diminished.

Sixth. No State while in a condition of rebellion or insurrection against the Government of the United States shall be entitled to the benefit of this act.

Seventh. No State shall be entitled to the benefits of this act unless it shall express its acceptance thereof by its legislature within two years* from the date of its approval by the President.

SEC. 6. *And be it further enacted*, That land scrip issued under the provisions of this act shall not be subject to location until after the first day of January, one thousand eight hundred and sixty-three.

*The time limit for acceptance was extended two years by the amendment of April 14, 1864. (U. S. 38th Congress, 1st session, Chap. 58, 13 Statutes-at-Large, p. 47.)

The time limit for acceptance was further extended for three years and the time for the founding of the colleges required by the act was limited to five years by the amendment of July 23, 1866. (U. S. 39th Congress, 1st session, Chap. 209, 14 Statutes-at-Large, p. 208.)

SEC. 7. *And be it further enacted*, That the land officers shall receive the same fees for locating land scrip issued under the provisions of this act as is now allowed for the location of military bounty land warrants under existing laws: *Provided*, That their maximum compensation shall not be thereby increased.

SEC. 8. *And be it further enacted*, That the governors of the several States to which scrip shall be issued under this act shall be required to report annually to Congress all sales made of such scrip until the whole shall be disposed of, the amount received for the same, and what appropriation has been made of the proceeds.

Approved July 2, 1862.

(U. S. 47th Congress, 2nd session, Chap. 102, 22 Statutes-at-Large, p. 484)

AN ACT to amend an act donating public lands to the several States and Territories which may provide colleges for the benefit of agriculture and the mechanic arts.

Be it enacted by the Senate and House of Representatives of the United States of America in Congress assembled, That the fourth section of the act donating public lands to the several States and Territories which may provide colleges for the benefit of agriculture and the mechanic arts, approved July second, eighteen hundred and sixty-two, be, and the same is hereby amended so as to read as follows:

SEC. 4. That all moneys derived from the sale of lands aforesaid by the states to which the lands are apportioned, and from the sales of land scrip, hereinbefore provided for, shall be invested in stocks of the United States or of the States, or some other safe stocks; or the same may be

invested by the states having no state stocks in any other manner after the legislatures of such states shall have assented thereto, and engaged that such funds shall yield not less than five per centum upon the amount so invested, and that the principal thereof shall forever remain unimpaired: *Provided* That the moneys so invested or loaned shall constitute a perpetual fund, the capital of which shall remain forever undiminished (except so far as may be provided in section five of this act), and the interest of which shall be inviolably appropriated by each state which may take and claim the benefit of this act, to the endowment, support and maintenance of at least one college, where the leading object shall be, without excluding other scientific and classical studies, and including military tactics, to teach such branches of learning as are related to agriculture and the mechanic arts, in such manner as the legislatures of the states may respectively prescribe, in order to promote the liberal and practical education of the industrial classes in the several pursuits and professions in life.

Approved March 3, 1883.

(U. S. 49th Congress, 2nd session, Chap. 314, 24 Statutes-at-Large, p. 440)

AN ACT to establish agricultural experiment stations in connection with the colleges established in the several States under the provisions of an act approved July second, eighteen hundred and sixty-two, and of the acts supplementary thereto.

Be it enacted by the Senate and House of Representatives of the United States of America in Congress assembled: That in order to aid in acquiring and diffusing among the people of the United States useful and practical information on the subjects connected with agri-

culture, and to promote scientific investigation and experiment respecting the principles and applications of agricultural science, there shall be established, under direction of the college or colleges, or agricultural department of colleges, in each state or territory established or which may hereafter be established, in accordance with the provisions of an act approved July 2, 1862, entitled "An act donating public lands to the several States and Territories which may provide Colleges for the benefit of Agriculture and the Mechanic Arts," or any of the supplements to said act, a department to be known and designated as an "Agricultural experiment station"; *Provided*, That in any state or territory in which two such colleges have been or may be so established the appropriation hereinafter made to such state or territory shall be equally divided between such colleges, unless the legislature of such state or territory shall otherwise direct.

SEC. 2. That it shall be the object and duty of said experiment stations to conduct original researches or verify experiments on the physiology of plants and animals; the diseases to which they are severally subject, with the remedies for the same; the chemical composition of useful plants at their different stages of growth; the comparative advantages of rotative cropping as pursued under a varying series of crops; the capacity of new plants or trees for acclimation; the analysis of soils and water; the chemical composition of manures, natural or artificial, with experiments designed to test their comparative effects on crops of different kinds; the adaptation and value of grasses and forage plants; the composition and digestibility of the different kinds of food for domestic animals; the scientific and economic questions involved in the production of butter and cheese; and such other researches or experiments bearing directly on the agricultural industry of the United States as may in each case be deemed advisable, having

due regard to the varying conditions and needs of the respective states or territories.

SEC. 3. That in order to secure, as far as practicable, uniformity of methods and results in the work of said stations, it shall be the duty of the United States commissioner of agriculture to furnish forms, as far as practicable, for the tabulation of results of investigation or experiments, to indicate, from time to time, such lines of inquiry as to him shall seem most important; and, in general, to furnish such advice and assistance as will best promote the purposes of this act. It shall be the duty of each of said stations, annually, on or before the first day of February, to make the governor of the state or territory in which it is located a full and detailed report of its operations, including a statement of receipts and expenditures, a copy of which report shall be sent to each of said stations, to the said commissioner of agriculture, and the secretary of the treasury of the United States.

SEC. 4. That bulletins or reports of progress shall be published at said stations at least once in three months, one copy of which shall be sent to each newspaper in the states or territories in which they are respectively located, and to such individuals actually engaged in farming as may request the same and as far as the means of the station will permit. Such bulletins or reports, and the annual reports of said stations, shall be transmitted in the mails of the United States free of charge for postage, under such regulations as the postmaster general may from time to time prescribe.

SEC. 5. That for the purpose of paying the necessary expenses of conducting investigations and experiments, and printing and distributing the results as hereinbefore prescribed, the sum of fifteen thousand dollars per annum is hereby appropriated to each state, to be specially provided for by congress in the appropriations from year to

year, and to each territory entitled under the provisions of section eight of this act, out of any money in the treasury proceeding from the sales of public lands, to be paid in equal quarterly payments on the first day of January, April, July and October in each year, to the treasurer or other officer duly appointed by the governing boards of said college to receive the same, the first payment to be made on the first day of October, 1887; *Provided*, however, That out of the first annual appropriations so received by any station an amount not exceeding one-fifth may be expended in the erection, enlargement, or repair of a building or buildings necessary for carrying on the work of such station; and thereafter an amount not exceeding five per centum of such annual appropriation may be so expended.

SEC. 6. That whenever it shall appear to the secretary of the treasury, from the annual statement of receipts and expenditures of any of said stations, that a portion of the preceding annual appropriation remains unexpended, such amount shall be deducted from the next succeeding annual appropriation to such station, in order that the amount of money appropriated to any station shall not exceed the amount actually and necessarily required for its maintenance and support.

SEC. 7. That nothing in this act shall be construed to impair or modify the legal relation existing between any of the said colleges and the government of the states or territories in which they are respectively located.

SEC. 8. That in the states having colleges entitled under this section to the benefits of this act, and having also agricultural experiment stations established by law separate from said colleges, such states shall be authorized to apply such benefits to experiments at stations so established by such states; and in case any state shall have established, under the provisions of said act of July 2, aforesaid, an

agricultural department or experimental station in connection with any University, college, or institution not distinctively an agricultural college or school, and such state shall have established or shall hereafter establish a separate agricultural college or school, which shall have connected therewith an experimental farm or station, the legislature of such state may apply in whole or in part the appropriation by this act made, to such separate agricultural college or school; and no legislature shall, by contract, express or implied, disable itself from so doing.

SEC. 9. That the grants of moneys authorized by this act are made subject to the legislative assent of the several states and territories to the purposes of said grants: *Provided*, That payment of such installments of the appropriation herein made as shall become due to any state before the adjournment of the regular session of its legislature meeting next after the passage of this act shall be made upon the assent of the governor thereof duly certified to the Secretary of the Treasury.

SEC. 10. Nothing in this act shall be held or construed as binding the United States to continue any payments from the treasury to any or all the states or institutions mentioned in this act, but Congress may at any time amend, suspend, or repeal any or all the provisions of this act.

Approved March 2, 1887.

(U. S. 50th Congress, 1st session, Chap. 373, 25 Statutes-at-Large, p. 176)

AN ACT to amend an act entitled, "An Act to establish agricultural stations in connection with the Colleges established in the several states under the provision of an act approved July second, eighteen hundred and sixty-two, and of the acts supplementary thereto."

Be it enacted by the Senate and House of Representatives of the United States of America in Congress assembled, That the grant of money authorized by the Act of Congress entitled "An act to establish agricultural experiment stations, in connection with the colleges established in the several states under the provisions of an act approved July 2, 1862, and of an act supplementary thereto" are subject as therein provided to the legislative assent of the states and territories to be affected thereby; but as to such installments of the appropriations as may be now due or may hereafter become due, when the legislature may not be in session, the governor of said state or territory may make the assent therein provided, and upon a duly certified copy thereof to the secretary of the treasury he shall cause the same to be paid in the manner provided in the act of which this is amendatory, until the termination of the next regular session of the legislature of such state or territory.

Approved June 7, 1888.

The Act of February 4, 1889 (Laws 1889 Chap. 58, p. 168) accepted this grant of money printed post p. 98.

2. The Hatch Act, Establishing Agricultural Experiment Stations

(U. S. 49th Congress, 2nd session, Chap. 314, 24 Statutes-at-Large, p. 440)

AN ACT to establish agricultural experiment stations in connection with the colleges established in the several States under the provisions of an act approved July second, eighteen hundred and sixty-two, and of the acts supplementary thereto.

Be it enacted by the Senate and House of Representatives of the United States of America in Congress assembled, That in order to aid in acquiring and diffusing among the

people of the United States useful and practical information on subjects connected with agriculture, and to promote scientific investigation and experiment respecting the principles and applications of agricultural science, there shall be established under direction of the college or colleges or agricultural department of colleges in each State or Territory established, or which may hereafter be established, in accordance with the provisions of an act approved July second, eighteen hundred and sixty-two, entitled "An act donating public lands to the several States and Territories which may provide colleges for the benefit of agriculture and the mechanic arts," or any of the supplements to said act, a department to be known and designated as an "agricultural experiment station": *Provided*, That in any State or Territory in which two such colleges have been or may be so established the appropriation hereinafter made to such State or Territory shall be equally divided between such colleges, unless the legislature of such State or Territory shall otherwise direct.

SEC. 2. That it shall be the object and duty of said experiment stations to conduct original researches or verify experiments on the physiology of plants and animals; the diseases to which they are severally subject, with the remedies of the same; the chemical composition of useful plants at their different stages of growth; the comparative advantages of rotative cropping as pursued under the varying series of crops; the capacity of new plants or trees for acclimation; the analysis of soils and water; the chemical composition of manures, natural or artificial, with experiments designed to test the comparative effects on crops of different kinds; the adaptation and value of grasses and forage plants; the composition and digestibility of the different kinds of food for domestic animals; the scientific and economic questions involved in the production of butter and cheese; and such other researches or experiments bearing directly on the agricultural industry of the United States

as may in each case be deemed advisable, having due regard to the varying conditions and needs of the respective States or Territories.

SEC. 3. That in order to secure, as far as practicable, uniformity of methods and results in the work of said stations, it shall be the duty of the United States Commissioner [now Secretary] of Agriculture to furnish forms, as far as practicable, for the tabulation of results of investigation or experiments; to indicate from time to time such lines of inquiry as to him shall seem most important, and, in general, to furnish such advice and assistance as will best promote the purpose of this act. It shall be the duty of each of said stations annually, on or before the first day of February, to make to the governor of the State or Territory in which it is located a full and detailed report of its operations, including a statement of receipts and expenditures, a copy of which report shall be sent to each of said stations, to the said Commissioner [now Secretary] of Agriculture, and to the Secretary of the Treasury of the United States.

SEC. 4. That bulletins or reports of progress shall be published at said stations at least once in three months, one copy of which shall be sent to each newspaper in the States or Territories in which they are respectively located, and to such individuals actually engaged in farming as may request the same and as far as the means of the station will permit. Such bulletins or reports and the annual reports of said stations shall be transmitted in the mails of the United States free of charge for postage, under such regulations as the Postmaster General may from time to time prescribe.

SEC. 5. That for the purpose of paying the necessary expenses of conducting investigations and experiments and printing and distributing the results as hereinbefore prescribed, the sum of fifteen thousand dollars per annum is

hereby appropriated to each State, to be specially provided for by Congress in the appropriations from year to year, and to each Territory entitled under the provisions of section eight of this act, out of any money in the Treasury proceeding from the sales of public lands, to be paid in equal quarterly payments on the first day of January, April, July, and October in each year, to the treasurer or other officers duly appointed by the governing boards of said colleges to receive the same, the first payment to be made on the first day of October, eighteen hundred and eighty-seven: *Provided, however,* That out of the first annual appropriation so received by any station an amount not exceeding one-fifth may be expended in the erection, enlargement, or repair of a building or buildings necessary for carrying on the work of such station; and thereafter an amount not exceeding five per centum for such annual appropriation may be so expended.

SEC. 6. That whenever it shall appear to the Secretary of the Treasury from the annual statement of receipts and expenditures of any of said stations that a portion of the preceding annual appropriation remains unexpended, such amount shall be deducted from the next succeeding annual appropriation to such station, in order that the amount of money appropriated to any station shall not exceed the amount actually and necessarily required for its maintenance and support.

SEC. 7. That nothing in this act shall be construed to impair or modify the legal relation existing between any of the said colleges and the government of the States or Territories in which they are respectively located.

SEC. 8. That in States having colleges entitled under this section to the benefits of this act and having also agricultural experiment stations established by law separate from said colleges, such States shall be authorized to apply such benefits to experiments at stations so established by

such States; and in case any State shall have established, under the provisions of said act of July second aforesaid, an agricultural department or experimental station in connection with any university, college, or institution not distinctly an agricultural college or school, and such State shall have established or shall thereafter establish a separate agricultural college or school, which shall have connected therewith an experimental farm or station, the legislature of such State may apply in whole or in part the appropriation by this act made to such separate agricultural college or school, and no legislature shall by contract, express or implied, disable itself from so doing.

SEC. 9. That the grants of moneys authorized by this act are made subject to the legislative assent of the several States and Territories to the purposes of said grants: *Provided*, That payment of such installments of the appropriation herein made as shall become due to any State before the adjournment of the regular session of its legislature meeting next after the passage of this act shall be made upon the assent of the governor thereof duly certified to the Secretary of the Treasury.

SEC. 10. Nothing in this act shall be held or construed as binding the United States to continue any payments from the Treasury to any or all the States or institutions mentioned in this act, but Congress may at any time amend, suspend, or repeal any or all the provisions of this act.

Approved March 2, 1887.

AMENDMENT TO HATCH ACT REQUIRING LEGISLATIVE ASSENT

(U. S. 50th Congress, 1st session, Chap. 373, 25 Statutes-at-Large, p. 176)

AN ACT to amend an act entitled "An act to establish agricultural stations in connection with the colleges

established in the several States under the provisions of an act approved July second, eighteen hundred and sixty-two, and of the acts supplementary thereto."

Be it enacted by the Senate and House of Representatives of the United States of America in Congress assembled, That the grant of money authorized by the act of Congress entitled "An act to establish agricultural experiment stations in connection with the colleges established in the several States under the provisions of an act approved July second, eighteen hundred and sixty-two, and of acts supplementary thereto," are subject as therein provided to the legislative assent of the States or Territories to be affected thereby; but as to such installments of the appropriations as may be now due or may hereafter become due, when the legislature may not be in session, the governor of said State or Territory may make the assent therein provided, and upon a duly certified copy thereof to the Secretary of the Treasury, he shall cause the same to be paid in the manner provided in the act of which this is amendatory, until the termination of the next regular session of the legislature of such State and Territory.

Approved June 7, 1888.

AMENDMENT TO HATCH ACT PROVIDING FOR SOIL SURVEYS

(U. S. 50th Congress, 2nd session, Chap. 373, last cl., 25 Statutes-at-Large, p. 841)

[Extract from act making appropriations for the United States Department of Agriculture for the fiscal year ending June 30, 1890.]

That, as far as practicable, all such stations shall devote a portion of their work to the examination and classification of soils of their respective States and Territories, with a view to securing more extended knowledge and better development of their agricultural capabilities.

Approved March 2, 1889.

3. **The Second Morrill Act, Appropriating Money from Sale of Public Lands**

(U. S. 51st Congress, 1st session, Chap. 841, 26 Statutes-at-Large, p. 417)

AN ACT to apply a portion of the proceeds of the public lands to the more complete endowment and support of the colleges for the benefit of agriculture and the mechanic arts established under the provisions of an act of Congress approved July second, eighteen hundred and sixty-two.

Be it enacted by the Senate and House of Representatives of the United States of America in Congress assembled, That there shall be, and hereby is, annually appropriated, out of any money in the Treasury not otherwise appropriated, arising from the sales of public lands, to be paid as hereinafter provided, to each State and Territory for the more complete endowment and maintenance of colleges for the benefit of agriculture and the mechanic arts now established, or which may be hereafter established, in accordance with an act of Congress approved July second, eighteen hundred and sixty-two, the sum of fifteen thousand dollars for the year ending June thirtieth, eighteen hundred and ninety, and an annual increase of the amount of such appropriation thereafter for ten years by an additional sum of one thousand dollars over the preceding year, and the annual amount to be paid thereafter to each State and Territory shall be twenty-five thousand dollars, to be applied only to instruction in agriculture, the mechanic arts, the English language, and the various branches of mathematical, physical, natural, and economic science, with special reference to their application in the industries of life and to the facilities for such instruction: *Provided,* That no money shall be paid out under this act to any State or Territory for the support and maintenance of a

college where a distinction of race or color is made in the admission of students, but the establishment and maintenance of such colleges separately for white and colored students shall be held to be a compliance with the provisions of this act if the funds received in such State or Territory be equitably divided as hereinafter set forth: *Provided*, That in any State in which there has been one college established in pursuance of the act of July second, eighteen hundred and sixty-two, and also in which an educational institution of like character has been established, or may be hereafter established, and is now aided by such State from its own revenue, for the education of colored students in agriculture and the mechanic arts, however named or styled, or whether or not it has received money heretofore under the act to which this act is an amendment, the legislature of such State may propose and report to the Secretary of the Interior a just and equitable division of the fund to be received under this act, between one college for white students and one institution for colored students, established as aforesaid, which shall be divided into two parts, and paid accordingly, and thereupon such institution for colored students shall be entitled to the benefits of this act and subject to its provisions, as much as it would have been if it had been included under the act of eighteen hundred and sixty-two, and the fulfillment of the foregoing provisions shall be taken as a compliance with the provision in reference to separate colleges for white and colored students.

SEC. 2. That the sums hereby appropriated to the States and Territories for the further endowment and support of colleges shall be annually paid on or before the thirty-first day of July of each year, by the Secretary of the Treasury, upon the warrant of the Secretary of the Interior, out of the Treasury of the United States, to the State or Territorial treasurer, or to such officer as shall be desig-

nated by the laws of such State or Territory to receive the same, who shall, upon the order of the trustees of the college or the institution for colored students, immediately pay over said sums to the treasurers of the respective colleges or other institutions entitled to receive the same, and such treasurers shall be required to report to the Secretary of Agriculture and to the Secretary of the Interior, on or before the first day of September of each year, a detailed statement of the amount so received and of its disbursement. The grants of moneys authorized by this act are made subject to the legislative assent of the several States and Territories to the purpose of said grants: *Provided*, That payments of such installments of the appropriation herein made as shall become due to any State before the adjournment of the regular session of legislature meeting next after the passage of this act shall be made upon the assent of the governor thereof, duly certified to the Secretary of the Treasury.

SEC. 3. That if any portion of the moneys received by the designated officer of the State or Territory for the further and more complete endowment, support, and maintenance of colleges, or of institutions for colored students, as provided in this act, shall, by any action or contingency, be dismissed or lost, or be misapplied, it shall be replaced by the State or Territory to which it belongs, and until so replaced no subsequent appropriation shall be apportioned or paid to such State or Territory; and no portion of said moneys shall be applied, directly or indirectly, under any pretense whatever, to the purchase, erection, preservation, or repair of any building or buildings. An annual report by the president of each of said colleges shall be made to the Secretary of Agriculture, as well as to the Secretary of the Interior, regarding the condition and progress of each college, including statistical information in relation to its receipts and expenditures, its library, the number of

its students and professors, and also as to any improvements and experiments made under the direction of any experiment stations attached to said colleges, with their cost and results and such other industrial and economical statistics as may be regarded as useful, one copy of which shall be transmitted by mail free to all other colleges further endowed under this act.

SEC. 4. That on or before the first day of July in each year, after the passage of this act, the Secretary of the Interior shall ascertain and certify to the Secretary of the Treasury as to each State and Territory whether it is entitled to receive its share of the annual appropriation for colleges, or of institutions for colored students, under this act, and the amount which thereupon each is entitled, respectively, to receive. If the Secretary of the Interior shall withhold a certificate from any State or Territory of its appropriation, the facts and reasons therefor shall be reported to the President, and the amount involved shall be kept separate in the Treasury until the close of the next Congress, in order that the State or Territory may, if it should so desire, appeal to Congress from the determination of the Secretary of the Interior. If the next Congress shall not direct such sum to be paid, it shall be covered into the Treasury. And the Secretary of the Interior is hereby charged with the proper administration of this law.

SEC. 5. That the Secretary of the Interior shall annually report to Congress the disbursements which have been made in all the States and Territories, and also whether the appropriation of any State or Territory has been withheld, and, if so, the reasons therefor.

SEC. 6. Congress may at any time amend, suspend, or repeal any or all of the provisions of this act.

Approved August 30, 1890.

4. The Nelson Act, Amending Second Morrill Act

(U. S. 59th Congress, 2nd session, Chap. 2907, 34 Statutes-at-Large p. 1281, last paragraph; p. 1282, first paragraph)

[Extract from act making appropriations for the United States Department of Agriculture for the fiscal year ending June 30, 1908.]

* * * That there shall be, and hereby is, annually appropriated, out of any money in the Treasury not otherwise appropriated, to be paid as hereinafter provided, to each State and Territory for the more complete endowment and maintenance of agricultural colleges now established, or which may hereafter be established, in accordance with the act of Congress approved July second, eighteen hundred and sixty-two, and the act of Congress approved August thirtieth, eighteen hundred and ninety, the sum of five thousand dollars, in addition to the sums named in the said act, for the fiscal year ending June thirtieth, nineteen hundred and eight, and an annual increase of the amount of such appropriation thereafter for four years by an additional sum of five thousand dollars over the preceding year, and the annual sum to be paid thereafter to each State and Territory shall be fifty thousand dollars. to be applied only for the purposes of the agricultural colleges as defined and limited in the act of Congress approved July second, eighteen hundred and sixty-two, and the act of Congress approved August thirtieth, eighteen hundred and ninety.

That the sum hereby appropriated to the States and Territories for the further endowment and support of the colleges shall be paid by, to, and in the manner prescribed by the act of Congress approved August thirtieth, eighteen hundred and ninety, entitled "An act to apply a portion of the proceeds of the public lands to the more complete endowment and support of the colleges for the benefit of agriculture and the mechanic arts established under the

provisions of an act of Congress approved July second, eighteen hundred and sixty-two," and the expenditure of the said money shall be governed in all respects by the provisions of the said act of Congress approved July second, eighteen hundred and sixty-two, and the said act of Congress approved August thirtieth, eighteen hundred and ninety: *Provided*, That said colleges may use a portion of this money for providing courses for the special preparation of instructors for teaching the elements of agriculture and the mechanic arts.

Approved March 4, 1907.

5. The Adams Act, Providing Increased Appropriations for Experiment Stations

(U. S. 59th Congress, 1st session, Chap. 951, 34 Statutes-at-Large, p. 63)

AN ACT to provide for an increased annual appropriation for agricultural experiment stations and regulating the expenditure thereof.

Be it enacted by the Senate and House of Representatives of the United States of America in Congress assembled, That there shall be, and hereby is, annually appropriated, out of any money in the Treasury not otherwise appropriated, to be paid as hereinafter provided, to each State and Territory, for the more complete endowment and maintenance of agricultural experiment stations now established or which may hereafter be established in accordance with the act of Congress approved March second, eighteen hundred and eighty-seven, the sum of five thousand dollars in addition to the sum named in said act for the year ending June thirtieth, nineteen hundred and six, and an annual increase of the amount of such appropriation thereafter for five years by an additional sum of two thousand dollars

over the preceding year, and the annual amount to be paid thereafter to each State or Territory shall be thirty thousand dollars, to be applied only to paying the necessary expenses of conducting original researches or experiments bearing directly on the agricultural industry of the United States, having due regard to the varying conditions and needs of the respective States or Territories.

SEC. 2. That the sums hereby appropriated to the States and Territories for the further endowment and support of agricultural experiment stations shall be annually paid in equal quarterly payments on the first day of January, April, July, and October of each year by the Secretary of the Treasury, upon the warrant of the Secretary of Agriculture, out of the Treasury of the United States, to the treasurer or other officer duly appointed by the governing boards of said experiment stations to receive the same, and such officers shall be required to report to the Secretary of Agriculture on or before the first day of September of each year a detailed statement of the amount so received and of its disbursement, on schedules prescribed by the Secretary of Agriculture. The grants of money authorized by this act are made subject to legislative assent of the several States and Territories to the purpose of said grants: *Provided*, That payment of such installments of the appropriation herein made as shall become due to any State or Territory before the adjournment of the regular session of legislature meeting next after the passage of this act shall be made upon the assent of the governor thereof, duly certified by the Secretary of the Treasury.

SEC. 3. That if any portion of the moneys received by the designated officer of any State or Territory for the further and more complete endowment, support, and maintenance of agricultural experiment stations as provided in this act shall by any action or contingency be diminished or lost or be misapplied, it shall be replaced by said State

or Territory to which it belongs, and until so replaced no subsequent appropriation shall be apportioned or paid to such State or Territory; and no portion of said moneys exceeding five per centum of each annual appropriation shall be applied, directly or indirectly, under any pretense whatever, to the purchase, erection, preservation, or repair of any building or buildings, or to the purchase or rental of land. It shall be the duty of each of said stations annually, on or before the first day of February, to make to the governor of the State or Territory in which it is located a full and detailed report of its operations, including a statement of receipts and expenditures, a copy of which report shall be sent to each of said stations, to the Secretary of Agriculture, and to the Secretary of the Treasury of the United States.

SEC. 4. That on or before the first day of July in each year after the passage of this act the Secretary of Agriculture shall ascertain and certify to the Secretary of the Treasury as to each State and Territory whether it is complying with the provisions of this act and is entitled to receive its share of the annual appropriation for agricultural experiment stations under this act and the amount which thereupon each is entitled, respectively, to receive. If the Secretary of Agriculture shall withhold a certificate from any State or Territory of its appropriation, the facts and reasons therefor shall be reported to the President, and the amount involved shall be kept separate in the Treasury until the close of the next Congress, in order that the State or Territory may, if it shall so desire, appeal to Congress from the determination of the Secretary of Agriculture. If the next Congress shall not direct such sum to be paid, it shall be covered into the Treasury; and the Secretary of Agriculture is hereby charged with the proper administration of this law.

SEC. 5. That the Secretary of Agriculture shall make an annual report to Congress on the receipts and expenditures and work of the agricultural experiment stations in all of the States and Territories, and also whether the appropriation of any State or Territory has been withheld; and if so, the reason therefor.

SEC. 6. That Congress may at any time amend, suspend, or repeal any or all of the provisions of this act.

Approved March 16, 1906.

(U. S. 59th Congress, 1st session, Chap. 3913, 34 Statutes-at-Large, p. 696, last paragraph)

[Extract from act making appropriations for the United States Department of Agriculture for the fiscal year ending June 30, 1907.]

INTERPRETATIONS OF THE ADAMS ACT

The act of Congress approved March sixteenth, nineteen hundred and six, entitled "An Act to provide for an increased annual appropriation for agricultural experiment stations and regulating the expenditure thereof," shall be construed to appropriate for each station the sum of five thousand dollars for the fiscal year ending June thirtieth, nineteen hundred and six, the sum of seven thousand dollars for the fiscal year ending June thirtieth, nineteen hundred and seven, the sum of nine thousand dollars for the fiscal year ending June thirtieth, nineteen hundred and eight, the sum of eleven thousand dollars for the fiscal year ending June thirtieth, nineteen hundred and nine, the sum of thirteen thousand dollars for the fiscal year ending June thirtieth, nineteen hundred and ten, and the sum of fifteen thousand dollars for the fiscal year ending June thirtieth, nineteen hundred and eleven. The sum of five thousand dollars appropriated for the fiscal year nineteen hundred and six shall be paid on or before June thirtieth,

nineteen hundred and six, and the amounts appropriated for the subsequent years shall be paid as provided in the said act to each State and Territory for the more complete endowment and maintenance of agricultural experiment stations now established or which may hereafter be established in accordance with the Act of Congress approved March second, eighteen hundred and eighty-seven.

Approved June 30, 1906.

6. The Smith-Lever Act, an Act to Provide for Co-operative Agricultural Extension Work between the Agricultural Colleges in the Several States and the United States Department of Agriculture

(U. S. 63rd Congress, 2nd session, Chap. 79, 38 Statutes-at-Large, p. 372)

AN ACT to provide for coöperative agricultural extension work between the agricultural colleges in the several States receiving the benefits of an Act of Congress approved July second, eighteen hundred and sixty-two, and of Acts supplementary thereto, and the United States Department of Agriculture.

Be it enacted by the Senate and House of Representatives of the United States of America in Congress assembled, That in order to aid in diffusing among the people of the United States useful and practical information on subjects relating to agriculture and home economics, and to encourage the application of the same, there may be inaugurated in connection with the college or colleges in each State now receiving, or which may hereafter receive, the benefits of the Act of Congress approved July second, eighteen hundred and sixty-two, entitled "An Act donating public lands to the several States and Territories which may provide colleges for the benefit of agriculture and the mechanic arts" (Twelfth Statutes at Large, page five

hundred and three), and of the Act of Congress approved August thirtieth, eighteen hundred and ninety (Twenty-sixth Statutes at Large, page four hundred and seventeen and chapter eight hundred and forty-one), agricultural extension work which shall be carried on in coöperation with the United States Department of Agriculture: *Provided*, That in any State in which two or more such colleges have been or hereafter may be established the appropriations hereinafter made to such State shall be administered by such college or colleges as the legislature of such State may direct: *Provided further*, That pending the inauguration and development of the coöperative extension work herein authorized, nothing in this Act shall be construed to discontinue either the farm management work or the farmers' coöperative demonstration work as now conducted by the Bureau of Plant Industry of the Department of Agriculture.

SEC. 2. That coöperative agricultural extension work shall consist of the giving of instruction and practical demonstrations in agriculture and home economics to persons not attending or resident in said colleges in the several communities, and imparting to such persons information on said subject through field demonstrations, publications, and otherwise; and this work shall be carried on in such manner as may be mutually agreed upon by the Secretary of Agriculture and the State agricultural college or colleges receiving the benefits of this Act.

SEC. 3. That for the purpose of paying the expenses of said coöperative agricultural extension work and the necessary printing and distributing of information in connection with the same, there is permanently appropriated, out of any money in the Treasury not otherwise appropriated, the sum of \$480,000 for each year, \$10,000 of which shall be paid annually, in the manner hereinafter provided, to each State which shall by action of its legislature assent

to the provisions of this Act: *Provided*, That payment of such installments of the appropriation hereinbefore made as shall become due to any State before the adjournment of the regular session of the legislature meeting next after the passage of this Act may, in the absence of prior legislative assent, be made upon the assent of the governor thereof, duly certified to the Secretary of the Treasury: *Provided further*, That there is also appropriated an additional sum of \$600,000 for the fiscal year following that in which the foregoing appropriation first becomes available, and for each year thereafter for seven years a sum exceeding by \$500,000 the sum appropriated for each preceding year, and for each year thereafter there is permanently appropriated for each year the sum of \$4,100,000 in addition to the sum of \$480,000 hereinbefore provided: *Provided further*, That before the funds herein appropriated shall become available to any college for any fiscal year plans for the work to be carried on under this Act shall be submitted by the proper officials of each college and approved by the Secretary of Agriculture. Such additional sums shall be used only for the purposes hereinbefore stated, and shall be allotted annually to each State by the Secretary of Agriculture and paid in the manner hereinbefore provided, in the proportion which the rural population of each State bears to the total rural population of all the States as determined by the next preceding Federal census: *Provided further*, That no payment out of the additional appropriations herein provided shall be made in any year to any State until an equal sum has been appropriated for that year by the legislature of such State, or provided by State, county, college, local authority, or individual contributions from within the State, for the maintenance of the coöperative agricultural extension work provided for in this Act.

SEC. 4. That the sums hereby appropriated for extension work shall be paid in equal semiannual payments on the first day of January and July of each year by the Secretary of the Treasury upon the warrant of the Secretary of Agriculture, out of the Treasury of the United States, to the treasurer or other officer of the State duly authorized by the laws of the State to receive the same; and such officer shall be required to report to the Secretary of Agriculture, on or before the first day of September of each year, a detailed statement of the amount so received during the previous fiscal year, and of its disbursement, on forms prescribed by the Secretary of Agriculture.

SEC. 5. That if any portion of the moneys received by the designated officer of any State for the support and maintenance of coöperative agricultural extension work, as provided in this Act, shall by any action or contingency be diminished or lost, or be misapplied, it shall be replaced by said State to which it belongs, and until so replaced no subsequent appropriation shall be apportioned or paid to said State, and no portion of said moneys shall be applied, directly or indirectly, to the purchase, erection, preservation, or repair of any building or buildings, or the purchase or rental of land, or in college-course-teaching, lectures in colleges, promoting agricultural trains, or any other purpose not specified in this Act, and not more than five per centum of each annual appropriation shall be applied to the printing and distribution of publications. It shall be the duty of each of said colleges annually, on or before the first day of January, to make to the governor of the State in which it is located a full and detailed report of its operations in the direction of extension work as defined in this Act, including a detailed statement of receipts and expenditures from all sources for this purpose, a copy of which report shall be sent to the Secretary of Agriculture and to the Secretary of the Treasurer of the United States.

SEC. 6. That on or before the first day of July in each year after the passage of this Act the Secretary of Agriculture shall ascertain and certify to the Secretary of the Treasury as to each State whether it is entitled to receive its share of the annual appropriation for coöperative agricultural extension work under this Act, and the amount which it is entitled to receive. If the Secretary of Agriculture shall withhold a certificate from any State of its appropriation, the facts and reasons therefor shall be reported to the President, and the amount involved shall be kept separate in the Treasury until the expiration of the Congress next succeeding a session of the legislature of any State from which a certificate has been withheld, in order that the State may, if it should so desire, appeal to Congress from the determination of the Secretary of Agriculture. If the next Congress shall not direct such sum to be paid, it shall be covered into the Treasury.

SEC. 7. That the Secretary of Agriculture shall make an annual report to Congress of the receipts, expenditures, and results of the coöperative agricultural extension work in all of the States receiving the benefits of this Act, and also whether the appropriation of any State has been withheld; and if so, the reasons therefor.

SEC. 8. That Congress may at any time alter, amend, or repeal any or all of the provisions of this Act.

Approved May 8, 1914.

7. The Smith-Hughes Act. An Act to Provide for the Promotion of Vocational Education

(United States 64th Congress, Chap. 114, 39 Statutes-at-Large, p. 929)

AN ACT to provide for the promotion of vocational education; to provide for coöperation with the States in the promotion of such education in agriculture and

the trades and industries; to provide for coöperation with the States in the preparation of teachers of vocational subjects, and to appropriate money and regulate its expenditure.

Be it enacted by the Senate and House of Representatives of the United States of America in Congress assembled, That there is hereby annually appropriated, out of any money in the Treasury not otherwise appropriated, the sums provided in sections two, three, and four of this Act, to be paid to the respective States for the purpose of coöperating with the States in paying the salaries of teachers, supervisors, and directors of agricultural subjects, and teachers of trade, home economics, and industrial subjects, and in the preparation of teachers of agricultural, trade, industrial, and home economics subjects; and the sum provided for in section seven for the use of the Federal Board for Vocational Education for the administration of this Act and for the purposes of making studies, investigations, and reports to aid in the organization and conduct of vocational education, which sums shall be expended as hereinafter provided.

SEC. 2. That for the purpose of coöperating with the States in paying the salaries of teachers, supervisors, or directors of agricultural subjects there is hereby appropriated for the use of the States, subject to the provisions of this Act, for the fiscal year ending June thirtieth, nineteen hundred and eighteen, the sum of \$500,000; for the fiscal year ending June thirtieth, nineteen hundred and nineteen, the sum of \$750,000; for the fiscal year ending June thirtieth, nineteen hundred and twenty, the sum of \$1,000,000; for the fiscal year ending June thirtieth, nineteen hundred and twenty-one, the sum of \$1,250,000; for the fiscal year ending June thirtieth, nineteen hundred and twenty-two, the sum of \$1,500,000; for the fiscal

year ending June thirtieth, nineteen hundred and twenty-three, the sum of \$1,750,000; for the fiscal year ending June thirtieth, nineteen hundred and twenty-four, the sum of \$2,000,000; for the fiscal year ending June thirtieth, nineteen hundred and twenty-five, the sum of \$2,500,000; for the fiscal year ending June thirtieth, nineteen hundred and twenty-six, and annually thereafter, the sum of \$3,000,000. Said sums shall be allotted to the States in the proportion which their rural population bears to the total rural population in the United States, not including outlying possessions, according to the last preceding United States census: *Provided*, That the allotment of funds to any State shall be not less than a minimum of \$5,000 for any fiscal year prior to and including the fiscal year ending June thirtieth, nineteen hundred and twenty-three, nor less than \$10,000 for any fiscal year thereafter, and there is hereby appropriated the following sums, or so much thereof as may be necessary, which shall be used for the purpose of providing the minimum allotment to the states provided for in this section: For the fiscal year ending June thirtieth, nineteen hundred and eighteen, the sum of \$48,000; for the fiscal year ending June thirtieth, nineteen hundred and nineteen, the sum of \$34,000; for the fiscal year ending June thirtieth, nineteen hundred and twenty, the sum of \$24,000; for the fiscal year ending June thirtieth, nineteen hundred and twenty-one, the sum of \$18,000; for the fiscal year ending June thirtieth, nineteen hundred and twenty-two, the sum of \$14,000; for the fiscal year ending June thirtieth, nineteen hundred and twenty-three, the sum of \$11,000; for the fiscal year ending June thirtieth, nineteen hundred and twenty-four, the sum of \$9,000; for the fiscal year ending June thirtieth, nineteen hundred and twenty-five, the sum of \$34,000; and annually thereafter the sum of \$27,000.

SEC. 3. That for the purpose of coöperating with the States in paying the salaries of teachers of trade, home economics, and industrial subjects there is hereby appropriated for the use of the States, for the fiscal year ending June thirtieth, nineteen hundred and eighteen, the sum of \$500,000; for the fiscal year ending June thirtieth, nineteen hundred and nineteen, the sum of \$750,000; for the fiscal year ending June thirtieth, nineteen hundred and twenty, the sum of \$1,000,000; for the fiscal year ending June thirtieth, nineteen hundred and twenty-one, the sum of \$1,250,000; for the fiscal year ending June thirtieth, nineteen hundred and twenty-two, the sum of \$1,500,000; for the fiscal year ending June thirtieth, nineteen hundred and twenty-three, the sum of \$1,750,000; for the fiscal year ending June thirtieth, nineteen hundred and twenty-four, the sum of \$2,000,000; for the fiscal year ending June thirtieth, nineteen hundred and twenty-five, the sum of \$2,500,000; for the fiscal year ending June thirtieth, nineteen hundred and twenty-six, the sum of \$3,000,000; and annually thereafter the sum of \$3,000,000. Said sums shall be allotted to the States in the proportion which their urban population bears to the total urban population in the United States; not including outlying possessions, according to the last preceding United States census: *Provided*, That the allotment of funds to any State shall be not less than a minimum of \$5,000 for any fiscal year prior to and including the fiscal year ending June thirtieth, nineteen hundred and twenty-three, nor less than \$10,000 for any fiscal year thereafter, and there is hereby appropriated the following sums, or so much thereof as may be needed, which shall be used for the purpose of providing the minimum allotment to the States provided for in this section: For the fiscal year ending June thirtieth, nineteen hundred and eighteen, the sum \$66,000; for the fiscal year ending June thirtieth, nineteen hundred and nineteen, the sum of

\$46,000; for the fiscal year ending June thirtieth, nineteen hundred and twenty, the sum of \$34,000; for the fiscal year ending June thirtieth, nineteen hundred and twenty-one, the sum of \$28,000; for the fiscal year ending June thirtieth, nineteen hundred and twenty-two, the sum of \$25,000; for the fiscal year ending June thirtieth, nineteen hundred and twenty-three, the sum of \$22,000; for the fiscal year ending June thirtieth, nineteen hundred and twenty-four, the sum of \$19,000; for the fiscal year ending June thirtieth, nineteen hundred and twenty-five, the sum of \$56,000; for the fiscal year ending June thirtieth, nineteen hundred and twenty-six, and annually thereafter, the sum of \$50,000.

That not more than twenty per centum of the money appropriated under this Act for the payment of salaries of teachers of trade, home economics, and industrial subjects, for any year, shall be expended for the salaries of teachers of home economics subjects.

SEC. 4. That for the purpose of coöperating with the States in preparing teachers, supervisors, and directors of agricultural subjects and teachers of trade and industrial and home economics subjects there is hereby appropriated for the use of the States for the fiscal year ending June thirtieth, nineteen hundred and eighteen, the sum of \$500,000; for the fiscal year ending June thirtieth, nineteen hundred and nineteen, the sum of \$700,000; for the fiscal year ending June thirtieth, nineteen hundred and twenty, the sum of \$900,000; for the fiscal year ending June thirtieth, nineteen hundred and twenty-one, and annually thereafter, the sum of \$1,000,000. Said sums shall be allotted to the States in the proportion which their population bears to the total population of the United States, not including outlying possessions, according to the last preceding United States census: *Provided*, That the allotment of funds to any State shall be not less than a minimum of \$5,000 for

any fiscal year prior to and including the fiscal year ending June thirtieth, nineteen hundred and nineteen, nor less than \$10,000 for any fiscal year thereafter. And there is hereby appropriated the following sums, or so much thereof as may be needed, which shall be used for the purpose of providing the minimum allotment provided for in this section: For the fiscal year ending June thirtieth, nineteen hundred and eighteen, the sum of \$46,000; for the fiscal year ending June thirtieth, nineteen hundred and nineteen, the sum of \$32,000; for the fiscal year ending June thirtieth, nineteen hundred and twenty, the sum of \$24,000; for the fiscal year ending June thirtieth, nineteen hundred and twenty-one, and annually thereafter, the sum of \$90,000.

SEC. 5. That in order to secure the benefits of the appropriations provided for in sections two, three, and four of this Act, any State shall, through the legislative authority thereof, accept the provisions of this act and designate or create a State board, consisting of not less than three members, and having all necessary power to coöperate, as herein provided, with the Federal Board for Vocational Education in the administration of the provisions of this Act. The State board of education, or other board having charge of the administration of public education in the State, or any State board having charge of the administration of any kind of vocational education in the State may, if the State so elect, be designated as the State board, for the purposes of this Act.

In any State the legislature of which does not meet in nineteen hundred and seventeen, if the governor of that State, so far as he is authorized to do so, shall accept the provisions of this Act and designate or create a State board of not less than three members to act in coöperation with the Federal Board for Vocational Education, the Federal board shall recognize such local board for the

purposes of this Act until the legislature of such State meets in due course and has been in session sixty days.

Any State may accept the benefits of any one or more of the respective funds herein appropriated, and it may defer the acceptance of the benefits of any one or more of such funds, and shall be required to meet only the conditions relative to the fund or funds the benefits of which it has accepted: *Provided*, That after June thirtieth, nineteen hundred and twenty, no State shall receive any appropriation for salaries of teachers, supervisors, or directors of agricultural subjects, until it shall have taken advantage of at least the minimum amount appropriated for the training of teachers, supervisors, or directors of agricultural subjects, as provided for in this Act, and that after said date no State shall receive any appropriation for the salaries of teachers of trade, home economics, and industrial subjects until it shall have taken advantage of at least the minimum amount appropriated for the training of teachers of trade, home economics, and industrial subjects, as provided for in this Act.

SEC. 6. That a Federal Board for Vocational Education is hereby created, to consist of the Secretary of Agriculture, the Secretary of Commerce, the Secretary of Labor, the United States Commissioner of Education, and three citizens of the United States to be appointed by the President, by and with the advice and consent of the Senate. One of said three citizens shall be a representative of the manufacturing and commercial interests, one a representative of the agricultural interests, and one a representative of labor. The board shall elect annually one of its members as chairman. In the first instance, one of the citizen members shall be appointed for one year, one for two years, and one for three years, and thereafter for three years each. The members of the board other than the members of the Cabinet and the United States Com-

missioner of Education shall receive a salary of \$5,000 per annum.

The board shall have power to coöperate with State boards in carrying out the provisions of this Act. It shall be the duty of the Federal Board for Vocational Education to make, or cause to have made studies, investigations and reports, with particular reference to their use in aiding the States in the establishment of vocational schools and classes and in giving instruction in agriculture, trades and industries, commerce and commercial pursuits, and home economics. Such studies, investigations, and reports shall include agriculture and agricultural processes and requirements upon agricultural workers; trades, industries, and apprenticeships, trade and industrial requirements upon industrial workers, and classification of industrial processes and pursuits; commerce and commercial pursuits and requirements upon commercial workers; home management, domestic science, and study of related facts and principles; and problems of administration of vocational schools and of courses of study and instruction in vocational subjects.

When the board deems it advisable such studies, investigations, and reports concerning agriculture for the purposes of agricultural education, may be made in coöperation with or through the Department of Agriculture; such studies, investigations and reports concerning trades and industries, for the purposes of trade and industrial education, may be made in coöperation with or through the Department of Labor; such studies, investigations, and reports concerning commerce and commercial pursuits, for the purposes of commercial education, may be made in coöperation with or through the Department of Commerce; such studies, investigations, and reports concerning the administration of vocational schools, courses of study and instruction in vocational subjects, may be made in coöperation with or through the Bureau of Education.

The Commissioner of Education may make such recommendation to the board relative to the administration of this Act as he may from time to time deem advisable. It shall be the duty of the chairman of the board to carry out the rules, regulations, and decisions which the board may adopt. The Federal Board for Vocational Education shall have power to employ such assistants as may be necessary to carry out the provisions of this Act.

SEC. 7. That there is hereby appropriated to the Federal Board for Vocational Education the sum of \$200,000 annually, to be available from and after the passage of this Act, for the purpose of making or coöperating in making the studies, investigations, and reports provided for in section six of this Act, and for the purpose of paying the salaries of the officers, the assistants, and such office and other expenses as the board may deem necessary to the execution and administration of this Act.

SEC. 8. That in order to secure the benefits of the appropriation for any purpose specified in this Act, the State board shall prepare plans, showing the kinds of vocational education for which it is proposed that the appropriation shall be used; the kinds of schools and equipment; courses of study; methods of instruction; qualifications of teachers; and, in the case of agricultural subjects the qualifications of supervisors or directors; plans for the training of teachers; and, in the case of agricultural subjects, plans for the supervision of agricultural education, as provided for in section ten. Such plans shall be submitted by the State board to the Federal Board for Vocational Education, and if the Federal board finds the same to be in conformity with the provisions and purposes of this Act, the same shall be approved. The State board shall make an annual report to the Federal Board for Vocational Education, on or before September first of each year, on the work done in the State and the receipts and expenditures of money under the provisions of this Act.

SEC. 9. That the appropriation for the salaries of teachers, supervisors, or directors of agricultural subjects and of teachers of trade, home economics, and industrial subjects shall be devoted exclusively to the payment of salaries of such teachers, supervisors, or directors having the minimum qualifications set up for the State by the State board, with the approval of the Federal Board for Vocational Education. The cost of instruction supplementary to the instruction in agricultural and in trade, home economics, and industrial subjects provided for in this Act, necessary to build a well-rounded course of training, shall be borne by the State and local communities, and no part of the cost thereof shall be borne out of the appropriations herein made. The moneys expended under the provisions of this Act, in coöperation with the States, for the salaries of teachers, supervisors, or directors of agricultural subjects, or for the salaries of teachers of trade, home economics, and industrial subjects, shall be conditioned that for each dollar of Federal money expended for such salaries the State or local community, or both, shall expend an equal amount for such salaries; and that appropriations for the training of teachers of vocational subjects, as herein provided, shall be conditioned that such money be expended for maintenance of such training and that for each dollar of Federal money so expended for maintenance, the State or local community, or both, shall expend an equal amount for the maintenance of such training.

SEC. 10. That any State may use the appropriation for agricultural purposes, or any part thereof allotted to it, under the provisions of this Act, for the salaries of teachers, supervisors or directors of agricultural subjects, either for the salaries of teachers of such subjects in schools or classes or for the salaries of supervisors or directors of such subjects under a plan of supervision for the State to

be set up by the State board, with the approval of the Federal Board for Vocational Education. That in order to receive the benefits of such appropriation for the salaries of teachers, supervisors, or directors of agricultural subjects the State board of any State shall provide in its plan for agricultural education that such education shall be that which is under public supervision or control; that the controlling purpose of such education shall be to fit for useful employment; that such education shall be of less than college grade and be designed to meet the needs of persons over fourteen years of age who have entered upon or who are preparing to enter upon the work of the farm or of the farm home; that the State or local community, or both, shall provide the necessary plant and equipment determined upon by the State board, with the approval of the Federal board for Vocational Education, as the minimum requirement for such education in schools and classes in the State; that the amount expended for the maintenance of such education in any school or class receiving the benefit of such appropriation shall be not less annually than the amount fixed by the State board, with the approval of the Federal board as the minimum for such schools or classes in the State; that such schools shall provide for directed or supervised practice in agriculture, either on a farm provided for by the school or other farm, for at least six months per year; that the teachers, supervisors, or directors of agricultural subjects shall have at least the minimum qualifications determined for the State by the State board, with the approval of the Federal Board for Vocational Education.

SEC. 11. That in order to receive the benefits of the appropriation for the salaries of teachers of trade, home economics, and industrial subjects the State board of any State shall provide in its plan for trade, home economics, and industrial education that such education shall be given in schools or classes under public supervision or control; that the controlling purpose of such education shall be to

fit for useful employment; that such education shall be of less than college grade and shall be designed to meet the needs of persons over fourteen years of age who are preparing for a trade or industrial pursuit or who have entered upon the work of a trade or industrial pursuit; that the State or local community, or both, shall provide the necessary plant and equipment determined upon by the State board, with the approval of the Federal Board for Vocational Education, as the minimum requirement in such State for education for any given trade or industrial pursuit; that the total amount expended for the maintenance of such education in any school or class receiving the benefit of such appropriation shall be not less annually than the amount fixed by the State board, with the approval of the Federal board, as the minimum for such schools or classes in the State; that such schools or classes giving instruction to persons who have not entered upon employment shall require that at least half of the time of such instruction be given to practical work on a useful or productive basis, such instruction to extend over not less than nine months per year and not less than thirty hours per week; that at least one-third of the sum appropriated to any State for the salaries of teachers of trade, home economics, and industrial subjects shall, if expended, be applied to part-time schools or classes for workers over fourteen years of age who have entered upon employment, and such subjects in a part-time school or class may mean any subject given to enlarge the civic or vocational intelligence of such workers over fourteen and less than eighteen years of age; that such part-time schools or classes shall provide for not less than one hundred and forty-four hours of classroom instruction per year; that evening industrial schools shall fix the age of sixteen years as a minimum entrance requirement and shall confine instruction to that which is supplemental to the daily employment; that the teachers of any trade

or industrial subject in any State shall have at least the minimum qualifications for teachers of such subject determined upon for such State by the State board, with the approval of the Federal Board for Vocational Education: *Provided*, That for cities and towns of less than twenty-five thousand population, according to the last preceding United States census, the State board, with the approval of the Federal Board for Vocational Education, may modify the conditions as to the length of course and hours of instruction per week for schools and classes giving instruction to those who have not entered upon employment, in order to meet the particular needs of such cities and towns.

SEC. 12. That in order for any State to receive the benefits of the appropriation in this Act for the training of teachers, supervisors, or directors of agricultural subjects, or of teachers of trade, industrial or home economics subjects, the State board of such State will provide in its plan for such training that the same shall be carried out under the supervision of the State board; that such training shall be given in schools or classes under public supervision or control; that such training shall be given only to persons who have had adequate vocational experience or contact in the line of work for which they are preparing themselves as teachers, supervisors, or directors, or who are acquiring such experience or contact as a part of their training; and that the State board, with the approval of the Federal board, shall establish minimum requirements for such experience or contact for teachers, supervisors, or directors of agricultural subjects and for teachers of trade, industrial, and home economics subjects; that not more than sixty per centum nor less than twenty per centum of the money appropriated under this Act for the training of teachers of vocational subjects to any State for any year shall be expended for any one of the following purposes: For the preparation of teachers, supervisors, or directors

of agricultural subjects, or the preparation of teachers of trade and industrial subjects, or the preparation of teachers of home economics subjects.

SEC. 13. That in order to secure the benefits of the appropriations for the salaries of teachers, supervisors, or directors of agricultural subjects, or for the salaries of teachers of trade, home economics, and industrial subjects, or for the training of teachers as herein provided, any State shall, through the legislative authority thereof, appoint as a custodian for said appropriations its State treasurer, who shall receive and provide for the proper custody and disbursements of all money paid to the State from said appropriations.

SEC. 14. That the Federal Board for Vocational Education shall annually ascertain whether the several States are using, or are prepared to use, the money received by them in accordance with the provisions of this Act. On or before the first day of January of each year the Federal Board for Vocational Education shall certify to the Secretary of the Treasury each State which has accepted the provisions of this Act and complied therewith, certifying the amounts which each State is entitled to receive under the provisions of this Act. Upon such certification the Secretary of the Treasury shall pay quarterly to the custodian for vocational education of each State the moneys to which it is entitled under the provisions of this Act. The moneys so received by the custodian for vocational education for any State shall be paid out on the requisition of the State board as reimbursement for expenditures already incurred to such schools as are approved by said State board and are entitled to receive such moneys under the provisions of this Act.

SEC. 15. That whenever any portion of the fund annually allotted to any State has not been expended for the purpose provided for in this Act, a sum equal to such

portion shall be deducted by the Federal board from the next succeeding annual allotment from such fund to such State.

SEC. 16. That the Federal Board for Vocational Education may withhold the allotment of moneys to any State whenever it shall be determined that such moneys are not being expended for the purposes and under the conditions of this Act.

If any allotment is withheld from any State, the State board of such State may appeal to the Congress of the United States, and if the Congress shall not direct such sums to be paid it shall be covered into the Treasury.

SEC. 17. That if any portion of the moneys received by the custodian for vocational education of any State under this Act, for any given purpose named in this Act, shall, by any action or contingency, be diminished or lost, it shall be replaced by such State, and until so replaced no subsequent appropriation for such education shall be paid to such State. No portion of any moneys appropriated under this Act for the benefit of the States shall be applied, directly or indirectly, to the purchase, erection, preservation, or repair of any building or buildings or equipment, or for the purchase or rental of lands, or for the support of any religious or privately owned or conducted school or college.

SEC. 18. That the Federal Board of Vocational Education shall make an annual report to Congress, on or before December first, on the administration of this Act and shall include in such report the reports made by the State boards on the administration of this Act by each State and the expenditure of the money allotted to each State.

Approved February 23, 1917.

An Act of the legislature approved April 21, 1917 (Chap. 491, Laws of 1917) accepted the benefits and conditions of the above act of Congress being the so-called Smith-Hughes Act, relating to the promotion of vocational education and to appropriation to the state for instruction in agriculture, the trades and industries, and for the preparation of teachers of vocational subjects.

SALE OF CARD INDEX OF EXPERIMENT STATION LITERATURE

(U. S. 60th Congress, 1st session, Chap. 192, 35 Statutes-at-Large, p. 266)

[Extract from act making appropriations for the United States Department of Agriculture for the fiscal year ending June 30, 1909.]

And the Secretary of Agriculture hereafter may furnish to such institutions or individuals as may care to buy them copies of the card index of agricultural literature prepared by the Office of Experiment Stations, and charge for the same a price covering the additional expense involved in the preparation of these copies, the money received from such sales to be deposited in the Treasury of the United States as miscellaneous receipts. * * *

Approved May 23, 1908.

COÖPERATION OF THE UNITED STATES DEPARTMENT OF AGRICULTURE WITH THE STATE EXPERIMENT STATIONS

(U. S. 62nd Congress, 2nd session, Chap. 284, 37 Statutes-at-Large, pp. 272-78)

The act of making appropriations for the United States Department of Agriculture for the fiscal year ending June 30, 1913, provides for coöperation between the Bureau of Animal Industry and the State agricultural experiment stations in experiments in animal feeding and breeding and between the Bureau of Plant Industry and the stations in testing and breeding fiber plants, including flax straw for paper making (at the North Dakota Agricultural College), and in testing rare and valuable seeds, bulbs, trees, shrubs, vines, cuttings, and plants from foreign countries.

C. Military Instruction**ACTS PROVIDING FOR DETAIL OF UNITED STATES ARMY
AND NAVY OFFICERS**

(U. S. 50th Congress, 1st session, Chap. 1037, 25 Statutes-at-Large, p. 491)

AN ACT to amend section twelve hundred and twenty-five of the Revised Statutes, concerning details of officers of the Army and Navy to educational institutions, and so forth.

Be it enacted by the Senate and House of Representatives of the United States of America in Congress assembled, That section twelve hundred and twenty-five of the Revised Statutes of the United States, as amended by an act of Congress approved July fifth, eighteen hundred and eighty-four, be, and the same is hereby, further amended, so as to read as follows:

"SEC. 1225. The President may, upon the application of any established military institute, seminary or academy, college or university, within the United States having capacity to educate at the same time not less than one hundred and fifty male students, detail an officer of the Army or Navy to act as superintendent or professor thereof; but the number of officers so detailed shall not exceed fifty from the Army and ten from the Navy, being a maximum of sixty, at any time, and they shall be apportioned throughout the United States, first, to those State institutions applying for such detail that are required to provide instruction in military tactics under the provisions of the act of Congress of July second, eighteen hundred and sixty-two, donating lands for the establishment of colleges where the leading object shall be the practical instruction of the industrial classes in agriculture and the mechanic arts, including military tactics; and after that; said details to be

distributed, as nearly as may be practicable, according to population. The Secretary of War is authorized to issue, at his discretion and under proper regulations to be prescribed by him, out of ordnance and ordnance stores belonging to the Government, and which can be spared for that purpose, such number of the same as may appear to be required for military instruction and practice by the students of any college or university under the provisions of this section, and the Secretary shall require a bond in each case, in double the value of the property, for the care and safe-keeping thereof and for the return of the same when required: *Provided*, That nothing in this act shall be so construed as to prevent the detail of officers of the Engineer Corps of the Navy as professors in scientific schools or colleges, as now provided by act of Congress approved February twenty-sixth, eighteen hundred and seventy-nine, entitled 'An act to promote a knowledge of steam engineering and iron-ship building among the students of scientific schools or colleges in the United States'; and the Secretary of War is hereby authorized to issue ordnance and ordnance stores belonging to the Government on the terms and conditions hereinbefore provided to any college or university at which a retired officer of the Army may be assigned as provided by section twelve hundred and sixty of the Revised Statutes.

"SEC. 2. That the said section twelve hundred and twenty-five of the Revised Statutes of the United States, as amended by the said act of Congress approved July fifth, eighteen hundred and eighty-four, and all acts and parts of acts inconsistent or in conflict with the provisions of this act, be, and the same are hereby, repealed, saving always, however, all acts and things done under the said amended section as heretofore existing."

Approved September 26, 1888.

(U. S. 51st Congress, 2nd session, Chap. 70, 26 Statutes-at-Large, p. 716)

AN ACT to amend section twelve hundred and twenty-five of the Revised Statutes, concerning details of officers of the Army and Navy to educational institutions.

Be it enacted by the Senate and House of Representatives of the United States of America in Congress assembled, That section twelve hundred and twenty-five of the Revised Statutes, concerning details of officers of the Army and Navy to educational institutions, be, and the same is hereby, amended so as to permit the President to detail, under the provisions of said act, not to exceed seventy-five officers of the Army of the United States; and the maximum number of officers of the Army and Navy to be detailed at any one time under the provisions of the act passed September twenty-sixth, eighteen hundred and eighty-eight, amending said section twelve hundred and twenty-five of the Revised Statutes, is hereby increased to eighty-five: *Provided*, That no officer shall be detailed to or maintained at any of the educational institutions mentioned in said act where instruction and drill in military tactics is not given: *Provided further*, That nothing in this act shall be so construed as to prevent the detail of officers of the Engineer Corps of the Navy as professors in scientific schools or colleges as now provided by act of Congress approved February twenty-sixth, eighteen hundred and seventy-nine, entitled "An act to promote a knowledge of steam engineering and iron-ship building among the students of scientific schools or colleges in the United States."

Approved January 13, 1891.

(U. S. 59th Congress, 2nd session, Chap. 2284, Sec. 4, last cl., 34 Statutes-at-Large, p. 1014)

ACT CONSTITUTING LAND GRANT COLLEGE DEPOSITORYES
FOR PUBLIC DOCUMENTS

[Extract from act amending an act providing for printing and binding and the distribution of public documents.]

"All land-grant colleges shall be constituted as depositories for public documents, subject to the provisions and limitations of the depository laws."

Approved March 1, 1907.

II. DEPARTMENTAL RULINGS

A. Post Office Department

REGULATIONS OF THE POST OFFICE DEPARTMENT CONCERN-
ING AGRICULTURAL EXPERIMENT STATION PUBLICATIONS

Sections 515, 516, and 517 of the Postal Laws and Regulations (1902) of the United States relating to the free transmission of reports and bulletins of agricultural colleges and experiment stations read as follows:

SEC. 515. One copy of each of the annual reports required by law to be made to the Secretary of the Interior and the Secretary of Agriculture, by such colleges as are or may hereafter be established for the benefit of agriculture and the mechanic arts in the several States and Territories under the provisions of the act of July 2, 1862, entitled "An act donating public lands to the several States and Territories which may provide colleges for the benefit of agriculture and the mechanic arts," and the acts amendatory thereof * * * shall be transmitted by mail free, by each, to all the other colleges which may be endowed under the provisions of this act (of July 2, 1862), and

also one copy to the Secretary of the Interior and the Secretary of Agriculture.

2. Postmasters at offices where colleges are established under the provisions of the act of July 2, 1862, will receive from the officers thereof the reports referred to addressed, one copy each, to such other colleges and to the Secretary of the Interior and the Secretary of Agriculture, and affix to each a penalty label or official envelope of the post office, and forward the same free.

SEC. 516. Bulletins or reports of progress, one copy to each newspaper in the State or Territory in which the colleges hereafter referred to are located, and to such individuals actually engaged in farming as may request the same, and the annual reports required by law to be published by the agricultural experiment stations established under the provisions of the act of March 2, 1887, entitled, "An act to establish agricultural experiment stations in connection with the colleges established in the various States and Territories under the provisions of an act approved July 2, 1862, and the acts supplementary thereto," for the benefit of agriculture and the mechanic arts (*of said stations*) shall be transmitted in the mails of the United States free of charge for postage, under such regulations as the Postmaster General may from time to time prescribe.

SEC. 517. Agricultural experiment stations which claim the privilege of transmitting free through the mails, under the provisions of the preceding section, bulletins, reports of progress, or annual reports, must make application to the Postmaster General, stating the date of the establishment of such station, its proper name or designation, its official organization, and the names of its officers, the name of the university, college, school, or institution to which it is attached, if any, the legislation of the State or Territory providing for its establishment, and any other granting it the benefits of the provision made by Congress as referred

to in the preceding section, accompanied by a copy of the act or acts, and whether any other such station in the same State or Territory is considered, or claims to be, also entitled to the privilege; and also the place where such station is located and the name of the post office where the bulletins and reports will be mailed. The application must be signed by the officer in charge of the station.

2. If such application is allowed by the Postmaster General the postmaster at the proper office will be instructed to admit such bulletins and reports to the mails free of postage, and the officer in charge of the station will be notified thereof.

3. Only such bulletins or reports as shall have been issued after an experiment station became entitled to the privileges of the preceding section can be transmitted free; and such bulletins or reports may be inclosed in envelopes or wrappers, sealed or unsealed. On the exterior of every envelope, wrapper, or package must be written or printed the name of the station and place of its location, the designation of the bulletin or report inclosed, and the word "Free" over the signature or facsimile thereof of the officer in charge of the station, to be affixed by himself, or by some one duly authorized by him. There may also be written or printed upon the envelope or wrapper a request that the postmaster at the office of delivery will notify the mailing station of the change of address of the addressee, or other reason for inability to deliver the same, and upon a bulk package a request to the postmaster to open and distribute the "franked" matter therein, in accordance with the addresses thereon.

4. Bulletins published by the United States Department of Agriculture, and entitled to be mailed free under the penalty envelope of that department, may also be adopted and mailed by agricultural experiment stations, with such of their own publications as are entitled to free

transmission in the mails, under the same regulations; and any bulletins or reports mailable free by any agricultural experiment station under these regulations may be so mailed by any other station entitled to such privilege.

5. If annual reports of an agricultural experiment station are printed by State authority, and consist in part of matter relating to the land-grant college to which such station is attached, then said report entire may be mailed free by the director of the station, provided, in his judgment, the whole consists of useful information of an agricultural character. But the reports of State agricultural departments or boards can not be adopted by agricultural experiment stations in order to secure free circulation of such State reports.

6. The bulletins and reports of progress issued by agricultural experiment stations can only be sent free to the newspapers and persons stated in the preceding section. The annual reports may be sent free to any address.

A part of section 544, relating to free transmission of annual reports to certain foreign countries, reads as follows:

The annual reports of agricultural experiment stations may be sent free to Canada, Cuba, and Mexico.

A part of section 672, relating to the return and disposal of unclaimed official matter, as amended April 26, 1912, reads as follows:

Unclaimed official mail sent under penalty envelope or label or the frank of a Member of Congress, and unclaimed reports and bulletins sent out from State agricultural colleges and from agricultural experiment stations will be returned to the office of mailing if it is known. If the office of origin can not be ascertained, such mail will be returned to the post office at Washington, D. C.

An order of the Postmaster General provides—

Any article entitled to transmission free of postage in the domestic mails of the United States, either in a "pen-

alty" envelope or under a duly authorized "frank," shall be entitled likewise to transmission in the mails free of postage between places in any possession of the United States from one to another of such possessions from the United States to such possessions, and from such possessions to the United States.

Among rulings on matters of detail the following are the most important:

In sending out bulletins from an agricultural experiment station it is permissible to inclose postal cards to enable correspondents of the station to acknowledge the receipt of its publications and to request their continuous transmission.

"Copies of the reports or bulletins of the agricultural experiment stations, which are purchased, paid, or subscribed for, or otherwise disposed of for gain, when sent in the mails, are not entitled to free carriage under the 'frank' of the director of station."

Station bulletins and reports, consisting of typewritten matter duplicated on a mimeograph or other duplicating machine, "retain their character as free matter when properly franked by the director of the station."

Cards upon which are printed bulletins issued by agricultural experiment stations established under the provisions of the act of March 2, 1887, may be sent openly in the mails, free of postage, provided the address side of such cards bears the indicia prescribed in paragraph 3, section 517, Postal Laws and Regulations, for envelopes used by the experiment stations referred to in mailing copies of their bulletins and reports.

Reports of the State boards of agriculture or other State boards, commissioners, or officers, even though they contain station bulletins and reports, can not be sent free through the mails under the frank of the director of the station. The catalogue of the college of which the station

is a department can not be sent free through the mails under the frank of the director of the station, whether said catalogue is published separately or is bound together with a station publication.

B. Treasury Department

RULINGS OF THE TREASURY DEPARTMENT AFFECTING AGRICULTURAL EXPERIMENT STATIONS

From copies of letters addressed to the Secretary of the Treasury and others by the First Comptroller of the Treasury, relating to the construction of the acts of Congress of March 2, 1887 (Hatch Act), and March 16, 1906 (Adams Act), and acts supplementary thereto, the following digest has been prepared. The dates of the decisions by the comptroller are given:

SECTION 3, HATCH ACT—JANUARY 30, 1888

The annual financial statement of the stations, with vouchers, should not be sent to the Treasury Department, but a copy simply of the report that is made to the governor is to be sent to the Secretary of the Treasury.

SECTION 3, HATCH ACT—JANUARY 31, 1888

(1) The Treasury Department will not require officers of experiment stations to do or perform anything not specifically required by said bill.

(2) The Secretary of the Treasury is not required to take a bond of the officers of said stations for the money paid over under the provisions of said act.

(3) No reports will be required from the stations directly to the Secretary of the Treasury; but the governor of the State must send to the Secretary of the Treasury a copy of the report made to him by the colleges or stations.

SECTION 4, HATCH ACT—DECEMBER 16, 1895

The Solicitor of the Treasury writes: "I am of the opinion that there is no authority for an agricultural ex-

periment station to sell its bulletins outside of the State or Territory. Congress appropriates for the publication and free distribution of the bulletins, and neither expressly nor by necessary implication authorizes their sale."

SECTION 6, HATCH ACT—AUGUST 2, 1888

The fiscal year commences on the 1st day of July, corresponding with the fiscal year of the Government.

An agricultural station entitled to the benefits of said appropriations made by Congress can anticipate the payment to be made July 1, and make contracts of purchases prior to that time, if it shall be necessary to carry on the work of the station. Of course, no portion of said appropriations paid in quarterly installments can be drawn from the Treasury unless needed for the purposes indicated in the act; and so much of what is so drawn as may not have been expended within the year must be accounted for as part of the appropriation for the following year.

SECTION 8, HATCH ACT—JANUARY 30, 1888

The State of New York ought to designate whether to the college or to the station or to both it desires the appropriation to be applied. The eighth section of the act seems to authorize the State to apply such benefits to experimental stations it may have established as it desires.

Where there are no experimental stations connected with the colleges, the legislatures of such States must connect the agricultural experiment station with the colleges already established under the act of July 2, 1862; there is no authority in the act authorizing the establishment of agricultural experiment stations independent of said colleges.

The act contemplates that where stations have already been established disconnected from the colleges the legislatures of such States may make such provisions in regard thereto as they may deem proper; but it does not authorize the establishment of stations except in connection with the

colleges that were at that time or might hereafter be established under the act of July 2, 1862.

SECTION 8, HATCH ACT—FEBRUARY 14, 1888

Where there is an agricultural college or station which may have been established by State authority and is maintained by the State, the eighth section of the above act would authorize the State to designate the station to which it desired the appropriation to be applied, whether to one or more, or all, and the Secretary of the Treasury should make the payment under the appropriation to whichever one the State might desire.

SECTIONS 1 AND 8, HATCH ACT—FEBRUARY 15, 1888

(1) When an agricultural college or station has been established under the act of July 2, 1862, each college is entitled to the benefits of the provisions of said act (i.e., of Mar. 2, 1887).

(2) In a State where an agricultural college has been established under the act of July 2, 1862, and agricultural stations have also been established, either under the act of July 2, 1862, or by State authority, before March 2, 1887, the legislature of such State shall determine which one of said institutions, or how many of them, shall receive the benefits of the act of March 2, 1887.

(3) If the legislature of any State in which an agricultural college has been established under the act of July 2, 1862, desires to establish an agricultural station which shall be entitled to the benefits of said act, it must establish such station in connection with said college.

SECTIONS 1 AND 8, HATCH ACT—DECEMBER 7, 1888

It is within the power of the legislature of any State that has accepted the provisions of said act of March 2, 1887, to dispose of the amount appropriated by Congress for said station to each one or all of the agricultural colleges or stations which may have been established in said

State by virtue of either the provisions of the act of July 2, 1862, or the provisions of said eighth section of the act of March 2, 1887.

The whole responsibility rests upon the State legislature as to how the fund appropriated by Congress shall be distributed among these various institutions of the State, provided there are one or more agricultural colleges with which an agricultural station is connected or one or more agricultural stations.

SECTION 3, ADAMS ACT—AUGUST 11, 1911 AND DECEMBER 27, 1911

Section 3 of the so-called Adams Act of March 16, 1906, (34 Stat., 63), which provides for an increased annual appropriation for agricultural experiment stations, requires that such part of the money appropriated under the provisions of said act as may be diminished or lost or misapplied after being received by the officer of the State or Territory designated to receive same must "be replaced by said State or Territory to which it belongs, and until so replaced no subsequent appropriation shall be apportioned or paid to such State or Territory"; and this requirement is an absolute prohibition upon the apportionment until such replacement is actually made, a mere withholding from the subsequent appropriation of an amount equal to that diminished, lost, or misapplied not being a compliance with said statute. (18 Comp. Dec., 120.)

Such funds may be replaced by expending the amount involved for the purposes for which the funds were originally appropriated, to the satisfaction of the Secretary of Agriculture. There is "no limitation on time within which the replacement shall be made," but "no apportionment whatever can be made until the misapplied moneys are replaced."

The provision in the Hatch Act of March 2, 1887 (24 Stat., 440), requiring the deduction of unexpended appropriations applies also to appropriations under the Adams

Act of March 16, 1906 (34 Stat., 63). (18 Comp. Dec., 485.)

Such unexpended balances must be accounted for as a part of the appropriation for the next succeeding year; in short, each station must account every year for the specific sum (fifteen thousand dollars) provided by Congress, although the amount actually paid to the station in any one year may be less than fifteen thousand dollars on account of the deduction of an unexpended balance for the preceding fiscal year.

C. Department of Agriculture

RULINGS OF THE DEPARTMENT OF AGRICULTURE AFFECTING AGRICULTURAL EXPERIMENT STATIONS

In connection with examinations of the work and expenditures of the agricultural experiment stations established in accordance with the act of Congress of March 2, 1887, and further endowed under act of Congress of March 16, 1906, under authority given to the Secretary of Agriculture by Congress, questions have arisen which have seemed to make it advisable to formulate the views of this department on certain matters affecting the management of the stations under those acts. The rulings which have been made from time to time on points which seemed to require special attention are as follows:

EXPENDITURES FOR PERMANENT SUBSTATIONS

This department holds that the expenditure of funds appropriated in accordance with the provisions of the Act of Congress of March 2, 1887, for the maintenance of permanent substations is contrary to the spirit and intent of said act. The act provides for an experiment station in each State and Territory, which, except in cases specified in the act, is to be a department of the college established

under the act of Congress of July 2, 1862. The objects of the stations, as defined in the first-mentioned act, are evidently of such a character as to necessitate the services of scientific and expert workers. Most of the lines of investigation named in the act are general, rather than local, and involve scientific equipment and work. It is obviously the intent that the stations established under this act shall carry on important investigations which shall be of general benefit to the agriculture of the several States and Territories. The sum of \$15,000, which is annually appropriated by Congress under this act for each station, is only sufficient to carry out a limited number of investigations of the kind contemplated by the act.

As the work of the stations in the different States has developed it has been found necessary to limit, rather than expand, the lines of work of the individual stations. Thorough work in a few lines has been found more effective and productive of more useful results than small investigations in numerous lines. When we consider the nature of the investigations, the amount of money provided for the work of each station, and the fact that the act expressly provides for only a single station in connection with each college, it becomes very clear that expenditures such as are necessary to effectually maintain permanent substations ought not to be made from the funds granted by Congress to the States and Territories for experiment stations. The maintenance of permanent substations, as a rule, involves the erection of buildings and the making of other permanent improvements. The sums of money which can be expended for permanent improvements under the act of Congress aforesaid are so small that it is clear they were not intended to meet the needs of more than one station in each State and Territory.

When the legislature of a State or Territory has given its assent to the provisions of the act of Congress of March

2, 1887, and has designated the institution which shall receive the benefits of said act, it would seem to have exhausted its powers in the matter. The responsibility for the maintenance of an experiment station under said act devolves upon the governing board of the institution thus designated. If the legislature of the State or Territory sees fit to provide funds for the equipment and maintenance of other experiment stations and to put them under the control of the same governing board, well and good, but this does not in any way diminish the responsibility of the board to administer the funds granted by Congress in accordance with the provisions of said act.

The wisdom of Congress in limiting the number of stations to be established in each State and Territory under the aforesaid act has been clearly shown by the experience of the few States and Territories which have attempted the maintenance of substations with the funds granted under said act. The expense of maintaining substations has, as a rule, materially weakened the central station, and the investigations carried on at the substations have been superficial and temporary. It is granted that in many States and Territories more than one agricultural experiment station might do useful work, and in some States more than one station has already been successfully maintained; but in all these cases the State has given funds from its own treasury to supplement those given by Congress. It is also granted that experiment stations established under said act of Congress and having no other funds than those provided by that act will often need to carry on investigations in different localities in their respective States and Territories, but it is held that this should be done in such a way as will secure the thorough supervision of such investigations by the expert officers of the station and that arrangements for such experimental inquiries should not be of so permanent a character as to prevent the station

from shifting its work from place to place as circumstances may require nor involve the expenditure of funds in such amounts and in such ways as will weaken the work of the station as a whole.

As far as practicable the coöperation of individuals and communities benefited by these special investigations should be sought and, if necessary, the aid of the States invoked to carry on enterprises too great to be successfully conducted within the limits of the appropriation granted by Congress under the act aforesaid.

PURCHASE OR RENTAL OF LANDS

This department holds that the purchase or rental of lands by the experiment stations from the funds appropriated in accordance with the provisions of the act of Congress of March 2, 1887, is contrary to the spirit and intent of said act. The act provides for "paying the necessary expenses of conducting investigations and experiments and printing and distributing the results * * * *Provided*, however, That out of the first annual appropriation so received by any station an amount not exceeding one-fifth may be expended in the erection, enlargement, or repair of a building or buildings necessary for carrying on the work of such stations; and thereafter an amount not exceeding five per centum of such annual appropriation may be so expended." The only reference to land for the station in the act is in section 8, where State legislatures are authorized to apply appropriations made under said act to separate agricultural colleges or schools established by the State "which shall have connected therewith an experimental farm or station." The strict limitation of the amount provided for buildings and the absence of any provision for the purchase or rental of lands, when taken in connection with the statement in the eighth section, which treats the farm as in a sense a necessary adjunct of the educational institution to which the whole or a part of the funds

appropriated in accordance with said act might in certain cases be devoted, point to the conclusion that it was expected that the institution of which the station is a department would supply the land needed for experimental purposes and that charges for the purchase or rental of lands would not be made against the funds provided by Congress for the experiment station. This conclusion is reënforced by consideration of a wise and economic policy in the management of agricultural experiment stations, especially as relating to cases in which it might be desirable for the station to have land for experimental purposes in different localities. The investigations carried on by the stations in such cases being for the direct benefit of agriculture in the localities where the work is done, it seems only reasonable that persons or communities whose interests will be advanced by the station work should contribute the use of small tracts of land which will be required for experimental purposes. Experience shows that in most cases the stations have had no difficulty in securing such land as they needed without expense, and it is believed that this may be done in every case without injuriously affecting the interests of the stations.

EXPENDITURES FOR FARM OPERATIONS

This department holds that expenses incurred in conducting the operations of farms, whether the farms are connected with institutions established under the act of Congress of July 2, 1862; or not, are not a proper charge against the funds appropriated by Congress for agricultural experiment stations in accordance with the act of Congress of March 2, 1887, unless such operations definitely constitute a part of agricultural investigations or experiments planned and conducted in accordance with the terms of the act aforesaid, under rules and regulations prescribed by the governing board of the station. The performance of ordinary farm operations by an experiment station does not

constitute experimental work. Operations of this character by an experiment station should be confined to such as are a necessary part of experimental inquiries. Carrying on a farm for profit or as a model farm, or to secure funds which may be afterwards devoted to the erection of buildings for experiment station purposes, to the further development of experimental investigation, or to any other purpose, however laudable and desirable, is not contemplated by the law as a part of the functions of an agricultural experiment station established under the act of Congress of March 2, 1887. Section 5 of that act plainly limits the expenditures of funds appropriated in accordance with said act to "the necessary expenses of conducting investigations and experiments and printing and distributing the results."

FUNDS FROM SALES

This department holds that moneys received from the sales of farm products or other property in the possession of an agricultural experiment station as the result of expenditures of funds received by the station in accordance with the act of Congress of March 2, 1887, rightfully belong to the experiment station as a department of the college or other institution with which it is connected, and may be expended in accordance with the laws or regulations governing the financial transactions of the governing board of the station, provided, however, that all expenses attending such sales, including those attending the delivery of the property into the possession of the purchaser, should be deducted from the gross receipts from the sales and should not be made a charge against the funds appropriated by Congress.

LIMIT OF EXPENDITURES DURING ONE FISCAL YEAR

This department holds that expenses incurred by an agricultural experiment station in any one fiscal year to be paid from the funds provided under the act of Congress of

March 2, 1887, should not exceed the amount appropriated to the station by Congress for that year, and especially that all personal services should be paid for out of the appropriation of the year in which they were performed, and that claims for compensation for such services can not properly be paid out of the appropriations for succeeding years. The several appropriations for experiment stations under the aforesaid act are for one year only, and officers of experiment stations have no authority to contract for expenditures beyond the year for which Congress has made appropriations.

This is plainly implied in the act aforesaid, inasmuch as section 6 provides that unexpended balances shall revert to the Treasury of the United States, "in order that the amount of money appropriated to any station shall not exceed the amount actually and necessarily required for its maintenance and support." The annual financial report rendered in the form prescribed by this department should in every case include only the receipts and expenditures of the fiscal year for which the report is made.

EXPENDITURES FOR A WATER SYSTEM

This department holds that expenditures by agricultural experiment stations from the funds appropriated in accordance with the act of Congress of March 2, 1887, for the construction of wells, cisterns, ponds, or other reservoirs for the storage of water, and for piping, and other materials for a system of storing and distributing water, are properly charged, under abstract 18 in the schedule for financial reports prescribed by this department, as being for improvements on lands which have hitherto been held to come under the head of "buildings and repairs." The fact that a water system may be a necessary adjunct of certain experimental inquiries does not affect the case, inasmuch as the limitations on expenditures for improvements contained

in section 5 of the act of Congress of March 2, 1887, expressly stipulate that these improvements shall be such as are necessary for carrying on the work of the station.

EXPENDITURES FOR MEMBERSHIP IN ORGANIZATIONS

This department holds that membership fees in associations and other organizations are not a proper charge against the funds appropriated by Congress in accordance with the act of March 2, 1887, except in the case of the Association of American Agricultural Colleges and Experiment Stations, which is held to be an essential part of the system of experiment stations established under said act.

THE BORROWING OF MONEY

This department holds that experiment station officers have no authority to borrow money to be repaid out of appropriations made under the act of Congress of March 2, 1887, and that charges for interest can not properly be made against funds appropriated under that act.

THE USE OF FUNDS FOR COLLEGE PURPOSES

This department holds that no portion of the funds appropriated by Congress in accordance with the act of March 2, 1887, can legally be used, either directly or indirectly, for paying the salaries or wages of professors, teachers, or other persons whose duties are confined to teaching, administration, or other work in connection with the courses of instruction given in the colleges with which the stations are connected or in any other educational institution; or should any other expenses connected with the work or facilities for instruction in school or college courses be paid from said fund. In case the same persons are employed in both the experiment station and the other departments of the college with which the station is connected a fair and equitable division of salaries or wages should be made, and in case of any other expenditures for the joint benefit of the

experiment station and the other departments of the college the aforesaid funds should be charged with only a fair share of such expenditures.

EXPENDITURES FOR EXTENSION WORK

Expenses for extension work should not be charged against the Hatch fund, and * * * only such printing should be done with that fund as will record the experimental work of the stations established under the Hatch Act. * * *

EXPENDITURES FOR ACCOUNTING

[Extract from circular letter of the Secretary of Agriculture of Mar. 20, 1906.]

Under the terms of the act it will be necessary that a separate account of the Adams fund shall be kept at each station, which should be open at all times to the inspection of the Director of the Office of Experiment Stations or his accredited representative. * * *

The Adams fund is "to be applied only to paying the necessary expenses of conducting original researches or experiments bearing directly on the agricultural industry of the United States." It is for the "more complete endowment and maintenance" of the experiment stations, presupposing the provision of a working plant and administrative officers. Accordingly, expenses for administration, care of buildings and grounds, insurance, office furniture and fittings, general maintenance of the station farm and animals, verification and demonstration experiments, compilations, farmers' institute work, traveling, except as is immediately connected with original researches in progress under this act, and other general expenses for the maintenance of the experiment stations, are not to be charged to this fund. The act makes no provision for printing or for the distribution of publications, which should be charged to other funds. * * *

CLASSIFICATION OF STATION ACCOUNTS

In accordance with the requirement that the Secretary of Agriculture shall prescribe the form of the annual financial statement required under the Hatch and Adams Acts, forms are issued by the Office of Experiment Stations which provide for the classification of station accounts under 18 ledger headings, as follows:

- (1) *Salaries*—administrative, technical, and clerical.
- (2) *Labor*, regular and temporary, in connection with experiments.
- (3) *Publications*, printing, illustration, envelopes for mailing, etc.
- (4) *Postage and stationery*, including means of communication, such as telephone, telegraph, and cable service; and stationery for office and record purposes, forms, index cards, etc.
- (5) *Freight and express*, including drayage or other charges for handling freight.
- (6) *Heat, light, water, and power*.
- (7) *Chemicals and laboratory supplies* for all departments of the station, not including apparatus of permanent character.
- (8) *Seeds, plants, and sundry supplies* not otherwise provided for, for various departments.
- (9) *Fertilizers*, including water for irrigation.
- (10) *Feeding stuffs* for work animals and those under experiment.
- (11) *Library*—books, periodicals, and binding, but not including equipment or general supplies.
- (12) *Tools, machinery, and appliances*, such as agricultural implements and machines, motors, mills, pumps, vehicles, harness, shelters, including repairs to same.
- (13) *Furniture and fixtures* for offices and laboratories—desks, cases, typewriters, and office appliances.

- (14) *Scientific apparatus and specimens* including mounted insects, fungi, etc.
- (15) *Live stock*, including purchase of animals of all kinds for work or experimental purposes, but not their feeding and care.
- (16) *Traveling expenses* in supervision of station work or in connection with it.
- (17) *Contingent expenses*, to be itemized in detail.
- (18) *Buildings and land*, including all expenses for labor and material for the erection, alteration, and repair of buildings, permanent structures built in place, purchase of permanent fixtures forming part of a building, purchase or rental of land (under Adams fund only), and improvements on land, such as roads, fences, drainage or water systems, etc.

EXPERIMENT STATION ACCOUNTING

[See circular letter of the Director of the Office of Experiment Stations of March 1, 1911.]

The principle which should guide is that all expenditures from the Hatch fund must be for experimental work and publications, and all expenditures from the Adams fund for the projects agreed upon in advance with the Office of Experiment Stations.

In adjusting the salaries of station employes only such portion of their time as is occupied in connection with experimental work and the publication of the results thereof, including correspondence directly relating to the experimental work, should be charged to the Federal funds for the station. All business and correspondence connected with the college, inspection service, and extension department of bureau of information should be paid for from other funds.

The same principle should be applied to all other expenditures from these funds for the maintenance of the station.

The Adams fund expenditures for salaries, labor, travel, apparatus, books, and maintenance should be strictly confined to those necessitated by the projects on file which have been approved by this office. Each voucher should be indorsed with the title of the project for which the expenditure was incurred, and be OK'd by the officer in immediate charge of the project as well as by the director.

Separate accounts should be kept for the Hatch, Adams, and sales funds, and as far as practicable separate vouchers should be on file for each of these funds.

The sales fund should be used only for experiment station work and publications and not for inspection or extension work or compiled publications.

Bills for printing, illustrations, preparations of Ms., or mailing of publications should not be charged to the Hatch fund unless the publications clearly record the experimental work of the station. Popular bulletins charged to the Hatch fund should expressly show that they embody the results of the station's experimental work. General bulletins of information, circulars containing directions for the use of fertilizers, spraying, etc., which are compiled from well-known sources of information or embody the general or local experience of practical men, and other compiled publications, should not be charged to the Hatch fund.

The expenses of tests and local demonstrations of established results of experimental work or improved practice are not proper charges against the Federal funds for the stations.

In keeping the station books and vouchers and in making up the financial reports strict attention should be paid to the rulings of the department, the published scheme of classification of accounts, and the instructions printed on the first page of the financial schedule and in connection with the several abstracts thereof.

When changes are made of accountants or clerks the requirements of the department regarding the details of expenditure and accounting should be brought to the attention of the new incumbents, and care should be taken that approved methods of accounting shall not be changed without consideration of the department's requirements.

CHAPTER II

STATE LAWS AFFECTING THE UNIVERSITY OF MINNESOTA

I. SESSION LAWS PRIOR TO THE ADOPTION OF THE CONSTITUTION

AN ACT to establish the University of Minnesota.

The Act of 1851 [Laws 1851, Chap. 3, p. 9] establishing the University is printed post p. 202.

Repealed (except a portion of Sec. 13) Laws 1860, Chap. 80, Sec. 17.

A MEMORIAL to Congress for a grant of land to endow a "University." [Memorial for land grant Laws 1851, p. 41.]

To the Honorable the Senate and House of Representatives of the United States in Congress, assembled.

The Memorial of the Legislative Assembly of the Territory of Minnesota respectfully represents:

That in accordance with the general desire of the inhabitants of this Territory, an act containing the most liberal provisions was passed at the first session of its legislature for the establishment of Common Schools. Since which time the people have shown a laudable and most generous disposition to carry out effectually the provisions of said act by voluntary taxation for the maintenance of the schools, which under great difficulty they had succeeded in establishing.

Many of these schools are now attended by a large number of scholars and already give the most flattering prospects of rendering inestimable benefits to the rising generation, and they have been a source of much gratification to those who, acting from wise and expounded as well

as liberal motives, were the first to promote by their zeal and untiring exertions such beneficial results. And the consequence has been that this Territory, which but a short time since was without a name or political existence, and contained but few white inhabitants, now contains within its wide bounds a greater number of schools than has ever sprung into existence with the same population within the same short period in any State or Territory.

Already a higher want is beginning to be felt, and the urgent necessity of immediately preparing for its attainment at as early a day as possible, is daily becoming more apparent. Many of the youth who are now receiving the rudiments of knowledge at the common schools will soon be prepared for the more arduous ascent which leads to the acquirement of a liberal education; and all feel the great disadvantages, and in many instances disability of sending their children abroad for that purpose. While at home, under the eye of their natural guardians, and within the genial influences of their own invigorating climate, under other circumstances the same desirable end might be obtained at a comparatively small expense.

Your memorialists therefore pray that your honorable bodies will take into consideration the expediency, propriety and justice of exceeding to the general wish of the people of Minnesota by granting the prayer of your memorialists.

That one hundred thousand acres of land now belonging to the United States, or which may become a part of the domain of the United States, by the treaty about to be made with the Sioux, be granted to the Territory of Minnesota, subject to the control of its legislature, either in one or more tracts, or in such manner as your Honorable bodies may deem most efficacious for the attainment of the object aimed at. The endowment of a University which shall be the property of the Territory; to be governed and

taught in such manner, and by such officers as the Legislative Assembly of the Territory may appoint.

All of which is most respectfully submitted.

Approved February 19, 1851.

AN ACT to authorize the Regents of the Minnesota University to borrow money. [Laws 1856, Chap. 122.]

Be it enacted by the Legislature of the State of Minnesota,

SECTION 1. That the Board of Regents of the University of Minnesota are hereby empowered to issue bonds in the name of the said University of Minnesota, and under the corporate seal of said University signed by the president and attested by the secretary of the said board of Regents and payable at such times and in such manner as the said board may deem best, to an amount not exceeding the sum of fifteen thousand dollars, with interest thereon at a rate not exceeding twelve per cent per annum of said sum of five thousand dollars to be applied in the liquidation of a debt incurred in the purchase of a site for said University, and ten thousand dollars to be expended under the direction of the board of regents in erecting suitable buildings for the same.

SEC. 2. And the said regents are further empowered in order to secure the payment of said bonds to make, execute and deliver in the name of the Territory of Minnesota a mortgage or mortgages on any lands now belonging or which may hereafter belong to the said University, and said mortgage or mortgages, signed by the president of the board of regents, and duly acknowledged by the said president before any person authorized to take acknowledgments of deeds in this territory, and recorded in the office of register of deeds of the county in which said lands so

mortgaged are situated, or in the county to which it is attached for judicial purposes shall be a lien upon the said lands, until all sums owing upon said bonds are fully discharged.

SEC. 3. And the said regents are further empowered to authorize by majority vote of the whole board any one or more of their number to negotiate the said bonds on such time and terms, and in such places as they may deem best to subserve the purposes contemplated by this act, and receive the money therefor.

SEC. 4. Any and all sums received from the sale of the bonds aforesaid shall be used for no other purpose than to pay the expenses incurred in carrying out the provisions of this act, and for constructing a suitable building or buildings to be used for educational purposes solely under the requirements of chapter 28 of the revised statutes of the territory of Minnesota.

Repealed Revision 1866, Chap. 122.

AN ACT to authorize the Regents of the University of Minnesota to borrow money. [Laws 1858, Chap. 91.]

Be it enacted by the Legislature of the State of Minnesota,

SECTION 1. That the Board of Regents of the University of Minnesota are hereby empowered to issue bonds in the name of the said University of Minnesota, and under the corporate seal of the said University, signed by the President and attested by the secretary of the Board of Regents, and payable at such times and in such manner as the said board may deem best, to an amount not exceeding the sum of forty thousand dollars, with interest thereon not exceeding twelve per cent per annum.

SEC. 2. And the said Board of Regents are hereby further empowered in order to secure the payments of said bonds, to make, execute and deliver in the name of the State of Minnesota, a mortgage or mortgages, on any lands now belonging, or which may hereafter belong to the said University, and said mortgage or mortgages, signed by the president of the Board of Regents, and duly acknowledged by the said president before any person authorized to take acknowledgments of deeds, in this State, and recorded in the office of the register of deeds of the county in which said lands are so mortgaged and situated, or in the county to which it is attached for judicial purposes, shall be a lien upon the said lands until all sums owing upon said bonds are fully discharged.

SEC. 3. And the said Regents are further empowered to authorize by a majority vote, any one or more of their number to negotiate the said bonds on such time and terms, and in such places as they may deem best to subserve the purposes contemplated by this act, and receive the money therefor.

SEC. 4. This act shall take effect and be in force from and after its passage.

Approved March 8, 1858.

II. THE CONSTITUTION

(Article 8, Section 4, Constitution of Minnesota)

The location of the University of Minnesota as established by existing laws, is hereby confirmed, and said institution is hereby declared to be the University of the State of Minnesota. All the rights, immunities, franchises and endowments heretofore granted or conferred are hereby perpetuated into the said University, and all lands which may be granted hereinafter by Congress, or other donations

for said University purposes shall vest in the institution referred to in this section.

Ratified and adopted by the people Oct. 13, 1857.

III. SESSION LAWS SUBSEQUENT TO THE ADOPTION OF THE CONSTITUTION

A. Historical

AN ACT for the Establishment of a State Agricultural College. [Laws 1858, Chap 21, p. 42.]

Be it enacted by the Legislature of the State of Minnesota,

SECTION 1. That so much of section sixteen, in township one hundred and fifteen, range twenty-eight, as may be purchased by the State of Minnesota, and all lands adjacent that may be donated, the quantity of said donation to be not less than three hundred and twenty acres, be and the same is hereby set aside for the purpose of an Experimental Farm and site for an Agricultural College, which shall be under the control of the president and executive committee of the State Agricultural Society.

SEC. 2. It shall be the duty of the Legislature to make such appropriations, from time to time, as may be necessary, or at such times as the president and executive committee of the State Agricultural Society may recommend, for the erection of the buildings, purchase of furniture, necessary apparatus, library and implements, and such other necessary expenses to be incurred in the establishment and successful operation of said school.

SEC. 3. There shall be established on the above named section, or on the lands immediately adjoining, under the direction and supervision of a board of education, hereinafter specified, an agricultural school by the name and style of the Agricultural College of the State of Minnesota, and

the chief purpose and design for which shall be to improve and teach the science of Agriculture.

SEC. 4. The Board of Education shall consist of twelve members, four of whom shall be annually elected by the members of the State Agricultural Society at their annual meeting. *Provided*, That at the first annual meeting after the passage of this Act, there shall be elected twelve members, of whom four shall be elected for three years, four for two years, and four for one year.

SEC. 5. The course of instruction in said College shall include the following branches, viz: An English and Scientific course, Natural Philosophy, Chemistry, Animal and Vegetable Anatomy and Physiology, Geology, Mineralogy, Veterinary Art, Mensuration, Leveling, and Political Economy, with Book-keeping and the Mechanic Arts that are directly connected with Agriculture, and such other studies as the Board of Education may from time to time see fit to prescribe, having reference to the objects specified in the previous section; and the said Board may establish such professorships, and employ such professors and teachers, to be called the Board of Instruction of said College, for the instruction aforesaid, as they may judge best for said object. *Provided*, That the sum paid for such professors and teachers for the first year after said College shall go into operation, shall not exceed the sum of five thousand dollars, and for the next year not exceeding six thousand dollars; and for any year thereafter, such a sum as the Board of Education may deem necessary for the successful operation of the Institution. Tuition in said Institution shall be forever free to pupils of this State, and any number of pupils may be admitted who shall apply from any part of this State. *Provided*, That in case more pupils apply than can be accommodated or taught, then said Board shall adopt some equitable plan, giving to each county a number equal to the ratio of population, as it may appear

from the census last taken; and in that case, those from each county shall be admitted in the order in which they shall apply, until the quota of such county shall be full.

SEC. 6. There shall be scholastic terms in each year; the first term commencing on the first Wednesday in April, and ending on the first Wednesday in October; the second term commencing the last Wednesday in December and ending on the last Wednesday in February, and no pupil shall be received for less than one term unless by special permission from the Board of Instruction.

SEC. 7. The Board of Education, upon consultation with the Board of Instruction, shall, from time to time, fix and establish rules as to the number of hours which shall be devoted to manual labor and to study, which may be different in different terms or seasons; but during the first term in each year, the time devoted to labor shall not be less than three nor more than four hours each day; and no student or pupil of said College shall be exempt from such labor except in case of sickness or other infirmity.

SEC. 8. The Board of Education shall appoint one of the professors in said College to be the President thereof, and one to be its Secretary, and one to be its Treasurer, and the Board of Instruction may establish such rules and regulations from time to time, for the government of said College and instruction therein, as they may deem proper in any manner not regulated by the Board of Education; and the rules and regulations adopted by such Board of Instruction, shall remain in full force until altered by said Board of Education. And said Board of Instruction shall have power, subject to the approval of the Board of Education, to establish by-laws for the government and discipline of the pupils of said College, in regard to conduct, behavior, and to fix such pecuniary penalties as they may deem proper, and to prescribe the causes for expulsion, or dismissal of any such pupil; which by-laws shall have the force of laws,

unless altered, modified, or repealed by the Board of Education or the Legislature; and the Board of Education shall fix the compensation to be credited or paid for the labor performed by pupils, under the provisions of section seven of this Act.

SEC. 9. The president of said Board of Instruction shall preside at all meetings of said Board except in case of sickness or absence, in which case the board may elect one of their number President pro tempore; and it shall be the duty of the President to see that all the regulations established by this Act, by the Board of Education and by the Board of Instruction in regard to the government and instruction of said college be enforced.

SEC. 10. The secretary of said Board of Instruction shall record all proceedings of said board, and all regulations and by-laws for the government of said college, and shall publish the same and furnish a copy thereof to the Governor of the State, to each member of the Board of Education, to the County Clerk of each county, and the clerk of each organized Township in this State. He should also keep a careful account in connection with each field, in connection with a plan of the farming lands, or farm, exhibiting the position of each, in which shall be shown the manner and cost of preparing the grounds, the kind of crop, time of planting or sowing, the after condition, the time and manner of harvesting, the labor devoted to each process and its cost price, with the cost of preparing and maturing crop for market, and the price for which it was sold, and of such other matters as the Board of Education and Instruction, or either of them, require of him; and he shall furnish a copy thereof at the end of each term to the President of the Board of Education; and the record shall at all reasonable hours, be open to the inspection of any citizen of this State.

SEC. 11. The Treasurer shall receive and keep all moneys arising from the sale of products of the Farm, and from fines and penalties that may be imposed, and shall give bonds in such sum as the Board of Education may require. He shall pay over all moneys upon the warrant of the president, countersigned by the secretary, on account of such contingent expenses of the institution as may arise. He shall render annually, in the month of December, to the Board of Education, and as often as may be required by said Board, a full and true account of all moneys received and disbursed by him; stating for what recovered and paid, and shall also produce vouchers for such payments. The surplus money, if any remain in his hands at the time of rendering such account, shall, if required by said board, be paid over to the State Treasurer, to be placed to the credit of said institution.

Approved March 10, 1858.

Repealed Revision 1866, Chap. 122.

The Joint Resolution of January 27, 1863 [Laws 1863, p. 262] accepted the donation of lands by Congress for the endowment of an Agricultural and Mechanical college.

AN ACT to amend Chapter one hundred and thirty-four (134) of the Compiled Statutes of 1849-1858 being Laws 1858, Chap. 21 in regard to the Agricultural College of Minnesota. [Laws 1865, Chap. 7, p. 26.]

Be it enacted by the Legislature of the State of Minnesota,

SECTION 1. That chapter one hundred and thirty-four of the compiled statutes of Minnesota, being an act entitled "An Act for the establishment of a State Agricultural College," passed March ten, eighteen hundred and fifty-eight, be amended so as to read as follows :

SEC. 1. That so much of section sixteen, in township one hundred and fifteen, range twenty-eight, as may be purchased by the State, or by the Agricultural College board, or as may be donated to the State, and all lands adjacent, that have been or hereafter may be donated, the quantity of said donation to be not less than four hundred and eighty acres, be and the same is hereby set aside for the purpose of an experimental farm and site for an Agricultural College under the name and style of "The Agricultural College of Minnesota."

SEC. 2. There shall be established on said lands an Agricultural College. The design of the institution established by this act is to fulfill on the part of the State, the conditions named in article third, of section five, of the act of Congress, approved July two, eighteen hundred and sixty-two, entitled "An Act donating public lands to the several States and Territories which may provide colleges, for the benefit of agriculture and mechanic arts," and to afford thorough instruction in agriculture and the sciences connected therewith, and for that purpose the institution shall combine physical with intellectual education, and shall be a high seminary of learning, in which the graduates of the common schools of both sexes, can commence, pursue and finish a course of study terminating in thorough theoretic and practical instructions in those sciences and arts which bear directly upon agriculture and kindred industrial pursuits.

SEC. 3. The course of instruction shall embrace the English language and literature, mathematics, civil engineering, agricultural chemistry, animal and vegetable anatomy, physiology, the veterinary art, entomology, geology, political, rural and household horticulture, moral philosophy, history, book-keeping, and especially the application of science and the mechanic arts to practical agriculture.

SEC. 4. A full course of study shall embrace not less than four years. The Agricultural College Board may institute a partial course for students who do not desire to receive the full course. They may also adopt such course of lectures as they may deem best.

SEC. 5. The board shall determine the time of commencing and the length of the scholastic term or terms of each year, and number of hours, which shall not be less than two or more than four daily, and which may be different at different seasons of the year, that shall be devoted by each student to labor; and shall make such rules in regard to payment of tuitions as they may deem most conducive to the interests of the institution, until appropriations for its support shall be sufficient without the payment of tuition.

SEC. 6. That a board is hereby constituted and established which shall be known as "The Agricultural College Board." It shall consist of the Governor of the State, the Secretary of the State, and the President of the State Agricultural Society, who shall be ex-officio members of the board; and four members of said board shall be elected by the Legislature of this State, as follows: At the present session of the Legislature, there shall be one member elected for one year, one for two years, one for three years, and one for four years, and annually thereafter there shall be elected one member for the term of four years. Any vacancy in said board may be filled by a majority of the members of the board, and a majority shall be a quorum for the transaction of business. Each member of such board shall, before entering upon the duties of his office take and subscribe an oath to support the constitution of the United States and of the State of Minnesota, and to faithfully discharge the duties of his office. When the said board shall decide the number of students that may be accommodated, and receive instructions at said Agricultural College, said students shall be equally apportioned among the various

Senatorial Districts, and the Senators and Representatives shall recommend such young men as they, in their judgment shall deem to be entitled to the privileges of education at such College.

SEC. 7. The Agricultural College shall have the government, care and management of the farm and college, and direct the disposition and use of any moneys appropriated or donated to the college, or to which the college may at any time be entitled.

SEC. 8. The Agricultural College Board shall hold their first meeting at Saint Paul upon call of the Governor, and may adopt rules for their future time and place of meeting, and for their own government, not inconsistent herewith. They shall choose from their own number a president and treasurer. They shall choose a secretary, who may or may not be a member of the board as they shall determine. Said officers shall hold their offices two years from the last Wednesday of February, or till their successors are chosen.

SEC. 9. The duties of said officers shall be prescribed by the board, and not consistent herewith, and they may demand and receive from the treasurer a bond with such sureties as they shall prescribe.

SEC. 10. It shall be the duty of the Agricultural College Board, and they are hereby vested with power and authority, *Provided always*, That they incur no expenses or debts beyond the moneys that may have been appropriated or donated, and within their immediate control, to erect, provide and keep suitable and proper buildings, and establish and maintain schools therein, improve and furnish the farm, and to adopt and execute such measures as they may deem necessary to secure the successful operation of the college, and promote its designed objects.

SEC. 11. The secretary shall record all proceedings of the board and of the faculty; and all regulations and rules

for the government of the college. He shall keep a careful account with each field, in connection with a plan of the farming lands, in which shall be shown the manner and cost of preparing the ground, the kind of crops, time of planting or sowing, condition, time and manner of harvesting, the labor devoted to each process and its cost, with cost of preparing and maturing crops for market, price for which it is sold, and such other matters as the Agricultural College Board shall require (of) him. The record shall, at reasonable hours, be open to the inspection of any citizen of the State, and the Secretary shall report to the governor, on or before the first day of December of each year, which report shall embrace the proceedings of the Board, and the faculty, and the condition and situation of the college farm.

SEC. 12. It shall be the duty of the Board to choose a president of the college and such professors, teachers, superintendents and employees as the necessities of the institution demand, who shall be paid such compensation as the Board shall determine, and whose duties shall be prescribed by the Board.

SEC. 13. The President of the college shall be its chief executive officer, and it shall be his duty to see that the rules and regulations of the Agricultural College Board and of the Faculty be observed.

SEC. 14. The President, Professors and Superintendents, and the Secretary of the Agricultural College Board shall constitute the Faculty. The Faculty shall have the special charge of the college and farm, and shall with the consent of the Board make all needful rules and regulations necessary for the government and discipline of the same, regulating the routine of study, labor, meals, and duties and exercises necessary to the preservation of morals, health and decorum.

SEC. 15. That all swamp lands in McLeod County donated to the Agricultural College of the State of Minnesota, by act of the legislature, approved March twelve, one thousand eight hundred and sixty-one, shall be deemed to be inviolably set apart and donated for the use and benefit of the Agricultural College of Minnesota.

SEC. 16. That whenever the Governor shall, upon the recommendation of the Agricultural College Board, deem the sale of a part or all of said swamp lands necessary, he shall order the Commissioner of the State land office to sell the same, who shall, thereupon, proceed to have the same appraised and sold, same as school lands are now appraised and sold, except that such lands may be sold at or above any appraised value, not less than two and one-half dollars per acres, and all moneys arising from such sales shall be deposited in the office of the State Treasurer, subject to the order of the Agricultural College Board, and be drawn and expended in such manner as they may direct. *Provided*, That none of said moneys shall be expended for any other purpose than the erection of agricultural college buildings upon the farm herein referred to, or the improvement of the farm, or the endowment of professorships of the college. And until said lands are sold they shall be under the control of the Agricultural College Board, and may be used for the benefit of the college, or may be rented, and the money arising therefrom shall be used for the benefit of the college.

SEC. 17. That the interest of all the moneys and proceeds arising from the sale of all the lands donated to the state of Minnesota by act of congress, approved July two, eighteen hundred and sixty-two, entitled "An act donating public lands to the several States and Territories which may provide colleges for the benefit of agriculture and the mechanic arts," be, and the same is hereby applied and appropriated annually to the maintenance and support of the

Agricultural College of Minnesota, and the same shall be drawn from the state treasury upon the order of the President of the Agricultural Board, countersigned by the Secretary of the Board.

SEC. 18. When the necessary buildings shall have been erected and the college provided, it shall be the duty of the Governor of the State to certify the fact to the Secretary of the Interior, and see that the title to the lands donated by congress to the State, herein referred to, shall be perfected in the State.

SEC. 19. That for the purpose of carrying into effect the provisions of this act, the sum of five thousand dollars for the year one thousand, eight hundred and sixty-five, be and the same is hereby appropriated out of any money in the treasury not otherwise appropriated, the same to be paid on warrants drawn by the President, and countersigned by the Secretary of the Agricultural College Board.

SEC. 20. That chapter sixty-five, of the general laws of eighteen hundred and sixty-one, entitled an act to donate swamp lands in the county of McLeod to the Agricultural College of the State of Minnesota, be and is hereby repealed.

SEC. 21. This act shall take effect and be in force from and after its passage.

Approved March 2, 1865.

Repealed Revision 1866, Chap. 122.

The Act of February 14, 1860 [Laws of 1860, Chap. 80, p. 264] providing for the establishment of the University, with amendments thereto is printed post p. 206.

Repealed Revision 1866, Chap. 122, p. 683.

The Act of March 4, 1864 [Laws 1864, Chap. 18, p. 61] amending Act of Feb. 14, 1860 [Laws 1860, Chap. 80, p. 263] is printed post p. 211.

Repealed Laws 1868, Chap. 1, Sec. 15.

(Chap. 35, Revision 1866, p. 294)

TITLE I. AGRICULTURAL COLLEGE

SECTION 1. There shall be established an agricultural college on so much of section sixteen, in township one hundred and fifteen, range twenty-eight, as may be purchased by the state, and on all lands adjacent, that have been or may be donated, not less than four hundred and eighty acres, under the name and title of "The Agricultural College of Minnesota."

SEC. 2. The design of said institution is to afford thorough instruction in agriculture and the sciences connected therewith, and for that purpose the institution shall combine physical with intellectual education, and shall be a high seminary of learning, in which the graduates of both sexes of the common schools can commence, pursue and finish a course of study terminating in thorough theoretic and practical instruction in those sciences and arts which bear directly upon agriculture and kindred industrial pursuits.

SEC. 3. The course of instruction shall embrace the English language and literature, mathematics, civil engineering, agricultural chemistry, animal and vegetable anatomy, physiology, the veterinary art, entomology, geology, political, rural and household economy, horticulture, moral philosophy, history, book-keeping, and especially the application of science and the mechanic arts to practical agriculture.

SEC. 4. A full course of study shall embrace not less than four years. The agricultural college board may institute a partial course for students who do not desire to receive the full course. They may also adopt such courses of lectures as they deem best.

SEC. 5. The board shall determine the time of commencing and the length of the scholastic term or terms for

each year, and the number of hours, which shall not be less than two nor more than four daily, and which may be different at different seasons of the year, that shall be devoted by each student to labor; and shall make such rules in regard to the payment of tuition as they deem most conducive to the interests of the institution, until appropriations for its support are sufficient without the payment of tuition.

SEC. 6. A board is hereby constituted and established which shall be known as "The Agricultural College Board," consisting of the governor, the secretary of state, and the president of the state agricultural society, who shall be ex-officio members of the board; and four members to be elected by the legislature as follows: one member of said board to be elected annually for the term of four years. Any vacancy may be filled by a majority of the members of the board, and a majority shall be a quorum for the transaction of business. Each member shall, before entering upon the duties of his office, take and subscribe the oath required by law. When the said board shall decide the number of students that may be accommodated, and receive instruction at such agricultural college, said students shall be equally apportioned among the various senatorial districts, and the senators and representatives shall recommend such young men as they in their judgment shall deem to be entitled to the privileges of education at such college.

SEC. 7. The agricultural college board shall have the government, care and management of the farm and college, and direct the disposition and use of any moneys appropriated and donated to the college, or to which the college may at any time be entitled.

SEC. 8. Said board may fix the time and place of holding their meetings and adopt rules for their own government not inconsistent with the provisions of this chapter. They shall choose from their own number a president and a treasurer. They shall choose a secretary, who may or

may not be a member of the board as they shall determine. Said officers shall hold their offices two years from the last Wednesday of February, and till their successors are chosen.

SEC. 9. Said board shall erect, provide and keep suitable and proper buildings, and establish and maintain schools therein, improve and furnish the farm, and adopt and execute such measures as they may deem necessary to secure the successful operation of the college, and promote its designed objects: *Provided*, that they incur no expense or debts beyond the moneys that may be appropriated or donated and within their immediate control for such purposes.

SEC. 10. The secretary shall record all proceedings of the board and of the faculty; and all regulations and rules for the government of the college. He shall keep a careful account with each field, in connection with a plan of the farming lands in which shall be shown the manner and cost of preparing ground, the kind of crops, time of planting or sowing, condition, time and manner of harvesting, the labor devoted to each process and its cost, with cost of preparing and maturing crops for market, price for which it is sold, and such other matters as the agricultural college board shall require of him. The record shall, at all reasonable hours, be open to the inspection of any citizen of the state, and the secretary shall report to the governor, on or before the first day of December of each year, which report shall embrace the proceedings of the board, and the faculty and the condition and situation of the college and farm.

SEC. 11. Said board shall choose a president of the college and such professors, teachers, superintendents and employees as the necessities of the institution demand, who shall be paid such compensation as the board determine, and whose duties shall be prescribed by the board.

SEC. 12. The president, professors and superintendents and the secretary of the agricultural college board shall constitute the faculty. The faculty shall have the special charge of the college and farm, and shall, with the consent of the board, make all needful rules and regulations necessary for the government and discipline of the same, regulating the routine of study, labor, meals, duties and exercises necessary to the preservation of morals, health and decorum.

SEC. 13. All the swamp lands in McLeod county, donated to the agricultural college by the act of the legislature approved March twelve, eighteen hundred and sixty-one, shall be deemed to be inviolably set apart and donated for the use and benefit of the agricultural college provided for in this chapter.

SEC. 14. Whenever the governor shall, upon the recommendation of the agricultural college board, deem the sale of a part or all of said swamp lands necessary, he shall order the commissioner of the state land office to sell the same, who shall, thereupon, proceed to have the same appraised and sold, in the same manner as school lands are now appraised and sold, except that such lands may be sold at or above any appraised value, not less than two and one-half dollars per acre; and all moneys arising from such sales shall be deposited in the office of the state treasurer, subject to the order of the agricultural college board, and be drawn and expended in such manner as they may direct: *Provided*, that none of said moneys shall be expended for any other purpose than the erection of agricultural college buildings upon the farm herein referred to or the improvement of the farm, or the endowment of the professorships of the college. And until said lands are sold they shall be under the control of the agricultural college board, and may be used for the benefit of the college, or may be rented, and the money arising therefrom used for the benefit of the college.

SEC. 15. The interest of all the moneys and proceeds arising from the sale of all the lands donated to the state of Minnesota by act of congress, approved July second, eighteen hundred and sixty-two, entitled "An act donating public lands to the several states and territories which may provide colleges for the benefit of agriculture and the mechanic arts," shall be applied and appropriated annually to the maintenance and support of the agricultural college of Minnesota, and the same shall be drawn from the state treasury upon the order of the president of the agricultural board, countersigned by the secretary of the board.

SEC. 16. When the necessary buildings have been erected and the college provided, the governor shall certify the fact to the secretary of the interior, and see that the title to the lands donated by congress to the state, herein referred to, shall be perfected in the state.

Repealed R. L. 1905, Chap. 108.

(Chap. 38, Revision 1866, p. 325)

TITLE II. AGRICULTURAL COLLEGE LANDS

SEC. 53. All lands donated to the state of Minnesota for the purpose of providing colleges for the benefit of agriculture and the mechanic arts, under the act of congress approved July second, eighteen hundred and sixty-two, an act donating lands to the several states and territories which may provide colleges for the benefit of agriculture and the mechanic arts, shall be appraised and sold, and the moneys arising therefrom shall be invested in the same manner as is provided by law for the appraisement and sale and investing the moneys of school lands under the provisions of the foregoing title, except that there shall be written on the bonds, "bonds of the agricultural college of Minnesota, transferable only upon the order of the governor"; *Provided* that no such lands shall be sold for a less

sum than five dollars per acre, nor for less than the appraised value thereof.

SEC. 54. All moneys derived from the sale of the lands aforesaid shall be invested in stocks of the United States, or of this state, yielding not less than five per centum upon the par value of said stock; and the moneys so invested shall constitute a perpetual fund, the capital of which shall remain forever undiminished, and the interest of which shall be inviolably appropriated to the endowment, support and maintenance of at least one college where the leading object shall be, without excluding other scientific and classical studies, and including military tactics, to teach such branches of learning as are related to agriculture and the mechanic arts, in such manner as may hereafter be prescribed, in order to promote the liberal and practical education of the industrial classes in the several pursuits and professions of life.

SEC. 55. If any portion of the fund invested, as provided by the foregoing section, or any portion of the interest thereon, shall, by any action or contingency, be lost, it shall be replaced by the state, so that the capital of the fund shall forever remain undiminished; and the annual interest shall be regularly applied, without diminution, to the purposes mentioned in the preceding section, except that a sum not exceeding ten per centum upon the amount received, may be expended for the purchase of lands for sites or experimental farms, whenever authorized by the legislature.

SEC. 56. No portion of such fund, nor the interest thereon, shall be applied directly or indirectly, under any pretence whatever, to the purchase, erection, preservation or repair of any building.

Amendment printed post p. 123.

Repealed R. L. 1905, Chap. 108.

AN ACT establishing an agricultural experiment station.
[Laws 1885, Chap. 209, p. 280.]

Be it enacted by the Legislature of the State of Minnesota,

SECTION 1. It shall be the duty of the Board of Regents of the University of Minnesota as soon as practicable after the passage of this act to establish at said University an agricultural experiment station for the purpose of promoting agriculture in its various branches by scientific investigation and experiment, which station shall be under the control and supervision of the said Board of Regents, and of which the professor of agriculture shall be the general superintendent.

Approved March 7, 1885.

Repealed R. L. 1905, Chap. 108.

See Sec. 1473, R. L. 1905, printed post p. 161.

The Act of April 8, 1889 [Laws 1889, Chap. 264, p. 457] amended the Act of March 7, 1885 establishing an agricultural experiment station, by omitting from the end of Section 1 of that act the following words "and of which the professor of agriculture shall be general superintendent."

Repealed R. L. 1905, Chap. 108.

See Sec. 1473, R. L. 1905, printed post p. 161.

The Act of March 2, 1887 [Laws 1887, Chap. 160, p. 268] established an experimental fruit, forest, and ornamental tree station at Owatonna, Minn.

Repealed R. L. 1905, Chap. 108.

See Sec. 1473, R. L. 1905, printed post p. 161.

AN ACT to accept the grant of moneys authorized by an act of Congress of the United States entitled, "An

act to establish agricultural experiment stations in connection with the Colleges established in the several States under the provisions of an act approved July 2, 1862, and the acts supplementary thereto, approved March 2nd, 1887. [Printed ante, p. 5.] [Laws 1889, Chap. 58, p. 168.]

Be it enacted by the Legislature of the State of Minnesota,

SECTION 1. That the State of Minnesota does hereby assent to the grants of money authorized by an act of the Congress of the United States, entitled, "An act to establish agricultural experiment stations in connection with the Colleges established in the several states," under the provisions of an act approved July 2nd, 1862, and of the acts supplementary thereto.

Approved February 4, 1889.

The Act of April 20, 1891 [Laws 1891, Chap. 57, p. 139] accepted the grants of money made by the Act of Congress of the United States approved August 30, 1890 (U. S. 51st Congress, 1st Session, Chap. 841, 26 Statutes-at-Large, p. 417) authorizing the application of a portion of the proceeds of the public lands to the endowment and support of the colleges for the benefit of Agriculture and Mechanic Arts, and assented to the purpose of such grants.

The Act of April 4, 1907 [Laws 1907, Chap. 101, p. 112] provided as follows:

APPROPRIATION FOR AGRICULTURAL EXPERIMENT STATION

SECTION 1. That the State of Minnesota does hereby assent to the grants of money authorized by an act of the congress of the United States, entitled, "An Act to provide

for an increased annual appropriation for agricultural experiment stations and regulating the expenditure thereof."

AN ACT to establish and maintain Farmers' Institutes in Minnesota. [Laws 1891; Chap. 156, p. 295.]

SEC. 4. That the Board of Administration shall be and is hereby created to superintend the execution of this act, and on and after August first, 1891, said board shall be constituted as follows: Two members of the board of regents of the University of Minnesota, to be selected by said board of regents; the president of the State Agricultural Society, ex-officio; the president of the State Horticultural Society, ex-officio; the president of the State Dairy Association, ex-officio; and the director of the State Experiment Station, ex-officio.

SEC. 5. Each member of the board of regents aforesaid, shall hold his office for the period of one (1) year from August first (1), 1891, at which time, or as soon thereafter as is practicable, and each three (3) years thereafter, said board of regents shall make new appointments from their own number, to act as members of said board of administration, as successors to the members of the board of regents then in office. Said board of administration may select one (1) of its number annually as president thereof.

SEC. 6. This board of administration is hereby empowered, by a majority vote thereof, to appoint a suitable and competent person State Superintendent of Farmers' Institutes. The superintendent's term of office shall commence on August first (1), 1891, and shall continue for two (2) years, subject to the discretion of the board of administration.

Approved April 22, 1891.

Repealed R. L. 1905, Chap. 108.

See R. L. 1905, Sec. 1452-1456.

Section 1 of the Act of April 16, 1895 [Laws 1895, Chap. 62, p. 349] provided as follows: "The Board of Regents of the University of Minnesota are hereby authorized to procure, on as good terms as possible, equip and establish two (2) sub-experiment farms or stations each farm to be not less than one-half ($\frac{1}{2}$) section."

Section 2 of this act appropriated \$30,000 for procuring, equipping, and managing these stations for the biennium 1895-1896.

Repealed R. L. 1905, Chap. 108.

The Act of March 25, 1895 [Laws 1895, Chap. 161, p. 348] made it the duty of the entomologist of the experiment station of the University to combat and destroy the chinch bugs and other insects injurious to the crops of the state.

Repealed R. L. 1905, Chap. 108.

See R. L. 1905, Sec. 2382.

Section 2382 of the Revised Laws of 1905 provided as follows:

The entomologist of the agricultural experiment station of the state university shall be the state entomologist. He shall appoint necessary assistants, who may perform any of the duties of his office, fix their compensation, and may procure the proper instrumentalities for his work. He shall combat chinch bugs, grasshoppers, and other insect pests, and all dangerous contagious plant diseases. He shall prepare the means of destroying insects which are injurious to crops, and, when he deems it proper, may supply the same gratuitously to the farmers. He shall report to the governor on or before December 1st each year concerning his official acts.

The Act of April 18, 1903 [Laws 1903, Chap. 266, p. 386] provided as follows:

SECTION 1. The state auditor is hereby authorized and directed to levy for the years 1903 and 1904 such fraction of a mill tax on all the taxable property of the state as will produce in the aggregate \$250,000, said tax to be levied and collected as other state taxes are levied and collected, the proceeds of said tax levy to be used through such agency as provided by law in further equipping the department of agriculture of said university as follows:

For the construction and equipment of a main building to be used by the agricultural department for instruction and experiment work; for the entomological and sewing department; executive offices; rooms for the farmers' special course; schoolrooms for college and school of agriculture; library and museum; and for such other and further uses as may be required. Also for enlarging the heating and lighting plant, and for the construction and equipment of a live stock building.

The Act of April 11, 1905 [Laws 1905, Chap. 132, p. 170] provided as follows:

SECTION 1. There shall be established at or near the city of Crookston, in the county of Polk, under the direction and educational supervision of the board of regents of the University of Minnesota, a school of agriculture, which shall be a department of the University of Minnesota, under such name and designation as the board of regents may determine, and wherein shall be taught such studies and branches of learning as are related to agriculture and domestic economy.

The Act of April 13, 1907 [Laws 1907, Chap. 187, p. 211] authorized the Board of Regents to deed not more

than one acre of land of the University farm to the United States for the purpose of erecting a building for the weather bureau, or other agricultural purpose.

The Act of April 23, 1907 [Laws 1907, Chap. 334, p. 457] appropriated money for and provided for the selection of a fruit breeding farm. This act also provided for a visitors committee to inspect such farm.

The Act of April 14, 1909 [Laws 1909, Chap. 184, pp. 207-9] accepted the Indian school at Morris, Minn., from the United States for an Agricultural School. This act provided that Indian pupils should be at all times admitted to said school free of charge for tuition and on terms of equality with white pupils.

The Act of April 17, 1909 [Laws 1909, Chap. 199, p. 225] provided as follows:

Grain testing laboratory at agricultural college.—SECTION 1. That there shall be equipped and maintained under the direction and authority of the board of regents of the State University in some suitable building now situated upon the campus of the agricultural college at St. Anthony Park, a laboratory for the purpose of testing wheat and other grain as to their physical and chemical properties and commercial value, and for the testing of flour made from wheat so tested as to its bread-making qualities.

• *Tests—How made—Monthly bulletin.*—SEC. 2. Such tests shall be made by competent instructors in chemistry who are now or who may be hereafter employed as such instructors at the said college of agriculture, and these tests shall be so made as to be educational in character and the

results thereof shall be published in the regular monthly bulletin, or in a special bulletin if deemed necessary. *Provided*, that all tests asked for and requested by the state railroad and warehouse commission, the grain inspection department, and the state grain inspection boards (boards of appeals) shall be made free of charge.

\$1,000 appropriated.—SEC. 3. For the purpose of carrying out the provisions of this act there is hereby appropriated the sum of one thousand (1,000) dollars out of any money in the state treasury belonging to the state grain inspection fund not otherwise appropriated, payable to the board of regents upon proper vouchers presented therefor.

The Act of April 22, 1909 [Laws 1909, Chap. 440, pp. 535-36] provided as follows:

Agricultural extension and home education.—SECTION 1. The board of regents of the university of Minnesota is hereby authorized and directed to establish a division of agricultural extension and home education in the department of agriculture of the university of Minnesota.

Purposes of work.—SEC. 2. The purpose and work of said division shall be to devise and prescribe comprehensive elementary courses in the various phases of husbandry; to teach such courses to all persons in the state desiring instruction in them, or any of them, in accordance with sections 4 and 5 of this act, by means of correspondence with them at their homes; by providing local lectures, demonstrations, instructions and any information calculated to elevate agriculture to a higher economic and social plane and make country life more attractive and to publish frequent home education bulletins which shall give in plain and practical form the results of the experiments and investigations of the various divisions of the state experiment station and sub-stations of the university of Minnesota and such other information as may be useful in any farm home.

Officers of division.—SEC. 3. That the officers of said division shall be a chief, who shall have general oversight and immediate charge of the work of said division; associates consisting of the chiefs of the divisions of investigation and instruction in the department of agriculture of the university of Minnesota who shall serve in an advisory capacity; an editor who shall edit and prepare for publication such material as the chief of the division may direct, and such other faculty, assistants and clerks as may be needed for the greatest usefulness of said division.

Free instruction.—SEC. 4. That all persons who reside in the state of Minnesota shall have the right to take free of charge any courses of instruction offered in the division of agricultural extension and home education as provided for in section 2 of this act, and shall be subject to such rules and regulations as said division of agricultural extension and home education shall establish under the authority and direction of the board of regents of the university of Minnesota.

Bulletins to be issued.—SEC. 5. The home education bulletins authorized by this act shall be sent free to all persons resident within the state who shall request said bulletins to be sent to them.

\$50,000 appropriated.—SEC. 6. The sum of fifty thousand (50,000) dollars is hereby set aside and appropriated to the university of Minnesota for the purpose of establishing said division of agricultural extension and home education in agriculture and husbandry, and maintaining the same and defraying any expenses incident to the establishment, maintenance and operation of same, and said division shall be furnished free rooms for their work at and in connection with the department of agriculture of the university of Minnesota at St. Anthony Park, St. Paul, and said sum shall be expended by the board of regents of the university

of Minnesota for said purposes during the college years beginning in September of 1909 and 1910.

Co-operation.—SEC. 7. The board of regents shall cooperate, if it seems advisable, with the board of administration of the state farmers' institute in carrying on the educational work provided for in this act.

Approved April 22, 1909.

The Act of April 13, 1911 [Laws 1911, Chap. 142, p. 181] established at or near Duluth, Minn., and at or near Waseca, Minn., sub-experiment and demonstration farms.

The Act of April 25, 1919 [Laws 1919, Chap. 453] provided as follows:

There shall be established at or near the city of Waseca, in the county of Waseca, under the direction and educational supervision of the board of regents of the University of Minnesota, a school of agriculture, which shall be a department of the University of Minnesota, under such name and designation as the board of regents may determine, and wherein shall be taught such studies and branches of learning as are related to agriculture and domestic economy.

The Act of February 17, 1911 [Laws 1911, Chap. 8, pp. 12-14] appropriated money to the Department of Agriculture of the University for the purpose of purchasing timothy, clover, and redtop seed for settlers' lands, and for experimental purposes on state lands, burned over in part or in whole by the forest fires in the year 1910, and provided for the manner of its distribution.

The Act of March 31, 1913 [Laws 1913, Chap. 141, p. 161] appropriated \$10,000 to the Minnesota Agricultural Experiment Station to care for the regulation of the selling, offering or exposing for sale of agricultural seeds in this state.

The Act of April 16, 1913 [Laws 1913, Chap. 313, p. 452] established a laboratory for the production or purchase and distribution of hog cholera serum, and provided for the administering of same.

Repealed Laws 1915, Chap. 87.

The Act of April 8, 1915 [Laws 1915, Chap. 87, pp. 116-17] provided as follows:

SECTION 1. *Ten thousand dollars appropriated for enlargement of hog cholera serum plant.*—That the sum of ten thousand (\$10,000.00) dollars, or as much thereof as may be necessary, is hereby appropriated from any moneys in the State Treasury not otherwise appropriated, for the enlargement and equipment of the *said* hog cholera serum plant of the State of Minnesota at the University Farm, same to be immediately available.

SEC. 2. *Twenty thousand dollars appropriated for materials and expenses in manufacturing hog cholera serum.*—That the sum of Twenty Thousand (\$20,000.00) Dollars, or as much thereof as may be necessary is hereby appropriated from any money in the State Treasury, not otherwise appropriated, for purchasing materials and defraying the cost and expense in the manufacture, sale and distribution of hog cholera serum, *vaccine or other biological products*, Ten Thousand (\$10,000.) Dollars of said sum to be immediately available and Ten Thousand (\$10,000.) Dollars to be available for the fiscal year ending July 31, 1916.

SEC. 3. *Price to be stated on each package.*—That the serum manufactured at the said plant shall be sold and distributed, as near as may be, at actual cost to any citizen who is a resident of this State and who applied for same as herein prescribed by the said state serum plant, and such selling price shall be stated on the package.

SEC. 4. *Surplus serum may be sold outside of the state—Precautions to be taken.*—That surplus serum produced by said hog cholera serum plant above a reasonable reserve may be sold out of the State at not less than cost of production.

That in case of need said State serum plant shall be authorized to purchase hog cholera serum, vaccine or other biological products which are deemed reliable and may sell the same at approximate cost in the same manner and under the same regulations as prescribed for serum from the hog cholera serum plant of the State of Minnesota.

Provided further that the said State Serum Plant before selling or distributing any such hog cholera serum, vaccine or other biological products shall exercise all due precautions in purchasing from government licensed plants and shall conduct such inspection or tests of said hog cholera serum, vaccine or other biological products as may appear reasonably necessary to insure reliable preparation.

SEC. 5. *Veterinary division to establish stations in each county in the state.*—The Veterinary Division of the State University shall establish in each county of this State, as necessity may demand, one or more distributing centers where such serum, vaccine or other biological products shall be had for sale, and such serum may be administered by any person upon his own hogs, but no person, except licensed veterinarians, shall administer said serum upon the hogs of another unless authorized to do so by the State Live Stock Sanitary Board. Said Department of Agriculture shall provide instruction in the proper method of

administering said serum. To persons who apply therefor and certify to the *State Live Stock Sanitary Board* for license, said persons when in the judgment of such Department they have qualified themselves therefor.

SEC. 6. *Hog cholera virus to be administered by persons authorized by State Live Stock Sanitary Board.*—No hog cholera virus shall be *used or* administered by any person except he be authorized thereto by the *State Live Stock Sanitary Board*. Any person *using or* administering such virus and not so authorized shall be guilty of a misdemeanor, *the minimum punishment whereof shall be a fine of \$25.00 or imprisonment for thirty (30) days, and provided further that the use or administration of hog cholera virus for each lot of hogs shall constitute a separate and additional misdemeanor.*

SEC. 7. *Moneys collected to be paid into operation fund.*—That all moneys collected from the sale of said hog cholera serum, vaccine or other biological products as provided in Sections three (3) and four (4) of this Act shall be paid into an operation and maintenance fund, and the same is hereby appropriated for the operation of the hog cholera serum plant of the State of Minnesota.

SEC. 8. *Inconsistent acts repealed.*—That all Acts and parts of Acts inconsistent with this Act are hereby repealed.

The Act of April 19, 1913 [Laws 1913, Chap. 376, p. 525] provided for the appointment, maintenance, and duties of county agricultural agents, and empowered the counties to appropriate money for the maintenance of such agents.

Repealed Laws 1919, Chap. 427.

The Act of April 24, 1919 [Laws 1919, Chap. 427] provided as follows:

SECTION 1. The purpose of this act is to co-ordinate the work of the federal government, the state, the several counties of the state and the division of agricultural extension of the University of Minnesota in the maintenance of county co-operative extension work in agriculture and home economics.

SEC. 2. The county commissioners of the several counties of this state are hereby authorized and empowered to incur expenses and to expend money for county co-operative extension work in agriculture and home economics as hereinafter provided.

SEC. 3. The formation of one corporation in each county in this state, to be known as the County Farm Bureau Association, for the purpose of co-operating with the department of agriculture of the University of Minnesota in the development of a program of work in agriculture and home economics, is hereby authorized. The incorporation of said association shall be accomplished by the filing of a certificate of incorporation in the usual form for record with the register of deeds of the proper county.

SEC. 4. All moneys hereafter appropriated by the state for the purpose of aiding in the maintenance and expenses of county co-operative extension work in agriculture and home economics shall be disbursed in sums not exceeding \$1,000 annually to any one county. The moneys so appropriated are to be expended under the direction of the dean of the department of agriculture of the University of Minnesota who is hereby empowered to carry out the provisions of this act. To secure this state aid the county shall have first complied with the following requirements:

(a) Raised locally each year at least \$1,000 for the support of county co-operative extension work in agriculture and home economics.

(b) Organized a County Farm Bureau Association having at least one hundred members in good standing and hav-

ing among its objects the promotion of the purposes of this act and having on deposit in a local bank at least \$200 available for use by such association in maintaining its organization, satisfactory proof of which shall be furnished annually to the dean of the department of agriculture of the University of Minnesota.

(c) Agreed to the employment of such agent or agents as are necessary to conduct the county co-operative extension work in agriculture and home economics and as will meet the requirements of the United States Department of Agriculture, the employment of such agents to be approved by the dean of the department of agriculture of the University of Minnesota. No county agent shall be employed by any county unless recommended by the duly constituted officers, or their accredited representatives, of the County Farm Bureau Association of such county.

SEC. 5. After the requirements above specified relative to the organization of a county farm bureau association, shall have been met in any county, said county may by action of its board of county commissioners appropriate annually at least \$1,000, and may appropriate annually not to exceed \$3,000, for the maintenance, support and expenses of county co-operative extension work in agriculture and home economics, and the several counties in this state are hereby authorized to set apart and appropriate said sum of moneys subject to the order of the dean of the department of agriculture of the University of Minnesota and to be paid out only on his order for salaries of said agents and the employes of said agents within the appropriation available and for other expenses incident to the work of such agents. No order for the application of said funds for the purposes named shall be issued by the said dean until said expenditures shall have received the approval of the duly constituted officers, or their accredited representatives, of the County Farm Bureau Association of the proper county.

SEC. 6. Chapter 376, General Laws Minnesota 1913, and all acts and parts of acts inconsistent herewith are hereby repealed.

SEC. 7. This act shall take effect and be in force from and after its passage.

The Act of April 19, 1913 [Laws 1913, Chap. 386, p. 539] provided as follows:

SECTION 1. *Department for collection of statistics relative to co-operative associations.*—That in addition to the duties now imposed by law upon the board of regents of the state university, none of which shall be affected or abridged by anything herein contained, it is hereby made the duty of said board of regents of the state university to create in the department of agriculture under the supervision of said board a department to collect statistics and information in reference to co-operative associations among farmers and the management and methods of conducting such associations. Such information shall cover all matters relating to co-operative associations among farmers and relate to all subject matter proper or usual for co-operative action among farmers.

SEC. 2. *Dissemination of information among farmers.*—It shall be the duty of said board through and by means of the employees of said board hereinafter provided for to disseminate such information among farmers desiring to form and operate such co-operative associations upon application therefor by any such co-operative association or any number of farmers desiring to form such a co-operative association such information shall not only cover the methods of organizing such co-operative association but also information as to the law governing and regulating such co-operative association and such information as to the conduct

and management of the business thereof as shall be necessary or essential for the proper management and conduct of such business. And it is hereby made the duty of all co-operative associations to report annually to said department on blanks provided for that purpose.

SEC. 3. *Department head, an assistant and stenographer authorized.*—That for the purpose of carrying into effect the provisions of this act the said board of regents are hereby authorized and empowered to employ a suitable and competent person as the head of said department and an assistant therefore and also a stenographer and provide suitable and proper offices for such persons at such place as the board of regents shall determine, who shall receive such reasonable salary as the board of regents shall determine.

The Act of April 17, 1915 [Laws 1915, Chap. 378, p. 547] provided as follows:

Whereas, the Congress of the United States has passed an Act approved by the President, May 8, 1914, entitled, "An act to provide for co-operative agricultural extension work between the agricultural colleges in the several states receiving the benefits of the Act of Congress, approved July 2, 1862, and of Acts supplementary thereto, and the United States Department of Agriculture," and,

Whereas, it is provided in Section 3 of the Act afore-said, that the grants of money authorized by this Act shall be paid annually "to each state which shall by action of its legislature assent to the provisions of this Act," therefore be it

Resolved by the House of Representatives, the Senate concurring, of the legislature of the State of Minnesota that assent be and is hereby given to the provisions and requirements of said Act, and that the University of Minne-

sota be and it is hereby authorized and empowered to receive the grants of money appropriated under said Act, and to organize and conduct agricultural extension work which shall be carried on in connection with the College of Agriculture of the University of Minnesota in accordance with the terms and conditions expressed in the Act of Congress aforesaid.

AN ACT to amend Chapter one of the laws of 1868, [printed post Chap. III, p. 215.] entitled an act to reorganize and provide for the government and regulation of the University of Minnesota, and establish an Agricultural College therein. [Laws 1876, Chap. 80, p. 91.]

Be it enacted by the Legislature of the State of Minnesota,

SECTION 1. That chapter one, of the laws of 1868, entitled an act to reorganize and to provide for the University of Minnesota, etc., be amended by adding thereto the following sections:

SEC. 17. It shall be unlawful for any person to sell or dispose of any spirituous, vinous, or malt liquors within a distance of three-quarters of a mile of the University of Minnesota, as now located in the City of Minneapolis.

SEC. 18. Any person violating the provisions of the foregoing section, shall upon conviction, be fined not less than fifty nor more than one hundred dollars for every such offense, or shall be imprisoned in the county jail of the County of Hennepin for a period of not less than two nor more than twelve months.

Approved March 3, 1876.

Repealed R. L. 1905, Chap. 108.

The Act of March 3, 1883 [Laws 1883, Chap. 71, p. 70] amended the Act of March 3, 1876 by prohibiting the sale of liquor within a distance of one mile instead of three-quarters of a mile and adding the provision that this section should not apply to that part of the city of Minneapolis lying on the west side of the Mississippi river.

Repealed R. L. 1905, Chap. 108.

The Act of February 23, 1895 [Laws 1895, Chap. 16, pp. 137-38] amended the Act of 1868 by further amending Sections 16 and 17 prohibiting the sale of liquors within one mile of the University, by also prohibiting pool rooms, billiard rooms, etc., within a distance of one mile of the University.

Repealed R. L. 1905, Chap. 108.

The Act of April 24, 1907^a [Laws 1907, Chap. 386, p. 544] prohibited the sale of cigarettes, cigars, or tobacco in any form to University students under eighteen years of age.

Sec. 1533 of the Revised Laws of 1905 provides in part as follows:

The sale of such liquor in any quantity whatever is also forbidden in the following places:

(4) At any place on the east side of the Mississippi River within one mile from the main building of the University of Minnesota.

Sec. 1534 of the Revised Laws of 1905 provides in part as follows:

The sale of such liquor at any time or place, except by a licensed pharmacist as aforesaid, is illegal:

(2) To a pupil or student of any school or other educational institution in this state.

The Act of April 28, 1907 [Laws 1907, Chap. 378, p. 535] provided as follows:

Penalty.—SECTION 1. Any person who shall sell any intoxicating liquor or cigarettes, or maintain a drinking place, within one mile of the University Farm of the School of Agriculture of the University of Minnesota, located in Ramsey county, Minnesota, on section 21, township 29, and range 23 west, or shall aid or abet another in either of such acts, shall be guilty of a gross misdemeanor and shall be punished for the first offense with a fine of not more than \$100.00 or imprisonment for not less than sixty days nor more than ninety days; for each subsequent offense, by a fine of not less than \$500.00 nor more than \$1,000.00, or by imprisonment in the county jail for not less than six months nor more than one year, or by both.

The Act of April 28, 1913 [Laws 1913, Chap. 572, p. 849] prohibits any university student under eighteen years of age from playing pool, billiards, ten pins, or bowling in any public pool or billiard room or bowling alley, or in any public place of business unless accompanied by his parent or guardian, or from loitering around said places; and makes it a misdemeanor for owners or keepers of said places to permit above described minors to play pool or loiter in said places unless accompanied by his parents or guardian.

The Act of February 18, 1868 [Laws 1868, Chap. 1, p. 1] to reorganize the University is printed post p. 215.

Repealed R. L. 1905, Chap. 108.

The Act of February 29, 1872 [General Laws 1872, Chap. 10, p. 55] with reference to the establishment of the University is printed post, p. 223.

Repealed R. L. 1905, Chap. 108.

AN ACT pertaining to the duties of those having charge of our State Institutions. [Laws 1873, Chap. 32, p. 149.]

Be it enacted by the Legislature of the State of Minnesota,

SECTION 1. That it is hereby made the duty of those who under authority of the State have respectively the care, control and management of the several State institutions, before letting any contract or contracts for the erection of any new buildings for the State, or the enlarging or improving of those already in existence, where the value of said building or improvements shall exceed the sum of five thousand dollars, to advertise for proposals for four consecutive weeks prior to said letting, in a paper published at a place where said institution is located, and also for the same length of time in some paper having a general circulation published at the capital, stating the time and place said proposals will be received and opened.

SEC. 2. That it is hereby made the duty of those so advertising for proposals as aforesaid to let any and all contracts made in behalf of the State to the lowest responsible bidder.

Approved March 10, 1873.

Repealed R. L. 1905, Chap. 108.

See R. L. 1905, Sec. 1887.

AN ACT to provide for a Geological and Natural History Survey of the State and entrust the same to the University of Minnesota. [Laws 1872, Chap. 30, p. 86.]

- SECTION 1. Geological and natural history survey authorized to be made by the University of Minnesota.
2. Object of the geological survey.
 3. Object of the natural history survey.
 4. Manner of conducting the surveys.
 5. Provides for meteorological statistics, and a map of the state.
 6. Natural history and geological specimens to be prepared, and museum to be established at the university.
 7. A geological map of the state authorized to be made.
 8. Annual report of the board of regents to be made to the governor.
 9. Annual appropriation of one thousand dollars for expenses.

Be it enacted by the Legislature of the State of Minnesota,

SECTION 1. It shall be the duty of the board of regents of the University of Minnesota to cause to be begun as soon as may be practicable, and to carry on a thorough geological and natural history survey of the state.

SEC. 2. The geological survey shall be carried on with a view to a complete account of the mineral kingdom as represented in the state, including the number, order, dip, and magnitude of the several geological strata, their richness in ores, corals, clays, peats, salines and mineral waters, marls, cements, building stones and other useful materials, the value of said substances for economical purposes and their accessibility; also an accurate chemical analysis of the various rocks, soils, ores, clay, peats, marls and other mineral substances, of which complete and exact records shall be made.

SEC. 3. The natural history survey shall include, first, an examination of the vegetable production of the state, embracing all trees, shrubs, herbs and grasses native or naturalized in the state; second a complete and scientific account of the animal kingdom as properly represented in the state, including all mammalia, fishes, reptiles, birds and insects.

SEC. 4. The said surveys and examinations shall be made in the manner and order following: First, the geological survey proper, together with the necessary and implied mineralogical investigations, all of which shall be undertaken so soon as may be practicable, and be carried forward with such expedition as may be consistent with economy and thoroughness; second, the botanical examinations; third, zoological investigations, provided, however, that whenever the said board of regents may find it most economical to prosecute different portions of the surveys in conjunction, or that the public interest demands it, they may, in their discretion, depart from the above prescribed order. And in the employment of assistants in the said surveys the said board of regents shall at all times give the preference to the students and graduates of the University of Minnesota, provided the same be well qualified for the duties.

SEC. 5. The said board of regents shall also cause to be collected and tabulated such meteorological statistics as may be needed to account for the varieties of climate in the different parts of the state; also to cause to be ascertained (by) barometrical observation or other appropriate means the relation, elevations and depressions of the different parts of the state; and also on or before the completion of the said surveys, to cause to be compiled from such actual surveys and measurements as may be necessary, an accurate map of the state, which map when approved by the Governor shall be the official map of the state.

SEC. 6. It shall be the duty of the said board of regents to cause proper specimens, skillfully prepared, secured and labelled of all rocks, soils, ores, coals, fossils, cements, building stones, plants, woods, skins and skeletons of animals, birds, insects and fishes, and other mineral, vegetable and animal substances and organisms discovered or examined in the course of said surveys, to be preserved for public inspection free of cost, in the University of Minnesota, in rooms convenient of access and properly warmed, lighted, ventilated and furnished, and in charge of a proper scientific curator; and they shall also, whenever the same may be practicable, cause duplicates in reasonable numbers and quantities of the above named specimens, to be collected and preserved for the purpose of exchanges with other state universities and scientific institutions, of which latter the Smithsonian Institute at Washington shall have the preference.

SEC. 7. Said board of regents shall cause a geological map of the state to be made, as soon as may be practicable, upon which, by colors and other appropriate means and devices, the various geological formations shall be represented.

SEC. 8. It shall be the duty of the said board of regents, through their president to make, on or before the second Tuesday in December in each and every year, a report showing the progress of the said surveys, accompanied by such maps, drawings, and specifications as may be necessary and proper to exemplify the same to the governor, who shall lay the same before the legislature; and the said board of regents upon the completion of any separate portion of the said surveys, to cause to be prepared a memoir or final report, which shall embody in a convenient manner all useful and important information accumulated in the course of the investigation of the particular department or portion, which

report or memoir shall likewise be communicated through the governor to the legislature.

SEC. 9. To carry out the provisions of this act the sum of one thousand dollars per annum is hereby appropriated, to be drawn and expended by the (said) board of regents of the University of Minnesota.

SEC. 10. This act shall take effect and be in force from and after its approval.

Approved March 1, 1872.

Repealed R. L. 1905, Chap. 108.

See R. L. 1905, Sec. 1483, printed post p. 164.

AN ACT to aid the geological and natural history survey of the state, and to amend chapter thirty, of the general laws, approved March first, eighteen hundred and seventy two, authorizing such survey. [Laws 1873, Chap. 133, p. 254.]

Be it enacted by the Legislature of the State of Minnesota,

SECTION 1. The state lands, known as the "state salt lands," donated by the general government to aid in the development of the brines in the state of Minnesota shall be transferred to the custody and control of the Board of Regents of the State of Minnesota. By said Board of Regents these lands may be sold in such manner or in such amounts, consistent with the laws of the State of Minnesota, as they may see fit, the proceeds thereof being held in trust by them, and only disbursed in accordance with the law ordering a geological and natural history survey of the state.

SEC. 2. It shall be the duty of the said Board of Regents, as soon as practicable, to cause a full and scientific investigation and report on the salt springs of the state,

with a view to the early development of such brine deposits as may exist within the state.

SEC. 3. The Board of Regents of the University of Minnesota, shall cause the immediate survey and investigation of the peat deposits of the state of Minnesota, accompanied by such tests and examinations as may be necessary to show their economical value, and their usefulness for the purposes of common fuel, a full report thereon to be presented to the legislature as soon as practicable.

SEC. 4. The sum of two thousand dollars is hereby appropriated annually (in lieu of one thousand dollars) for the purposes of the geological and natural history survey, until such time as the proceeds of the sales of the salt lands shall equal that amount, when such annual appropriations shall cease.

SEC. 5. The sum of five hundred dollars is hereby appropriated for the purchase of apparatus and chemicals for the use of the geological and natural history survey, the same to be expended by order of the Board of Regents of the University of Minnesota.

SEC. 6. It shall be the duty of the Board of Regents of the University of Minnesota to cause duplicate geological specimens to be collected, and to furnish to each of the three normal schools suites of such specimens after the University collection has become complete.

SEC. 7. When the geological and natural history survey of the state shall have been completed, the final report on the same by the said Board of Regents shall give a full statement of the sales of the salt lands hereby given into the custody and control of the Board of Regents of the University of Minnesota, together with the amount of moneys received therefrom, and of the balance, if any, left in the hands of said Board of Regents.

SEC. 8. This act shall take effect and be in force from and after its passage.

Approved March 10, 1873.

Repealed R. L. 1905, Chap. 108.

See R. L. 1905, Sec. 1483, printed post p. 164.

The Act of February 28, 1881 [Laws 1881, Chap. 166, p. 219] repealed Section 4 of the above act.

Repealed R. L. 1905, Chap. 108.

The Act of April 13, 1889 [Laws 1889, Chap. 267, p. 460] confirmed and made effectual certain deeds and conveyance of lands made by the Board of Regents to aid the Geological and Natural History Survey of the state, as authorized in the Act of March 10, 1873.

The Act of March 6, 1876 [Laws 1876, Chap. 99, p. 114] provided for the printing of reports of the Board of Regents on the progress of the Geological and Natural History Survey of the State.

Repealed R. L. 1905, Chap. 108.

The Act of March 5, 1885 [Laws 1885, Chap. 229, p. 303] provided for binding and distribution of remaining unbound portion of volumes on the geological and natural history survey of Minnesota.

Repealed R. L. 1905, Chap. 108.

The Act of March 7, 1885 [Laws 1885, Chap. 228, p. 301] provided for the printing, publication and distribution of the reports of the Regents on the geological and natural

history survey of the state, and created a commission to supervise same.

Repealed R. L. 1905, Chap. 108.

The Act of March 8, 1887 [Laws 1887, Chap. 226, p. 353] Sections 1, 2, and 3, provided for testing and exploring for hidden mineral resources of the state in connection with the work of the geological and natural history survey of the state.

Repealed R. L. 1905, Chap. 108.

Section 51 of Chapter 38, Revision of 1866, provided for the investment of funds derived from the sale of public lands, the bonds purchased with these funds to be designated "Minnesota School Fund Bonds."

The Act of March 10, 1873 [Laws 1873, Chap. 33, p. 150] amended Section 51, Chapter 38 of the Revision of 1866 providing for the investment of the permanent University funds.

Repealed R. L. 1905, Chap. 108.

The Act of March 2, 1883 [Laws 1883, Chap. 15, p. 17] amended Section 54 of the Revision of 1866 providing for the investment of funds derived from the sale of University lands by striking out the word "five" where it occurs in the third line of said section, and inserting the words "four and one-half" in lieu thereof; and legalizing prior investments in bonds bearing four and one-half per cent interest.

Repealed R. L. 1905, Chap. 108.

Section 10 of the Act approved April 22, 1895 [Laws 1895, Chap. 163, Sec. 10, pp. 353-54] made the following provision in regard to the investment of funds:

SEC. 10. All moneys received from the sale of any school or university lands, or the timber or other property coming therefrom, or interest accruing from such sales, shall be paid into the state treasury, and the purchase money so received shall be loaned as provided by law, or invested in Minnesota bonds (railroad bonds always excepted) or in United States bonds, bearing not less than three (3) per cent interest, or in bonds of any state.

Provided, however, that no investment of such funds shall ever be made in bonds which may have been issued to aid in the construction of any railroad; and the governor, treasurer, state auditor, president of the board of regents of the State University, and the chief justice of the state, are hereby constituted a board of commissioners, whose duty it shall be to invest said funds; and whenever there shall have accumulated in the treasury funds belonging to said permanent school fund, or the permanent university fund, or both, to the amount of ten thousand (10,000) dollars, it shall be the duty of said board of commissioners to immediately invest the same according to the provisions of this section. The state auditor shall be secretary of the said board of commissioners.

He shall keep a record of all the proceedings of said board, and shall cause the same to be published with his annual report. It shall be the duty of the state treasurer to place to the credit of the respective funds, when received, the interest accruing on said bonds, and pay over the same as directed by law.

The bonds purchased in accordance with this section shall not be transferable, except upon the order of the governor; and on such bonds shall be written "Minnesota

School Fund Bonds," or "Bonds of the University of Minnesota," as the case may require, "transferable only upon the order of the governor and state auditor."

The state auditor shall keep a record of such bonds, stating the name of bonds, when issued, when redeemable, rate of interest, when and where payable, number and amount of bond, by whom executed, when purchased, when withdrawn, and for what purpose; and he shall credit the state treasurer for such bonds when purchased, and charge the same to the proper fund.

Repealed R. L. 1905, Chap. 108.

Section 1 of the Act of April 11, 1895 [Laws 1895, Chap. 6, pp. 13-14] proposed an amendment to Article (8) of the Constitution of the State of Minnesota as follows:

SEC. 6. The permanent school and university fund of this state may be invested in the purchase of bonds of any county, school district, city, town or village of this state, but no such investment shall be made until approved by the board of commissioners designated by law to regulate the investment of the permanent school fund and the permanent university fund of this state; nor shall such loan or investment be made when the issue of which the same in part would make the entire bonded indebtedness exceed seven per cent of the assessed valuation of the taxable real property of the county, school district, city, town or village issuing such bonds; nor shall such loans or indebtedness be made at a lower rate of interest than three per cent per annum nor for a shorter period than five (5) years nor for a longer period than twenty (20) years, and no change of the town, school district, village, city or county lines shall relieve the real property in such town, school district, county, village or city in this state at the time of the issuing of such bonds from any liability for taxation to pay such bonds.

Sections 2 and 3 of this act provided for the submission of this proposed amendment at the next general election, and outlined the form of ballot.

The Act of April 11, 1895 [Laws 1895, Chap. 6] proposing to amend Article 8 of the constitution of the state of Minnesota was voted upon at the general election held November 3, 1896, and adopted by a vote of 127,151 in favor of said amendment, and a vote of 36,134 against the same. Proclamation of the vote issued by the governor December 29, 1896.

The Act of April 1, 1897 [Laws 1897, Chap. 83, pp. 90-91] provided for the loaning of the permanent University funds to any county, school district, city, town or village of this state as authorized by Sections 6 and 8 of the Constitution as amended. The act provided that no loans should be made which with all their indebtedness should exceed the sum of 7 per cent of the assessed valuation of the taxable real property of such county, school district, city, village or township, and that all loans made under the provisions of this act should bear interest at the rate of 4% per annum, payable annually.

Repealed R. L. 1905, Chap. 108.

The Act of March 3, 1903 [Laws 1903, Chap. 25, pp. 33-34] proposed an amendment to Section six of Article 8 of the Constitution of the state of Minnesota as amended by the Act of April 1, 1897, by providing that the total bonded indebtedness should not exceed 15% instead of 7%.

Repealed R. L. 1905, Chap. 108.

The Act of February 10, 1905 [Laws 1905, Chap. 8, pp. 18-19] amended Sec. 789, Chap. 10, R. L. 1905 by substituting "fifteen percent" for "seven percent" as the total indebtedness allowed.

The Act of April 14, 1903 [Laws 1903, Chap. 183, pp. 273-74] amended the Act of April 1, 1897 by providing that permanent school and university funds may be invested in county drainage bonds at 3%, and in other bonds at 4%.

Repealed R. L. 1905, Chap. 108.

Section 789, Chapter 10, of the Revised Laws of 1905, provided as follows:

"On the first Monday of each month, said board shall consider all applications then on file, any of which may be rejected. No such investment shall be made until the regularity of the application and the legality of the bonds have been approved by the attorney general. Such loans shall not be made for a period of less than five nor more than twenty years, nor at a rate of interest less than four per cent. per annum, nor when the net indebtedness of the municipality would be increased thereby beyond seven per cent. of the assessed value of the real property taxable therein. The principal and annual interest shall be payable on July 1st. If accepted, bonds executed by the proper officers, in form satisfactory to the board of investment, shall be delivered to the auditor, who shall issue to the treasurer of the municipality his warrant for the proper amount, payable from the permanent school or university fund; but such warrant shall not be paid by the state treasurer until the bonds are delivered to him."

Section 2434 of the Revised Laws of 1905 provided as follows:

The principal sums accruing from all sales by the auditor of the school, university, internal improvement or other state lands, or of pine timber upon the same, shall become a part of the several permanent funds to which they respectively belong, and shall not be reduced by any costs or charges of officers, by fees, or any other means whatever. All moneys received as interest on such funds, or as penalties, or as rents of such lands shall become part of the current or general funds to which they respectively belong: *Provided*, that all interests and penalties on the internal improvement land fund, and rents of such land, shall be compounded with the permanent fund.

Sec. 2435 of the Revised Laws of 1905 provided as follows:

Board of Investment.—The permanent school and university funds shall be invested in bonds of the United States bearing not less than three per cent. interest, or in bonds of this or of any other state, or in bonds of any county, school district, city, town, or village of the state, bearing not less than four per cent. interest and county drainage bonds of this state bearing not less than three per cent interest, as provided by law; but no investment shall be made in bonds issued to aid in the construction of any railroad. The governor, treasurer, and auditor are hereby constituted a board of investment, whose duty it shall be to invest all funds derived from the sale of public lands, except as otherwise provided by law. The auditor shall be secretary of said board, keep a record of its proceedings, and publish the same with his annual report. The treasurer shall place to the credit of the respective funds the interest received on said bonds. They shall not be transferable except upon

the order of the governor and auditor, and on each shall be written; "Minnesota School Fund Bonds," or "Bond of the University of Minnesota," as the case may require, "transferable only upon the order of the governor and state auditor." The auditor shall keep a record showing the name, number, and amount of each bond, when issued, when redeemable, the rate of interest, when and where payable, by whom executed, when purchased, when withdrawn, and for what purpose.

Section 2436 of the Revised Laws of 1905 provided as follows:

There are hereby annually appropriated for the purposes of investment all moneys received into the state treasury to the credit of the permanent school fund, permanent university fund, internal improvement land fund, and all other funds required to be invested in securities, or which may be loaned as provided by law.

Section 2437 of the Revised Laws of 1905 provided as follows:

There are hereby annually appropriated such sums as shall be found necessary for the incidental expenses of purchase, including the payment of interest accrued at the time of purchase, of bonds for the permanent school or university funds, payable from the current or general school or university funds, respectively, and for like expenses of the purchase of bonds for the other permanent funds referred to in Section 2436, payable from the respective current or general funds.

The Act of April 23, 1907 [Laws 1907, Chap. 340] was repealed by the Act of March 17, 1913 [Laws 1913,

Chap. 50] which amended Sec. 2435, Chap. 10, R. L. 1905, relating to the investment of University funds.

AN ACT to amend section 2435, Revised Laws 1905, relating to loans from the permanent school and university funds. [Laws 1907, Chap. 348, p. 485.]

Be it enacted by the Legislature of the State of Minnesota,

Bonds to bear not less than 3 per cent.—SECTION 1. That section 2435, Revised Laws 1905, be, and the same is hereby amended so as to read as follows:

2435. The permanent school and university funds shall be invested in the bonds of the United States, or in bonds of this or any other state, or in bonds of any school district, or county drainage bonds of this state, bearing not less than three per cent interest, and in bonds of any county (other than drainage bonds) and in the bonds of any city, town or village of this state, bearing not less than four (4) per cent interest, as provided by law; but no investment shall be made in bonds issued to aid in the construction of any railroad. The governor, treasurer and auditor are hereby constituted a board of investment, whose duty it shall be to invest all funds derived from the sale of public lands, except as otherwise provided by law. The auditor shall be secretary of said board, keep a record of its proceedings and publish the same with his annual report. The treasurer shall place on credit of the respective funds the interest received on said bonds. They shall not be transferable except upon the order of the governor and auditor, and on each shall be written, "Minnesota School Fund Bond," or "Bond on the University of Minnesota," as the case may require, transferable only upon the order of the governor and state auditor. The auditor shall keep

a record showing the name, the amount of each bond, when issued, when redeemable, the rate of interest, when and where payable, by whom executed, when purchased, when withdrawn and for what purpose.

SEC. 2: This act shall take effect and be in force from and after its passage.

Approved April 23, 1907.

Repealed Laws 1913, Chap. 515.

The Act of April 25, 1913 [Laws 1913, Chap. 515, p. 745] provided as follows:

SECTION 1. *State board of investment and duties.*—The permanent school, the permanent university and other permanent trust funds of the state of Minnesota shall be invested in the bonds of the United States or any bonds of this or any other state, or any bonds of any school district, county, city, town or village of this state, bearing not less than four (4) per cent interest, but no investment shall be made in bonds issued to aid in the construction of any railroad. The governor, treasurer, auditor, attorney general and president of the board of regents of the state university are hereby constituted a board of investment, whose duty it shall be to invest all funds derived from the sale of public lands, except as otherwise herein provided. The first three officers hereinbefore named as members of said board are hereby authorized to act independently of the other two members of said board in all matters pertaining to loans of said funds to counties, townships, cities, villages and school districts under the provisions of Chapter 10, Revised Laws of Minnesota for 1905 and amendments thereto. But for the purchase or sale of any other securities than those last hereinbefore mentioned, a majority vote of the entire board of investment as hereinbefore first constituted shall be required. The governor shall be ex-officio president of said board and the state auditor shall

be secretary thereof and keep a record of its proceedings and publish the same in his annual report. The treasurer shall place on credit of the respective funds the interest received on said bonds. They shall not be transferable except upon the order of the governor and auditor, and on each shall be written "Minnesota school fund bond" or "bond of the university of Minnesota" as the case may require. The auditor shall keep a record showing the name and amount of each bond, when issued, when redeemable, the rate of interest, when and where payable, by whom executed, when purchased, when withdrawn and for what purpose.

SEC. 2. All acts or parts of acts inconsistent herewith, and particularly Chapters 340 and 348 of the General Laws of Minnesota for 1907 are hereby repealed.

The Act of February 18, 1913 [Laws 1913, Chap. 588, p. 896] proposed to the people of the state for approval or rejection an amendment to Section 6 of Article 8 of the Constitution by providing for loaning of university funds on improved farm lands within the state.

The Act of March 17, 1913 [Laws 1913, Chap. 50, p. 45] provided as follows:

SECTION 1. *Governor, treasurer and auditor to act independently in certain cases.*—The permanent school, the permanent university and other permanent trust funds of the State of Minnesota shall be invested in the bonds of the United States or any bonds of this or any other state, or any bonds of any school district, county, city, town or village of this state, bearing not less than four (4) per cent interest, but no investment shall be made in bonds issued to aid in the construction of any railroad. The governor, treasurer, auditor, attorney general and president

of the board of regents of the state university are hereby constituted a board of investment, whose duty it shall be to invest all funds derived from the sale of public lands, except as otherwise herein provided. The first three officers hereinbefore named as members of said board are hereby authorized to act independently of the other two members of said board in all matters pertaining to loans of said funds to counties, townships, cities, villages and school districts under the provisions of Chapter 10, Revised Laws of Minnesota for 1905 and amendments thereto. But for the purchase or sale of any other securities than those last hereinbefore mentioned, a unanimous vote of the entire board of investment as hereinbefore first constituted shall be required. The governor shall be ex officio president of said board and the state auditor shall be secretary thereof and keep a record of its proceedings and publish the same in his annual report. The treasurer shall place on credit of the respective funds the interest received on said bonds. They shall not be transferable except upon the order of the governor and auditor, and on each shall be written "Minnesota School Fund Bond" or "Bond of the University of Minnesota" as the case may require. The auditor shall keep a record showing the name and amount of each bond, when issued, when redeemable, the rate of interest, when and where payable, by whom executed, when purchased, when withdrawn and for what purpose.

SEC. 2. All acts or parts of acts inconsistent herewith, and particularly Chapters 340 and 348 of the General Laws of Minnesota for 1907, are hereby repealed.

The Act of April 25, 1913 [Laws 1913, Chap. 515, p. 745] amended the Act of March 17, 1913 [Laws 1913, Chap. 50] by substituting the word "majority" for the word "unanimous."

The Act of April 21, 1917 [Laws 1917, Chap. 486, pp. 825-26] creating the office of Comptroller for the University is printed post p. 274 with the exception of Sections 5 and 8 which are as follows:

SEC. 5. *Payment of salaries, etc.*—The payment of salaries and supplies shall be in conformity with the budget as approved by the board of regents and the method of procedure shall be in conformity with the system approved by the state auditor, state treasurer, attorney general and public examiner. The dean or other acting head of the college or department shall certify the list of departmental instructors and employes as provided for in the budget. It shall not be necessary that such list be signed or receipted by the persons named therein and to whom payments are to be made.

SEC. 8. *Not to modify chapter 174, General Laws Minnesota 1917.*—Nothing in this act shall in any way repeal, modify or affect chapter 174, General Laws of Minnesota for 1917, being a bill for an act to provide for the purchasing by the state board of control of stationery, furniture, supplies and equipment for all the governmental departments of the state, not now under the financial and exclusive management of said board, and repealing all acts and parts of acts inconsistent herewith, approved April 10th, 1917.

The Act of March 7, 1878 [Laws 1878, Chap. 68, p. 118] provided as follows:

SECTION 1. A tax of one-tenth of one mill is hereby levied on each dollar of taxable property in the State for the year one thousand eight hundred and seventy-eight (1878) for the support of the State University. The said tax shall be certified by the auditor of State with other State taxes, and it shall be extended, collected and returned the same

as other State taxes, and when paid into the State treasury it shall be placed to the credit of the general University fund.

Repealed R. L. 1905, Chap. 108.

The Act of November 18, 1881 [Laws 1881, Chap. 46, p. 50] amended Section 5 of the Act of 1868, printed post p. 216 by providing that the treasurer need not be a member of the Board of Regents.

Repealed R. L. 1905, Chap. 108.

See Sec. 1472, R. L. 1905, printed post p. 160.

The Act of March 2, 1883 [Laws 1883, Chap. 140, p. 197] established a professorship of Scandinavian Language and Literature.

See R. L. 1905, Sec. 1473, printed post p. 161.

The Act of March 7, 1885 [Laws 1885, Chap. 220, p. 289] authorized the Governor to commission the professor of military science and tactics with the rank of colonel of infantry.

Repealed R. L. 1905, Chap. 108.

The Act of March 7, 1885 [Laws 1885, Chap. 167, p. 209] provided for the taking of an annual inventory of state property in public institutions.

Repealed R. L. 1905, Chap. 108.

See Laws 1901, Chap. 122.

See Laws 1905, Chap. 119.

The Act of March 9, 1885 [Laws 1885, Chap. 294, p. 355] appropriated money for the support of the University,

and in Sections 3, 4, 5 and 6 provided a method for handling pay rolls, expense lists, and bills.

Repealed R. L. 1905, Chap. 108.

See Laws 1917, Chap. 480, p. 819, post p. 173.

The Act of April 24, 1889 [Laws 1889, Chap. 269, p. 463] established a uniform system of accounting for public funds.

Repealed R. L. 1905, Chap. 108.

See Laws 1917, Chap. 480, post p. 173.

The Act of April 24, 1889 [Laws 1889, Chap. 266, p. 459] amended the Act of 1868 in regard to the government of the university, as printed post p. 215.

This act also amended the Act of 1868 by providing that the recording secretary, as well as the treasurer, may or may not be a member of the Board.

Repealed R. L. 1905, Chap. 108.

See R. L. 1905, Sec. 1472, printed p. 160.

The Act of April 21, 1891 [Laws 1891, Chap. 36, p. 118] in Section 7 provided that graduates from the Law department of the University should be admitted to practice upon presentation of their diplomas.

Repealed R. L. 1905, Chap. 108.

The Act of March 18, 1899 [Laws 1899, Chap. 60, pp. 58-59] amended the Act of April 21, 1891, Section 7, by adding the following clause:

"provided further, that any citizen of the United States who is a citizen and resident of the State of Minnesota, twenty-one years of age and of good moral character, and who is a graduate from any law school of good standing

in said state and has therein taken a course in law of at least three years may present himself for examination before said board of examiners in law, and shall be entitled to take such examination without having studied law in the office of a practicing attorney."

Repealed R. L. 1905, Chap. 108.

Section 2279 of the Revised Laws of 1905 provided as follows:

Admission of law graduates—Except as hereinafter provided, no person shall be admitted to practice as an attorney, or permitted to commence, conduct, or defend any action or proceeding in a court of record to which he is not a party, either in his own name or in that of another, otherwise than under rules prescribed by the supreme court. A graduate from the college of law of the state university shall be so admitted, without fee or examination, upon production of his diploma within two years from the date thereof, and upon proof that he is an adult citizen and resident of the state, of good moral character. Upon the same terms and conditions a graduate from any college of law incorporated in this state or established by authority of its laws, and located therein, shall be admitted to such practice, provided such college receives as students only those having the equivalent of a high school education, affords a three years' course of tuition under a corps of ten competent instructors, and operates under the written approval of the supreme court. Such approval shall be by certificate, filed with the clerk, to the effect that such college meets the foregoing requirements. When, in the opinion of the court, any such college shall have ceased to merit such approval, the court may revoke the same, and thereafter the diploma shall no longer have the effect above provided.

The Act of April 17, 1917 [Laws 1917, Chap. 282, p. 419] amended Section 2279, Revised Laws 1905 by providing for admission to the bar only after examination under rules prescribed by the Supreme Court, with the proviso that this law shall not be applicable to those who had, prior to the Act, matriculated either in the College of Law in the State University or other legally incorporated colleges of law.

The Act of April 11, 1895 [Laws 1895, Chap. 181, p. 450] provided as follows:

SECTION 1. The teachers university certificate issued by the University of Minnesota to graduates of the department of pedagogy in said university shall be valid as a certificate of the first grade to teach in the public schools of the state of Minnesota for a period of two years from date of graduation.

SEC. 2. At the expiration of two years of actual teaching the certificate of such graduate may be endorsed by the president of the university and the superintendent of public instruction upon satisfactory evidence that such service has been successful, and such endorsement shall make said certificate a permanent certificate of qualification; *provided*, that said endorsement may be cancelled and its legal effect annulled by the superintendent of public instruction upon satisfactory evidence of disqualification.

Repealed R. L. 1905, Chap. 108.

The Act of April 25, 1895 [Laws 1895, Chap. 186, p. 453] authorized regular graduates of the school of pedagogy of the University to become teachers of pupils in teachers' training classes in villages and cities of Minnesota.

Repealed R. L. 1905, Chap. 108.

The Act of February 25, 1899 [Laws 1899, Chap. 20, p. 17] amended Section 1 of the Act of April 11, 1895 by making the teacher's certificate valid for two years from its date instead of two years from date of graduation.

Repealed R. L. 1905, Chap. 108.

The Act of April 7, 1905 [Laws 1905, Chap. 120, p. 152] provided as follows:

SECTION 1. That it shall be the duty of the board of regents to organize and establish in the University of Minnesota as soon as practicable a teachers' college, or department of pedagogy, for the purpose of affording proper professional training for those persons who intend to become public and high school instructors, principals and superintendents of schools.

Section 1361 of the Revised Laws of 1905 provided that certificates of graduation from the department of pedagogy of the University and diplomas from the state normal schools should have the force of certificates.

Section 1369 provided that the above certificates and diplomas should be equivalent to first grade professional certificates.

Repealed Act of April 23, 1909.

The Act of April 23, 1909 [Laws 1909, Chap. 455, pp. 554-55] amended Section 1361, R. L. 1905, to read as follows:

Validation of certificates from state university.—SECTION 1. That section 1361 of the Revised Laws of 1905 be and the same is hereby amended to read as follows:

Certificates of graduation from the state university issued to graduates of the college of education and to those graduates from its college of science, literature and art, (or its college of agriculture) who have taken specified courses in the college of education, shall be valid as first grade professional certificates for two years from their date, and at the expiration of two years of actual successful teaching, such certificates, endorsed by the president of the university and the state superintendent, shall have the force of permanent first grade professional certificates.

From state normal schools or department of agriculture.—SEC. 2. Diplomas issued to graduates of the state normal schools (or of the teachers' course in the department of agriculture of the state university) shall be valid as first grade certificates for two years from their date, and at the expiration of two years of actual, successful teaching, such diplomas, endorsed by the president of the school granting them, and the state superintendent, shall have the force of first grade certificates for life.

This Act also repealed Section 1369, R. L. 1905.

The Act of April 22, 1891 [Laws 1891, Chap. 163, p. 362] provided for the opening of a Department of Pharmacy and a School of Mines in the University, and appropriated money therefor.

The Act of March 27, 1895 [Laws 1895, Chap. 15, pp. 136-37] amended the Act of 1868 further by adding the Honorable John Sargent Pillsbury to the Board of Regents.

Repealed R. L. 1905, Chap. 108.

The Act of April 20, 1899 [Laws 1899, Chap. 310, p. 393] restricted and regulated the disbursements and expenditures of money appropriated by the legislature to

prevent the several boards and officers from exceeding the amounts so appropriated; and made a violation of this act a misdemeanor, the penalty for such violation being removal from office.

Repealed R. L. 1905, Chap. 108.

See Laws 1905, Chap. 119, Sec. 5, printed p. 148.

The Act of April 20, 1899 [Laws 1899, Chap. 345, p. 443] provided for free tuition for students of the University residents of the state of Minnesota who enlisted in the United States army for the war of 1898 between the United States and Spain, and who were honorably discharged from such service.

Repealed R. L. 1905, Chap. 108.

The Act of March 8, 1901 [Laws 1901, Chap. 25, pp. 26-27] amended the Act of April 20, 1899 by including in Section 1 any person who "has been a resident of the State of Minnesota for the past fifteen years and is a veteran of the late Civil war"; and by providing in Section 2 for the refunding of any money paid as tuition by any person coming under the provisions of this act, since his discharge.

Repealed R. L. 1905, Chap. 108.

The Act of April 12, 1907 [Laws 1907, Chap. 158, p. 176] provided for free tuition for *any person*, resident of Minnesota at the time, who enlisted in the U. S. army or navy for the war between the United States and Spain, and who was honorably discharged therefrom.

Repealed Laws 1919, Chap. 358.

The Act of April 17, 1917 [Laws 1917, Chap. 279, p. 416] further amended the Act of April 20, 1899 by including soldiers who served on the Mexican border in 1916

for not less than ninety days; free tuition being allowed such soldiers up to \$250.

Repealed Laws 1919, Chap. 358.

The Act of April 21, 1919 [Laws 1919, Chap. 358] provided as follows:

SECTION 1. Any male person who, being at the time a citizen and resident of the state of Minnesota, served as an officer or enlisted man in the army, navy or marine corps of the United States during any war in which the United States has been involved, including the members of the national guard, or who, upon the call of the president, performed military service outside of the borders of this state in any troubles with Mexico, and any man or woman who, being at the time a citizen and resident of the state of Minnesota, performed active overseas war service as a regularly enlisted full-time worker of the Red Cross, engaged in nursing the sick or assisting in the care of soldiers in any government hospital, field or camp, which service has been officially recognized by the national government, shall, upon complying with all other requirements for admission, be entitled to pursue any course or courses in the University of Minnesota or any state normal school, upon tuition provided by the state to an amount not to exceed \$200 for each person, provided, that any such student may, at his option, enter any college or school in this state which maintained a student's army training corps unit in co-operation with the United States government, or any other college or school approved by the state department of education, and his tuition therein to an extent not exceeding \$200 for each person, shall be paid by the state in accordance with the provisions of this act.

SEC. 2. The question of whether or not an applicant has been so in the service of the government as to entitle him or her to the benefits of this act and the tuition herein

provided shall be determined by an officer designated by the respective institutions upon the production of an honorable or ordinary discharge from the military, naval or marine service of the United States or from the Red Cross, or such other evidence as may be required.

SEC. 3. It is hereby made the duty of the administrative officers of the University of Minnesota and the state normal schools to furnish to the adjutant general of the state of Minnesota, lists in triplicate of student applicants which lists shall show the name of the applicant, the unit in which the service specified in section 1 hereof was performed, the course selected and the regular tuition charge for such course. The adjutant general shall check the list with records now on file in his office or to be procured from reliable sources and if found correct shall return two copies to the respective state institutions as authority to perform the service under this act. At the end of each quarter or term the administrative officers of the state institutions coming under this act shall return one list duly certified showing the period each student has attended and the proportion and amount of the tuition earned. The adjutant general shall check the lists, and if found correct shall certify the same to the state auditor and the state auditor upon receipt thereof shall draw his warrants upon the state treasurer from the appropriation provided therefor in favor of the state institutions entitled to the tuition.

And it is hereby made the duty of the administrative officers of such colleges or institutions other than state institutions, as accept the privileges for students under this act, to furnish to the adjutant general of the state of Minnesota, lists in triplicate of student applicants which lists shall show the name of the applicant, the unit in which the service specified in section 1 hereof was performed, the course selected and the regular tuition charge for such course. The adjutant general shall check the list with

records now on file in his office or to be procured from reliable sources and if found correct shall return two copies to the respective institutions other than state institutions, as authority to perform the service under this act. At the end of each quarter or term the administrative officers of the institutions other than state institutions coming under this act shall return one list duly certified showing the period each student has attended and the proportion and amount of the tuition earned. The adjutant general shall check the lists and if found correct shall certify the same to the state auditor and the state auditor upon receipt thereof shall draw his warrants upon the state treasurer from the appropriation provided therefor in favor of the students entitled to the tuition and the state treasurer shall forward the voucher warrants to said respective institutions other than state institutions.

It is further provided that any student coming under the provisions of this act, who has paid tuition, since his induction into the military, naval or marine service of the United States or in the Red Cross, to any institution as provided for in section 1 hereof, shall be entitled to a refundment of the tuition so paid in amount not to exceed \$200, upon presentation to the proper administrative officers of the above named institutions of the same proof of service as required in section 2, and shall be included in the certified lists to the adjutant general of the state of Minnesota as provided for in section 3, and payment shall be made direct to the students entitled to the refundment, provided that no refund shall be made where tuition has heretofore been paid by the government of the United States for a student coming under the provisions of this act, and provided further, that the total amount of refundment and tuition paid shall not, in the aggregate, exceed the sum of \$200 for each person.

Provided that the benefits from the provisions of this act shall not extend beyond July 1, 1924.

SEC. 4. All acts or parts of acts inconsistent herewith are hereby in all things repealed.

SEC. 5. This act shall take effect and be in force from and after its passage.

The Act of April 15, 1919 [Laws 1919, Chap. 266] provided for the filing for record with the register of deeds of certificates of discharge from United States service and made the record of such filing *prima facie* evidence of such facts in all courts of the state.

The Act of April 9, 1901 [Laws 1901, Chap. 170, p. 222] provided for free tuition in the University of any graduate resident of the state of Minnesota from the School for the Blind connected with the Minnesota Institute for Defectives.

Repealed R. L. 1905, Chap. 108.

Section 1935 of the Revised Laws of 1905 provided as follows:

University—Free Tuition—Any resident of the state graduated from the school for the blind, upon compliance with all other requirements, shall be entitled to pursue any course of study in the state university, without expense for tuition; and the board of regents shall receive him into any department thereof.

The Act of April 2, 1901 [Laws 1901, Chap. 122, pp. 128-47] created a Board of Control for the state, and gave it full authority in all financial matters pertaining to the state university.

Repealed R. L. 1905, Chap. 108.

See Laws 1905, Chap. 119, p. 149, printed post 146.

The Act of April 7, 1905 [Laws 1905, Chap. 119, pp. 149-52] provided as follows:

SECTION 1. Upon and after August first (1st), nineteen hundred five (1905), the board of control of this state shall be and is hereby divested of all authority, jurisdiction and control over the state university and the state normal schools of the State of Minnesota, except as hereinafter stated.

The state university on and after said date shall be under the management, jurisdiction and control of the board of regents of the state university, and state normal schools on and after said date, shall be under the management, jurisdiction and control of the state normal school board; and the said board of regents and said normal school board shall, on and after said date, have and possess all of the powers, jurisdiction and authority, and shall perform, subject to the restrictions herein contained, all of the duties by them possessed and performed on and prior to April first (1st), nineteen hundred one (1901); except as hereinafter stated.

SEC. 2. Upon the date of assumption by the board of regents of the said management and control of the said university, the president of the said board of regents by and with the consent and approval of the members of said board, shall appoint a purchasing agent, whose duties shall be as herein provided for, and whose compensation shall be fixed by the said board of regents and paid out of the funds provided for the maintenance of said university. The said purchasing agent shall attend to the purchasing of all necessary supplies for the several departments of the state university. Previous to the termination of each quarterly period of the year the dean or other executive head of each of the several departments of the state university shall prepare estimates in detail of all the supplies required for such department for the ensuing

quarterly period. Prior to the opening of such quarterly period such estimate shall be submitted by the said dean or other executive head of each of said departments to the executive committee of said board of regents, which estimate so submitted shall be carefully examined and, if necessary, revised by said executive committee. Upon the approval of such estimate by such executive committee the same shall be prepared in triplicate, and one of said estimates shall be retained by the said board of regents, and one thereof shall be delivered to and filed with said purchasing agent, and one thereof shall be delivered and filed with the state auditor of this state. Such estimates, bearing such approval, shall govern and control said purchasing agent in the purchasing of supplies for the several departments of the state university. No disbursements for such purposes shall be made except on the warrant or requisition of said purchasing agent. The said purchasing agent shall give bond in such sum as said board of regents shall require for the faithful and diligent performance of his duties.

SEC. 3. [Provides for purchasing agent for state normal schools.]

SEC. 4. Each purchasing agent shall at the close of each month prepare in triplicate statements showing all purchases made by him during said month for the several institutions, the names and addresses of persons from whom said purchases were made and the several prices paid therefor. He shall accompany the same with an affidavit that the statement is correct, that the articles therein specified were duly authorized by the proper board upon prepared statements and estimates, were received under his direction at the institution named therein, that the several prices paid therefor were reasonable, that said goods were of proper and stipulated quality and grade, and that neither he nor any person in his behalf has any pecuniary or other

interest in said purchases, or has received or will receive in any way any pecuniary or other benefit therefrom.

He shall also each month prepare in triplicate and cause to be receipted by the signatures of the several parties named therein, payrolls showing the monthly salaries and compensation of all officers, teachers and employes in said several institutions, and shall file one copy of said statement and said payroll with the president of the board of regents or president of the normal school board, as the case may be, and two copies with the state auditor. The auditor upon receiving the same shall draw his warrant upon the state treasurer for the amount called for in each expense list and payroll, and transmit the same to the treasurer, attaching thereto a copy of said expense list and payroll. Upon receipt of the same the treasurer shall send his checks to the several persons named therein for the amount of their respective claims.

SEC. 5. No member of the board of regents or of the normal school board, and no person in the employ of either board shall be paid for any expense incurred, unless it shall appear that said expense was duly authorized by the executive committee or the president of the board, and an itemized, verified account of the same, accompanied by sub-vouchers, where said sub-vouchers are practicable, is furnished by the claimant, and filed with the state auditor for his written audit. Such verification shall state that said expense bill is just and correct and for money actually and necessarily paid or to be paid for the purposes therein stated. If said expense is to be incurred in visiting another state, then, before said visit is authorized or undertaken, the said executive committee or president must certify, in writing, the purpose of said visit, the necessity existing for the same, and the maximum expense to be incurred therefor, which certificate must be presented to the governor of the state for his approval. If he does not approve the

same, the said visit shall not be undertaken. If the above provisions are complied with, the auditor shall pay such expense account in the same manner as monthly expenses and salaries are paid under the provisions of this act.

SEC. 6.* It shall be unlawful for the board of regents or the normal school board to permit any expenditures for any purpose in excess of the amount appropriated or contemplated by law, and any member or agent of either of said boards violating this provision, shall be deemed guilty of a misdemeanor, and on conviction shall be fined not less than one hundred dollars (\$100) or more than one thousand dollars (\$1,000), or be imprisoned in the county jail for not less than six (6) months, or by both fine and imprisonment.

SEC. 7. The board of control shall have and exercise full authority in all financial matters of the several institutions named in this act, so far only as relates to the erection and construction of new buildings, the purchasing of fuel and the placing of insurance on buildings and contents. When new buildings are to be erected and constructed by authority of the state, it shall be the duty of the board of control to cause to be prepared plans and specifications for the same, but in so doing it shall consult with the local boards in respect to said plans and specifications, and shall adopt and carry out so far as it deems practicable their requests and desires in the matter.

SEC. 8. All acts and parts of acts inconsistent herewith are hereby repealed.

*NOTE: "Comptroller's Act," Laws 1917, Chap. 486, printed post 274, provides a purchasing agent for the University and repeals all inconsistent acts.

SECTION 7. Amended as to University buildings to be erected under, Laws 1911, Chap. 36, printed p. 149.

See Laws 1907, Chap. 359, post p. 168.

The Act of March 20, 1911 [Laws 1911, Chap. 36, p. 53] provided as follows:

SECTION 1. That section 7 of chapter 119, of the General Laws of Minnesota for 1905, be and the same is hereby amended so as to read as follows:

"SEC. 7. The board of control shall have and exercise full authority in all financial matters of the several institutions named in this act, so far only as relates to the erection and construction of new buildings, the purchasing of fuel, and the placing of insurance on buildings and contents. When new buildings are to be erected and constructed by authority of the state it shall be the duty of the board of control to cause to be prepared plans and specifications for the same, but in so doing it shall consult with the local board in respect to said plans and specifications, and shall adopt and carry out, so far as it deems practical, their request and desires in the matter.

The board shall not let any contract for the erection and construction of new buildings that may hereafter be constructed, without first publicly advertising for at least two weeks in some legal newspaper published in the county, where the work is to be performed, for separate sealed bids for general construction, plumbing, heating, ventilating work required in the construction of such buildings, and for separate sealed bids covering the entire work required in such construction in which advertisement, the time and place shall be fixed for the opening of such bid, and that all such bids, shall be opened publicly, and a record of the same, giving the name of the bidder, the classification of the work or material bid upon, and the amount of the bid, shall be made and filed with the secretary of said board as a public record, and that no such contract shall be made and entered into except with competent and responsible contractors and builders who can furnish a good and sufficient bond as required by law."

The Act of April 28, 1913 [Laws 1913, Chap. 561, p. 814] provided as follows:

SECTION 1. *Board of control may delegate power where construction is to cost not more than \$5,000.*—That Section 7 of Chapter 119, General Laws of Minnesota for 1905, as amended by Chapter 36, General Laws of Minnesota for 1911, be and the same is hereby amended so as to read as follows: Provided that in the building and constructing of any and all state buildings, preference shall be given where practicable to materials produced in the state of Minnesota by citizens and residents of said state.

“Section 7. The board of control shall have and exercise full authority in all financial matters of the several institutions named in this act, so far only as relates to the erection and construction of new buildings, the purchasing of fuel, and the placing of insurance on buildings and contents. When new buildings are to be erected and constructed by authority of the state, it shall be the duty of the board of control to cause to be prepared plans and specifications for the same, but in so doing it shall consult with the local board in respect to said plans and specifications, and shall adopt and carry out so far as it deems practical, their request and desires in the matter. *Provided that said state board of control may in its discretion authorize the controlling board of any institution, for which any building is authorized to be constructed, to construct such building in case the cost thereof does not exceed the sum of five thousand (\$5,000.00) dollars. If such authorization be granted said state board of control shall file its written consent thereto with the state auditor, and thereupon such building may be constructed under the direction of such controlling board.*

“The board shall not let any contract for the erection and construction of new buildings that may hereafter be constructed without first publicly advertising for at least

two weeks in some legal newspaper published in the county, where the work is to be performed, for separate sealed bids for general construction, plumbing, heating, ventilating work required in the construction of such buildings, and for separate sealed bids covering the entire work required in such construction in which advertisement, the time and place shall be fixed for the opening of such bid, and that all such bids, shall be opened publicly, and a record of the same, giving the name of the bidder, the classification of the work or material bid upon, and the amount of the bid, shall be made and filed with the secretary of said board as a public record, and that no such contract shall be made and entered into except with competent and responsible contractors and builders who can furnish a good and sufficient bond as required by law."

The Act of April 3, 1911 [Laws 1911, Chap. 141, pp. 178-80] provided as follows:

Formation of public corporations for development of water power.—SECTION 1. Any city situated upon a river where there may be secured a developed water power conveniently near for utilization in the creation and development of electrical energy to supply such city and any state institution therein with such energy at approximate cost, either alone or in conjunction with an adjacent city, may do so through a public corporation formed at its request as hereinafter provided.

One city may unite with another.—SEC. 2. Any such city which may desire to avail itself of the provisions of this act shall proceed as follows:

If there is another city adjacent thereto, it shall be invited by resolution of the legislative branch of the city first mentioned to unite with the latter in securing the organization of such public corporation. If such adjacent city

within thirty days thereafter shall, by resolution accept such invitation, said city shall, by further resolution of their respective legislative bodies, declare their desire to so secure such water power and to have organized, under this act, a public corporation therefor, and shall, by the same resolution, request the respective mayors, or other executive heads (by whatever name known) of said cities, and the president or other executive head of the governing, or managing board, of any state institution, (or of the senior state institution, if more than one) in such cities, to proceed to form such corporation under this act.

If there is no adjacent city, or if there is one and it fails or refuses to unite in the adoption of such resolutions within thirty days, the legislative body of the city which may desire to avail itself of the provisions of this act shall by resolution request its mayor, or other executive head, its city engineer, or the head of its engineering department, (if known by any other name), and the president, or other executive head, of the governing or managing board of any state institution (or of the senior institution, if more than one) within such city, to proceed to form such a corporation under this act.

Officials to meet upon call of mayor.—SEC. 3. The officials designated shall meet upon the call of the mayor (of the larger of the cities if more than one) at his office, and shall proceed to organize themselves into a public corporation under some appropriate name for the objects and purposes stated in section "1," and shall unite in a certificate which shall state the name and objects of the corporation, the fact that it is organized under this act, and that the members of the corporation shall be themselves, during their respective terms of office, and their respective successors in such offices. Such certificate shall be recorded in the office of the secretary of state.

Corporation to elect officers and employ a manager.—SEC. 4. Such corporation, when organized, shall provide for

and elect such officers as it may designate, and may employ a manager and such other agents and servants as may be necessary for the corporate business, and may adopt such rules, regulations and by-laws for the government of the corporation and of its employees as may seem best, but the members of such corporation shall receive no pay or compensation as such members, or as officers, but may have their actual expenses.

Authorized to acquire and develop water power.—SEC. 5. Such public corporation, when organized, shall be authorized and empowered to acquire by lease or otherwise, any developed water power within or near the corporate limits of the cities whose officers are, ex officio, members of such corporation; to acquire all necessary lands, rights, and privileges, and to provide itself with a suitable hydro-electric plant, fully equipped with auxiliary power plant necessary to utilize economically said water power, and with the necessary means of distribution of the electrical energy therefrom.

Disposition of electrical energy.—SEC. 6. The electrical energy, so developed, shall be disposed of as follows: First, to the grantor from whom the water power is acquired if the contract therefor so provides; second, to any state institution in such city, or cities, desiring the same, and third, any surplus then remaining, in equal shares, to the cities whose officers are members of the corporation, if more than one, otherwise the whole to the single city.

Same rate to all patrons.—SEC. 7. The same rate shall be charged by the corporation to all users of electrical energy so supplied, whether the user is the grantor of the water power, a state institution, or a city, and that rate shall be sufficient to pay and cover the cost of operation, maintenance, interest charges, and the retirement of any indebtedness, and to provide for the renewal of the plant and for a reasonable emergency fund, and no more.

Issuance of bonds.—SEC. 8. Such corporation shall likewise be authorized to raise money by the sale of its bonds or certificates of indebtedness to carry out the objects and purposes of the corporation, and the indebtedness evidenced thereby shall be a lien upon all the property, rights, and franchises of the corporation.

NOTE: *High Dam*—The Federal law with reference to the high dam is found in Document 741, 61st Congress, second session, which report was adopted in the River & Harbor Act of June 25, 1910. The provision of the River & Harbor Act of June 25, 1910, is as follows:

"The modified project recommended by the Chief of Engineers in his report dated March third, nineteen hundred and ten, printed in House Document Numbered Seven Hundred and Forty-one, Sixty-first Congress, second session, is hereby adopted, and all future work on said improvement shall be prosecuted in accordance therewith; *Provided*, That in the making of leases for water-power a reasonable compensation shall be secured to the United States, and the rates as fixed shall be subject to revision by Congress."

The Act of April 7, 1897 [Laws 1897, Chap. 102, p. 126] amended Section 10 of the Act of 1868 by changing the amount to be contributed in order to have the privilege of endowing a professorship from \$15,000 to \$50,000.

Repealed R. L. 1905, Chap. 108.

The Act of March 16, 1901 [Laws 1901, Chap. 66, pp. 70-71] provided as follows:

"The Board of Regents of the University of Minnesota, as a body corporate, under the name University of Minnesota, is hereby expressly authorized and empowered to accept, in trust or otherwise, any gift, grant, bequest or devise of property, real, personal or mixed, for educational purposes, and to hold, manage, invest and dispose of the same and the proceeds thereof and the income therefrom, in accordance with the terms and conditions of such gift, grant, bequest or devise, and of the acceptance thereof,

any law of the State of Minnesota to the contrary notwithstanding."

Repealed R. L. 1905, Chap. 108.

See R. L. 1905, Sec. 1477, printed post p. 162.

See Laws 1905, Chap. 187, printed p. 156.

The Act of April 8, 1903 [Laws 1903, Chap. 145, p. 205] amended the Act of March 16, 1901 by adding the following section:

SEC. 3. Whenever it is provided by the terms of any deed, will or other instrument heretofore made or which may hereafter be made conveying any property to said University of Minnesota in trust or otherwise that the state treasurer shall have the custody of the money, securities or other property given, granted or bequeathed, it shall be the duty of said treasurer to receive such money, securities or other property and to preserve and care for the same as state funds in his custody are preserved and cared for, and said money, securities or other property shall be fully protected and secured by the bond of such treasurer in like manner as state funds are protected and secured.

Repealed R. L. 1905, Chap. 108.

See R. L. 1905, Sec. 1477, printed post p. 162.

See Laws 1905, Chap. 187, printed p. 156.

The Act of April 15, 1905 [Laws 1905, Chap. 187, pp. 239-40] provided as follows:

SECTION 1. The University of Minnesota may accept, in trust or otherwise, any gift, grant, bequest or devise for educational purposes, and may hold, manage, invest and dispose of the same and the proceeds and income thereof, in accordance with the terms and conditions of such gift, grant, bequest or devise, and of the acceptance thereof; and any person or persons contributing not less than fifty thousand dollars (\$50,000) to the university may

endow a professorship therein, the name and object of which shall be determined by the board of regents.

SEC. 2. If the purposes of such gift, grant, devise or bequest are not otherwise limited by the donor the University of Minnesota may use the same or the proceeds thereof for any of the purposes of the university, and may, among other things, construct buildings and acquire land. In case it is desired to use the same for the acquisition of land the power of eminent domain may be exercised either in accordance with sections 4085 to 4091, inclusive, General Statutes 1894, or chapter 41 of the Revised Laws 1905.

The Act of April 12, 1907 [Laws 1907, Chap. 170, pp. 191-92] provided as follows:

State treasurer authorized to accept certain gifts.—SEC.

1. That the state treasurer shall be and he is hereby authorized to receive and accept, on behalf of the State of Minnesota, any gift, bequest, devise or endowment which may be made by any person, by will, deed of gift or otherwise, to or in aid, or for the benefit, support or maintenance of any educational, charitable or other institution maintained in whole or in part by the State of Minnesota, or for the benefit of students, employes or inmates thereof, and the money, property or funds constituting such gifts, bequest, or devise or endowment. *Provided, however,* that no such gift, bequest, devise or endowment shall be so accepted unless the governor, the state auditor and the state treasurer shall determine that it is for the interest of the state and such institution to accept the same, and shall approve of and direct such acceptance.

To be applied according to terms of will.—SEC. 2. That in case any such gift, bequest, devise or endowment is so accepted, the same and the proceeds thereof shall be administered and applied according to the terms of the will,

deed of gift, or other instrument defining, providing for, creating or establishing the same; but all such property and funds shall be held by the state treasurer in his official capacity and paid out and disbursed the same as other state funds.

Investments—how made.—SEC. 3. That in case it is provided by the terms of such will, deed of gift, or other instrument that the capital of the money, property or fund constituting such gift, bequest, devise or endowment, or any part of such capital, shall be kept invested, the same shall be invested and kept invested in the same manner and by the same officers or body as the school funds of the state are by law required to be invested.

Expenditures—how made.—SEC. 4. That the state treasurer shall, from time to time, pay out in the usual manner, upon the order of the board, commission or other body charged with the direct and immediate supervision, control or management of the institution for the account of which such gift, bequest, devise or endowment is made, or designated by the donor, all money which may become available for such purpose under the terms of such will, deed of gift or other instrument; and the same shall be expended and applied by such board, commission or other body as nearly as may be, in accordance with the terms and conditions of such gift, bequest, devise or endowment.

The Act of April 23, 1909 [Laws 1909, Chap. 464, p. 561] provided as follows:

Governor to issue certificate of acceptance of gift.—SECTION 1. Whenever any real property or rights or estates therein may be or may have been granted or conveyed or assigned or turned over as a gift by any person or municipality to the state of Minnesota, to be owned, held, occupied or used by the state in connection with the capitol, or any state institution, or the grounds of the same, or any

of them, the governor shall issue in duplicate under the great seal of the state a certificate of acceptance, and shall cause all the conditions of such gift to be performed, and the property so given to be improved, maintained and ornamented in the method and so far as the legislature may appropriate money therefor.

Not to be deemed an abandonment or forfeiture.—SEC.

2. Whenever any corporation, municipal or otherwise, shall convey, assign or turn over to the state any rights it may have obtained by condemnation, the use of the land in which such rights were obtained by the state in any of the ways, or for any of the purposes hereinbefore mentioned, shall not be deemed an abandonment of nor work a forfeiture of the rights obtained by condemnation, but shall be considered a use incidental to and within the purposes of such condemnation.

To be filed with secretary of state and register of deeds.

—SEC. 3. The certificate of acceptance shall be executed in duplicate and one filed in the office of the secretary of state, and the other filed for record in the office of the register of deeds of the county in which the land is situated, and after being recorded, kept with the records of the institution in connection with which the land is used. Upon said certificates of acceptance being so filed the conveyance and transfer of the rights, interests and estates involved shall be deemed complete.

The Act of April 18, 1905 [Laws 1905, Chap. 278, p. 412] provided as follows:

SECTION 1. The general library of the University of Minnesota is hereby made a depository of all books, pamphlets, documents, maps and other works published by or under the authority of the State of Minnesota.

SEC. 2. It shall be the duty of the secretary of state, and of all other officials and boards having the custody or

distribution of such publications, to deliver to the said library one copy of each so soon as ready for distribution; and thereafter whenever different works are bound up together, one copy of each bound volume; *provided*, that the said library shall be entitled to receive 5 copies of the Legislative Manual. The said officers may in their discretion issue to the said library additional copies as requested by the librarian.

The Revised Laws of 1905 [R. L. 1905, Chap. 14, p. 1466—State University] provided as follows:

1470. *Board of Regents*—The government and general educational management of the state university is vested in a board of twelve regents, consisting of the governor, the state superintendent, the president of the university, ex officio, and nine other regents appointed by the governor, by and with the advice and consent of the senate. Such board shall be a body corporate under the name of the "University of Minnesota." It shall have a common seal, and alter the same at pleasure.

See 1905, Chap. 119, printed ante p. 146.

1471. *Term of office—Vacancies*—The term of office of the regents shall be six years, and until their successors qualify, beginning on the first Wednesday in March succeeding their appointment. Any appointment to fill a vacancy shall be for the unexpired term.

1472. *Officers—Meetings—Bonds*—The board shall elect one of its members as president, and also a recording secretary and treasurer, neither of whom may be a regent, and in its discretion it may elect a vice-president. They shall hold office during the pleasure of the board. The annual meeting shall be held on the second Tuesday in December. Such special meeting may be held as the board may direct. Before entering upon the duties of his office, the president shall file with the secretary of state a bond to the state in the sum of ten thousand dollars, and the

treasurer a bond in the sum of fifty thousand dollars, both to be approved by the governor, conditioned for the faithful performance of the duties of their respective offices.

1473. *Duties of board*—The board shall enact by-laws for the educational government of the university, and shall elect proper professors, including a professor in Scandinavian language and literature, teachers, officers and employees, and fixed their salaries and terms of office, determine the moral and educational qualifications of applicants for admission, prescribe text books, and authorities and courses of study, and, in their discretion, confer such degrees and diplomas as are usual in universities. It shall have supervision and control of the agricultural experiment station, and of the experimental tree station, and with the advice of the president and secretary of the state horticultural society, shall appoint a superintendent of such tree station, who shall report to the board as it may direct, and to such society annually in person at its winter meeting.

1474. *Surveys and reports*—It shall continue until completed all surveys and statistics as now provided by law, and make annual reports thereof to the governor, on or before the second Tuesday in December, showing the progress of the work, with necessary and proper maps, drawings, and specifications, and shall lay the same before the legislature. Upon the completion of any separate portion of such surveys, it shall prepare a final report, embodying all important matters relating to such portion, and submit the same in like manner, and, upon final completion of any survey, shall in like manner make a final report thereof.

1475. *Specimens*—The board shall cause proper collections, skillfully prepared, secured and labeled, of all specimens discovered or examined in such surveys, to be preserved in the university, in convenient rooms, and in charge of a scientific curator, for free public inspection. It shall also prepare duplicate collections for each state normal

school, and for exchange with the Smithsonian Institution and with other universities and scientific institutions.

1476. *Report of board*—On or before the second Tuesday in December, the board shall make an annual report to the governor, showing in detail the progress and condition of the university during the preceding university year, its wants, the nature, cost and the result of all improvements, experiments and investigations, the number and names of professors, teachers, and students in each department, the amount of money received and disbursed, and such other matters, including industrial and economic statistics, as it may deem important. A copy of such report shall be transmitted to each college or university endowed by act of Congress, and to the secretary of the interior.

1477. *Power to accept bequests, etc.*—The University of Minnesota may accept, in trust or otherwise, any gift, grant, bequest, or devise for educational purposes, and may hold, manage, invest, and dispose of the same, and the proceeds and income thereof, in accordance with the terms and conditions of such gift, grant, bequest, or devise, and of the acceptance thereof; and any person or persons contributing not less than fifty thousand dollars to the university may endow a professorship therein, the name and object of which shall be determined by the board.

See 1905, Chap. 187, printed ante p. 156.

1478. *Funds to be deposited in state treasury*—All such gifts, grants, bequests, and devises, and the proceeds and income therefrom, and all securities pertaining thereto, shall be deposited in the state treasury for the use of the university, and subject to its order.

1479. *Organization*—The university shall comprise: (1) A college of science, literature and arts; (2) a college of agriculture, including military tactics; (3) a college of mechanic arts; (4) a college or department of law; (5) a college or department of medicine; (6) a college or department of dentistry.

See 1905, Chap. 120, 132, printed ante pp. 101, 139.

1480. *Sectarian instruction prohibited*—In the selection of professors, instructors, officers and assistants of the university, in the studies and exercises, and in the management and government thereof, no partiality or preference shall be shown on account of political or religious belief or opinion, nor shall anything sectarian be taught therein.

1481. *Duties of president*—The president of the university shall be president of the general faculty and of the faculties of the several colleges or departments, and the executive head of the university in all its departments. Subject to the board of regents, he shall give general direction to the practical affairs and scientific investigations of the university, and, in the recess of the board, may remove any employee or subordinate officer, not a member of the faculty, and supply for the time any vacancy among such employees and officers. He shall be ex officio corresponding secretary of the board of regents, and may be charged with the duties of one of the professorships.

1482. *Reports of president*—On or before the second Tuesday in December of each year, he shall make a report to the state superintendent, showing in detail the progress and condition of the university during the previous university year, the number of professors and students in each department, and such other matters relating to the educational work of the institution as he shall deem useful, or as the state superintendent may require. He shall also at the same time report to the board of regents the progress and condition of the university during the same time, the nature and results of all important experiments and investigations, and such other matters, including industrial and economic facts and statistics, as he may deem useful, or as such board may require.

1483. *Standing appropriation*—There is hereby annually appropriated for the general maintenance of the university:

1. The interest and income of the permanent university fund, arising from the sale of lands granted to the state by act of Congress entitled "An act donating lands to the several states and territories which may provide colleges for the benefit of agriculture and the mechanic arts," approved July 2, 1862, or from any other source.

2. The proceeds of twenty-three one-hundredths mills on the dollar of the state school tax.

The lands granted by the general government to the state to aid in the development of brines, and known as the state salt lands, and those granted by an act of Congress entitled "An act granting lands to the state of Minnesota in lieu of certain lands heretofore granted to said state," approved March 3, 1879, and the funds arising from their sale, are hereby appropriated for the completion of the geological and natural history survey.

1484. *Same—School of mines*—The following sums are hereby appropriated annually, out of the state treasury: For the support of the school of mines of the state university, five thousand dollars. For the salaries of instructors in said school of mines and for the salary of a professor of electrical engineering in said university, forty-five hundred dollars.

Enacted April 18th, 1905, to take effect March 1st, 1906.

The Act of April 5, 1907 [Laws 1907, Chap. 105, p. 116] provided as follows:

Board of regents—Term expires—Hold no other office.
—SECTION 1. Section 1470, of chapter 14, Revised Laws of Minnesota 1905, is hereby amended to read as follows:

SEC. 1470. *Board of regents*—The government and general educational management of the state university is vested in a board of twelve regents consisting of the governor, the state superintendent, the president of the university, ex-officio, and nine other regents appointed by the governor by and with the advice and consent of the senate. Such board shall be a body corporate under the name of the University of Minnesota. It shall have a common seal and alter the same at pleasure (3904-3905). The appointed members of the board, each to serve until the first Wednesday in March of the year set opposite their names respectively, shall be as follows:

James T. Wyman, 1908.

S. G. Comstock, 1908.

A. E. Rice, 1909.

Thomas Wilson, 1909.

D. R. Noyes, 1910.

E. W. Randall, 1910.

Benjamin F. Nelson, 1910.

Sidney M. Owen, 1913.

William Mayo, 1913.

From and after the expiration of the terms of the aforesaid appointed members, no appointed member of the board shall, during the term for which he is appointed, hold any other office, elective or appointive, under the State of Minnesota.

The Act of April 4, 1907 [Laws 1907, Chap. 90, p. 104] provided as follows:

Management of Itasca state park.—SECTION 1. Itasca State Park is hereby made a forest reserve, and its management placed under the state forestry board, to be cared for in the same manner as other forest reserves, as provided for in the act establishing said board except as hereinafter

provided. The standing appropriations for said park shall be expended under direction of the state forestry board, and said state forestry board is hereby vested with all the powers with reference to said park heretofore exercised by any other board or state officer.

Receipts turned into state treasury.—SEC. 2. The state forestry board shall preserve intact the primeval pine forest now growing in Itasca State Park, and shall cut no part thereof except weak, diseased or insect infested trees, or dead and down timber. The net returns from the sales of timber of any description from said park shall be turned into the state treasury.

Forest demonstrations.—SEC. 3. The board of regents of the state university may, in their discretion, use for their forest demonstrations work in connection with the forestry course in the state university, any suitable tracts of land in Itasca State Park that may be assigned to them for this purpose by the state forestry board, or may undertake forestry work in the said park or elsewhere in conjunction with the state forestry board.

Game preserves.—SEC. 4. Itasca State Park shall be maintained by the state forestry board as a game preserve, and nothing in this act shall be construed as repealing the existing statutes in regard to trespass in Itasca State Park.

SEC. 5. All acts and parts of acts inconsistent with this act are hereby repealed.

The Act of April 2, 1907 [Laws 1907, Chap. 80, pp. 91-92] provided as follows:

Whereas, Walter J. Trask, of Los Angeles, California, has offered to donate to the University of Minnesota one hundred and thirteen thousand dollars (\$113,000) to be

used in erecting and equipping a building for a clinical hospital for said university, to be known as the Elliott Memorial building of the university hospital, and to be erected in memory of Dr. Adolphus F. Elliott and Mary H. Elliott, his wife, and,

Whereas, Said university has accepted said donation subject to the approval of the legislature of the State of Minnesota; and,

Whereas, Certain citizens of Minneapolis have offered to donate to said university the sum of fifty thousand dollars (\$50,000) to procure for said building and such other buildings as may be necessary, a site near the university, Now, therefore,

Be it enacted by the Legislature of the State of Minnesota:

Donation for hospital for sick poor.—SECTION 1. That the action of said university and its board of regents in accepting said donation of one hundred and thirteen thousand dollars (\$113,000) for said Elliott memorial hospital building is hereby approved, ratified and confirmed and the said donation is hereby accepted in behalf of the State of Minnesota.

Donation for site.—SEC. 2. That the said donation of the sum of fifty thousand dollars (\$50,000), and any further sum or sums which may be donated for the purpose of acquiring a site for a university clinical hospital is hereby accepted by the state, and the board of regents of the university is hereby authorized to acquire such a site by purchase or condemnation near the campus of the state university in the city of Minneapolis, as it may deem most suitable for the purpose and to erect thereon such Elliott Memorial hospital building and other buildings of like character.

Free treatment for indigent persons.—SEC. 3. That said Elliott Memorial hospital building shall belong to and be forever a part of the University of Minnesota. It shall receive for free care and treatment indigent persons suffer-

ing from disease who have resided in the State of Minnesota for not less than six months. The said hospital building shall be managed and controlled by the board of regents of the state university, who shall adopt such rules and regulations as it may deem proper and necessary for the admission, discharge, government, care and treatment of such sick poor by the members of the staff of the department of medicine of the said university.

The Act of April 23, 1907 [Laws 1907, Chap. 359, p. 499] authorized the Board of Regents to acquire property and erect an Engineering building and laboratory, and levy a tax to pay for same.

The Act of April 21, 1909 [Laws 1909, Chap. 302, pp. 351-52] required the Northern Pacific Railway Company to cover its tracks through the campus of the University of Minnesota.

The Act of March 31, 1909 [Laws 1909, Chap. 131, pp. 137-39] provided for the acquirement of certain tracts of land in Carlton County, Minn., for a demonstration and experiment forest for the University, and provided for its care and maintenance.

The Act of February 6, 1911 [Laws 1911, Chap. 4, p. 9] prohibited the locating or maintaining of cemeteries or burial grounds or the burying of any human body within three-quarters of a mile of the University.

The Act of April 11, 1913 [Laws 1913, Chap. 257, p. 354] provided as follows:

SECTION 1. *Regents to provide means for transportation between university campus and farm.*—The board of regents of the state university is hereby authorized to provide adequate means for safe, convenient and rapid transportation of persons, supplies and materials between the university farm and the university campus and the transportation of persons from intermediate points to either the university campus or the university farm and from the university campus or university farm to intermediate points and for the transportation of supplies and materials to and from the university farm by means of a connection with the Belt Line railway operated by the Minnesota Transfer Railway Company; and to that end the said board of regents is hereby authorized to acquire by gift, purchase, condemnation or otherwise, such rights of way as may be deemed necessary, and to construct, maintain and operate lines of railway thereon and to make such contract or contracts with any railway company or companies for track-age rights, track connections and motive power or for the hiring of rolling stock or for the operation of the same as may be found necessary or expedient in carrying out the provisions and intent of this act. The board of regents shall prescribe the rate of fares which shall be charged for the transportation of persons, which fares when collected shall be kept in a separate fund and be used to defray the expense of maintaining and operating such railway.

The Act of April 24, 1915 [Laws 1915, Chap. 356, pp. 485-87] provided for a biennial budget and estimate of previous appropriations.

SECTION 1. *Definitions.*—The word “estimate” as used in this title shall mean a statement showing:

1. The expenditure for the purposes specified during each year of the current biennial period as follows:

2. The funds available or appropriations authorized for the same purpose, during each year of the current biennial period.

3. The amounts needed during each year of the ensuing biennial period for the work, and for the other disbursements of any department bureau, board, institution, office or branch of the state government, including purchases of land and permanent improvements.

4. The anticipated funds or revenues available for such purposes and the anticipated receipts in connection with such work.

5. Such other information as may be required by law or by executive order.

The word "budget" shall mean the complete estimates for the entire state government, including a summary thereof and a schedule of appropriations required and of estimated tax levies to correspond therewith.

SEC. 2. *By whom prepared.*—Every officer, board, commission or institution of this state, under whose direction any public money is to be expended shall prepare an estimate at such time and in such form as may be required by law or executive order.

SEC. 3. *To whom submitted.*—Every estimate so prepared shall be submitted to the governor; provided that the estimates of subordinate officers or boards shall be submitted to the superior officer or board under whose direction the official making such estimate is directly acting.

SEC. 4. *Revision.*—It shall be the duty of every officer and of the members of every board to whom any such estimates are submitted, to assemble the same, and in consultation with the subordinate officers or boards submitting them, to revise such estimates before they are finally submitted to the governor, which shall be done not later than the first day of December in each year immediately preceding the regular session of the legislature.

SEC. 5. *Duties of the governor.*—It shall be the duty of the governor, not later than December 31st immediately preceding each regular session of the legislature, to assemble all estimates so prepared and in consultation with the chief executive officers to make final revision of such estimates, having in view the total expenditures, total revenues and the tax levy, and to that end he shall include the estimated expenditures for the judiciary, the legislature, the state university and the state militia. He shall thereupon prepare the "budget" and shall cause to be printed in a form convenient for the legislature, a sufficient number of copies thereof to supply at least one copy to each member of the legislature and to the chief executive officers of the state, and shall lay it before each branch of the legislature not later than the first day of February.

SEC. 6. *Form.*—Every estimate shall be in such form as required by law or as the governor may by executive order direct. All estimates shall be as nearly as practicable of a similar form.

SEC. 7. *Contents.*—Every estimate shall present the following information and such other information as may be required by law or as the governor may direct:

1. It shall show in parallel columns:

Name of item.

Citation to statutes authorizing the service or fixing particular items.

Appropriations for each year of the current biennial period.

The actual expenditures and anticipated expenditures during each year of the biennium.

Amounts needed for each year of the coming biennium.

Explanations of increases or decreases.

Estimated revenue or receipts in connection with each service.

2. It shall distinguish each line of work or activity and shall distinguish at least the following classes of expenditures: (1) Salaries; (2) Permanent improvements and equipment; (3) All other expenses.

SEC. 8. *Allotments*.—It shall be the duty of each disbursing officer or board within thirty days after the passage of any appropriation by the state legislature to allot within each appropriation to be expended under his or its direction, the amounts if any, for the several purposes set forth in the "budget" submitted to the legislature, not inconsistent with the terms of the appropriation act. Subject to the restrictions of the appropriation act allotments may, in case of necessity, be altered by the officer or board charged with the disbursement thereof. All such allotments and any changes thereof shall, as soon as made, be filed with the state auditor.

SEC. 9. *Accounting*.—A debit and credit account of every allotment shall be kept by the auditor and by the officer or board concerned and no expenditure shall be made in excess of the balance available therein.

SEC. 10. This act shall take effect and be in force from and after its passage.

The Act of April 20, 1917 [Laws 1917, Chap. 467, p. 800] provided as follows:

SECTION 1. *Salaries of state officials, etc., to be paid on only one voucher or warrant*.—No officer or employe of the state of Minnesota, or of the University, or of any state institution or state school, shall be paid, upon more than one voucher, payroll or warrant for any stated pay period, nor for any part thereof; and there shall be included in each claim for salary or compensation and upon each voucher or payroll therefor a declaration by the claimant officer or employe to the effect that such claimant has

not made and will not make any claim upon the state nor upon any department thereof for services rendered by him in any capacity for the period covered by the voucher, claim or payroll signed by such claimant officer or employe, nor for any of the time covered by such voucher, claim or payroll; provided, that the provisions of this act shall not apply to members of the national guard serving as members of the legislature. Providing that the provisions of this act shall not apply to instructors in any educational institution in the state during vacation period. Provided further, that the provisions of this bill shall not apply to employees or officers of state institutions under the jurisdiction and control of the state board of control.

SEC. 2. *Voucher not to be approved unless in proper form.*—No voucher, claim or payroll which does not comply with the provisions of section 1 hereof shall be approved, audited or allowed by any officer charged with the duty of approving, auditing or allowing such voucher, claim or payroll.

SEC. 3. *Violation a ground for impeachment.*—Any violation of this act shall be a misdemeanor and shall be ground for impeachment or for removal from office.

Repealed Laws 1919, Chap. 448.

The Act of April 20, 1917 [Laws 1917, Chap. 480 p. 819] provided for the payment of all salaries and claims against the state by voucher warrants, said voucher warrants to be made out according to the provisions of the act and paid out of the state treasury after examination and adjustment by the auditor.

The Act of March 22, 1915 [Laws 1915, Chap. 54, p. 73] is a curative act legalizing prior conveyances or leases made by the University of Minnesota.

The Act of February 27, 1919 [Laws 1919, Chap. 40] provided as follows:

SECTION 1. *Eight hours to constitute day's labor by employes of state.*—Eight hours shall constitute a day's work for all laborers, workmen, mechanics, prison guards, janitors of public institutions, or other persons now employed or who may hereafter be employed by or on behalf of the state of Minnesota, except in cases of extraordinary emergency which may arise in time of war or in cases where it may be necessary to work more than eight hours per calendar day for the protection of property or human life.

SEC. 2. *Effective January 1, 1920.*—This act shall take effect and be in force from and after the first day of January, 1920.

The Act of March 31, 1919 [Laws 1919, Chap. 143] provided for the creation of a board for seed potato inspection and made the Dean of the School of Agriculture a member of such board.

The Act of April 4, 1919 [Laws 1919, Chap. 165] made the fiscal year of the university as a state institution end June 30 and provided that all money available for a fiscal year ending July 31 of any designated year, shall be available for the purposes for which they were appropriated for the corresponding fiscal year ending June 30.

The Act of April 15, 1919 [Laws 1919, Chap. 256] provided for the payment of loss or damage by fire or tornado to state property, requiring the same to be kept safe from fire loss.

The Act of April 17, 1919 [Laws 1919, Chap. 289] provided as follows:

SECTION 1. *Annual tax levy for ten years for additional land and new buildings for university.*—To provide the necessary funds for acquiring land and erecting buildings in accordance with a comprehensive building plan for the University of Minnesota, there is hereby levied on the taxable property of the state for the year 1919, and each succeeding nine years, a tax sufficient to produce five hundred and sixty thousand dollars for each of said years, and the state auditor is hereby directed to levy and collect such tax with and as other taxes for state purposes are levied and collected. The proceeds of such taxes shall be credited to a fund to be known as the "University Building Fund," and the moneys which shall from time to time be paid into said fund are hereby appropriated to the University of Minnesota for the purposes above specified.

SEC. 2. *Buildings to be erected by board of control—Regents to anticipate tax collections.*—The buildings to be erected shall be constructed under the supervision of the board of control, as provided in section 3066, General Statutes of Minnesota 1913. The board of control shall cause to be prepared such plans and specifications as the board of regents may request and shall award contracts for buildings as so requested within a safe margin of the anticipated funds; provided that no contract shall be entered into until there is full assurance that the funds will be available to meet current payments.

At any time after the tax for any year shall have been levied, as hereinbefore provided, the board of regents are hereby authorized, in their discretion, to anticipate the collecting of the tax for such year and to issue and dispose of, on such terms and conditions as may be determined by it, the certificates of indebtedness of the University of Minnesota, not exceeding in amount, however, the amount of the tax

for such year. The proceeds of the sale of such certificates shall be paid into the state treasury to the credit of the "University Building Fund" and used for the purpose hereinbefore specified. The principal and interest of any certificates so issued shall be paid from the "University Building Fund" when the taxes for the year for which such certificates were respectively issued are collected and credited to said fund.

SEC. 3. *Regents authorized to secure real estate of N. P. Railway Company.*—The board of regents of the University of Minnesota is hereby authorized to acquire by condemnation or purchase the real estate owned or controlled by the North Pacific Railway Company within the boundaries of the present campus of the University of Minnesota lying contiguous to the right of way of the said railway company as now laid out and operated by the railway company through the campus, and also the surface rights over said right of way when the tracks now or hereafter operated thereon are covered as required by chapter 302, General Laws of Minnesota for 1909, provided that before entering into any contract for the purchase of such real estate, the Board of Regents shall confer with the state board of control and the state auditor and ascertain and determine that funds, as provided under the provisions of this act, will be available to meet the payments.

The Act of April 21, 1919 [Laws 1919, Chap. 334] provided for the establishment of a department of education, created a state board of education, defined the powers and duties of said board. The Act in Section 11 provided that nothing in this act contained should be held to apply to the University of Minnesota, or to the powers, functions and duties vested by law in the Board of Regents of said University.

The Act of April 22, 1919 [Laws 1919, Chap. 359] provided for the reporting by employers to the Commissioner of Labor the information as to accidents disabling employees, said reports to include information as to dependents in fatal cases. The law fixed a period for the filing of settlements and releases and described penalties for failure to file the same.

B. Lands

1. In General

The Act of July 22, 1858 [Special Laws 1858, Chap. 70, p. 186] confirmed the title of certain persons who had preëmpted University lands.

AN ACT to donate Swamp Lands in the County of McLeod to the Agricultural College of the State of Minnesota. [Laws 1861, Chap. 65, p. 199.]

Be it enacted by the Legislature of the State of Minnesota,

SECTION 1. That all the Swamp lands now owned by or which hereafter may be owned by or come into the possession of the State within the present boundaries of the County of McLeod, be and the same are hereby donated to the Agricultural College of the State of Minnesota.

SEC. 2. That whenever the president and executive committee of the State Agricultural Society shall recommend in writing to the Governor that a sale of all or a part of said swamp lands is necessary, then the Governor shall, after having given three months notice in at least three newspapers in this State of the time and place of sale, sell or cause to be sold and convey the same to the purchaser or purchasers thereof, all or part of said lands upon such

terms and conditions, as the president and executive committee of the State Agricultural Society may direct, providing that the place of sale shall be in the county of McLeod.

SEC. 3. That all moneys arising from the sale of said swamp lands, shall be deposited in the office of the State treasurer, and subject to the call of the president and executive committee of the State Agricultural Society, and drawn and expended in such manner as they may direct, provided that none of said moneys shall be expended or appropriated for any other purpose than the erection of buildings or the endowment of professorships of said Agricultural College.

Repealed Revision 1866, Chap. 122, p. 685.

Title II, Chap. 38, Revision 1866, printed ante p. 95.

The Resolution of February 15, 1861 [Laws 1861, p. 344] authorized the chairman of the Board of Regents to protect the timber lands of the University near Morristown.

AN ACT to provide for the conveyance of the lands and the liquidation of the indebtedness of the Regents of the University of Minnesota. [Laws 1862, Chap. 87, p. 361.]

Be it enacted by the Legislature of the State of Minnesota,

SECTION 1. The Regents of the University of Minnesota are hereby authorized and empowered in their discretion to arrange, compromise or liquidate any existing indebtedness contracted by the said Regents of the University of Minnesota, under and by virtue of an act approved February twenty-first, eighteen hundred and fifty-six, or of an act approved March eight, eighteen hundred and fifty-eight, or in pursuance of any power vested in them by the legislature of the territory or State of Minnesota, and to that

end, the said Regents of the University of Minnesota, are hereby authorized and empowered to grant, bargain, sell and convey to the holder or holders of any such indebtedness, upon such terms as shall be agreed upon, any or all the lands heretofore granted or reserved by congress, for the use and support of a state or territorial university, and vested in the said Regents of the University of Minnesota, by section four (4) of article eight (8) of the constitution of the State of Minnesota: *Provided*, that the said Regents shall not, by virtue of the provisions of this act, pay, allow or compromise any debt, claim or demand in favor of any person or persons who heretofore has been, or now are aiding or abetting the rebellion now existing against the United States. *Provided further*, that nothing in this act shall be construed as an admission on the part of the State, of the validity of the bonds and mortgages, executed by the Board of Regents of the late territorial University, or of any obligation existing on the part of the State to pay the said alleged liabilities.

SEC. 2. Nothing in this act shall operate in any manner affirming, ratifying or recognizing the legality of any note or notes purporting to have been executed by Franklin Steel and Isaac Atwater, on behalf of said Regents of the University of Minnesota, pursuant to any vote or resolution of said Regents, but said Regents of the University of Minnesota are hereby fully authorized and empowered, in their discretion, to compromise and adjust any indebtedness arising upon said notes, or to contest and resist the payment of the same as they may be advised, or shall deem most conducive to the interests of the State or of said University.

Approved March 8, 1862.

The above law is suspended by the second resolution of the Act of March 5, 1863 [Laws 1863, p. 268] printed post p. 180.

JOINT RESOLUTION accepting the Donation of Lands by Congress for the endowment of an Agricultural and Mechanical College. [Laws 1863, p. 262.]

Resolved by the Legislature of the State of Minnesota,

That the donation of public lands by Congress to the several States and Territories by an act approved July 2, 1862, entitled "An act donating lands to the several States and Territories" which may provide Colleges for the benefit of agriculture and mechanic arts, together with all stipulations of said act are assented to and accepted by this State.

Approved January 27, 1863.

JOINT RESOLUTIONS relating to the State University and University Lands. [Laws 1863, p. 268.]

Resolved by the Legislature of the State of Minnesota,

Whereas, It is expedient to reduce the expenses of managing the University and University Lands of this State.

Resolved, By the Legislature of the State of Minnesota:

That the State Auditor, as ex officio Commissioner of the State Land Office, is hereby required to take charge of said University lands, and of all buildings and grounds belonging to the University, and to lease and collect rent for the same, in accordance with the provisions of Chapter sixty-two (62), of the Session Laws of 1862, entitled "an act to establish the State Land Office, and for other purposes," so far as the same are or may be applicable.

Resolved, That the operation of Chapter eighty-seven (87), of the Session Laws of 1862, entitled "an act to provide for the conveyance of the lands, and the liquidation of the indebtedness of the Regents of the University of Minnesota," and of all other laws conflicting with the provisions hereof, is hereby suspended.

Approved March 5, 1863.

JOINT RESOLUTION relating to the selection of lands donated by Act of Congress for the endowment of a State Agricultural and Mechanical College. [Laws 1863, p. 265.]

Resolved by the Legislature of the State of Minnesota,
That the Commissioner of the General Land office is hereby empowered and authorized to select the land donated to this State for the endowment of a State Agricultural and Mechanical College by act of Congress, approved July 2, 1862, according to the provisions of said act, and such rules as may be prescribed by the Secretary of the Interior.

Approved March 3, 1863.

The Act of March 2, 1865 [Laws 1865, Chap. 10, p. 34] amended the Act of March 4, 1864 and added the following section:

SEC. 12. The said regents are hereby fully authorized and empowered, in their discretion, to ratify and confirm any settlements heretofore made and to settle and arrange any and all claims and demands against the University of Minnesota or the regents thereof, which have been attempted to be settled by prior regents, or in settlement of which prior regents of the University of Minnesota have conveyed or attempted or promised or agreed to convey, any of the lands mentioned in section four of said act, and to sell and convey such lands in like manner as provided in said section four: *Provided, however,* that the lands hereby authorized to be conveyed, in settlement of such claims and demands shall not constitute any part of and shall be exclusive of the twelve thousand acres mentioned in said section four.

Sections 15 and 16 of the Act approved March 2, 1865 [Laws 1865, Chap. 7, p. 26] provided for the sale of swamp

lands in McLeod County. These sections are printed ante p. 89.

The revision of 1866 [Chap. 38, p. 325] made provisions regarding the sale and investment of moneys of agricultural college lands. Printed ante page 95.

Section 2 of the Act of February 28, 1866 [Laws 1866, Chap. 11, p. 33] amended the Act of March 4, 1864 as follows: "So much of section four of said original act, to which this is an amendment, as reads: 'That the whole amount of lands so sold and conveyed shall not exceed twelve thousand acres,' shall be amended so as to read: 'That the whole amount of lands so sold and conveyed shall not exceed fourteen thousand acres, and all conveyances of land after fourteen thousand acres shall have been conveyed shall be absolutely void.'"

The Resolution of February 18, 1867 [Laws 1867, p. 179] authorized the Regents to employ counsel to prosecute the claims of the state against the United States for seventy-two sections of land for the use of the University.

AN ACT to amend title two, chapter thirty-eight (38),
General Statutes, relating to public lands. [Laws
1868, Chap. 55, p. 93.]

Be it enacted by the Legislature of the State of Minnesota,

SECTION 1. Title two, chapter thirty-eight, of the general statutes, is hereby amended by adding to the end thereof as follows, that is to say:

SEC. 57. All lands donated to the State of Minnesota by the United States, by act of Congress entitled, An act donating to the States of Minnesota and Oregon certain lands reserved by Congress for the Territories of Minnesota and Oregon for University purposes, approved March

second, one thousand eight hundred and sixty-one, and an act of Congress entitled an act donating public lands to the several States and Territories which may provide colleges for the benefit of agriculture and the mechanic arts, approved July second, one thousand eight hundred and sixty-two, and any part or portion of such lands, upon the written request of the Board of Regents of the University of Minnesota, to the Commissioner of the state land office, shall be appraised and sold, and the minimum price thereof shall be the same, and permits for the cutting of timber thereon, and upon any part of the same shall be granted, and the minimum price of such timber shall be fixed, and the right to cut grass and gather cranberries and make maple sugar thereon, or on any part of the same, shall be sold and all moneys arising therefrom, except as hereinafter provided, shall be invested, and a full record thereof shall be kept and a report thereof shall be made annually to the legislature, and all trespasses upon said lands, or any of the same shall be prosecuted by the same officer or officers, respectively, and in the same manner, in every respect as is now provided by law respecting school lands, except that there shall be written on the bonds purchased, bonds of the University of Minnesota, transferable only upon the order of the Governor; and such officers respectively, shall have the same powers and perform the same duties as are provided by law respecting such school lands. And the proceeds of the sale of such lands above mentioned, when so invested, shall constitute a permanent fund, and the same shall be called the University fund; and there shall be and is hereby inviolably appropriated and placed at the disposal of the Board of Regents of the University of Minnesota, to be drawn from the state treasury in the same manner as the interest and increase of the fund derived from the sales of land granted to the State of Minnesota by act of Congress, approved July second, one

thousand eight hundred and sixty-two, as now provided by law, all of the interest and increase of such university fund; and also all the proceeds of the sales of such timber and grass.

SEC. 2. SEC. 58. Nothing in this act contained shall in any way modify or affect powers conferred by, or the provisions of section eight of an act to re-organize and provide for the government and regulation of the University of Minnesota, and to establish an agricultural college therein, approved February nineteen, one thousand eight hundred and sixty-eight.

SEC. 3. SEC. 59. This act shall take effect and be in force from and after its passage.

Approved March 5, 1868.

The Act of March 10, 1873 [Laws 1873, Chap. 133, p. 254] amended the Act of March 1, 1872 and in Section 1 transferred the state salt lands to the custody of the Board of Regents with permission to sell same. Section 7 provided for a report on the disposition of these lands and proceeds received from their disposition.

Repealed R. L. 1905, Chap. 108.

See Revised Laws 1905, Sec. 2406, printed post p. 187.

AN ACT for the relief of settlers on State Salt Spring Lands. [Laws 1875, Chap. 94, p. 124.]

SECTION 1. That the Governor of this State is hereby authorized and required, for and on behalf (of) the State, by deed or conveyance, under his hand, and the seal of the state, to release and relinquish to the United States of America, the title, or color of title, which the State of Minnesota has or may have to any of the lands of said State, designated and known as State Salt Spring Lands in and to

which there are adverse claims, by preëmption filings, homestead, cash or scrip entries, *Provided*, The United States shall grant to the State of Minnesota other lands within said state in lieu of, and in like quantity as the lands which may be so released and relinquished as aforesaid: *Provided*, That this act shall apply only to land upon which preëmption or homestead claims, and cash or scrip entries were made in good faith by claimants who had no notice or knowledge that the lands were State Salt Spring Lands, or other than government lands open to settlement.

Approved March 5, 1875.

The Resolution approved February 26, 1877 [Laws 1877, p. 273] requested senators and representatives in Congress to use their influence for the passage of a law relating to the relief of settlers on Salt Spring Lands.

AN ACT to transfer to the custody and control of the Board of Regents of the University of Minnesota the lands granted by Congress to the State by an act entitled "An Act granting lands to State of Minnesota in lieu of certain lands heretofore granted to said State," approved March 3, 1879, to authorize said board to sell such lands and dispose of the proceeds of such sales. [Laws 1885, Chap. 215, p. 285.]

Whereas, The State lands known as State salt lands were by an act approved March ten, one thousand eight hundred and seventy-three, chapter one hundred and thirty-three, general laws of one thousand eight hundred and seventy-three, transferred to the custody and control of the Board of Regents of the University of Minnesota, to be by said regents sold and the proceeds thereof held in trust by

them, and disbursed in accordance with the law ordering a geological and natural history survey of the State; and

Whereas, It was found that certain parcels of such State salt lands had been otherwise disposed of by the United States to actual settlers upon such lands for which indemnity lands have since been granted to this State by act of Congress, approved March three, one thousand eight hundred and seventy-nine; therefore

Be it enacted by the Legislature of the State of Minnesota,

SECTION 1. That the lands granted by Congress to this State by an act entitled "An act granting lands to the State of Minnesota in lieu of certain lands heretofore granted to said State," approved March three, one thousand eight hundred and seventy-nine, be and the same are hereby transferred to the custody and control of the Board of Regents of the University of Minnesota, which lands the said board may sell in such amounts as they deem most expedient and beneficial, the proceeds thereof being held in trust by them, and only disbursed in accordance with the law ordering a geological and natural history survey of the State, and the said board shall make a report of their doings in the premises, as provided by law.

Approved February, 1885.

Repealed R. L. 1905, Chap. 108.

See R. L. 1905, Sec. 2406, printed post p. 187.

The Act of February 17, 1876 [Laws 1876, Chap. 93, p. 110] legalized a certain deed made by the University to Henry Beard, of certain lands in the state as compensation for his services as counsel in prosecuting the claim of the state for seventy-two sections of land for the use of the state University.

The Act of April 13, 1889 [Laws 1889, Chap. 267, p. 460] confirmed and made effectual certain deeds of conveyance of lands heretofore made in the name of the University of Minnesota or the Board of Regents thereof, and authorizing the conveyance in the future of certain lands by and in the name of the University of Minnesota.

The Act of April 13, 1889 [Laws 1889, Chap. 267, p. 460] in Section 1 confirmed and made effectual certain deeds of state salt lands previously made in the name of the University of Minnesota or the Regents thereof.

Section 2405 of the Revised Laws of 1905 provided that the minimum price of lands donated by the United States should be five dollars per acre, and the auditor should cause said lands or any part of them, to be appraised and sold in accordance with the provisions of Chapter 40 of these Revised Laws.

Section 2406 of the Revised Laws of 1905 provided for the sale of the state salt and indemnity lands by the board of regents, the proceeds to constitute a permanent fund called the "University Fund."

The Act of April 23, 1909 [Laws 1909, Chap. 464, p. 561] regulated the acceptance of gifts of real property by the state and their use. Printed ante p. 158.

The Act of April 20, 1915 [Laws 1915, Chap. 192, p. 257] gives the State Auditor power to lease at public or private vendue and at such prices and under such terms

and conditions as he may prescribe, unsold school and university lands for certain purposes.

The Act of April 20, 1915 [Laws 1915, Chap. 192, p. 257] was amended by the Act of February 21, 1917 [Laws 1917, Chap. 31, p. 46] to read as follows:

SECTION 1. The State Auditor may at public or private vendue and at such prices and under such terms and conditions as he may prescribe, lease any unsold school, university, internal improvement, and swamp land, for the purpose of taking and removing sand, gravel, *clay, rock, marl, peat,* and black dirt therefrom *for storing thereon ore, waste materials from mines or tailings from ore milling plants,* and for building or garden sites, *and for other temporary uses that shall not result in any permanent injury to the land;* provided that no such lease shall be made for a term to exceed one year, *except in the case of leases of lands for storage sites for ore, waste materials from mines or tailings from ore milling plants, which may be made for a term not exceeding ten years;* provided further that all such leases shall be made subject to sale *and leasing* of the land *for mineral purposes* under legal provisions. All money received from leases under this act shall be credited to the fund to which the land belongs.

The Act of April 17, 1917 [Laws 1917, Chap. 329, p. 466] authorized the University to exchange certain lands belonging to it and heretofore acquired for use in connection with the agricultural school at Morris, Minn., for other lands more suitable for use in connection with said agricultural school.

2. Campus

The Act of February 26, 1877 [Laws 1877, Chap. 172, p. 261] appropriated \$18,000 for enlarging the University grounds.

Repealed R. L. 1905, Chap. 108.

The Act of March 8, 1878 [Laws 1878, Chap. 82, p. 128] authorized the purchase of 116 acres situated near Lake Minnetonka as part of experimental farm.

The Act of April 24, 1889 [Laws 1889, Chap. 52, p. 162] repealed the Act of March 8, 1878.

The Act of March 20, 1889 [Laws 1889, Chap. 265, p. 458] authorized the Board of Regents to sell and convey the tract of land situated near Lake Minnetonka, purchased by them for use as part of the experimental farm.

Repealed R. L. 1905, Chap. 108.

Section 3 of the Act of April 23, 1907 [Laws 1907, Chap. 334, p. 457] provided that the Board of Regents should select a fruit farm which would meet with the approval of the executive board of the Minnesota state horticultural society as being well adapted for fruit breeding purposes.

The Act of February 24, 1881 [Laws 1881, Chap. 175, p. 225] Section 4, appropriated \$20,000 for the purpose of completing the extension of University grounds.

The Act of March 10, 1879 [Laws 1879, Chap. 121, p. 132] paragraph 3, Section 1, appropriated \$20,000 for enlarging University grounds.

Repealed R. L. 1905, Chap. 108.

AN ACT to authorize and empower the Board of Regents of the University of Minnesota to make sale and conveyance of the experimental farm pertaining to said University. [Laws 1881, Chap. 101, p. 116.]

Be it enacted by the Legislature of the State of Minnesota,

SECTION 1. The Board of Regents of the University of Minnesota are hereby authorized and empowered in their discretion to make sale and conveyance of the experimental farm now in their possession or such part or portions thereof as they may deem expedient, and in so doing may also in their discretion survey and plat the same or any part or parts thereof into such parcels, lots, blocks, streets and alleys as to them may seem the best adapted to realize the greatest prices therefor, and to cause such plats to be filed and recorded in the office of the Register of Deeds of the county of Hennepin, and all such plats so made and recorded and the record thereof shall have the like force and effect as other town or village plats so recorded; and such Regents may make sale and conveyance as aforesaid in accordance with such surveys and plats. All such plats and conveyances shall be first authorized by a resolution of said Board of Regents and shall be executed in the name of said board by the president and secretary and attested by the corporate seal thereof.

SEC. 2. The proceeds of all such sales as are herein provided for shall be by the said Board of Regents reinvested

in lands of a suitable character and location for experimental farming to be carried on in connection with said University and under the supervision of the said Regents as provided by law.

Approved March 3, 1881.

Repealed R. L. 1905, Chap. 108.

The Act of March 2, 1883 [Laws 1883, Chap. 13, p. 16] amended the Act of March 5, 1881, Section 2, by using the words "used in" in place of "re-invested," and by adding the following: "and in the construction of such buildings and other improvements on the new farm and the purchase of such stock and experiments for the same, as in the judgment of said regents may be necessary, and in the payment of certain old indebtedness not exceeding two thousand dollars still outstanding against said Board of Regents."

Repealed R. L. 1905, Chap. 108.

Section 3 of the Act of April 13, 1889 [Laws 1889, Chap. 267, p. 461] confirmed and made effectual two deeds executed in the name of the University and the Board of Regents to the Minneapolis Union Railway Company in adjustment of the railroad right of way and grounds therefor through the campus of the University.

The Act of April 18, 1903 [Laws 1903, Chap. 266, p. 386] provided for the assessing of a tax to raise funds and to appropriate the same for buildings and other equipment for the Department of Agriculture of the University of Minnesota.

The Act of April 23, 1907 [Laws 1907, Chap. 359, p. 499] provided as follows:

Funds, how provided.—SECTION 1. The Board of Regents of the State University is hereby authorized to acquire by gift, purchase or condemnation, such lands, together with the buildings thereon, as it may deem necessary, for campus, and to erect an engineering building and laboratory, to cost not to exceed two hundred and fifty thousand (250,000) dollars, and thereafter deal with the same as said board shall determine that the needs of said university may require. To provide the necessary funds therefor the state auditor is authorized and directed to levy and collect in the same manner as other state taxes, for the year 1907 and next succeeding three years, the sum of one hundred and seventy-five thousand (175,000) dollars for each of said years, and a tax levy sufficient to produce such sum shall be levied each year on all of the taxable property of the state; and pending the levy and collection thereof said board may, if it seems necessary or desirable, issue and dispose of its certificates of indebtedness, payable with interest thereon, in such form and upon such terms and conditions as it may determine, in an amount not exceeding the amount to be raised by taxation hereunder.

The buildings herein provided for shall be constructed under the supervision of the board of control, as provided in chapter 119, section 7, General Laws of 1905.

The Act of March 31, 1909 [Laws 1909, Chap. 131, pp. 137-39] provided for the acquirement of certain tracts of land in Carlton County, Minn., for a demonstration and experiment forest.

The Act of April 17, 1919 [Laws 1919, Chap. 289] provided for the acquisition of certain lands by the University of Minnesota, and authorized the levying of a tax to provide therefor.

C. Appropriations

The Act of March 2, 1865 [Laws 1865, Chap. 7, p. 26] appropriated all revenue derived from the sale of lands donated to the State of Minnesota by Act of Congress July 2, 1862, and \$5,000 for the year 1865, for the support of the Agricultural College.

Repealed Revision 1866, Chap. 122, p. 692.

The Act of March 9, 1867 [Laws 1867, Chap. 8, p. 9] appropriated \$15,000 for repairs of University buildings and employment of teachers.

Repealed R. L. 1905, Chap. 108.

The Act of March 7, 1870 [Laws 1870, Chap. 9, p. 13] appropriated \$10,000 for repairs to buildings and for apparatus for the University.

Repealed R. L. 1905, Chap. 108.

The Act of February 25, 1873 [Laws 1873, Chap. 131, p. 253] appropriated \$50,000 for buildings at the University.

Repealed R. L. 1905, Chap. 108.

The Act of March 10, 1873 [Laws 1873, Chap. 133, p. 254] in Section 4 appropriated \$2,000 annually for the purposes of the geological and natural history survey until

such time as the proceeds of the sales of the salt lands should equal that amount. Section 5 appropriated the sum of \$500 for apparatus and chemicals to be used in this survey.

Repealed R. L. 1905, Chap. 108.

The Act of March 5, 1874 [Laws 1874, Chap. 124, p. 269] appropriated annually \$31,000, \$19,000 thereof for support and \$12,000 for reimbursement of permanent University funds.

The Act of February 28, 1881 [Laws 1881, Chap. 166, p. 218] repealed the above act.

The Act of February 26, 1877 [Laws 1877, Chap. 172, p. 26] appropriated \$18,000 for enlarging the grounds of the University.

Repealed R. L. 1905, Chap. 108.

The Act of March 7, 1878 [Laws 1878, Chap. 68, p. 118] providing for the levying of a tax for the support of the State University is printed ante p. 134.

Repealed R. L. 1905, Chap. 108.

The Act of March 8, 1878 [Laws 1878, Chap. 82, p. 128] in Section 3 appropriated \$1,000 for the purchase of 116 acres near Lake Minnetonka.

Repealed R. L. 1905, Chap. 108.

The Act of March 10, 1879 [Laws 1879, Chap. 121, p. 132] appropriated \$4,000 for furniture and apparatus, \$20,000 for enlarging grounds and \$3,500 for water supply.

Repealed R. L. 1905, Chap. 108.

The Act of February 24, 1881 [Laws 1881, Chap. 175, p. 225] appropriated annually for six years, \$30,000 for the erection of buildings, and \$20,000 for completing the extension of the University grounds.

Repealed R. L. 1905, Chap. 108.

The Act of February 28, 1881 [Laws 1881, Chap. 166, p. 219] appropriated \$23,000 for each of the years 1881 and 1882 for current expenses.

Repealed R. L. 1905, Chap. 108.

Section 2 of the Act of March 5, 1885 [Laws 1885, Chap. 229, p. 303] appropriated \$1,500 to provide for binding and distribution of remaining unbound volumes of the geological and natural history survey of Minnesota.

Repealed R. L. 1905, Chap. 108.

The Act of March 9, 1885 [Laws 1885, Chap. 294, p. 355] appropriated in Sections 1 and 2, \$35,000 for each of the years 1886 and 1887 for the support of the University.

Repealed R. L. 1905, Chap. 108.

The Act of March 8, 1887 [Laws 1887, Chap. 247, p. 369] appropriated \$50,000 annually to the support of the University in addition to the income of the permanent University fund, beginning with the year 1888.

Repealed R. L. 1905, Chap. 108.

The Act of March 8, 1887 [Laws 1887, Chap. 226, p. 353] Section 4, appropriated \$5,000 for each of the years

1887 and 1888 for investigations in connection with the geological and natural history survey of the state.

Repeated R. L. 1905, Chap. 108.

The Act of April 24, 1889 [Laws 1889, Chap. 287, p. 524] appropriated an additional allowance of \$25,000 for the support of the University.

Repeated R. L. 1905, Chap. 108.

The Act of April 22, 1891 [Laws 1891, Chap. 103, p. 367] made the following appropriations to the University: \$5,000 for a department of pharmacy; \$5,000 for each of the years 1892 and 1893 for books for the departments of law, medicine, agriculture and the general library; \$15,000 for the completion of the geological survey; \$2,000 for the opening of the School of Mines; \$2,500 annually for salaries of instructors in said department and for the salary of a professor of electrical engineering; \$80,000 for new buildings.

Repeated R. L. 1905, Chap. 108.

The Act of April 20, 1893 [Laws 1893, Chap. 241, p. 391] appropriated \$175,000 for erecting a library and assembly hall at the University, and \$35,000 for erecting a workshop, military drill hall, gymnasium and classrooms at the Agricultural school.

Repeated R. L. 1905, Chap. 108.

The Act of April 13, 1895 [Laws 1895, Chap. 110, p. 221-22] amended Section 84 of Chapter 36 of the General Statutes of 1878, as amended by Section 3 of Chapter 41 of the General Laws of 1887 so as to include the University as follows:

There shall be levied annually upon the taxable property of the state a tax of one and fifteen-hundredths (1.15-100) mills, to be known as the "state school tax," which shall be collected as other taxes are collected, of which the proceeds of one mill shall be added to the general school fund, which together shall be known as the "current school fund," to be apportioned as hereinbefore provided, and the proceeds of fifteen-hundredths mills shall be for the support and maintenance of the University of Minnesota, and shall be added to the general university fund and be payable to the order of the board of regents.

SEC. 2. From and after the expiration of the fiscal year ending July 31st, 1894, the annual appropriations for the support of the university made by chapter two hundred and forty-seven of the General Laws of one thousand eight hundred and eighty-seven, and by the seventeenth item of section one of chapter two hundred and eighty-seven of the General Laws of one thousand eight hundred and eighty-nine, shall cease and determine; provided, that whenever the amount in the fund for the maintenance of the University of Minnesota raised under the provisions of this act shall be over the sum of one hundred and twenty-five thousand dollars in any one year, the amount over said sum shall be passed to the revenue fund of the state.

SEC. 3. This act shall take effect and be in force from and after its passage.

Repealed R. L. 1905, Chap. 108.

Section 2 of the Act of April 16, 1895 [Laws 1895, Chap. 162, p. 349] appropriated \$20,000 for procuring and equipping two sub experiment farms, and \$10,000 for the biennial period 1895-6 for managing and conducting such farms.

Repealed R. L. 1905, Chap. 108.

Section 4 of the Act of March 25, 1895 [Laws 1895, Chap. 161, p. 348] appropriated \$5,000 to provide means for the entomologist of the experiment station to destroy chinch bugs, etc.

Repealed R. L. 1905, Chap. 108.

The Act of April 18, 1903 [Laws 1903, Chap. 266, p. 386] provided for the levying of a tax to raise funds for buildings and other equipment for the Department of Agriculture.

Section 1483, R. L. 1905 provided as follows: "There is hereby annually appropriated for the general maintenance of the university:

"1. The interest and income of the permanent university fund, arising from the sale of lands granted to the state by act of Congress entitled 'an act donating lands to the several states and territories which may provide colleges for the benefit of agriculture and the mechanic arts,' approved July 2, 1862, or from any other source.

"2. The proceeds of twenty-three one-hundredths mills on the dollar of the state school tax.

"The lands granted by the general government to the state to aid in the development of brines and known as the state salt lands, and those granted by an act of Congress entitled, 'An act granting lands to the state of Minnesota in lieu of certain lands heretofore granted to said state,' approved March 3, 1879, and the funds arising from their sale, are hereby appropriated for the completion of the geological and natural history survey."

The Act of April 23, 1907 [Laws 1907, Chap. 334, p. 457] appropriated \$16,000 for the purchase of a fruit

breeding farm for the University of the State of Minnesota and \$2,000 annually for the care and management of such farm.

The Act of April 23, 1907 [Laws 1907, Chap. 359, p. 499] authorized the state auditor to levy a tax which would provide annually for the years 1907, 1908, 1909 and 1910 the sum of \$175,000 for the acquiring of lands for campus and the erection of an engineering building and laboratory.

Section 3 of the Act of April 17, 1909 [Laws 1909, Chap. 199, p. 225] appropriated \$1,000 for a grain and flour testing laboratory at the college of agriculture.

The Act of April 22, 1909 [Laws 1909, Chap. 440, pp. 535-36] appropriated \$50,000 for the purpose of establishing a division of agricultural extension and home education in agriculture.

The Act of March 31, 1909 [Laws 1909, Chap. 131, pp. 137-39] appropriated \$10,000 to acquire and maintain a demonstration and experiment forest in Carlton County, Minn.

The Act of April 13, 1911 [Laws 1911, Chap. 142, p. 181] appropriated \$65,000 for experiment station near Duluth, and \$35,000 for experiment station near Waseca.

The Act of February 17, 1911 [Laws 1911, Chap. 8, p. 12] appropriated \$25,000 to the Department of Agriculture

of the University of Minnesota for the purchase of seeds for settlers' lands and for experimental purposes on state lands burned over by the forest fires of 1910.

The Act of March 31, 1913 [Laws 1913, Chap. 141, p. 161] regulated the selling, offering or exposing for sale of agricultural seeds in this state, and provided penalties for the violation thereof, and required the Agricultural station at St. Anthony Park, Minnesota, to inspect, examine and make analysis of such seeds.

The Act of April 19, 1913 [Laws 1913, Chap. 376, p. 525] appropriated \$60,000 to be expended under the direction of the dean of the department of agriculture in the maintenance of county agricultural agents.

The Act of April 8, 1915 [Laws 1915, Chap. 87, p. 116-17] appropriated \$10,000 for the enlargement of the hog cholera serum plant, and \$20,000 for material and expenses of manufacture of the serum.

The Act of April 25, 1919 [Laws 1919, Chap. 466] provided by appropriation the money for the general maintenance of the educational institutions of the state for the fiscal years ending June 30, 1920 and 1921. State University (Secs. 1-8 inc.).

The Act of April 5, 1919 [Laws 1919, Chap. 509] provided for the levying of taxes to yield a revenue for state purposes of six million one hundred and twenty-five

thousand (\$6,125,000) dollars for the fiscal year ending June 30, 1920, and \$5,250,000 for state purposes for the fiscal year ending June 30, 1921.

The Act of April 17, 1919 [Laws 1919, Chap. 289] authorized the levying of a tax to provide funds for the acquisition of land and for the University Building Fund for a comprehensive building plan.

The Act of April 25, 1919 [Laws 1919, Chap. 463] appropriated money for the maintenance of farmers institutes, county agricultural agents and coöperative extension work, for experimentation on peat lands and sandy soils, etc., for the fiscal years ending June 30, 1919 and 1920.

CHAPTER III

THE ESTABLISHMENT OF THE UNIVERSITY

I. THE UNIVERSITY IN GENERAL

A. Act of 1851

(Laws 1851, Chap. 3, p. 9)

THE FOLLOWING ACT of the Territorial Legislature, the provision of the Constitution, and State Legislative Acts established the University.

Be it enacted by the Legislature of the Territory of Minnesota,

SECTION 1. That there shall be established in this Territory an institution under the name and style of the University of Minnesota.

SEC. 2. The proceeds of all lands that may hereafter be granted by the United States to the Territory for the support of a University, shall be and remain a perpetual fund to be called the "University Fund," the interest of which shall be appropriated to the support of a University, and no sectarian instruction shall be allowed in such University.

SEC. 3. The object of the University shall be to provide the inhabitants of this Territory with the means of acquiring a thorough knowledge of the various branches of literature, science and the arts.

SEC. 4. The government of the University shall be vested in a board of twelve regents, who shall be elected by the legislature as hereinafter provided.

SEC. 5. The members of the board of regents shall be elected at the present session of the legislature and shall be divided into classes numbered one, two, and three; class numbered one shall hold their offices for two years; class numbered two, for four years; and class numbered three,

for six years from the first Monday of February, one thousand eight hundred and fifty-one; biennially thereafter there shall be elected in joint convention of both branches of the legislature, four members to supply the vacancies made by the provisions of this section and who shall hold their offices for six years respectively.

SEC. 6. Whenever there shall be a vacancy in the office of regent of the University, from any cause whatever, it shall be the duty of the Governor to fill such office by appointment, and the person or persons so appointed shall continue in office until the close of the session of the legislature, then next thereafter, and until others are elected in their stead.

SEC. 7. The regents of the University and their successors in office shall constitute a body corporate with the name and style of the "Regents of the University of Minnesota," with the rights of such, of suing and being sued, of contracting and being contracted with, of making and using a common seal and altering the same at pleasure.

SEC. 8. The Regents shall appoint a Secretary, a Treasurer, and a Librarian who shall hold their respective offices during the pleasure of the board. It shall be the duty of the Secretary to record all the proceedings of the board and carefully preserve all its books and papers; the treasurer shall keep a true and faithful account of all moneys received and paid out by him, and shall give such bonds for the faithful performance of the duties of his office as the regents may require.

SEC. 9. The regents shall have power, and it shall be their duty to enact laws for the government of the University; to elect a Chancellor who shall be ex-officio president of the board of regents or when absent or previous to the election of such Chancellor the board may appoint one of their own number president pro tem. They may also appoint the requisite number of professors and tutors,

and such other officers as they may deem expedient, also determine the amount of their respective salaries, provided that the salaries thus determined shall be submitted to the legislature for their approval or dissent.

SEC. 10. The University shall consist of five departments: The department of science, literature and the arts; the department of law; the department of medicine; the department of theory and practice of elementary instruction; the department of agriculture. The immediate government of the several departments shall be entrusted to their respective faculties, but the regents shall have power to regulate the course of instruction and prescribe, under the advice of the professorships, books and authorities to be used in the several departments and also to confer such degrees and grant such diplomas as are usually conferred and granted by other universities.

SEC. 11. The regents shall have power to remove any officer connected with the institution when in their judgment the interest of the University requires it.

SEC. 12. The admission fee to the University and the charges for tuition in the several departments thereof shall be regulated and prescribed by the board of regents; and as soon as in their opinion the income of the University fund will permit, tuition in all of the departments, shall be without charge to all students in the same who are residents of the Territory.

SEC. 13. The University of Minnesota shall be located at or near the falls of St. Anthony, and the regents, as soon as they may deem expedient, shall procure a suitable site for the erection of the University buildings, and they may proceed to the erection of the same as soon as funds or plans may be approved by a majority of said board.

SEC. 14. The regents shall have the power and it shall be their duty as soon as the requisite funds shall have been

secured for that purpose to establish a preparatory department of said University, and employ teachers for the same, who shall be qualified to give instruction in all the branches of learning usually taught in academies; which preparatory department may be discontinued whenever the regents may think proper, after the other departments of said University shall have been established.

SEC. 15. The regents are authorized to expend such portion of the fund which by the provisions of this chapter may come under their control as they may deem expedient, for the erection of suitable buildings and the purchase of apparatus, a library, and a cabinet of natural history; and the selection, management and control of all lands, which may hereafter be granted by congress for the endowment of said University is hereby vested in the board of regents.

SEC. 16. The regents shall make a report annually to the legislature at its regular session, exhibiting the state and progress of the University in its several departments, the course of study, the number of professors and students, the amount of expenditures and such other information as they may deem proper or may from time to time be required of them.

SEC. 17. Meetings of the board may be called by any seven members thereof, at such time and place as they may deem expedient and a majority of the said board shall constitute a quorum for the transaction of business, but a smaller number may adjourn from time to time.

SEC. 18. The regents, if they shall deem it expedient, may receive into connection with the University any college within the Territory upon application of the board of trustees; and such college so received shall become a branch of the University and be subject to the visitation of the regents.

SEC. 19. No religious tenets or opinions shall be required to entitle any person to be admitted as a student in

said University, and no such tenets or opinions shall be required as a qualification for any professor, tutor, or officer of said University.

SEC. 20. The legislative assembly may at any time alter, amend, modify or repeal this chapter.

Approved February 25, 1851.

Repealed (except a portion of Sec. 13) Laws 1860, Chap. 80, Sec. 17.

B. Constitution, Article VIII, Section 4

The location of the University of Minnesota as established by existing laws, is hereby confirmed, and said institution is hereby declared to be the University of the State of Minnesota. All the rights, immunities, franchises, and endowments heretofore granted or conferred are hereby perpetuated into the said University, and all lands which may be granted hereinafter by Congress, or other donations for said University purposes shall vest in the institution referred to in this section.

Ratified and adopted by the people October 13, 1857.

C. Act of 1860

(Laws 1860, Chap. 80, p. 264)

AN ACT to provide for the government and regulation of the University of Minnesota.

Be it enacted by the Legislature of the State of Minnesota,

SECTION 1. That the object of the State University, established by the Constitution of the State, at or near the Falls of Saint Anthony, shall be to provide the best and most efficient means of imparting to the youth of the State, an education more advanced than that given in the public schools, and a thorough knowledge of the branches of

literature, the arts and sciences, with their various applications.

SEC. 2. There shall be attached to the University a Collegiate Department, in which as soon as may be deemed expedient by the Board of Regents, hereinafter provided, regular college classes shall be formed and a Chancellor and the necessary professors, tutors and other officers elected.

SEC. 3. There shall also be a department for the training of teachers for the common schools of the State, in which shall be taught the theory and practice of teaching, and everything that will tend to perfect the elementary and other public schools of the state.

SEC. 4. The University shall be governed and managed by a Board of Regents, consisting of the Governor, Lieutenant Governor, Chancellor and five electors of the state to be appointed by the Governor by and with the advice and consent of the Senate, immediately after the passage of this act, and such other persons as may be appointed in accordance with a subsequent provision. Two of the five persons thus appointed shall hold their office for two (2) years and three for four (4) years. At the expiration of their terms, successors shall be appointed in the same way for a period of four (4) years. Whenever a vacancy occurs by death, resignation, or removal from the State or otherwise, it shall be the duty of the Governor to fill the vacancy, subject to the confirmation of the Senate.

SEC. 5. Any person or persons contributing a sum of not less than fifteen thousand (15,000) dollars, shall have the privilege of endowing a Professorship in the University, the name and object of which shall be designated by the Board of Regents. Said person or persons shall have the right to nominate Trustees for the care of the endowment, also an individual to fill the Professorship, and a Regent who shall have the same rights and privileges as those appointed in behalf of the State.

SEC. 6. The University shall never be under the control of any religious denomination.

SEC. 7. The Chancellor's term of office shall be the same in duration as that of District Judge and his compensation for the performance of his duties as Chancellor shall be such as the legislature may designate from time to time.

SEC. 8. The Board of Regents shall appoint a Secretary and Treasurer who shall hold their respective offices during the pleasure of the Board of Regents. It shall be the duty of the Secretary to record all the proceedings of the Board and carefully preserve all its books and papers, and before entering on the duties of the same he shall take and subscribe an oath to perform his duties honestly and faithfully. It shall be the duty of the Treasurer to keep an exact and faithful account of all moneys received and paid out by him, and before entering upon the duties of his office, he shall take and subscribe an oath that he will faithfully perform the duties of Treasurer, and he shall also give a bond in the penalty of twenty-five thousand (25,000) dollars conditioned for the faithful discharge of his duties as Treasurer, and that he will at all times keep and render a true account of all moneys received by him as such Treasurer, and of the disposition he has made of the same, and that he will at all times be ready to discharge himself of the trust, and to pay over when required, which bond shall have two good sureties, and shall be approved as to its form and the sufficiency of its sureties by the Board of Regents and also the Auditor and Secretary of State, and shall be filed in the office of the latter. The compensation of the Treasurer shall be the same as may be from time to time designated by the legislature.

SEC. 9. In all cases where specimens of natural history and geological and mineralogical specimens, which may be hereafter collected by anyone appointed by the State to investigate its natural history and physical resources, they

shall belong to and be the property of the State University. There shall also be deposited in the Library of the University a copy of all the laws, reports, journals of the legislature and other documents published at the expense of the State.

SEC. 10. The University shall consist of such departments as the Board of Regents shall determine, subject to the provisions of this Act, and the same may be altered or changed as they may prescribe. The immediate government of the several departments shall be intrusted to the Chancellor and Faculty. The method and course of instruction in each department shall be prescribed by the Board of Regents, who shall also confer such degrees, and grant such diplomas as are usually conferred by Universities, or such others as they may deem proper.

SEC. 11. The Board of Regents shall have power, and it shall be their duty to make laws for the government of the University, to elect a Chancellor, also the requisite number of Professors and Tutors, and such other officers as they may deem expedient, and to determine the amount of their respective salaries, except the salary of the Chancellor. They shall have the power to remove any officer connected with the institution, when the good of the institution demands.

SEC. 12. The Board of Regents are authorized to expend such portion of the University fund as they may deem expedient in the purchase of apparatus, library and cabinet of natural history, in providing suitable means to keep and preserve the same, and in the procurement of all other means and facilities for giving instruction.

SEC. 13. The first meeting of the Board of Regents shall be called by the present Chancellor on or before the first Thursday in April, in the year one thousand, eight hundred and sixty, at the Capitol; the annual meeting of the Board shall be held on the last Tuesday of June, at the

city of St. Anthony, unless otherwise ordered by a majority of said Board of five Regents. The Chancellor may call special meetings of the Board when he deems it expedient. A majority of said Board shall constitute a quorum to do business.

SEC. 14. The Treasurer of the University shall have a suitable set of books in which he shall keep an accurate account of all transactions relative to the sale and disposition of the University lands, and the management of the fund arising therefrom; which books shall exhibit what parts and portions of land have been sold, and what prices, and to whom, and how the proceeds have been invested, and on what securities, and what land remains unsold, where situated, and of what value respectively.

SEC. 15. No sale of lands belonging to the University shall take place unless the same shall be decided upon at a regular meeting of the Board of Regents, or at one called for that purpose, and then only in the manner, and upon the notice and on the terms which the Board shall prescribe, and which is authorized by the Constitution, and no member of the Board shall be directly or indirectly interested in any such purchase of such lands upon sale, and it shall be the duty of the Board to invest any such surplus income arising therefrom which is not immediately required for the purposes of instruction, in United States, or in other well-established, interest-paying State stocks, as a perpetual fund for the purpose of securing an income to defray the necessary current expenses as said Board of Regents may deem expedient.

SEC. 16. The Board of Regents shall make an annual report through the Secretary which shall exhibit the state, condition and progress of the University in its several departments, the different courses of study pursued therein, the branches taught, the means and method of instruction adopted, the number of professors and students, with their

names, ages, studies and residences, the situation and condition of the University fund, the income derived therefrom, a specific statement of the amount of expenditures, and such other matter as said Board of Regents may deem proper to communicate. Said report shall be completed and deposited in the office of Secretary of State one month previous to the annual State election, and shall be transmitted by the Governor to the legislature when the same shall convene.

SEC. 17. Chapter twenty-eight (28), of the revised statutes, of the Territory of Minnesota, on pages one hundred and forty-two (142), one hundred and forty-three (143) and one hundred and forty-four (144), relating to the University of Minnesota, and containing twenty (20) sections, is hereby repealed, except so much of section thirteen (13) as is referred to in article nine (9), section eight (8), of the constitution: *Provided also*, That the Regents of said University hereafter appointed shall continue as a body corporate, in accordance with section seven (7) of said chapter twenty-eight (28).

SEC. 18. This act shall be in force from and after its passage.

Approved February 14, 1860.

Repealed Revision 1866, Chap. 122, p. 683.

D. Act of 1864

(Laws 1864, Chap. 18, p. 61)

AN ACT relating to the University of Minnesota.

Be it enacted by the Legislature of the State of Minnesota,

SECTION 1. Section four of chapter eighty of the session laws of 1860, being an act entitled "An act providing for

the government and regulation of the University of Minnesota," approved February 14, 1860, is hereby amended so as to read as follows:

SEC. 4. O. C. Merriman, John S. Pillsbury and John Nicols, are hereby appointed sole regents of the University of Minnesota, for the term of two years from the day of the passage of this act. Before entering upon the duties of this office, each of said regents shall give a bond to the State of Minnesota, executed by himself, and not less than two sureties, to be approved by the State Auditor, in the sum of twenty-five thousand dollars, conditioned for the faithful and honest performance of his duties as regent. Said bond shall be filed in the office of the Secretary of State.

SEC. 2. Said regents shall hold an annual meeting in the month of March in each year, and such special meetings as may be called by the president or by any two regents.

SEC. 3. Said regents shall elect one of their own number president, and a majority shall constitute a quorum.

SEC. 4. Said regents are hereby fully authorized and empowered, in their discretion, to arrange, compromise, settle and pay any and all claims and demands of whatever nature, against the University of Minnesota, or the regents thereof, and to that end said regents are hereby fully authorized and empowered to sell at public or private sale, and convey in satisfaction of any of said claims or demands, or for cash, or on credit, in whole or in part, any of the lands donated to the State of Minnesota by the United States, by an act of Congress, entitled "An act donating to the States of Minnesota and Oregon, certain lands reserved by Congress for the Territories of Minnesota and Oregon, for University purposes," approved March 2d, 1861. *Provided however*, That the whole amount of lands so sold and conveyed, shall not exceed twelve thousand acres, and all conveyances of lands after that amount,

shall have been conveyed, shall be absolutely void. No one of said regents shall be interested directly or indirectly in the purchase of any lands conveyed under the provisions of this act. Said regents may, in their discretion, authorize the State Auditor to sell at public sale, the lands hereby authorized to be sold, or any part thereof. And *provided further*, That if any person or persons shall purchase any of the lands mentioned in this act, upon which other parties have made improvements, they shall be required to pay the owner of said improvements their appraised value, such value to be appraised by one of the regents, and the county treasurer and chairman of the board of supervisors of the county where the land may be situated, and one-half of such appraised value shall be paid at the time of sale and the balance within six months thereafter, with interest at seven per cent. per annum, with proper security, to be approved by said county treasurer. *Provided*, That in appraising improvements upon any of the lands aforesaid, the appraisers shall take into consideration and shall deduct from the value of any such improvements, any waste or damage to said lands by the parties making the improvements or occupying the lands.

SEC. 5. Conveyances of land under the provisions of this act shall be executed by the president and treasurer of the board of regents, in the name of and under the seal of the University of Minnesota, and such conveyances shall pass all the right, title and interest of said University, as well as of the State of Minnesota, in and to the lands conveyed.

SEC. 6. Nothing in this act contained shall be held or taken as an admission of the legal validity of any of the claims or demands aforesaid, or of any obligation to provide for the payment thereof.

SEC. 7. All personal property of every nature and description, including notes, accounts, stocks, bonds, claims

and demands belonging to said University, or the regents thereof, as well as the proceeds of all sales of lands sold or conveyed under the provisions of this act, while the same are in the hands of, or under the control of the said University or the regents thereof, or of any one of them, or of any person for them, or either of them, or for said University, or of any State officer, shall be exempt from attachment, garnishee, process, proceedings, supplementary to execution and levy or sale on execution, or any other process issuing out of any court, until otherwise provided by law.

SEC. 8. The present regents of the University and their secretary, treasurer, chancellor and any and every other officer appointed by said regents, as well as the Auditor of State, are hereby required to turn over to the regents herein appointed, on demand, all books, records, papers, claims, notes, bonds, stocks and personal property of every description belonging to said University or the regents thereof, and the care of all lands belonging to the University and of the University buildings and grounds, and the leasing of the same and collecting of rent, as well as the adjusting and collecting of all claims of every nature, due or to become due to said University or the regents thereof, as well as claims for trespasses committed, are hereby committed to the regents herein appointed and their successors.

SEC. 9. Said regents are hereby authorized to open or cause to be opened, a school in said University building; *provided*, That no part of the funds of the University shall be expended for the support of the same.

SEC. 10. The operation of sections two, three, seven, ten, eleven, twelve, thirteen, and fifteen of chapter eighty of the session laws of 1860, entitled as hereinbefore recited, is hereby suspended until otherwise provided by law.

SEC. 11. This act shall take effect and be in force from and after its passage, and may at any time be altered, amended or repealed by the legislature.

Approved March 4, 1864.

Repealed so far as inconsistent by Laws 1868, Chap. 1, Sec. 15.

The Act of March 2, 1865 [Laws 1865, Chap. 10, p. 5] amended the Act of March 4, 1864 by substituting the words "County Commissioners" for "Supervisors" in Section 4, and added Section 12, printed ante p. 90.

The Act of February 28, 1866 [Laws 1866, Chap. 11, p. 33] in Section 1 amended the Act of March 4, 1864, by extending the terms of office of the regents two years from March 4, 1866. Section 3 authorized the regents to borrow \$10,000 to be repaid from proceeds of land sales.

Repealed Laws 1868, Chap. 1, Sec. 15.

E. Act of 1868

AN ACT to re-organize and provide for the government and regulation of the University of Minnesota, and to establish an Agricultural College therein. [Laws 1868, Chap. 1.]

Be it enacted by the Legislature of the State of Minnesota,

SECTION 1. The object of the University of Minnesota, established by the constitution, at or near the Falls of Saint Anthony, shall be to provide the means of acquiring a thorough knowledge of the various branches of literature, science and the arts, and such branches of learning as are related to agriculture and mechanic arts, including military tactics, and other scientific and classical studies.

SEC. 2. There shall be established in the University of Minnesota five or more colleges or departments, that is to say, a department of elementary instruction, a college of science, literature and the arts, a college of agriculture and the mechanic arts, including military tactics, a college or department of law, and also a college or department of medicine.

SEC. 3. The government of the University shall be vested in a board of nine regents, of whom the Governor of the State and the State superintendent of public instruction shall be *ex officio* members, and the seven remaining members thereof shall be appointed by the governor, by and with the advice and consent of the senate. Whenever a vacancy therein occurs for any cause, the same shall be filled for the unexpired term in the same manner. Of the regents thus appointed two shall be commissioned and hold their offices for one year, and two for two years, and three for three years. Their successors shall be appointed in like manner, and shall hold their offices for the full term of three years from the first Wednesday of March succeeding their appointments, and until their successors are appointed and qualified.

SEC. 4. The regents of the University shall constitute a body corporate under the name and style of "University of Minnesota"; and by that name may sue and be sued, contract and be contracted with, make and use a common seal and alter the same at pleasure. A majority of their number shall constitute a quorum for the transaction of business, and a less number may adjourn from time to time.

SEC. 5. The board of regents shall elect from the members of the board, a president of the board, secretary and treasurer, who shall hold their respective offices during the pleasure of the board. And the president and treasurer each before entering upon the duties of his office, shall

execute a bond in the penal sum of fifty thousand dollars, with at least two sufficient sureties, to the State of Minnesota, to be approved by the governor, conditioned for the faithful and honest performance of the duties of his office according to the law. Which bonds, when so approved shall be filed in the office of the secretary of the State.

SEC. 6. The board of regents shall have power and it shall be their duty to enact by-laws for the government of the University of Minnesota, in all its departments, to elect a president of the University, and the requisite number of professors, instructors, officers and employees, and to fix their salaries, also the term of office of each, and to determine the moral and educational qualifications of applicants for admission, and in the department of professors, instructors and other officers, and assistants of the University, and in prescribing the studies and exercises thereof, and in all the management and government thereof, no partiality or preference over another, nor shall anything sectarian be taught therein, and the board of regents shall have power to regulate the course of instruction, and prescribe the books and authorities to be used, and also confer such degrees and grant such diplomas as are usual in universities, in their discretion. It shall be the duty of the secretary to record all the proceedings of the board, and carefully preserve all books and papers, and before entering upon the duties of his office he shall take and subscribe an oath to perform his duties honestly and faithfully as such officer. It shall be the duty of the treasurer to keep an exact and faithful account of all moneys, bills receivable and evidences of indebtedness, and all securities and property, received or paid out by him, and before entering upon his duties he shall take and subscribe an oath that he will well and faithfully perform the duties of treasurer thereof. It shall be the duty of the president to preside at the meetings of the board; and in case of his inability to preside the board may appoint a president pro tempore.

SEC. 7. In addition to all the rights, immunities, franchises and endowments heretofore granted or conferred to or upon the University of Minnesota for the endowment, support and maintenance thereof, there shall be and is hereby inviolably appropriated and placed at the disposal of the board of regents thereof, to be drawn from the state treasury upon the order of the president, drawn upon the state auditor, countersigned by the secretary of the board and payable to the order of the treasurer of the board, all the interest and income of the fund to be derived from the sales of all the lands granted and to be granted to the State of Minnesota, by virtue of an act of congress entitled "An act donating lands to the several States and Territories which may provide Colleges for the benefit of Agriculture and the Mechanic Arts," approved July 2nd, A. D. 1862, and also all such gifts, grants, contributions to the endowment thereof, as may be derived from any and all sources.

SEC. 8. And in order to effect a settlement of all remaining indebtedness of the University, all the powers and authorities given by chapter 18, of the laws of 1864, entitled "An act relating to the University of Minnesota," and chapter 11, of the laws of 1866, entitled "An act to amend an act entitled an act of relating to the University of Minnesota, approved March 4, 1864," to the Regents therein mentioned, and hereby given to and conferred upon the Board of Regents of the University of Minnesota aforesaid; and the said acts are hereby continued and shall be in force until such outstanding indebtedness is fully liquidated.

SEC. 9. The first meeting of the Board of Regents under the provisions of this act, shall be holden at the University building on the first Wednesday of March, 1868, at which meeting the officers of the Board shall be elected, and the annual meetings of the Board shall be holden on the second

Tuesday of December in each and every year thereafter. Special meetings of the Board shall be called and holden at such times and in such manner as the Board of Regents shall determine.

SEC. 10. Any person or persons contributing a sum of not less than fifteen thousand dollars, shall have the privilege of endowing a professorship in the University, the name and object of which shall be designated by the Board of Regents.

SEC. 11. The said Board of Regents shall succeed to and have the control of the books, records, buildings and all other property of the University; and the present Board of Regents shall be dissolved immediately upon the organization of the Board herein provided for; *Provided*, that all contracts made at that time binding upon the Board then dissolved, shall be assumed and discharged by their successors in office.

SEC. 12. It shall be the duty of the Board of Regents herein provided for, to make arrangements for securing suitable lands, pursuant to the act of congress above mentioned, in the vicinity of the University, for an experimental farm; and as soon as may be thereafter, to make such improvements thereon as will render the same available for experimental purposes in connection with the course in the agricultural college; and for such purpose the board of regents is hereby authorized to expend a sum not exceeding the amount specified in the act of congress aforesaid.

SEC. 13. On or before the second Tuesday of December in each and every year, the Board of Regents, through their president, shall make a report in detail to the governor, showing the progress, condition, and wants of the University, and recording any improvements and experiments made, with their costs and results; the number of professors and students; the amount of receipts and disbursements, together with the nature, costs and results of all important

investigations and experiments; and such other matters including state industrial and economical statistics, as may be deemed important or useful, one copy of which shall be transmitted to all the other colleges which shall be endowed under the provisions of said act of congress, and also one copy to the secretary of the interior.

SEC. 14. The president of the University shall be president of the faculty and the executive head of the institution in all its departments. As such officer, he shall have authority subject to the board of regents, to give general direction to the practical affairs and scientific investigations of the University, and in the recess of the Board of Regents, to remove any employee or subordinate officer not a member of the faculty, and supply for the time, any vacancies thus created; and so long as the interests of the institution require it, he shall be charged with the duties of one of the professorships; and it shall be the duty of the president of the University to make to the superintendent of public instruction, on or before the second Tuesday of December in each and every year, a report in detail, showing the progress and condition of the University, the number of professors and students, the nature, cost and results of all important investigations and experiments, and such other matters, including industrial and economical statistics as he shall deem useful.

SEC. 15. Chapter eighty of the laws of eighteen hundred and sixty-two, and so much and such parts of any and all acts and laws, whether general or special, as are inconsistent with the provisions of this act, are hereby repealed.

SEC. 16. This act shall take effect and be in force from and after its passage.

Approved February 18, 1868.

Repealed R. L. 1905, Chap. 108.

The Act of March 5, 1868 [Laws 1868, Chap. 55, p. 93] printed ante p. 182, amended the Act of February 18, 1868. Repealed R. L. 1905, Chap. 108.

The Act of March 3, 1876 [Laws 1876, Chap. 80, p. 91] printed ante p. 113 amended the Act of 1868 by adding a section which prohibited the sale of liquor within a distance of three-quarters of a mile of the University.

Repealed R. L. 1905, Chap. 108.

The Act of November 18, 1881 [Laws 1881 (Extra), Chap. 46, p. 50] amended Section 5 by providing that the treasurer need not be a member of the Board of Regents.

The Act of March 3, 1883 [Laws 1883, Chap. 71, p. 70] further amended this act by prohibiting the sale of liquor within one mile of the University instead of three-quarters of a mile, and added the provision that this prohibition should not apply to that part of the city of Minneapolis lying on the west side of the Mississippi River.

Repealed R. L. 1905, Chap. 108.

The Act of April 24, 1889 [Laws 1889, Chap. 266, p. 457] further amended the Act of 1868 so that the recording secretary and the treasurer might or might not be members of the Board of Regents instead of electing the recording secretary from the members of the Board as provided in the Act of November 18, 1881.

Repealed R. L. 1905, Chap. 108.

The Act of April 24, 1889 [Laws 1889, Chap. 266, p. 459] further amended the Act of 1868 as amended by the

Laws of 1872, Chap. 10, so that Section 2 of the amendment of 1872 reads as follows:

[The government of the university shall be vested in a board of twelve (12) regents, of which the governor of the state, the state superintendent of public instruction and the president of the university, shall be members *ex officio*, and the nine remaining members thereof shall be appointed by the governor by and with the advice and consent of the senate. Whenever a vacancy therein occurs for any cause the same shall be filled for the unexpired term in the same manner. After the expiration of the term of the members of the present board of regents, their successors shall be appointed in like manner and shall hold their office for the full term of six (6) years from the first (1st) Wednesday of March succeeding their appointment, and until their successors are appointed and qualified. The president of the university shall be *ex officio* the corresponding secretary of the board of regents.]

Repealed R. L. 1905, Chap. 108.

Section three (3) of the Act of 1868 is further amended by the Act of March 27, 1895 [Laws 1905, Chap. 15, p. 137] which added the Honorable John Sargent Pillsbury to the Board of Regents as an honorary member for and during his good pleasure.

Repealed R. L. 1905, Chap. 108.

Sections 16 and 17 of the Act of 1868 are further amended by the Act of February 23, 1895 [Laws 1895, Chap. 16, p. 137] which prohibited the operation of pool rooms, billiard rooms, etc., within a mile of the University.

Repealed R. L. 1905, Chap. 108.

The Act of April 7, 1897 [Laws 1897, Chap. 102, p. 126] amended Section 10 of the Act of 1868 by substituting the words "fifty thousand dollars" for the words "fifteen thousand dollars."

Repealed R. L. 1905, Chap. 108.

F. Amendment of 1872

AN ACT to amend Chapter One, of the Session Laws of 1868, relating to the University of Minnesota.
[Laws 1872, Chap. 10.]

SECTION 1. Amendment to section two, chapter one of session laws of 1858, relating to colleges or departments in the State University.

2. Amendment to section three of said act, relating to the government of the university.

3. Amendment to section four of said act, relating to voting members.

4. Amendment to section five of said act, relating to the secretary.

5. Amendment to section five of said act, relating to the election of a vice president.

6. Amendment to section thirteen of said act, relating to the annual report of regents.

7. Amendment to section fourteen of said act, relating to the annual report of the President of the University.

Be it enacted by the Legislature of the State of Minnesota,

SECTION 1. That section two, of chapter one, of the session laws of 1868, entitled an act to organize and provide for the government and regulation of the University of Minnesota, and to establish an agricultural college therein, be amended so as to read as follows:

There shall be established in the University of Minnesota, five or more colleges or departments, that is to say.

a department of elementary instruction, a college of science, literature and the arts, a college of agriculture, including military tactics, a college of the mechanic arts, a college or department of law, and also a college or department of medicine. The department of elementary instruction may be dispensed with, at such rate in such wise, as may seem just and proper to the board of regents.

SEC. 2. That section three of said act, shall be amended by striking out the four first lines of the section, down to and including the word "members," and inserting instead thereof the following:

The government of the University shall be (invested) in a board of ten regents, of which the governor of the state, the state superintendent of public instruction, and the president of the University shall be members, ex-officio; and add at the end of said section, the words, the president of the University shall have the same rights, powers and privileges as other members, except the right of voting, and he shall be ex-officio, the corresponding secretary of the board of regents.

SEC. 3. That section four of said act shall be amended by striking out the words, "their number" in the sixth line and inserting the words "voting members," instead thereof.

SEC. 4. That section five of said act shall be amended by inserting the word recording before the word "secretary," in the second line of said section.

SEC. 5. That section five of said act shall be amended by inserting the words, "and in their discretion a vice-president," after the word "University," in the fourth line of said section; and in the nineteenth line of said section insert the word "recording" before the word secretary.

SEC. 6. That section thirteen of the said act be amended so as to read as follows:

On or before the second Tuesday of December in each and every year, the board of regents, through their president, shall make a report to the governor, showing in detail

the progress and condition of the University during the previous University year—the wants of the institution in all its various departments—the nature, costs and results of all improvements, experiments and investigations—the number of professors and students—the amounts of money received and disbursed—and such other matter, including industrial and economical statistics, as they may deem important or useful. One copy of the said report shall be transmitted to each of the other colleges which shall be endowed under the provisions of said act of the congress, and one copy to the secretary of the interior.

SEC. 7. That section fourteen of the said act be amended so as to read as follows:

The president of the University shall be the president of the general faculty and of the special faculties of several departments or colleges, and the executive head of the institution in all its departments. As such officer, he shall have authority, subject to the board of regents, to (give) general direction to the practical affairs and scientific investigations of the University, and in the recess of the board of regents to remove any employee or subordinate officer not a member of the faculty, and supply, for the time being, any vacancies thus created. He shall perform the customary duties of a corresponding secretary, and may be charged with the duties of one of the professorships. He shall make to the superintendent of public instruction, on or before the second Tuesday in December in each and every year, a report, showing in detail the progress and condition of the University during the previous University year—the number of professors and students in the several departments—and such other matters relating to the proper educational work of the institution as he shall deem useful. It shall also be the duty of the president of the University to make to the board of regents, on or before the second Tuesday in December in each and every year, a report;

showing in detail the progress and condition of the University during the previous University year—the nature and results of all important experiments and investigations—and such other matters, including economical and industrial facts and statistics, as he shall deem useful.

SEC. 8. This act shall be in force from and after its approval.

Approved February 29, 1872.

Repealed R. L. 1905, Chap. 108.

Repealed R. L. 1905, Chap. 108.

II. THE COLLEGES AND DEPARTMENTS OF THE UNIVERSITY

A. The College of Science, Literature, and the Arts

(Authorized by act of the legislature. Laws 1851, Chap. 28; Laws 1868, Chap. 1; Laws 1872, Chap. 10.

See ante, pp. 202, 215, 223.)

Voted to amend the organization of the College of Science, Literature, and the Arts as applied to the Department of Social and Civic Training Course and the Department of Sociology and Anthropology, reorganizing into two departments as follows: Sociology with Arthur J. Todd as professor and chairman, and also director of Social and Civic Training Course; and Anthropology with Albert E. Jenks as professor and chairman; and director of the Americanization Training Course.

[Min. B. R. Dec. 10, 1918.]

B. Department of Agriculture

1. The College of Agriculture

“The Agricultural College of the State of Minnesota” was established by legislative act March 10, 1858.¹ The

¹ See this act printed in full, ante p. 80.

Acts of March 10, 1858, and March 2, 1865, were repealed by Chap. 122, General Statutes of 1866.

[Laws 1858, Chap. 21, Sec. 3. Amended March 2, 1865. Laws 1865, Chap. 7.]

The swamp lands in McLeod County were donated to the Agricultural College of the State of Minnesota by act of the legislature of March 12, 1861.

[Laws 1861, Chap. 65, Sec. 1.]

The College of Agriculture and Mechanic Arts was authorized by the legislature of 1868.

[Laws 1868, Chap. 1, Sec. 2.]

The University was reorganized by the legislature of 1872.

[Laws 1872, Chap. 10.]

By this reorganization the College of Agriculture was separated from the College of Mechanic Arts and the "College of Agriculture" authorized.

[Laws 1872, Chap. 10, Sec. 1.]

The college work in the Department of Agriculture shall be grouped in one college officially designated the College of Agriculture, Forestry, and Home Economics.

[Min. B. R. Oct. 25, 1917.]

Voted to approve the plan of separation of the Division of Agricultural Engineering into two divisions to be known respectively as Division of Farm Engineering and Division of Drainage, as recommended by the Dean of the Department of Agriculture, see plan filed supplement to the minutes, page 171.

[Min. B. R. Jan. 24, 1919.]

2. The Central School of Agriculture

The Central School of Agriculture was established by action of the Board of Regents April 13, 1887.

[Min. B. R. April 13, 1887. See Min. B. R. Dec. 11, 1917, p. 80.]

3. The College of Forestry

The Department of Forestry was established by act of the Board of Regents in May, 1910.

[Min. B. R. May 13, 1910.]

By act of the Board of Regents in approving the act of the Agricultural Committee, the work in the Department of Forestry was discontinued, on October 25, 1917, to be continued in the future as a division under the College of Agriculture, Forestry, and Home Economics.

[Min. B. R. Oct. 25, 1917.]

4. The Western Central School and Experimental Station

The site of this school was formerly the Indian school at Morris, Minn. It was accepted as a gift from the national government, by act of the legislature in 1909.

[Laws 1909, Chap. 184.]

5. Northwestern School and Experiment Station (Crookston)

The land for this school was donated by James J. Hill in 1894. It was accepted by act of the Board of Regents, October 4, 1896.

[Min. B. R. Oct. 4, 1896.]

The school was established by act of the legislature in 1905.

[Laws 1905, Chap. 132. See ante, p. 101.]

The school was actually opened in the fall of 1907.

6. The Waseca School

The Waseca School of Agriculture was established by act of the legislature April 25, 1919.

[Laws 1919, Chap. 453.]

7. Experimental Stations

a. Central Experiment Station, University Farm

The land for this school was purchased in October, 1868, and further purchases made in 1869. It was located on both sides of University Avenue, extending from Oak Street to Prospect Park. It was used as an experimental farm until 1882. The sale of these lands and the purchase of

another farm as recommended by the Board of Regents was authorized by the legislature of 1881.

[Laws 1881, Chap. 101.]

By legislative act of 1883 provision was made for the purchase of a new farm from the proceeds of this sale.

[Laws 1883, Chap. 13.]

b. Crookston

See 5 above.

c. Morris

See 4 above.

d. North Central (Grand Rapids) Experiment Station

This station was established by legislative act of 1895.

[Laws 1895, Chap. 162.]

e. Minnetonka Fruit Farm

The purchase of a fruit farm at Minnetonka was authorized by legislative act of 1878.

[Laws 1878, Chap. 82.]

This farm was purchased and was maintained for ten years. The legislature of 1889 authorized the sale of this property.

[Laws 1889, Chap. 265.]

The purchase of the present farm was authorized by the legislature in 1907.

[Laws 1907, Chap. 334, Sec. 1.]

**f. Southeast Demonstration Farm and Experimental Station
Waseca**

This farm and station was established by the legislature of 1911.

[Laws 1911, Chap. 142, Sec. 1.]

It was reorganized December 5, 1913.

[Min. B. R. Dec. 5, 1913.]

g. Northeast Demonstration Farm (Duluth)

The purchase of this farm was authorized by the legislature in 1911.

[Laws 1911, Chap. 142, Sec. 1.]

The purchase was made in 1912. Actual operations were begun in the spring of 1913.

h. Owatonna Tree Station

This station was established by legislative act of 1887.

[Laws 1887, Chap. 160. Repealed R. L. 1905, Chap. 108.]

i. Forestry Experimental Station (Cloquet)

This station was established by legislative act of 1909.

[Laws 1909, Chap. 131.]

j. Itasca Forestry Experimental Station

In the operation of this station, no land is owned by the University. Suitable tracts of land may be used by the University for forestry work, the land being assigned for this purpose by the State Forestry Board. The authority for carrying on this work and receiving such assignment of tracts from the State Forestry Board was given by legislative act of 1907.

[Laws 1907, Chap. 90.]

C. College of Engineering and Architecture

The College of Agriculture and the Mechanic Arts was authorized by legislative act of February 18, 1868.

[Laws 1868, Chap. 1. Amended, Laws 1872, Chap. 10.]

The College of Agriculture and the Mechanic Arts was separated into the College of Agriculture and the College of the Mechanic Arts in 1872.

[Laws 1872, Chap. 10, Sec. 1.]

The College of the Mechanic Arts and the School of Mining and Metallurgy were consolidated under the name

of the "College of Engineering, Metallurgy, and the Mechanic Arts" by act of the Board of Regents upon the reorganization of that school in 1892.

[Min. B. R. May 3, 1892.]

The name of this college was changed to "The College of Engineering and Mechanic Arts" upon the reorganization of the college by act of the Board of Regents in 1897. By this act the School of Mines was made a separate college.

[Min. Ex. Com. B. R. March 8, 1897.]

By act of the Board of Regents, June 17, 1910, the College of Engineering was granted authority to establish a school of architecture and architectural engineering.

[Min. B. R. June 17, 1910.]

By act of the Board of Regents May 9, 1916, the name of the College of Engineering was changed to the "College of Engineering and Architecture."

[Min. B. R. May 9, 1916.]

By act of the Board of Regents July 17, 1919, the administration of the College of Engineering and Architecture was correlated with that of the School of Chemistry, under one administrative head.

[Min. B. R. July 17, 1919.]

D. The Medical School

The Medical School was authorized by the territorial legislature of 1851 and the state legislature of 1868 and 1872.

[Laws 1851, Chap. 28, Sec. 10; Laws 1868, Chap. 1; Laws 1872, Chap. 10.]

The Faculty existed as an examining and degree-conferring board from January 5, 1883, until 1887.

[Min. B. R. Jan. 5, 1883.]

A committee of physicians urged before the Board, on April 7, 1887, the establishment of a teaching school of medicine.

[Min. B. R. Apr. 7, 1887.]

On January 28, 1888, the Regents accepted the offer of the trustees of the Minnesota College Hospital and the St. Paul Medical School to use their properties for a period of five years.

[Min. B. R. Jan. 28, 1888.]

On March 8, 1888, the trustees of the Minnesota Homeopathic Medical College offered to surrender its charter to the University if the Regents would establish such a college. This offer was accepted by the Board of Regents.

[Min. B. R. March 6, 1888.]

These three colleges were combined and the College of Medicine and Surgery established by act of the Board of Regents March 6, 1888.

[Min. B. R. Mar. 6, 1888.]

In 1908 the Minneapolis College of Physicians and Surgeons, affiliated with Hamline University, was merged with the College of Medicine and Surgery.

On February 17, 1913, the College of Medicine and Surgery was reorganized into eight departments as follows: Anatomy, Physiology, Pharmacology, Pathology, Public Health and Bacteriology, Medicine, Surgery, Orthopedics and Obstetrics; and the name changed from "The College of Medicine and Surgery of the University of Minnesota" to "The Medical School of the University of Minnesota."

[Min. B. R. Feb. 17, 1913.]

Organization amended March 25, 1913.

[Min. B. R. March 25, 1913.]

1. School for Nurses

This school was authorized October 1, 1908, by act of the Board of Regents, as a Nurses' Training School, under the control of the College of Medicine and Surgery. The school was actually established in 1909.

[Min. B. R. Oct. 1, 1908.]

2. The Embalmers School

This school was established by act of the Board of Regents on April 4, 1908.

[Min. B. R. April 4, 1908.]

3. The School of Public Health

This school was authorized by act of the Board of Regents, May 7, 1914, and was placed in charge of a committee of the Administrative Board of the Medical School.

[Min. B. R. May 7, 1914.]

E. Law School

The College of Law was authorized by the act of the territorial legislature of 1851 and by the acts of the state legislatures of 1868 and 1872.

[Laws 1851, Chap. 28; Laws 1868, Chap. 1; Laws 1872, Chap. 2.]

It was established by act of the Board of Regents on January 28, 1888.

[Min. B. R. Jan. 28, 1888.]

Instruction began September, 1888.

The name of the school was changed from the "College of Law" to the "Law School" on February 28, 1912.

[Min. B. R. Feb. 28, 1912.]

F. College of Dentistry

From 1883 to 1888 the directors of the Minnesota College Hospital, supported by the State Dental Association, conducted a course in dentistry of two years of five months each. In 1888 the Board of Regents made provision for the establishment of a College of Dentistry and appointed a faculty.

[Min. B. R. Oct. 3, 1888.]

By action of the Board of Regents, December 13, 1892, this college was established as a department of the College of Medicine and Surgery.

[Min. B. R. Dec. 13, 1892.]

By action of the Board of Regents, August 18, 1893, the College of Dentistry was made a separate college.

[Min. B. R. Aug. 18, 1893.]

It was recognized as a separate college by the Revised Laws of 1905, Section 1479.

Voted to approve the plan for a five-year course in the College of Dentistry provided that other colleges of the Dental Faculties' Association of American Universities take similar action and provided further that the plan does not contemplate an increase in the budget.

[Min. B. R. Jan. 18, 1918.]

G. School of Mines

In 1887 the general Faculty of the University recommended to the Board of Regents that a course in mining be offered. In 1889, by authority of the Board of Regents, the general Faculty announced a course in mining and metallurgy. There was no separate organization of such school and there were no students or faculty, until after the recognition of the school by the special appropriation made by act of the legislature in 1891.

[Laws 1891, Chap. 163, Sec. 3, Cl. 28.]

In 1891 the School of Mines was organized within the College of Engineering, at which time the name of the College of Engineering was changed to the "College of Engineering, Metallurgy, and Mechanic Arts."

The School of Mines was made an independent college by act of the Board of Regents in 1897.

[Min. Ex. Com. B. R. March 8, 1897.]

1. The Minnesota School of Mines Experiment Station

This station was established by act of the Board of Regents December 12, 1911.

[Min. B. R. Dec. 12, 1911.]

2. Federal Mines Experiment Station

The Federal Mines Experiment Station was recognized by act of the Board of Regents July 9, 1917.

[Min. B. R. July 9, 1917.]

The agreement between the Federal Bureau of Mines and the University of Minnesota was approved by act of the Board of Regents August 3, 1917.

[Min. B. R. Aug. 3, 1917.]

H. College of Pharmacy

The College of Pharmacy was recognized in a special appropriation by the legislative act of 1891.

[Laws 1891, Chap. 163, Sec. 3, Cl. 9.]

It was made one of the colleges of the Department of Medicine by act of the Board of Regents December 22, 1891.

[Min. B. R. Dec. 22, 1891.]

By action of the Board of Regents, August 18, 1893, the College of Pharmacy was made a separate college.

[Min. B. R. Aug. 18, 1893.]

I. School of Chemistry

In 1891 provision was made for a full course in chemistry as a department of engineering, metallurgy, and mechanic arts, but no students elected the course until 1892.

The School of Chemistry was established as a school of technical and applied chemistry, subsidiary to the College of Science, Literature, and the Arts, by act of the Board of Regents in 1897.

[Min. Ex. Com. B. R. March 8, 1897]

By resolution of the Board of Regents passed May 17, 1904, the School of Chemistry was separated from the College of Science, Literature, and the Arts, and established as a distinct school.

[Min. B. R. May 17, 1904.]

Voted to adopt "The School of Chemistry" as the official title of the School of Chemistry, omitting "Analytical and Applied Chemistry."

[Min. B. R. April 22, 1919.]

By act of the Board of Regents July 17, 1919, the administration of the School of Chemistry was correlated with that of the College of Engineering and Architecture, under one administrative head.

[Min. B. R. July 17, 1919.]

J. College of Education

The first course in Education was offered in the College of Science, Literature, and the Arts in 1885-86. In 1892 a two years' course was established. "The College of Education" was authorized by legislative act of 1905.

[Laws 1905, Chap. 120.]

It was established by act of the Board of Regents December 12, 1905.

[Min. B. R. Dec. 12, 1905.]

K. Graduate School

The Graduate School was established by action of the Board of Regents May 31, 1905.

[Min. B. R. May 31, 1905.]

L. School of Business

The School of Business was established by action of the Board of Regents June 18, 1919. It was officially designated "The School of Business."

[Min. B. R. June 18, 1919.]

CHAPTER IV

ORGANIZATION

I. BOARD OF REGENTS

A. Members—Appointment

"The government and general educational management of the state university is vested in a board of twelve regents consisting of the governor, the state superintendent, the president of the university, ex-officio, and nine other regents appointed by the governor by and with the advice and consent of the senate. Such board shall be a body corporate under the name of the University of Minnesota. It shall have a common seal and alter the same at pleasure. * * * No appointed member of the board shall, during the term for which he is appointed, hold any other office, elective or appointive, under the State of Minnesota."

[Gen. St. 1913, Sec. 3010.]

"*Term of office—Vacancies.* The term of office of the regents shall be six years, and until their successors qualify, beginning on the first Wednesday in March succeeding their appointment. Any appointment to fill a vacancy shall be for the unexpired term."

[Gen. St. 1913, Sec. 3011.]

B. Meetings

1. Regular Meetings

"The annual meeting [of the board] shall be held on the second Tuesday in December" of each year.

[Gen. St. 1913, Sec. 3012.]

2. Special Meetings

"Such special meetings may be held as the board may direct."

[Gen. St. 1913, Sec. 3012.]

3. Place of Meeting

All meetings of the board shall be held at the University unless otherwise ordered by the board.

[Min. B. R. May 1, 1895.]

4. Quorum

A majority of the entire board shall be necessary to constitute a quorum. [But a smaller number may receive the reports of committees and declare an adjournment; and if a majority of the members of the Executive Committee are present, those present may resolve themselves into a meeting of that committee.]

[Min. B. R. June 1, 1898.]

5. Business before the Board

Departments of the University having matters for consideration by the board of regents shall submit the same in writing to the president of the University, at least ten (10) days before the date of the regular meeting of the board at which action is expected. The president may then refer these matters to their proper committees in order that the committees may report thereon to the board.

[Min. B. R. Oct. 1, 1908.]

6. Order of Business

The order of business shall be as follows:

1. Reading and approval of the minutes of preceding meeting.
2. Reports of committees.
 - a. Standing committees.
 - b. Special committees.
 - c. President of the University.
3. Communications and resolutions.
4. Unfinished business.
5. New business.
6. Election of instructors. All instructors occupying chairs with the rank of professors shall be elected by the Board, by ballot. The appointment to terminate at the close of any year at the request of either party. Other

instructors shall be appointed by the Board or by the executive committee for such time as may be determined, not exceeding one year.

7. These rules may be amended by a majority vote of the whole Board at any regular meeting.

[Min. B. R. June 1, 1898.]

7. Rules of Procedure

All business coming before the board shall be conducted according to the general rules of parliamentary procedure. Each member of the board who is present shall vote on every question, unless excused from voting by the board. The ayes and noes shall be called and entered on the minutes upon the request of any member of the board.

8. Minutes of Proceedings

Minutes of the proceedings of the board shall be kept by the secretary. He shall cause them to be printed, bound, and preserved. He shall deliver a copy to each member of the Administrative Committee of the University Senate and provide the library of the University with at least five copies. As soon as practicable after the record of proceedings has been perfected, the secretary shall transmit to each member of the board of regents a copy of such record. All lengthy reports shall be referred to in the minutes, and shall be kept on file as part of the University records; but such reports shall not be incorporated in the minutes.

C. Officers of the Board

1. Enumeration of

The officers of the board shall consist of a president, vice-president, and a secretary.

"The board shall elect one of its members as president, and also a recording secretary and treasurer, neither of whom may be a regent, and in its discretion it may elect a vice-president. They shall hold office during the pleasure of the board."

[Gen. St. 1913, Sec. 3012.]

The officers of the Board of Regents shall consist of president, secretary, and treasurer, who shall hold their offices until their successors are elected and qualified. The president and secretary shall be elected from their own number, but the treasurer may or may not be a member of the Board.

[Min. B. R. June 1, 1898.]

2. Mode of Election and Term

The president and vice-president of the board shall be elected by the board by ballot at the annual meeting in December of the even numbered years and shall hold office for a term of two years and until their successors shall be elected and qualified.

The president and vice-president of the board shall be elected from among the members of the board. The University Comptroller shall be the secretary of the board.

[Min. B. R. May 4, 1911.]

3. Vacancies

In the event of a vacancy in the office of president or of vice-president of the board, an election may be held for the unexpired term at any regular or special meeting of the board.

4. Duties of the President of the Board

The president of the board shall perform such duties as devolve upon him by law and as are usual to his office.

[Min. B. R. June 1, 1898.]

"Before entering upon the duties of his office, the president shall file with the secretary of state a bond to the State in the sum of ten thousand dollars * * * to be approved by the governor, conditioned for the faithful performance of the duties of [his] office."

[Gen. St. 1913, Sec. 3012.]

He shall preside at all meetings of the board. He shall appoint all standing committees and special committees, except as otherwise prescribed by the board. He shall act

for the board as their agent or on their behalf whenever requested to do so by the board.

[Min. B. R. June 1, 1898.]

5. The Vice-President

The vice-president shall, in the absence of the president, perform all the duties of the president.

[Min. B. R. June 4, 1919.]

6. The Executive Secretary

Voted to create the office of Executive Secretary of the University whose responsibilities and duties shall be as follows:

1. Arranging plans and schedules for the guests and visiting speakers of the University.

2. Issuing of authoritative information to the press.

3. Editing of the Reports of the Board of Regents and of the President.

4. Scrutinizing the legislation of the various faculties and committees with the hope of avoiding duplications and inconsistencies in the regulations of the University.

5. Studying the various University problems and gathering of accurate data upon the basis of which decisions may be reached and policies determined.

6. Serving as Secretary of the Board of Regents, keeping minutes and performing other duties usually devolving upon a secretary.

[Min. B. R. June 4, 1919.]

D. Committees of the Board

1. Enumeration of

There shall be the following standing committees:

The Executive Committee, of five members;

The Agricultural Committee;

The Committee on Buildings and Grounds;

The Committee on Salaries;

The Auditing Committee;

The Committee on Investments;

And such consulting committees as the board may determine.

[Min. B. R. June 4, 1919.]

2. Manner of Appointment

The standing committees shall be appointed by the president of the board at the regular annual meeting, for a term of one year. The president of the University shall be a member ex-officio of each standing committee except the consulting committees.

3. Special Committees

Special committees may be appointed at the will of the Board to consider special subjects.

[Min. B. R. June 4, 1919.]

4. Meetings

Meetings of committees may be called by the chairman and shall be called by the chairman upon the request of two members or upon the request of the president of the University. Whenever a meeting of any committee of the board is duly called, and one or more members of the committee meet, any member of the board not a regular member of the committee, who is present, may sit with the committee, and be deemed to be a member with all the powers of a regular member.

[Min. B. R. June 4, 1919.]

5. Minutes of Proceedings

The Executive Secretary of the University shall be the secretary of all standing committees except the consulting committees. He shall keep the minutes of the meetings and shall cause them to be printed in the same form and copies thereof to be distributed in the same manner as the minutes of the meetings of the board of regents, and to be preserved among the records of the University. He shall also, upon the request of the chairman of any special committee, act as secretary of such special committee; but the minutes of the

meeting shall not be printed unless so ordered by the committee.

[Min. B. R. June 4, 1919.]

6. The Executive Committee

MEMBERSHIP

The executive committee shall be composed of five members of the board of regents, among whom shall be included the president of the board and the president of the University.

[Min. B. R. June 4, 1919.]

MEETINGS

Meetings shall be called by the chairman of the committee. Such meetings shall be held at the University unless otherwise specified in the call or otherwise determined by the committee. Each member of the board of regents shall be authorized to attend and to take part in the meetings of the executive committee. It shall be the duty of the secretary to notify each member of the board of such meeting.

[Min. B. R. May 4, 1905.]

POWERS AND DUTIES

The executive committee shall have general supervision of the buildings, grounds, and other property belonging to the University. It shall have charge of all expenditures directed by the board, unless otherwise directed by resolution of the board. It shall have general supervision of all financial interests of the University, subject to the rules and instructions of the board. It shall represent the board during the intervals between its meetings. All matters determined by the executive committee, however, shall be referred to the board for approval.

[Min. B. R. Dec. 10, 1889.]

E. Powers and Duties of the Board

(Gen. St. 1913)

SEC. 3013. The board shall enact by-laws for the educational government of the university, and shall elect proper

professors, including a professor in Scandinavian language and literature, teachers, officers, and employees, and fix their salaries and terms of office, determine the moral and educational qualifications of applicants for admission, prescribe text-books and authorities and courses of study, and, in their discretion, confer such degrees and diplomas as are usual in universities. It shall have supervision and control of the agricultural experiment station, and of the experimental tree station, and, with the advice of the president and secretary of the state horticultural society, shall appoint a superintendent of such tree station, who shall report to the board as it may direct, and to such society annually in person at its winter meeting.

SEC. 3014. *Surveys and reports*—It shall continue until completed all surveys and statistics as now provided by law, and make annual reports thereof to the governor, on or before the second Tuesday in December, showing the progress of the work, with necessary and proper maps, drawings, and specifications, and shall lay the same before the legislature. Upon the completion of any separate portion of such surveys, it shall prepare a final report, embodying all important matters relating to such portion, and submit the same in like manner, and, upon final completion of any survey, shall in like manner make a final report thereof.

SEC. 3015. *Specimens*—The board shall cause proper collections, skillfully prepared, secured, and labeled, of all specimens discovered or examined in such surveys, to be preserved in the university, in convenient rooms, and in charge of a scientific curator, for free public inspection. It shall also prepare duplicate collections for each state normal school, and for exchange with the Smithsonian Institution and with other universities and scientific institutions.

SEC. 3016. *Report of Board*—On or before the second Tuesday in December, the board shall make an annual report to the governor, showing in detail the progress and

condition of the university during the preceding university year, its wants, the nature, cost, and result of all improvements, experiments and investigations, the number and names of professors, teachers, and students in each department, the amount of money received and disbursed, and such other matters, including industrial and economic statistics, as it may deem important. A copy of such report shall be transmitted to each college or university endowed by act of Congress, and to the secretary of the interior.

SEC. 3017. *Power to accept bequests, etc.*—The University of Minnesota may accept, in trust or otherwise, any gift, grant, bequest, or devise for educational purposes, and may hold, manage, invest, and dispose of the same, and the proceeds and income thereof, in accordance with the terms and conditions of such gift, grant, bequest, or devise, and of the acceptance thereof; and any person or persons contributing not less than fifty thousand dollars to the university may endow a professorship therein, the name and object of which shall be determined by the board.

SEC. 3018. *Gift or bequest—How used*—If the purposes of such gift, grant, devise or bequest are not otherwise limited by the donor, the University of Minnesota may use the same or the proceeds thereof for any of the purposes of the university, and may, among other things, construct buildings and acquire land. In case it is desired to use the same for the acquisition of land the power of eminent domain may be exercised either in accordance with sections 4085 to 4091, inclusive, General Statutes 1894, or chapter 41 of the Revised Laws 1905.

SEC. 3019. *Funds to be deposited in state treasury*—All such gifts, grants, bequests, and devises, and the proceeds and income therefrom, and all securities pertaining thereto, shall be deposited in the state treasury for the use of the university, and subject to its order.

II. THE PRESIDENT OF THE UNIVERSITY

"Duties of president—The president of the university shall be president of the general faculty and of the faculties of the several colleges or departments, and the executive head of the university in all its departments. Subject to the board of regents, he shall give general direction to the practical affairs and scientific investigations of the university, and, in the recess of the board, may remove any employee or subordinate officer, not a member of the faculty, and supply for the time any vacancy among such employees and officers. He shall be ex officio corresponding secretary of the board of regents, and may be charged with the duties of one of the professorships."

[Gen. St. 1913, Sec. 3022.]

"Reports of president—On or before the second Tuesday in December of each year, he shall make a report to the state superintendent, showing in detail the progress and condition of the university during the previous university year, the number of professors and students in each department, and such other matters relating to the educational work of the institution as he shall deem useful, or as the state superintendent may require. He shall also at the same time report to the board of regents the progress and condition of the university during the same time, the nature and results of all important experiments and investigations, and such other matters, including industrial and economic facts and statistics, as he may deem useful, or as such board may require."

[Gen. St. 1913, Sec. 3023.]

The President of the University is the representative of the Board of Regents and chief executive officer of the University, as well as the intermediary between the Board of Regents and the Senate and Faculties. Actions taken by any of the governing bodies are subject to his suspensive veto. The Deans shall act as advisers of the President.

[Senate Const. Art. II.]

III. THE UNIVERSITY SENATE

A. Grant of Authority

The constitution of the Senate was adopted by the Board of Regents May 5, 1912.

[Min. B. R. May 5, 1912.]

It was voted to include the constitution of the Senate in the minutes as an appendix to the minutes, on October 5, 1912.

[Min. B. R. Oct. 5, 1912.]

"All matters of detail, including those incident to the management of the student body, relating to the educational and administrative affairs of the University, except insofar as the Board may think proper to act directly, are, for the purposes of effectuating the government and educational management of the University under and by the Board of Regents, committed to the President, the University Senate, and the several college faculties."

[Sen. Const. Art. I. Amended, Min. Sen. May 15, 1919. Min. B. R. May 21, 1919.]

B. Its Organization

The University Senate is composed of the President, the Deans, all Professors (including acting Professors), Associate Professors, the University Librarian, [and any members of the University Faculty holding executive positions carrying, by authority of the Board of Regents, the rank of Professor or Associate Professor]. The President Emeritus, Professors Emeriti, and Professors who devote less than half time to the work of the University are entitled to participate in the discussions of the Senate, but not to vote. A Membership Committee shall decide each year upon the official roster of the Senate. The Registrar is the Clerk of the Senate and Custodian of its records, authorized to participate in discussions, but without vote.

The President of the University is the presiding officer of the Senate and names its committees, subject to the approval of the Senate. In the absence of the President, the Senate shall elect its chairman.

[Sen. Const. Arts. III, x.]

C. Powers

The University Senate [shall have] general legislative and administrative authority over all matters concerning the University as a whole; but not the internal affairs of a single College or School of collegiate rank, except where the same affect the interests of the University as a whole or the interests of other Colleges or Schools.

* * * When the action of any Faculty affects the interests and welfare of the University as a whole or another College or School, such action may, after mutual conference, be appealed to the Senate, and, after a full hearing of the Faculties, be negatived by a two-thirds vote of all the members of the Senate present, provided such vote is equal in number to one-half of the members of the Senate in residence.

The Senate shall have power to enact statutes, not inconsistent with the provisions of Article IX, for the government of the students in their relations with the University including all matters of discipline affecting the University as a whole. Questions of jurisdiction as between the Senate and College Faculty, shall be determined by the President.

Relations between the University and other Universities and Colleges, excepting such as are regulated by Article IX, shall be subject to the control of the Senate, either directly or through its appropriate committee. Where such relations involve athletics or other student activities, the committee may include such a representation of students or alumni as the Senate determines; or the committee may act

in conjunction with student and alumni organizations if the Senate thinks best.

[Sen. Const. Arts. IV, IX, XIII, XIV.]

INTERPRETATIONS

The Senate understands that under Articles IV, IX, XIII, and XIV of its constitution the initiative in all matters affecting the internal affairs of a college or school belongs to the faculty of such college or school. Accordingly, the committees of the Senate are instructed that matters which primarily or chiefly affect individual colleges or schools rather than general university interests, shall be referred to the appropriate colleges or schools for recommendation before the matter is presented to the Senate.

[Min. Sen. Oct. 7, 1915.]

D. Meetings

The Senate shall hold regular quarterly meetings at a time and place fixed by the President. Special meetings may be held upon the call of the President or upon the written request of ten members.

[Sen. Const. Art. XI.]

The regular dates fixed for the quarterly meetings of the Senate are the first Thursdays in October, December, February, and May.

[Min. Sen. Oct. 2, 1913.]

The Committee on Business and Rules is authorized to withhold or cancel notice of a Senate meeting when in its judgment there is not sufficient business to warrant such meeting.

[Min. Sen. Oct. 1, 1914.]

Order of business—The following regular order of business shall be followed at the meetings of the Senate:

1. Roll-call.
2. Reading of minutes of previous meeting.
3. Unfinished business.

4. Report of committees—

Committee reports scheduled on program.

Reports of committees not scheduled.

5. New business as scheduled.

6. Other new business.

7. Adjournment.

[Min. Sen. Oct. 2, 1913.]

E. Administrative Committee

There shall be an Administrative Committee of the Senate composed of the President, the Deans, the University Librarian, and such other administrative officers as may be added thereto by the Senate.

University Health Officer—Voted to recommend to the University Senate, that the University Health Officer be made a member of the Administrative Committee.

[Adopted Min. Sen. Dec. 19, 1918.]

The Administrative Committee shall carry into effect rules and regulations of the Board of Regents and of the Senate, and act in emergencies in which it would be inadvisable to await the authorization of the Senate—action of this kind to be in force only until the Senate meets.

[Sen. Const. Art. v.]

F. Standing Committees

The Senate shall create standing committees clothed with special administrative authority; to these committees are referred all such matters as the Senate may think proper, with such power as the Senate may confer, and which are not appropriately referable to the Administrative Committee. Assistant Professors and Instructors may be members of these Committees, and during their terms of service, may participate in the Senate's discussion, but not vote.

[Sen. Const. Art. vi]

1. Athletics

(1) There shall be two standing committees on physical activities, (a) committee on intra-mural sports and physical education, (b) committee on inter-collegiate athletics.

a. The Committee on Inter-mural Sports and Physical Education shall be composed of seven members, five recommended by the President from the Faculty, and the heads of the departments of physical education for men and for women. It shall have supervision of the gymnasium and athletic grounds of the University including Northrop Field, except so far as and at such times as these grounds and this field may be used for inter-collegiate athletics. It shall have the supervision of intra-mural sports and physical education for men and women. It shall have no jurisdiction over inter-collegiate athletics.

b. The Committee on Inter-collegiate Athletics shall be composed of nine members, five faculty members to be recommended by the President of the University, two alumni members to be recommended by the athletic committee of the Alumni Association, and two student members to be recommended by the student members of the Athletic Board of Control.

This committee shall appoint one of its faculty members to have supervision of tickets. He shall be responsible for all tickets and other sources of income and shall see that the tickets committee of the Athletic Board of Control files with the treasurer a complete ticket report for each game, showing tickets issued, tickets sold, complimentary tickets, and unused tickets, together with a statement of the actual cash received. The member so appointed shall become one of the two faculty members of the Athletic Board of Control and serve as chairman of the ticket committee of said board.

This committee shall also appoint one of its faculty members to have supervision of auditing. He shall have

general supervision of all expenditures, and no bills shall be paid or debts incurred unless approved by him. The member so appointed shall become the second faculty member of the Athletic Board of Control, and serve as chairman of the auditing committee of said board.

This Committee on Inter-collegiate Athletics shall constitute the eligibility committee, and shall decide upon all questions of students' eligibility to participate in inter-collegiate sports. It shall have supervision of Northrop Field and the grandstands and the seats thereon, in so far and at such times as it may be used for inter-collegiate athletics. The committee shall satisfy itself of the safety of all stands before allowing them to be used.

The method of administering in detail the business of the Athletic Association shall be subject to the approval of this committee; this committee is given entire control of inter-collegiate athletics, subject to the constant revision and ratification of the University Senate.

The five members chosen from the Faculty at large to serve on these two committees, (a) and (b) shall be the same persons.

[Sen. By-Laws 1.]

2. Finance and Audit

There shall be a standing committee on Finance and Audit. It shall consist of five members, two being members of the Faculty, and three students. One of the faculty members shall also be a member of the Committee on Student Publications and of the Committee on Student Affairs. It shall prescribe an adequate system of accounts to be kept by all student organizations over which the University has control (except the Board of Athletic Control), and shall audit the same at least once each semester and exercise

such general control of the business policy of each organization as may be necessary to ensure honest and business-like administration of its affairs.

[Sen. By-Laws II.]

3. Student Publications

There shall be a standing committee on Student Publications. It shall consist of seven members, three being members of the Faculty and four, students. It shall have supervision of all publications issued by students or by faculty and students. When exercising supervision over a publication issued by students and faculty of a single college or school, a member of that Faculty shall be added to the committee for the purpose only of such supervision.

[Sen. By-Laws III.]

4. Student Affairs

There shall be a standing committee on Student Affairs. It shall consist of seven members, three being members of the Faculty and four, students, the latter being respectively the presidents of the Men's League, the All-University Council, the Student Government Association, and one other student. It shall have supervision over all student affairs not within the control of any other standing committee.

[Sen. By-Laws IV.]

5. Debate and Oratory

There shall be a standing committee on Debate and Oratory. It shall have charge of all local and intercollegiate contests in debate and oratory over which the Senate has jurisdiction. It shall consist of five faculty and five student members.

[Sen. By-Laws V.]

6. University Extension

There shall be a standing committee on University Extension. It shall consist of five members. It shall have

charge of the Senate business on University Extension; shall promote correlation of extension courses and encourage coöperation in providing courses that may be offered away from the University Campus.

[Sen. By-Laws vi.]

7. University Functions

There shall be a standing committee on University Functions. It shall consist of not less than three nor more than eleven members, in the discretion of the President. Its duties shall be to take charge of details of Commencements and other University functions.

[Sen. By-Laws vii.]

The Chairman of the Committee on University Functions became Marshal of the University by announcement of the President and ratification by the Senate, October 18, 1917.

[Min. Sen. Oct. 18, 1917.]

8. University Printing

There shall be a standing committee on University Printing. It shall consist of four members of the teaching staff and the Registrar of the University. It shall be its duty to standardize the printing of all catalogs, bulletins, and other official publications of the University and to arrange for suitable University stationery. Particularly it shall have charge of the mechanical form of such printing, and to secure dignity and unity in type, press work, etc.

[Sen. By-Laws viii.]

9. Education

There shall be a standing committee on Education. It shall consist of nine members. Its duties shall include a general survey of the University with a view to finding ways in which the educational work of the University may be improved, as by the addition of new schools, or by the

addition of new courses, or the modification of existing courses to meet new demands, it being understood that its findings are advisory only.

[Sen. By-Laws ix.]

10. Business and Rules of the Senate

There shall be a standing committee on Business and Rules of the Senate. It shall consist of five members of the University Senate. The Clerk of the Senate shall serve as the clerk of this committee. It shall be the duty of this committee to arrange the order of business for the Senate and to present items of business proposed to the committee in advance of each meeting. All items of new business presented by individual members of the Senate at any meeting shall be referred to this committee for consideration and future presentation. It shall be the duty of this committee to encourage the presentation of topics which come within the jurisdiction of the Senate, and to recommend such other disposition of business offered which appears to be foreign to the purposes of the Senate as its judgment may dictate. The committee may introduce business at meetings of the University Senate, with or without its recommendation, for discussion. The committee shall prepare copies of the outline of business to be so presented at each meeting, and these shall be sent in advance of the meeting to each member of the Senate.

The committee may recommend to the Senate, at its discretion, from time to time new by-laws or standing rules.

[Sen. By-Laws x.]

This committee is instructed to withhold or cancel notice of a Senate meeting when in the judgment of the committee there is not sufficient business on the docket to warrant such meeting.

[Min. Sen. Oct. 1, 1914.]

11. The Relation of the University to Other Institutions of Learning

There shall be a standing committee on Relation of the University to Other Institutions of Learning. It shall consist of seven members. Its duties shall be to consider the relations between the University and other educational institutions within the State of Minnesota; to promote a closer articulation of the work of such institutions with that of the University; to develop plans for making the University more helpful to them. It shall represent the University in determining the list of accredited schools whose certificates admit students to the University. It may represent the University in conferences with the State High School Board, the Minnesota Educational Association, committees of State High School Superintendents, or other organizations of teachers.

[Sen. By-Laws xi.]

12. The Library

There shall be a standing Committee on the Library. It shall consist of nine members. Its duties shall be:

a. Prior to the determination of the budget, to prepare and present to the proper authorities, in the form of recommendations, detailed estimates of the library needs of the various colleges, schools, and departments.

b. To consider and recommend to the Senate any resolutions in connection with library policy and administration that may be deemed advisable.

c. The Committee shall hold stated monthly meetings, of which due notice shall be given by the Secretary through the proper University publications. Besides the usual business the Committee will hear at this meeting, by letter or in person, any member of the University who desires to present any subject connected with the Library interests.

[Sen. By-Laws xii. Minn. Sen. Dec. 4, 1913.]

G. Reports of Committees

Each standing committee of the Senate shall make at least one report each year; with the exception that the Administrative Committee shall submit a report at each meeting of the Senate.

[Min. Sen. Oct. 1, 1914.]

IV. THE GENERAL FACULTIES

A. Organization

1. Membership

The General Faculty of each College or Collegiate School [shall be] composed of the President, the Dean, Professors, Associate Professors, Assistant Professors, and Instructors. Each department (or division) giving instruction in another College or School shall be represented on the Faculty of that College or School, by one member.

[Sen. Const. Art. VIII.]

2. The Dean

The dean shall be the chief executive officer of the school or college and preside over the meetings of its faculty. He shall formulate and present to the faculty policies for its consideration. He shall make such recommendations to the heads of the departments as he may deem necessary. He shall make a detailed annual report upon the work of the school or college to the president before the close of the University year. He shall oversee the registration and progress of the students in the college. The dean shall be responsible for the use of the buildings and the general equipment of the college. He shall serve as the medium of communication for all official business of the college with other University authorities and the students. He shall supervise the preparation and publication of the

schedule of studies, catalogs, and announcements. He shall act as adviser of the president.

[Sen. Const. Art. II.]

"Previous to the termination of each quarterly period of the year the dean or other executive head of each of the several departments of the state university shall prepare estimates in detail of all the supplies required for such department for the ensuing quarterly period. Prior to the opening of such quarterly period such estimate shall be submitted by the said dean or other executive head of each of said departments to the executive committee of said board of regents, which estimate so submitted shall be carefully examined and, if necessary, revised by said executive committee."

[Gen. St. 1913, Sec. 3061.]

"The dean or other acting head of the college or department shall certify the list of departmental instructors and employees as provided for in the budget."

[Laws 1917, Chap. 486, Sec. 5.]

NOTE: The dean of the department of agriculture is hereby designated and directed to perform all ex-officio functions and all contract duties with the outside public, which are by law or agreement assigned to the dean of the college, school or department of agriculture of the University of Minnesota. [Min. B. R. Aug. 20, 1917.]

3. Administrative Boards

In certain schools the faculties are so large as to make administrative boards desirable. The organization effective in the College of Science, Literature, and the Arts and in the Medical School provides for such boards.

1. The organization of the College of Science, Literature, and the Arts is found in the following faculty regulations of that College:

ORGANIZATION

I. The functions heretofore performed by various committees of this Faculty have been delegated to two standing

committees known as the Advisory Committee and the Administrative Board.

II. The Advisory Committee shall consist of eight members in addition to the Dean of the College, who shall be Chairman. Two of these shall hold the rank of assistant professor and six the rank of associate professor or professor. They shall be appointed by the President and the Dean from a list of twelve candidates nominated by the Faculty by informal ballot. The list shall include the names of nine professors and associate professors and three assistant professors. Nominations and appointments shall be made annually at the meeting and the new committee shall take office at the beginning of the following academic year. No one shall be eligible to appointment for more than three consecutive years.

III. The Advisory Committee shall consider all questions of general policy. It shall have the following duties:

1. To formulate and submit to the Faculty for approval regulations governing the requirements for admission and graduation, the election of studies, and the discipline of students.

2. To consider any change in courses or in the requirements for courses.

3. To act as an advisory body to the Dean in the matter of finance, appointments, and promotions.

4. To formulate an educational policy and report to the Faculty for its approval such measures as will best serve to carry it out.

IV. The Administrative Board shall consist of a chairman, the Dean of Women, and three other members, one representing each of the three groups of studies. They shall be appointed by the President after conference with the Dean and the Advisory Committee.

V. The members of the Administrative Board shall devote not more than one-half nor less than one-quarter of their time to the duties of teaching. The proper proportion of their salary shall be charged to the expense of administration.

VI. The Administrative Board shall conduct all business, except routine matters handled by the Registrar, relating to individual students registered in this College. It shall prepare and submit to the Faculty for its approval the program of classes, and shall supervise the preparation of the Bulletin.

VII. At least two days before every regular meeting of the Faculty, each member thereof shall be provided with a typewritten or printed report showing what actions have been taken by the Administrative Board. This report shall indicate the number of cases passed upon, the regulations involved, and the decision as to each class of cases. At the Faculty meeting any member shall have the right to ask for further information and to challenge the propriety of any action reported. These reports of administrative action shall thereafter appear as appendices to the Faculty minutes.

VIII. The Faculty meets regularly at 7:30 p.m. on the second Monday of every month during the college year. All persons giving instruction in this College are expected to be present at the meetings of the Faculty.

[Regulations, College S., L., & A.]

2. *The Medical School—The Administrative Board—*
The conduct of the affairs of the School shall be in the hands of an Administrative Board consisting of :

- (a) The President of the University—ex-officio.
- (b) The Dean of the School—ex-officio.
- (c) The heads of Departments.
- (d) The Superintendent of University Hospitals—ex-officio.

- (e) Two members to be elected annually by the Faculty of the Medical School as hereinbefore provided.
- (f) A Secretary of the Board, who shall be nominated annually to the President by the Administrative Board at its April meeting. He shall also be Secretary of the Faculty.

Meetings of the Administrative Board shall be held at the call of the President or the dean.

[Min. B. R. Feb. 17, 1913. Min. B. R. March 25, 1913.]

Voted, on the recommendation of the Administrative Board of the Medical School, to make the University Health Officer, ex officio, a member of the Administrative Board.

[Min. B. R. Dec. 10, 1918.]

4. The Department

Whenever, in the opinion of the faculty, it is desirable for administrative purposes, a college or school may be organized on the departmental plan.

The department faculty shall include all professors, associate professors, assistant professors, instructors, and assistant instructors engaged in teaching or investigation in the department.

Each department shall have a chairman, who shall be appointed by the board of regents on nomination by the president, after consultation with the dean of the college or school concerned.

1. The head or chairman of the department, or his representative, shall preside over departmental meetings, shall be the department's spokesman to the administration, and shall represent the department upon his college or school executive committee. (See below II.)

2. At least two departmental meetings shall be held each quarter, and minutes of these meetings shall be kept by a secretary elected by the department, and a copy of such minutes shall be kept on file in the office of the dean.

3. All members of the department of the rank of instructor or higher shall be entitled to vote at departmental meetings in regard to:

- (a) Educational matters
- (b) The departmental policy in all financial matters excepting those pertaining to promotions and salaries.

A majority vote shall determine the action in the above matters.

II. The heads or chairmen of the departments within any school or college shall constitute its executive committee, of which the dean shall be ex-officio chairman.

1. This committee shall meet as a whole

- (a) To discuss the preparation of estimates for the budget, and the allotment of the funds apportioned among the different departments.
- (b) To discuss the general policy of promotions and increases of salary.

2. The heads or chairmen of departments, in consultation with the dean, shall apply the policy agreed to by the executive committee within their respective departments. (Chairman always consulting with their departments.) Then each head or chairman shall transmit to the dean a written statement of his recommendations; whereupon the dean shall present a summary of these recommendations to the executive committee for consideration. A statement of the final action taken by the executive committee upon these recommendations shall be transmitted by the dean in his report to the president.

3. The above executive committee shall not consider recommendations as to the specific promotions and advancements of its own members. These matters shall be determined by the dean and the president.

The above proposals are not intended to limit the power of the members of departments now acting on the

chairmanship principle, nor to limit the membership of the executive committee to the dean and the heads of departments in a school or college where a large number is deemed desirable. Neither are the above proposals designed to supplant existing committees in the schools and colleges of the University, but these committees shall modify their scope of action, if necessary, to harmonize with the above.

[Min. Sen. Nov. 1, 1915.]

NOTE: Regulations for departments within the College of Science, Literature, and the Arts, on the chairmanship plan.

A department on the chairmanship plan shall be organized as a committee, with the chairman of the department as chairman of the committee, and with a secretary, who shall keep a record of the proceedings of the committee.

The following matters shall be acted upon by the entire department, viz., by professors, associate professors, assistant professors, and instructors. (Assistants and other helpers below the rank of Instructor are not members of the faculty, and are not, consequently, included in the departmental committee.)

1. Arrangement of semester programs.
2. Recommendations for new courses and other Bulletin matters.
3. Assignment of courses to individual members of the staff.
4. Adoption of text-books for those courses having more than one section, and for courses having but one section if that section is to be in charge of an Instructor.

5. Recommendations for the amounts of the various departmental budgets, and requisitions upon these budgets.

The following matters shall be acted upon by the professors, associate professors, and assistant professors alone.

1. Recommendations for promotions in rank.
2. Recommendations for increases in salary.
3. Recommendations for new members of the staff. [Min. B. R. May 7, 1914.]

B. Powers

Each Faculty (or Executive Faculty if so organized) shall control the internal affairs of its own College or School, including entrance requirements, curricula, instruction, examinations, grading, degrees, discipline, and the selection and conditions of use of its college and departmental libraries. When the action of any Faculty affects the interests and welfare of the University as a whole or another College or School, such action may, after mutual conference, be

appealed to the Senate, and, after a full hearing of the Faculties, be negatived by a two-thirds vote of all the members of the Senate present, provided such vote is equal in number to one-half of the members of the Senate in residence.

[Sen. Const. Art. IX.]

NOTE: For interpretation, see ante p. 249.

V. UNIVERSITY EXTENSION SERVICE

The extension work of the University is hereby established as an organic unit of the University, under the title of Extension Service. The general purpose of this service shall be to bring the facilities of the University to the people of the state who are not able to come to the campus for study. It shall be divided into two main divisions:

A. The Agricultural Extension Division

The Agricultural Extension Division shall have charge of all extension activities that have to do with agriculture or the teaching of agriculture. The Director of this division shall be responsible directly to the Dean of the Department of Agriculture.

B. The General Extension Division

The General Extension Division shall have charge of all other extension work. The General Extension Division shall not be a part of any other department, college, or school.

It is non-collegiate in activities which do not have in view the granting of credits equivalent to those given by other colleges, schools, divisions, or departments of the University. In this part of its work the General Extension Division is responsible only to the Board of Regents.

[Min. Sen. Dec. 20, 1917.]

Members of the Extension Division belong to the Extension faculty, and representation in the Academic faculty is allowed on the same basis as faculty affiliation with any other college or school.

[Min. Sen. May 7, 1914.]

1. Memorandum of Relationship between the General Extension Division and Other Units of University Organization on the Main Campus

1. All extension work undertaken by the University with the exception of Agricultural Extension, shall be done through the General Extension Division. In general, Extension work shall be the administration of all extra-mural teaching or service functions of the University, particularly when directed toward those persons who are not regular, resident students. It is understood, however, that this does not include work that is customarily and regularly carried on by other departments or schools. Typical of these extra-mural functions may be enumerated correspondence courses, evening classes, short courses on the campus and elsewhere, institutes, conferences, and other similar activities. To these may be added such services as municipal reference, visual instruction, community organization, University lyceum and drama advice. It is understood that in the administration of these teaching and service functions, the General Extension Division is entitled to the advice and sympathetic assistance of all departments of the University. Differences of opinion as to what constitutes Extension work in any particular instance may properly be referred to the President of the University for decision.

2. The larger general policies shall be decided upon by the Director of University Extension with the coöperation and advice of the Senate Committee on University Extension. The work representing any University department shall be outlined after consultation with that department. The General Extension Division shall have administrative control of the work.

3. Extension teachers shall be recommended for appointment only when, in each case, the appointee has been approved by the head or chairman of the department or departments under whose jurisdiction the subject to be taught falls and by the Director of University Extension. Rank title, as well as salary and promotion, of regular Extension teachers shall be agreed upon by the interested departments and the Director of University Extension. The name of each regular Extension teacher shall appear on the Extension Division staff and may also appear on the staff of the department chiefly represented by him.

4. The technical subject-matter and content of any Extension credit course shall be in harmony with the teachings of the department or departments interested.

[Min. B. R. Nov. 13, 1919.]

2. The Director

The duties of the Director shall correspond to those of the dean of a college or school.

3. Instruction

The instructional work of the division is carried on under four different methods:

- a. Night classes conducted in chief cities of the state.
- b. Correspondence courses available to the people of the state.
- c. Extension lectures by members of the University faculty, lyceum courses, and University weeks.
- d. Short courses on the campus and elsewhere.

4. Municipal Reference Bureau

The Extension Division shall also maintain and operate a municipal reference bureau.

5. Participation in "University Weeks"

The Extension Division shall submit, not later than May 1, a complete list of the students whom they are planning to use in connection with the University Week, and

that list shall in turn be submitted to the respective Deans for comment.

Conditions or failures, unless excessive, will not be taken into account.

All students must be up to grade in current work at the time of leaving.

All students except freshmen, if eligible, will receive the grade represented by the value of the work at the time of going on the trip, and will be excused from finals.

Freshmen will not be excused from final examinations, but will receive **incompletes*. Students receiving incompletes will have the privilege of removing these incompletes immediately following the close of the University Week, or the first thing in the fall.

[Min. Sen. May 17, 1917.]

VI. DEPARTMENT OF PHYSICAL EDUCATION FOR MEN

The Director of the Department of Physical Education for Men shall be the executive officer of the course in physical education for men and shall be directly responsible to the President.

[Min. B. R. Feb. 1, 1897.]

VII. DEPARTMENT OF PHYSICAL EDUCATION FOR WOMEN

The Director of the Department of Physical Education for Women shall be the executive officer of the course in physical education for women and shall be directly responsible to the President.

[Min. B. R. March 6, 1919.]

VIII. MILITARY DEPARTMENT

Two years of military drill shall be compulsory in all schools and colleges which admit graduates of accredited high schools to membership without further preparation.

[Min. B. R. June 9, 1915.]

* In those colleges where *incompletes* are not given, it is understood that *deferred examinations* or their equivalent will be substituted.

The Commandant during his term of service shall be Professor of Military Science and head of the department, with the same rights and duties as other heads of departments, being directly responsible to the president of the University, subject only to the limitations imposed by federal statutes and the War Department.

Students shall take military drill continuously until two years shall have been satisfactorily completed.

Students who have joined the National Guard after entering the University shall not be excused from military drill.

Credit shall not be given in military drill for National Guard service.

During the hours of United States military inspection, all classes in those colleges in which Military Drill is a part of the curriculum shall be dismissed, and in other departments students who are members of the cadet corps or band are to be excused from class work.

[Min. Sen. May 7, 1914.]

The cadet corps shall be required to assist in the parade on Memorial Day every year.

[Min. B. R. May 7, 1908.]

The University Band shall be under the direction of the Commandant, and the Instructor of the Band shall be responsible to the Commandant.

[Min. B. R. Sept. 22, 1910.]

Students who register for Military Drill beyond the required amount shall receive three semester credits for one year's drill.

[Min. B. R. March 22, 1910.]

Students who enter the University as juniors shall be exempt from Military Drill. Students entering with full collegiate credit for one and one-half years shall be exempt from Military Drill. Students entering with credit for one full year of work shall be required to take Drill for one year. Students entering with credit for less than one full

year of work shall be required to take two full years of Drill.

[Min. of Adm. Com. of the Senate Feb. 10, 1916.]

Resolved, That Military Drill be offered as a three-hour course on alternating days outside of scholastic periods or fitted into vacant periods at the option of the college.

[Min. Sen. Dec. 19, 1918.]

IX. SUMMER SESSION

The following regulations are hereby adopted for the organization and conduct of the summer session of the University:

1. Subject to the approval of the President and the Board of Regents The University of Minnesota shall maintain an annual summer session to be of such length and to embrace such courses as may be determined by the Director in consultation with the Advisory Committee hereinafter constituted. Such summer session shall be administered as a separate unit in the organization of the University, and shall offer only work of collegiate grade properly articulated with the collegiate work of the regular session of the University.

2. The maintenance of said summer session shall be provided for through the appropriation by the Regents of a definite sum annually. All income accruing from the summer session shall be paid into the general University fund.

3. At the first meeting of the Board of Regents after the beginning of each University year a Director of the summer session shall be appointed by the Regents to serve for the period of one year next ensuing. In case the Director is a member of the staff on the main campus, there shall be appointed, upon the recommendation of the Director, a vice-Director for work offered on the campus of the Department of Agriculture.

4. The Deans of the several schools and colleges, or their representatives approved by the President, together with the Director and Vice-Director, shall constitute an Advisory Committee of the summer session. The Director shall advise with this committee concerning all questions of policy relating to the organization and administration and the work of the summer session.

5. The Director with the approval of the President and the Board of Regents shall prepare a budget, arrange for the teaching staff, salary schedule, list of courses, prepare the announcements, bulletins and teaching schedules, and take such other measures as he may deem necessary for the proper conduct and development of the work of the summer session.

6. The Director shall also prepare and submit to the President an annual report on the work of the summer session together with such recommendations as he may choose.

7. In the conduct of the work in the College of Agriculture the vice-Director shall exercise all the powers and discharge the duties of the Director, subject, however, to the approval of the Director.

8. The Director upon the advice of the Advisory Committee may present to the University Senate recommendations relating to the length of the summer session, the articulation of the summer session with the work of the regular year, and such other matters as may affect general University policy.

[Adm. Com. Sen. Dec. 18, 1917. Min. B. R. Jan. 18, 1918.]

X. DEAN OF WOMEN

Voted to approve the following report of the Administrative Committee of the Senate:

"The function of the Dean of Women, under the direction of the Board of Regents and the President, is to have

supervision of all those affairs of the women students of the University which are not specifically included in the curricula of studies of the several colleges or schools."

[Min. B. R. May 7, 1918.]

XI. VOCATIONAL ADVISER TO WOMEN

There shall be established in the University with special reference to students in the College of Science, Literature, and the Arts, the office of "Vocational Adviser for Women." The duties of this office shall be as follows:

1. To make a study of vocations open to college women, the qualifications required, the opportunities, the remuneration, the conditions of work, etc.

2. To study the qualifications, interests, and preparation of women students upon entering and during their course in the University.

3. To confer personally with students about their plans and to advise them in their choice of studies in preparation for their vocations.

4. In every way possible (by lectures, public conferences, and otherwise), to promote among women students seriousness of purpose and an intelligent appreciation of their duties and responsibilities as University graduates.

[Min. B. R. June 13, 1917.]

XII. THE DEAN OF STUDENT AFFAIRS

There shall be established an office to be known as the "Dean of Student Affairs." The duties of this Deanship shall be as follows:

1. The Dean of Student Affairs shall be a University officer responsible to the central administration, from which he shall derive his status and authority;
2. He shall be ex-officio a member of all faculties and of all committees which deal with student affairs, delinquencies in studies, and disciplinary measures;
3. As a member of any college faculty

or committee he shall be subject to the rules and administration of the educational unit concerned; 4. He shall be a member of the Administrative Committee of the University Senate and ex-officio of all Senate Committees which deal with student affairs; 5. It shall be the duty of the Dean of Student Affairs under the President and the various officers responsible for the different educational units of the institution to: (a) oversee student activities; (b) cooperate with the organs of student self-government; (c) administer general university regulations concerning eligibility for public appearances; (d) seek so far as possible to give consistency to disciplinary procedures; (e) to do all in his power to promote among students and faculty a spirit of mutual understanding and good will.

[Min. B. R. June 13, 1917.]

XIII. THE LIBRARY

The University Library comprises all books, maps, charts, manuscripts, and similar documents purchased out of University funds, or acquired in any other manner by the University, except such as are of an administrative nature and such maps and charts as relate to, or are used in the internal organization of the several departments. For purposes of administration, the University Library consists of the following units:

- a. The General Library.
- b. The College Libraries.
- c. The Departmental Libraries.

The University Library is under the direction of the University Librarian, who is appointed by the Board of Regents, and is directly responsible, through the President, to them. He is responsible for all matters related to its administration, subject to the provision in the Constitution of the senate that "each Faculty (or Executive Faculty if so organized) controls the internal affairs of its own College or Schools, including: the selection and conditions of use

of its college and departmental libraries" and subject further to such limitations as are contained in the rules governing the Library Committee.

[Sen. Const. Art. IX.]

He has the power of making recommendations to the President in regard to the appointment and dismissal of members of the staff; the determination of questions of administrative policy, and of the selection of books for the library. He has the academic rank and status of full professor in the University. He is a member of the Administrative Committee of the Senate. He is required to report annually to the President on the conditions and needs of the Library.

"Resolved that the disposition of the fund appropriated for the Library shall be under the general management of the Librarian and he shall present estimates of all proposed expenditures to the Executive Committee for its approval, thus assuming a duty which for the last six years has been discharged by the President of the University."

[Min. B. R. May 2, 1907.]

Section 1 of the Act of April 18, 1905 [Laws 1905, Ch. 278, p. 412] provided as follows:

"The general library of the University of Minnesota is hereby made a depository of all books, pamphlets, documents, maps and other works published by or under the authority of the State of Minnesota."

XIV. BUREAU OF STATISTICS

There shall be established a University Bureau of Statistics and the Bureau of Research in Agricultural Economics shall be a subdivision of this University Bureau.

[Laws 1913, Chap. 386. Min. B. R. Jan. 3, 1913. See ante, p 111.]

XV. STAFF OF BUSINESS ADMINISTRATION

The Staff of Business Administration shall include the Comptroller, the Registrar and their subordinates and the

administrative subordinates of those members of the Academic staff who are charged with administrative duties.

A. The Comptroller

There shall be created the office of University Comptroller, whose appointment, responsibilities and duties are as follows:

1st. The Comptroller shall be appointed by the Board on the nomination of the President of the University.

2nd. The Comptroller shall be responsible to the Board through the President of the University and the Executive Committee.

3rd. The Comptroller shall serve also as Secretary of the Board of Regents, keeping minutes and performing other duties usually devolving upon a Secretary.

[Repealed, Min. B. R. June 4, 1919.]

4th. The Comptroller shall have charge of all the business affairs of the University, grouped in the following subdivisions:

(A) Accounting.

(B) Purchasing.

(C) Care of buildings and grounds.

(D) Business relations with the Board of Control.

For each of the first three of these subdivisions there shall be a responsible head who shall report to the Comptroller.

5th. The Comptroller shall under the direction of the President and Regents, prepare and administer the budget of the University and shall see that it conforms in all respects to the law and is in harmony with the accounts of the State Auditor.

[Min. B. R. May 4, 1911.]

AN ACT creating the office of "Comptroller" for the state university, authorizing the appointment of an incumbent thereof, prescribing his powers and duties; providing a budget system for the fiscal affairs of the state university.

Be it enacted by the Legislature of the State of Minnesota,

SECTION 1. *Comptroller for university to give bonds for \$20,000.*—The board of regents of the state university is hereby authorized to appoint some suitable person to the office of "comptroller" for the university, which office is hereby created.

Such person shall hold office at the pleasure of the board of regents. Before entering upon the performance of his duties he shall give bond to the state in the sum of twenty thousand (20,000) dollars, conditioned for the faithful performance of his official duties. If a surety bond is given the cost thereof may be paid by the university from its appropriation for maintenance. The comptroller shall receive such compensation as shall be fixed by the board of regents, to be paid from the appropriations for maintenance of the university.

SEC. 2. *To have charge of business affairs of university.*—The comptroller shall have charge, under the general direction and supervision of the board of regents, of all the business affairs of the university, including accounting, purchasing of materials and supplies, the business relations of the university with the board of control, the administration of the financial budget of the university and the care of the buildings and grounds of the university.

SEC. 3. *To employ a chief accountant and other assistants.*—The comptroller, subject to the approval of the board of regents, may employ a chief accountant, purchasing agent and superintendent of buildings and grounds and such other employees as may be necessary to the proper administration of the duties hereinbefore devolving upon him. Such employees shall receive such compensation, to be paid from the appropriations for the maintenance of the university, as shall be fixed by the board of regents.

SEC. 4. *To formulate budget for ensuing fiscal year.*—It shall be the duty of the comptroller on or before the first

day of August in each year to formulate under the direction of the board of regents, a "budget" for the ensuing fiscal year. Such budget shall contain a detailed estimate of the funds which will be available for expenditure by the university for the next ensuing year and apportionment of such funds for expenditure to the various colleges, departments and divisions of the university. A copy of such budget, approved by the board of regents, shall be filed with the comptroller and a copy thereof to the state auditor. The comptroller shall not make or authorize any disbursement except as provided for in such budget, without the written consent and direction of the board of regents.

[Laws 1917, Chap. 486.]

1. The Superintendent of Buildings and Grounds

The Superintendent of Buildings and Grounds shall be accountable to the Comptroller and subject to his supervision. He shall be responsible for the efficient execution of all routine work done in connection with the physical plant of the University, except such as may be otherwise assigned by the Board or the Comptroller, and for such special work as may be assigned to him by the Comptroller.

He shall have immediate supervision and direction of all janitors, caretakers, mechanics, laborers, and others engaged in the operation and care of the physical plant, except as otherwise directed by the Board or the Comptroller. He shall keep their time cards and report the same to the Comptroller.

He shall supervise the operation of the heating and ventilating systems, the lighting system, the water supply and sewerage system. He shall care for the University grounds.

2. Purchasing Agent

(1) "The comptroller, subject to the approval of the board of regents, may employ a purchasing agent. * * * Such employe[s] shall receive such compensation, to be

paid from the appropriations for the maintenance of the university, as shall be fixed by the board of regents."

[Laws 1917, Chap. 486, Sec. 3.]

(2) "The purchasing agent hereinbefore provided for, shall have charge, under the general direction and supervision of the comptroller, of the purchase of all materials and supplies for the university and the several colleges and departments thereof, the purchase of which is not by law entrusted to any other board or officer."

[Laws 1917, Chap. 486, Sec. 6.]

(3) "The said purchasing agent shall attend to the purchasing of all necessary supplies for the several departments of the state university. * * * Estimates [prepared by the dean or other executive head of department], bearing such approval, [of the executive committee of the board of regents] shall govern and control said purchasing agent in the purchasing of supplies for the several departments of the state university. No disbursements for such purposes shall be made except on the warrant or requisition of said purchasing agent. The said purchasing agent shall give bond in such sum as the board of regents shall require for the faithful and diligent performance of his duties."

[Gen. St. 1913, Sec. 3061.]

3. The Storekeeper

The storekeeper shall be responsible for all goods intrusted to him and shall keep a full inventory thereof, and keep a classified list of his deliveries. He shall be accountable to the Comptroller.

4. The Inventory Clerk

The inventory clerk shall be charged with the duty of preparing annually a complete inventory of the University properties. He shall be accountable to the Comptroller.

He shall be the general custodian of all University property and shall maintain records showing descriptions, valuation, and location of all University property.

[Min. B. R. Sept. 13, 1917.]

B. The Registrar

It shall be the duty of the Registrar to

1. Determine the qualifications of students for admission to all departments of the University.

2. Determine the amount of fees to be paid by each student.

3. Enforce regulations in regard to payment of the same and determine refunds.

4. Supervise the registration of all students and submit to the instructors the only evidence of the student's right to attend class.

5. To receive from each instructor the term grades of his students, to properly record same, and issue transcripts of such records to the students.

6. Ascertain and report whether the records of candidates for degrees show them to be entitled to graduation.

7. Compile and edit such publications as—

a. Bulletin of General Information.

b. University Address Book.

c. Information for New Students.

d. The Annual Register.

e. Communications to high schools and other preparatory schools.

f. Baccalaureate programs.

g. Statistical tables, etc.

8. Distribute College Bulletins.

9. Act as an executive officer in the enforcing of such University regulations as pertain to his office.

10. Act as Secretary of the University Senate.

11. Act as Secretary of the Committee of Business and Rules of the Senate.

12. Act as Secretary of the University in charge of all communications not addressed to specific persons.

In the performance of his duties he is directly responsible to the President.

[Min. B. R. March 6, 1919.]

CHAPTER V THE ACADEMIC STAFF

I. MEMBERS

The academic staff shall include the president, the deans, the directors, and all persons engaged in teaching, research, and public service.

The following ranks in the academic staff shall be recognized: president, dean, director, professor, associate professor, assistant professor, instructor, assistant instructor.

II. APPOINTMENTS

The board of regents "shall elect proper professors, including a professor in Scandinavian language and literature, teachers, officers, and employees, and fix their salaries and terms of office."

[Gen. St. 1913, Sec. 3013.]

All instructors occupying chairs with the rank of professors shall be elected by the Board, by ballot. The appointment to terminate at the close of any year at the request of either party. Other instructors shall be appointed by the Board or by the executive committee for such time as may be determined, not exceeding one year.

[Min. B. R. June 1, 1898.]

First appointment for an instructorship shall be for one year, at the end of which time a re-appointment may be made for one year or for a term of three years.

Appointments to assistant professorship shall be at the will of the board for a period not to exceed four years.

[Min. B. R. June 7, 1911.]

The president shall have authority to confirm all appointments to assistantships, scholarships, and minor positions; such appointments to be reported to the board and spread upon its minutes.

[Min. B. R. June 7, 1911.]

Voted: That no person whose disloyalty to the Government in the present crisis is established before the Board

of Regents shall be continued upon the pay rolls of the University, and that no citizen of an enemy country shall be appointed upon the staff without a written presentation of the facts and the express sanction of the appointment by the Board of Regents.

[Min. B. R. Dec. 11, 1917.]

Voted, that as a policy, in no case shall both the husband and wife be appointed or continued on the staff of the University, after October 1, 1920, except under unusual circumstances, and only then with the express sanction of the Board of Regents.

[Min. B. R. April 22, 1919.]

III. SALARIES

The salaries of the employees of the University shall be adjusted once a year at the April meeting of the board of regents, through the Committee on Salaries.

[Min. B. R. Dec. 14, 1898.]

All requests for increases in salary shall be referred to said committee. At least ten days before the meeting of the committee on salaries, all heads of departments shall be requested to present to the committee in triplicate a concise statement giving the following facts respecting the parties requesting increases in salary: the time when they entered the service of the University, original salary and time and amount of increases, the number of hours occupied in teaching, and the number of students.

[Min. B. R. April 23, 1903.]

The heads of departments shall have no power to increase salaries beyond the salaries paid by the board of regents, and estimates approved by the regents must not be used by the heads of departments to increase the salaries of subordinates.

[Min. B. R. Aug. 21, 1909.]

Graduate scholars shall receive a salary of two hundred and twenty-five (\$225) dollars and be exempt from payment of fees.

[Min. B. R. June 10, 1914.]

"Voted, that since the primary purpose of the original rule concerning free tuition is to encourage advanced work, the exemption from fees be restricted to those registering in the Graduate School, in other words, that the present rule be modified to read as follows: 'All fellows, scholars, assistants, instructors, and all members of the teaching staff and scientific bureaus or experiment stations, when regularly enrolled as students in the Graduate School shall not be required to pay University fees or tuition.' Voted also that where necessary in individual cases the salaries of teachers may be increased to cover the amount of free tuition withdrawn in their cases."

[Min. B. R. March 5, 1918.]

The salaries of instructors from the University staff giving instruction in the Extension Division shall be according to the following scale:

Instructors with salaries of \$1,200 to \$1,450—\$125 per course of sixteen evenings.

Instructors with salaries of \$1,500 to \$1,950—\$150 per course of sixteen evenings.

Instructors with salaries of \$2,000 to \$2,450—\$175 per course of sixteen evenings.

Instructors with salaries of \$2,500 to \$2,950—\$200 per course of sixteen evenings.

Instructors with salaries of \$3,000 and up—\$225 per course of sixteen evenings.

[Min. B. R. July 9, 1913.]

SEC. 5. *Payment of salaries, etc.*—The payment of salaries and supplies shall be in conformity with the budget as approved by the board of regents and the method of procedure shall be in conformity with the system approved by the state auditor, state treasurer, attorney general and public examiner. The dean or other acting head of the college or department shall certify the list of departmental instructors and employes as provided for in the budget.

It shall not be necessary that such list be signed or receipted by the persons named therein and to whom payments are to be made.

[Laws 1917, Chap. 486.]

Extra payment for overtime work—No employee of the University working on a full time basis shall be paid for extra work or overtime.

[Min. Sen. May 4, 1916.]

Any member of the Faculty or any employee of the business or clerical staff who enters the National service shall, until July 31, 1917, either receive full salary or in case he receives pay for his government or other service, be guaranteed against a diminution of income below the level of his University salary.

Persons who under normal conditions would be retained, but leave the employ of the University to enter the National service, shall either have their positions held open for them or be given preference over others in reappointment or re-employment.

Members of the Medical Staff on full time who enter the service of the Red Cross unit shall, without diminution of net income below the level of their University salaries, continue to give instruction to medical students who will accompany the unit into the field. Part-time teachers will continue to receive their full University salaries in addition to the compensation allowed by the Government, in lieu of professional incomes surrendered.

[Min. B. R. May 1, 1917.]

Any employee of the business or clerical staff, or any member of the faculty whose administrative duties continue through the summer vacation as well as the regular academic session, who enters the national service, shall, until July 31, 1917, either receive full salary or, in case he receives pay for his government or other service, be guaranteed against a

diminution of income below the level of his University salary.

Inasmuch as members of the teaching staff who have no regular administrative duties during the summer vacation receive their annual salaries in twelve monthly installments for services rendered during the nine months of the academic year, and are deemed free to make other engagements for the vacation period, such members who enter the National service shall be entitled to receive those installments of their annual salaries regularly payable on June 1, July 1, and August 1, without diminution because of the receipt of money from other sources, unless the withdrawal of such persons from the active discharge of their duties to the University prior to the close of the session shall have caused additional expenditures by the University, in which event the amount of such additional expenditures shall be deducted from the amounts payable by the University to July 31, 1917.

Persons who under normal conditions would be retained after July 31, 1917, but are unable to remain in the service of the University because of engagements to serve the government of the United States or of the State of Minnesota shall not continue to receive payments from the University but shall either have their positions held open for them or be given preference over others in reappointment or reemployment.

After August 1, 1917, members of the Medical staff and Dental staff on full time, who enter the service of the Red Cross unit shall, without diminution of net income below the level of their University salaries, continue to give instruction to medical students who may accompany the unit into the field. Part-time teachers on the Medical staff engaged in such service, in addition to compensation allowed by the Government regarded as being received in lieu of professional incomes surrendered, shall continue to receive their

full University salaries. These provisions shall continue for so long a period as such members of the medical staff shall remain in such service and continue to give instruction to medical students accompanying the unit.

[Min. B. R. June 13, 1917.]

Any member of the faculty or staff who shall engage in any branch of the government war service during the present war shall receive in whole or in part the balance of his salary over that paid to his substitute or substitutes, provided only that his combined income from the government and the University shall not exceed his regularly established salary.

[Min. B. R. Aug. 3, 1917.]

After presentation of data from other state universities and consideration of the operation of the resolution of this Board adopted on August 3, 1917, in regard to the partial payment of salaries to those engaged in war service, it was voted to rescind the action so far as its application to cases arising in the future is concerned and to deal with each application upon its own merits. It was further voted that the Board of Regents reserves the right after July 31, 1918, to reconsider the cases of those now engaged in accordance with the resolution in question and to take action in keeping with the facts in each case.

[Min. B. R. Jan. 18, 1918.]

Voted to discontinue the policy of partial payments of salaries of staff members engaged in Government service after August 1, 1918, and the President of the University was requested to send notifications to all affected.

[Min. B. R. July 24, 1918.]

Voted to approve the following report of the committee on interpretation of salary rules:

A meeting of the committee appointed by the Board to interpret salary rules and to adjust and determine salaries under the rules, met in the President's office, Thursday, December 20, 1917. Present: F. B. Snyder, Chairman;

Regents Burton and Sommers, Dean of the Law School W. R. Vance and Dean of the Department of Agriculture R. W. Thatcher.

Voted to recommend to the Board the following plan for payment of salaries of staff members employed for the academic year commencing August 1, 1918:

1. All administrative officers and secretaries and clerks of administrative officers will be considered as employed for twelve months.

2. All Experimental and Extension workers, unless otherwise designated, will be considered employed on the twelve-month basis.

3. All members of the instructional staff, including stenographers and service help, will be considered as employed for the academic year.

4. Payments of salaries of the staff employed for the academic year, unless otherwise provided by special action of the Board, shall be made in ten, nine, eight, etc., monthly instalments in accordance with the extent of the service to be rendered. If the session opens between the first and fifteenth of any given month, the payee will be paid from the first of that month, and receive a check for one full monthly instalment on the first of the succeeding month. If the session opens after the fifteenth of the month, the time shall be computed from the fifteenth, and a check for one-half of the regular monthly instalment will be given on the first day of the succeeding month.

Staff members employed on the yearly basis will receive vacations in accordance with the rules now being formulated.

Staff members employed for the academic year will be paid for actual service with no vacations other than those regularly scheduled during the academic year for all members of the University.

Voted to approve the following basis for adjustment of salaries for the current year. Whereas the payment of the academic staff in twelve equal payments was a matter of expediency in distributing funds and was not intended and did not affect the status of the employment, and,

Whereas, satisfactory arrangements were made whereby funds were provided to return to the ten-month or actual time of service payments for the current year, but on account of the exceedingly short notice and possible embarrassment to the staff, arrangements were made to divide the payments into eleven installments.

Be it resolved, that the term of employment of the academic staff be considered from September 1 to June 30, and adjustments made on that basis.

Whereas, the rules of the Board provide for the partial payment of salaries of members of the staff engaged in the war service by using the pay-roll item after deducting the amount required for a substitute in increasing salaries up to regular salaries provided by the University, and

Whereas, in some instances it is impossible immediately to provide substitutes, it was

Voted to authorize the heads of departments to estimate the amount needed to provide for the work to be done and reserve the same in the budget. It was further voted that where the work had to be discontinued as the result of not being able to find a substitute, the head of the department is authorized to estimate what would be required to provide a substitute and the amount reserved in the budget.

Voted to appoint the President, the Dean of the Law School, and the Comptroller a committee to pass upon the details of individual cases slightly at variance with cases considered by the Committee.

[Min. B. R. Jan. 18, 1918.]

Voted to approve the following report of the Committee of Deans on conditions of appointments, services and salaries:

"Your committee appointed to consider the conditions of appointments, services, and salaries, recommends that beginning with the year 1918-19 (August 1, 1918), appointments be made in accordance with the following terms:

Terms of appointment of University employees shall be

A. For the fiscal year; salaries to be paid in twelve monthly installments; a vacation of one month being allowed.

B. For the academic year, consisting of forty consecutive weeks beginning one week before the date for the official opening of the college year; salaries to be paid in ten installments as provided in the minutes of the Regents of January 18, 1918, with the substitution of the words "the academic year" for "the session." In cases of absence for a part of the academic year salary adjustments shall be on the basis of the number of weeks of service rendered.

C. Term employment. Salary on the basis of months, weeks, days, or hours of employment.

D. Persons employed for the academic year or on any part time arrangement may be engaged for other service during any time not covered by the original contract.

In general it is to be considered that administrative officers, experiment station and extension workers, and secretaries, clerks and service men in departments whose work requires their services are appointed for the fiscal year."

[Min. B. R. March 5, 1918.]

IV. VACATIONS

All members of the administrative staff shall be entitled to a vacation on full pay which shall amount to not less than one month out of each calendar year.

Mechanics on the monthly pay roll in all departments of the University shall be allowed every other Saturday afternoon off during the four summer months, with two weeks vacation on full pay.

[Min. B. R. July 28, 1915.]

V. RETIREMENTS

The age limit for retirement of those in the service of the University on annual salaries shall be sixty-eight years. Such retirement shall take place at the end of the fiscal year in which the age limit is reached. By special resolution of the board of regents, the service of any person retired may be continued from year to year if in the judgment of the board his services are essential to the welfare of the University.

[Min. B. R. Dec. 8, 1908. Min. B. R. Dec. 29, 1908.]

PROFESSOR EMERITUS

There is hereby established the dignity of Professor Emeritus to which from time to time the board may elect professors or teachers who by reason of age or other infirmity may become incapacitated for successful work in the University.

[Min. B. R. May 2, 1907.]

The title of Professor Emeritus is not given automatically to a retiring member of any faculty, but only upon nomination by the faculty concerned to the University Senate and recommendation by the Senate to the board of regents for action.

[Min. B. R. June 9, 1909.]

VI. LEAVE OF ABSENCE

Voted to approve the following report of the committee on regulations regarding leaves of absence:

A. SABBATICAL FURLOUGH.

The purpose of the sabbatical furlough is to encourage special studies, investigations and research on the part of members of the faculty and thereby to increase their scholarship and capacity for service to the University.

1. Application for sabbatical furlough may be made by any member of the faculty who has served the University for six consecutive years, of which at least two years must have been with a rank not lower than that of Assistant Professor. The application may be for furlough for a year or for one semester at the option of the applicant.

2. The application shall be made upon a blank to be provided, containing:

a. Name, age, rank, department, college, and subjects taught.

b. Date of leaving and of returning.

c. Statement of successive changes in rank and salary.

d. Reason for wishing furlough, place where furlough would be spent, and an outline of the program of studies or other activities which he proposes to follow.

e. Statement of any previous furlough or leave granted.

f. A definite statement of intention to devote his sabbatical furlough to the program outlined, and to continue his service to this University, after his furlough, for at least one year on the same pay, though with no prejudice to his receiving any advance which he would have received had he not been absent on leave.

3. Such application will be granted by the Board of Regents subject to the following conditions.

a. The Board shall be satisfied that the applicant's ability and aptitudes are such that the University is likely to benefit from the increased efficiency acquired during his absence.

b. The Board shall be satisfied that, by securing assistants with the other half of the applicant's pay, distributing

his work among other members of his department, or by other adjustment, arrangements can be made so that the work of the department can be carried on satisfactorily during his absence.

c. The application must have the approval of the Dean of the applicant's college, and, unless he himself be the head of a department, of the head of his department.

4. Service in another institution in which sabbatical furloughs are granted may be taken into account in granting the sabbatical furlough.

5. For the period of the furlough, the University will pay the absentee one half of his regular salary.

6. It is understood that the half salary paid to the absentee is not to be regarded as additional compensation for services rendered during the preceding six years, but as contemporaneous compensation for services rendered to the University during his furlough, in acquiring greater efficiency for subsequent service to be rendered to the University.

B. LEAVE OF ABSENCE UNDER SPECIAL CONDITIONS

In exceptional cases a member of the faculty, having rank not lower than that of assistant professor, to whom are presented opportunities to increase his professional efficiency and his value to the University by engaging temporarily in private or public business, or in the practice of a profession, may make application for leave of absence. Upon approval of such application by the Dean of the College concerned, the Board of Regents may grant special leave of absence on such terms as to salary and period of absence as the particular facts of each case may warrant.

[Min. B. R. May 7, 1918.]

Any member of the faculty or staff who shall engage in any form of government war service during the present war and who is entitled under existing regulations to a

sabbatical leave of absence, shall be granted, upon application, the full privileges and benefits of such an absence provided only that his combined income from the government and the University shall not exceed his regularly established salary.

[Min. B. R. Aug. 20, 1917.]

The question of the duration of leaves of absence for those engaged in government war service was considered and it was voted as an interpretation of the action of the Regents of May 1, 1917, page 108, that for members of the staff who were on term appointments and whose absences extended beyond their terms of appointment the action in question must not be regarded as a positive guarantee that the positions will be held open.

[Min. B. R. Jan. 18, 1918.]

NOTE: For prior action by the Board of Regents on leave of absence see Min. B. R. May 13, 1910, Min. B. R. Dec. 12, 1911.

VII. RESTRICTIONS ON THE POLITICAL AND PROFESSIONAL ACTIVITIES OF MEMBERS OF THE ACADEMIC AND ADMINISTRATIVE STAFFS

No full-time member of the faculty shall engage in any outside activity which substantially interferes with his regular university duties. Such employment should contribute to his growth and efficiency in his special field of work.

No full-time member of the faculty shall receive from any outside source either an annual retaining fee or a regular salary unless the arrangement shall have been concurred in by the Board of Regents.

Any understandings now (June, 1914) existing between the University and members of the staff with reference to private practice shall be made a matter of record. This shall apply also to new members of the faculty when they join the University staff.

No member of the faculty who engages in consultation or other private practice shall use the official stationery of the University or give as a business address any building or department of the Institution.

No member of the staff shall use University technical equipment for purposes of private practice without notice to the Comptroller and the payment of a reasonable fee for the privilege enjoyed. (See below.)

While it is not possible to draw the line definitely between professional service of an expert or consultative character and routine professional work, the University is opposed to the entrance of University men into ordinary competition in the various professional fields.

No member of the faculty shall accept employment which shall bring him as an expert or in any other capacity into antagonism to the interests of the State of Minnesota.

Every member of the teaching staff who gives professional opinions must protect the University against the use of such opinions for advertising purposes. That is, when a member of the staff does work in a private capacity he must make it clear to those who employ him that his work is unofficial and that the name of the University is not in any way to be connected with the transaction.

No member of the faculty shall undertake for private persons or corporations tests, assays, chemical analyses, bacteriological examinations, et cetera, of a routine character and which involve the use of the University property, without notifying the Comptroller, by whom permits for the work will be issued. The faculty member to whom the permit is issued shall collect fees from those who receive the services, and account to the University, monthly, for its percentage of the fees as fixed in the list of prices mentioned in item 10 or in the permit.

It shall be the duty of the Comptroller to prepare in conference with the various departments concerned a list

of prices for the different types of work which the University can undertake for private individuals or corporations, and the percentages which shall be paid to the University for the use of its equipment. In special cases not covered by the Comptroller's list, the price for the work to be done and the University's percentage shall be fixed in the permit authorizing the service.

[Min. B. R. June 10, 1914.]

VIII. THE USE OF TEXTBOOKS WRITTEN BY MEMBERS OF THE ACADEMIC STAFF

No textbook written by a member of the academic staff shall be prescribed as a textbook for the use of students unless such book has been approved by the faculty of the school or college concerned and by the administrative committee of the University Senate.

[Min. B. R. Jan. 20, 1916.]

IX. RESTRICTIONS ON THE SOLICITING OF APPROPRIATIONS FOR THE UNIVERSITY

No member of the faculty shall approach individual members of the legislature in the interest of University appropriations.

The official presentation of the University's needs shall be entrusted to a committee of three, the President of the Board of Regents, the Chairman of the Executive Committee, and the President of the University. All hearings before the legislative committee shall be arranged through this group.

The coöperation of members of the faculty and committees of the alumni will be welcomed by the committee

and will be requested in connection with the various hearings with respect to the matters in which such faculty members and alumni are particularly concerned.

[Min. B. R. Dec. 8, 1914. IV. 53. Min. B. R. Dec. 12, 1910. II. 533.]

X. SECTARIAN INSTRUCTION PROHIBITED

In the selection of professors, instructors, officers and assistants of the university, in the studies and exercises, and in the management and government thereof, no partiality or preference shall be shown on account of political or religious belief or opinion, nor shall anything sectarian be taught therein.

[Section 1480, R. L. 1905.]

Voted to approve the report of the Advisory Committee of the faculty of the College of Science, Literature, and the Arts regarding instruction in denominated religious subjects, filed supplement to the minutes, page 144.

[Min. B. R. May 7, 1918.]

Correspondence with reference to a proposed bill to require recognition of religious education in sectarian colleges was considered and it was

Voted to reaffirm the action taken on this question May 7, 1918.

[Min. B. R. Jan. 24, 1919.]

CHAPTER VI

GENERAL ADMINISTRATIVE REGULATIONS

I. REGULATIONS GOVERNING SECRETARIAL, CLERICAL, AND STENOGRAPHIC SERVICE

Voted to approve the regulations governing secretarial, clerical, and stenographic service:

1. Classification. Distinction shall be made between the work required in various offices as follows:

A. Administrative offices. The distinguishing characteristic of the service is that the employee must represent the administrative officer in the application of general regulations and in the decision of minor questions in accordance with the practice of the office. Employees carrying this responsibility may be entitled *secretaries*. Salaries from \$840 in proportion to responsibilities of the position filled and the experience and ability of the employee.

B. Departmental and Divisional offices. In these the element of independent responsibility is not great but there may be a considerable amount of clerical work which the employee must be able to do without minute direction. Employees may be entitled *clerks* or *stenographers*. Salaries from \$720 for the full year; in case of departments requiring less than the full year's service, \$50 to \$75 per month.

C. Stenographic work requiring little clerical responsibility. In smaller departments or as assistants in the larger offices. Salaries from \$540 to \$720 a year; or \$40 to \$60 a month; or 25 to 40 cents per hour of service.

2. Promotions:

Advance in rank and salary shall recognize primarily ability and expertness, rather than length of service. Appointments to vacant positions shall be made when practicable within the existing staff by transfer and advance, rather than from outside the University.

3. Tenure:

Original appointments which contemplate service for the calendar or the academic year shall be probational and terminable at the end of any month, if service proves unsatisfactory. Successive appointments should be for one year, terminable within that year only for adequate causes.

Employment for shorter periods should be terminable at will.

4. Working Day and Vacation:

Each office should have a definitely established practice. Two alternatives are suggested:

A. A working day of eight hours (usually 8-12 and 1-5) with a vacation period of four weeks with pay.

B. A working day of seven and one-half hours (usually 8:30-12 and 1-5) with a vacation period of three weeks with pay.

Employees will be allowed a half holiday on Saturday afternoon whenever the work in their department is completed and there is no other necessary work to be done. Overtime without pay shall be required whenever necessary, but the same may be compensated for in a reasonable manner by hours of leave at times when the work of the office will allow it.

The vacation period with pay shall be granted only to persons on twelve months' employment and shall be taken at a time acceptable to and convenient for the department concerned; provided, however, no leave is permissible until six months' service has been rendered.

5. Sick Leave:

In addition to the vacation period defined in paragraph 4, leave with pay not exceeding four weeks may be allowed in cases of actual disabling illness as certified by physicians' certificates.

6. Recesses:

Student recesses or vacations in addition to legal holidays do not apply to secretarial, clerical, or stenographic employees.

Vacations are not permissible for short term employees, secretaries, clerks, and stenographic employees.

7. Central stenographic service:

The establishment of facilities for stenographic or clerical service for the intermittent or occasional uses of various members of the instructional staff should be left to each College.

Inter-departmental service already exists in Arts, Engineering, and Agriculture. The Dean's office appears to be the logical station for calls for stenographic assistance, and the assignment of service.

8. Range of Legitimate Work:

Departments should encourage members of staff to use stenographers or clerks to assist in preparing reports of investigations or otherwise in furthering research work.

Manuscript for publication for which compensation is expected, and manuscript for paid lectures should not be prepared at the expense of the University.

[Min. B. R. March 5, 1918.]

II. CARE OF UNIVERSITY PROPERTY

All apparatus, museum materials, scientific collections and other University property appertaining to the various departments shall be in the immediate care of the heads of the departments to which the material belongs, subject, however, to the control of the President and the deans. Every head of a department having charge of University property shall be responsible for the safety of the same.

III. THE UNIVERSITY BUDGET

All expenditures for which the Board of Regents are in any way responsible shall be made under a budget system.

"It shall be the duty of the comptroller on or before the first day of August in each year to formulate under the direction of the board of regents, a "budget" for the ensuing fiscal year. Such budget shall contain a detailed estimate of the funds which will be available for expenditure by the university for the next ensuing year and apportionment of such funds for expenditure to the various colleges, departments and divisions of the university. A copy of such budget, approved by the board of regents, shall be filed with the comptroller and a copy thereof to the state auditor. The comptroller shall not make or authorize any disbursement except as provided for in such budget, without the written consent and direction of the board of regents."

[Laws 1917, Chap. 486, Sec. 4.]

A report of the budget shall be made annually by the comptroller at the close of each fiscal year.

[Min. B. R. June 20, 1916.]

IV. REGULATIONS REGARDING PURCHASES

No indebtedness shall be incurred or obligation created against the University by any officer, employee, or agent, thereof, without a previous requisition approved and allowed by the Executive Committee in writing except in cases where the Board shall direct otherwise.

[Min. B. R. Dec. 10, 1889. Min. B. R. June 1, 1898.]

"Voted to restrict the borrowing of equipment by departments, to requisitions and purchasing agent's order."

[Min. B. R. March 25, 1913.]

1. No purchase is to be made except upon a requisition approved by the Board (ordinary supplies for dining halls and laboratories of a general order only may be purchased

prior to the approval of the requisition, the Comptroller assuming the responsibility). "The Purchasing Agent shall have charge under the general direction and supervision of the Comptroller, of the purchase of all materials and supplies for the University and the several colleges and departments thereof."

2. As far as practicable purchases will be made on competitive bids and awards made to the lowest bidder, (quality to be considered).

3. It is recognized that judicious purchasing of supplies requires approximately thirty days. Departments must anticipate their needs and avoid unnecessary "rush" purchases. The policy of anticipating annual or quarterly needs and combining requisitions for purchasing in quantities is endorsed and departments requested to coöperate.

4. All correspondence with reference to quotations or the possible purchase of equipment, or with reference to specifications and availability of equipment, must be carried on through the Purchasing Agent's office, provided that correspondence with reference to specifications of highly specialized equipment will be carried on by departments with the understanding that copies of the communications will be sent to the Purchasing Department.

5. No member of the staff will be permitted to place any order or contract any liability against the University except upon a Purchasing Agent's order. Minor cash emergency purchases will be reimbursed upon presentation to the Business Office of a bill accompanied with receipted subvouchers.

[Min. B. R. June 3, 1918.]

V. REGULATIONS REGARDING THE PAYMENT OF TRAVELING EXPENSES

No member of the board of regents or of the normal school board, and no person in the employ of either board

shall be paid for any expense incurred, unless it shall appear that said expense was duly authorized by the executive committee or the president of the board, and an itemized, verified account of the same, accompanied by sub-vouchers, where said sub-vouchers are practicable, is furnished by the claimant, and filed with the state auditor for his written audit. Such verification shall state that said expense bill is just and correct and for money actually and necessarily paid or to be paid for the purposes therein stated. If said expense is to be incurred in visiting another state, then, before said visit is authorized or undertaken, the said executive committee or president must certify, in writing, the purpose of said visit, the necessity existing for the same, and the maximum expense to be incurred therefor, which certificate must be presented to the governor of the state for his approval. If he does not approve the same, the said visit shall not be undertaken. If the above provisions are complied with, the auditor shall pay such expense account in the same manner as monthly expenses and salaries are paid under the provisions of this act.

[Sec. 3064, Gen. St. Minn. 1913.]

State auditor's rulings with reference to traveling expenses—see Comptroller's Bulletin to Departments, January 15, 1917.

Voted to disapprove the policy of the University bearing the expense of trip taken as officers of national organizations.

[Minn. B. R. April 22, 1919.]

VI. EXAMINATION OF UNIVERSITY ACCOUNTS

The Public Examiner shall be requested to make a thorough examination of all the books and accounts of the University Business Office at least once a year.

[Min. B. R. May 15, 1909.]

VII. DIPLOMAS AND DEGREES**A. Diplomas**

The only signatures on the diplomas of graduates shall be those of the President of the Board of Regents and the President of the University.

[Min. B. R. Oct. 4, 1906.]

In case of a legal change of the name of the grantee of a diploma, change of name on the diploma may be procured by petitioning the Board.

[Min. B. R. March 16, 1909. Min. B. R. Oct. 26, 1909.]

B. Degrees

Degrees in College of Agriculture and Forestry shall be Bachelors of Science (and under the control of the Graduate School) Master of Science, Doctor of Science, Doctor of Philosophy.

[Min. B. R. May 6, 1912.]

All candidates for degrees are required to be present at the Commencement Exercises to receive their degrees and diplomas unless excused by the Dean of the College and the President of the University.

[Min. B. R. May 9, 1916.]

NOTE: For detailed information concerning requirements, see the bulletin of the appropriate college or school.

VIII. RESEARCH PUBLICATIONS

Publications of research work shall be under the control of an editor-in-chief and six assistant editors designated by the Faculty of the Graduate School.

[Min. B. R. Jan. 6, 1911.]

The authors of research publications shall receive one hundred copies without charge.

[Min. Ex. Com. B. R. Dec. 30, 1912.]

The Senate Committee on Printing shall have authority to fix reasonable prices for research publications which may be sold.

IX. TESTS OF ORES

Tests of ores may be undertaken by the Experiment Station of the School of Mines under the following conditions: (1) That the regular Experiment Station services and power shall be furnished. (2) That all extra labor and power shall be paid by the party having the tests made. (3) That the cost of all additional machinery and installations shall be paid by the parties having the tests made.

Any exception to the above regulation shall require the approval of the Director of the Experiment Station and the President.

[Min. B. R. Nov. 16, 1915.]

X. USE OF ROOMS BY RELIGIOUS ORGANIZATIONS

No property belonging to the University shall be used exclusively for the purposes of any religious organization. The President of the University, however, with the approval of the Board, shall be authorized to grant permission, subject to revocation at any time, to any such organization, to use any space or room temporarily, when not needed for University purposes, for the purpose of holding meetings and for desk room for its secretary. All such organizations shall be accorded absolutely equal treatment.

[Min. B. R. Nov. 2, 1914.]

Propaganda—The President suggested a formulation of the principle as follows:

NOTE: "The University will officially recognize student organizations of various kinds and will provide rooms for the meetings of these groups with the understanding that they will so conduct their organizations as not to subject the University to the charge that public property is being used either for sectarian proselyting or partisan propaganda." It was decided to suggest to the Committee on

Student Affairs a revision of the formulation of the principle involved as indicated above.

[Adm. Com. Min. March 11, 1915.]

XI. PRIVATELY OWNED VEHICLES

Members of the Department of Agriculture shall receive allowances for the use of privately owned bicycles, motorcycles, and automobiles for strictly official services (at such rates as are allowed by the State Auditor).

Every expense account shall include a statement of the exact purpose for which the trip was made and of the length of time spent or the distance traversed.

The above allowance shall not be made to members of the staff of the Central Station.

[Min. B. R. Nov. 1, 1915, p. 4. Min. B. R. 1915-1916, p. 9.]

XII. STOREHOUSE REGULATIONS

All requisitions for supplies, special and ordinary shall be sent to the general storehouse and filled from stock in the central storehouse and unit dispensing rooms, the items not in stock to be included in a general storekeeper's requisition. There shall be determined certain units which shall have the right to make requisitions and to receive supplies. The Department shall be the unit in Science, Literature, and the Arts, and in Engineering, and the Division the unit in Agriculture. In Law, Medicine, Dentistry, Pharmacy, Chemistry, and Education, the College or School as a whole shall be regarded as a unit.

All supplies used by two or more units shall be stored in the central storehouse and dispensed from that source, provided, however, that in the case of a few rare drugs, etc., used chiefly by one unit and requiring special technical care and oversight, the supply may be kept in the dispensing

room in the unit which is the chief user. The decision shall rest with the standing storehouse committee. Supplies shall be delivered to the central storehouse and checked with the orders and invoices, except supplies used exclusively by a single unit, which shall be delivered to the dispensing room of such unit, the unit reporting to the central storehouse the delivery and condition of such supplies. The central storehouse shall keep a unified and corrected record of all supplies, not only in the central storehouse, but in the dispensing rooms of all units. The supplies in the dispensing rooms, as well as those in the central storehouse, shall be considered storehouse stock and with the concurrence of the unit concerned subject to requisition by the department, divisions, and units. In all questions as to the distribution of supplies between the central storehouse and unit dispensing rooms burden of proof shall rest upon the latter to show reason why the supplies in question should not go to the central storehouse.

The determination of technical questions in connection with the storehouse shall rest with a storehouse committee to be appointed by the President.

[Min. B. R. Sept. 4, 1914.]

XIII. FOUR-QUARTER SYSTEM

The question of adopting the four-quarter system was discussed and favorably considered.

[Min. B. R. Nov. 14, 1918.]

Voted to recommend the adoption of the four-quarter system with the understanding that such action is conditional upon the securing of adequate funds for the purpose and that the system should be established in such a way as to lay emphasis upon the advanced and graduate work.

[Min. Sen. Dec. 23, 1918.]

The recommendations of the University Senate in regard to the four-quarter system were read, approved, and ordered filed supplement to the minutes, page 168.

[Min. B. R. Jan. 24, 1919.]

XIV. CLASS HOUR SCHEDULE

Voted that the first hour begin at 8:30; that periods run for fifty minutes with a ten minute interval between classes and close at 12:20 in the forenoon. In the afternoon, classes begin at 1:30 and continue until 4:20. It was understood that the fourth hour on Thursday, that is from 11:30 to 12:20, be set aside for convocation purposes, in accordance with the schedule originally planned for this year

[Min. Sen. Dec. 19, 1918.]

CHAPTER VII

REGISTRATION, CONTROL, AND DISCIPLINE OF STUDENTS

I. ADMISSION, REGISTRATION

a. CREDENTIALS

All graduates of accredited high schools who satisfy the subject requirements of the various colleges shall be admitted without examination.

No student will be allowed to register until his credentials in proper form have been approved by the Registrar.

High schools shall continue to certify the records of their graduates in accordance with the present practice, using marks of *Pass*, *Pass with Credit*, and *Pass with Honor*; save that all reference to numerical percentages be omitted from the official statement to the University.

No reference to the detail of entrance credentials shall be made where students come with advanced standing from reputable institutions, except to see that the general requirements of graduation from a four-year high-school course and the completion of fifteen (15) approved entrance units have been met.

[Min. Sen. Feb. 4, 1915.]

Admission of service men. It was voted that graduates of accredited preparatory schools who have been in service be admitted to the University as regular students, candidates for degrees, without condition. This means that for this group of students the technical requirements, such as Elementary Algebra, Plane Geometry, English, standard units, etc., are waived.

[Min. Sen. Oct. 16, 1919.]

b. TIME LIMIT OF REGISTRATION

(1) *All students.* No student may register in the University except in the Graduate School after ten days of the quarter have elapsed.

[Min. Sen. Feb. 10, 1916.]

(2) *Former students.* For former students (students who were registered in the University the preceding quarter) registration must be indicated not later than two weeks prior to the day on which classes are scheduled to begin. See item e.

(3) *New students.* For students entering college registration must be completed each quarter one day previous to the time classes begin. See item e.

c. THE CLASS CARD issued by the Registrar is the only evidence of registration to be accepted by any instructor. No student shall be allowed in class after the first week of recitations unless his card is in the possession of the instructor.

d. STUDENTS SHALL NOT RECEIVE CREDIT for work for which they have not been registered.

e. LATE REGISTRATION PENALTY

The penalty fee for late registration shall be \$5 for the first day and \$1 for each additional day of delay, provided that no student shall pay more than \$15 of penalty in any given quarter.

[Min. Sen. Adm. Com. Feb. 19, 1919.]

Modification of rules governing penalties for late registration and payment of fees. The following recommendations of the Committee consisting of the Chairman of the Student Work Committees of the various colleges, were approved:

1. That students in college the preceding year be required to pay fees ten days in advance of the opening of classes; that new students be required to pay fees on or before the last day before classes begin.

2. That the penalty fee for late registration be applied equally to the late payment of fees, but not to both. For example, the student who pays fees late might pay \$7 of penalty, and if also late in registration would merely pay the cumulative fee of \$1 a day in addition.

[Min. Sen. May 15, 1919.]

f. Students shall be required to make up work lost through delay in registration just as in the case of any other absence.

[Faculty Regulations, S., L., & A.]

NOTE: Further regulations controlling the admission and registration of students will be found in the Bulletin of General Information and the bulletins of the respective departments, schools, and divisions.

II. FEES

Voted to approve the recommendations of the President and Deans that laboratory and incidental fees (not break-age fees), be abolished and that the following schedule of inclusive fees be adopted:

Science, Literature and the Arts, annual fee of	\$ 30.00
Graduate School, annual fee of	30.00
School of Mines, annual fee of	55.00
(No extra fee for non-residents)	
College of Engineering, annual fee of	50.00
(No extra fee for non-residents)	
Chemistry, annual fee of	55.00
Education, annual fee of	30.00
Agriculture, annual fee of	30.00
Law, annual fee of	65.00
Medicine and Surgery, annual fee of	150.00
Dentistry, annual fee of	150.00
Pharmacy, annual fee of	82.50

[Min. B. R. April 10, 1912.]

A student in one college taking a course in another shall pay in addition the fees of that college pro rated in the proportion of credit hours taken to the full number of credit hours required.

[Min. B. R. May 6, 1912.]

Voted to increase the general deposit fee for first year students in the College of Medicine and Surgery and Dentistry from \$5.00 to \$10.00.

[Min. B. R. April 29, 1913.]

Voted to increase the fees of the College of Dentistry for each of the first two years from \$150 to \$175; this to apply only to students who enter in September, 1915.

[Min. B. R. May 6, 1915.]

Therefore it is resolved to authorize for the year 1916-17 the addition of \$5 a semester to the incidental fees in the College of Science, Literature, and the Arts, the College of Agriculture, the College of Education, and the College of Engineering and Architecture; also to authorize for the year 1916-17 (1) an incidental fee of \$5 a semester in the University High School, which at present makes no charge, and (2) the creation of not to exceed ten service scholarships for the year 1916-17, appointees to be exempt from tuition fees in consideration of services rendered to the High School.

[Min. B. R. May 9, 1916.]

The annual fee in the College of Pharmacy shall be \$55.00.

[Min. B. R. March 6, 1919.]

Voted to approve the following modification of fee schedules in view of the quarter system:

1. That the term "incidental" with regard to fees, be discontinued and the word "tuition" be used instead.

2. That the use of the word "annual" with regard to fees be discontinued and the word "quarter" be substituted, e.g., the tuition fee per quarter in the Liberal Arts College is \$14, health fee \$2, etc.

Voted to establish a uniform fee for instrumental and vocal music, as follows: Regular instruction, two lessons a week, \$48 a quarter for the fall and winter quarters and \$44 a quarter for the spring and summer quarters.

3. That in view of the quarter system the fee schedule for the colleges be revised in accordance with the following table:

College	Present Annual Fee	Proposed Annual Fee	Present Quarter Fee	Proposed Quarter Fee	Quarterly Increase
S., L., & A., Agriculture, Education	\$40.00	\$42.00	\$13.33 $\frac{1}{3}$	\$14.00	\$0.66 $\frac{2}{3}$
Engineering.....	60.00	60.00	20.00	20.00	.00
Law.....	65.00	66.00	21.66 $\frac{2}{3}$	22.00	.33 $\frac{1}{3}$
Medicine.....	150.00	150.00	50.00	50.00	.00
Dentistry—1st year.....	100.00	99.00	33.33 $\frac{1}{3}$	33.00	— .33 $\frac{1}{3}$
2d, 3d, 4th years.....	175.00	180.00	58.33 $\frac{1}{3}$	60.00	1.66 $\frac{2}{3}$
Pharmacy, Mines, Chemistry....	55.00	54.00	18.33 $\frac{1}{3}$	18.00	— .33 $\frac{1}{3}$
Minnesota Union fee.....	2.00	2.10	.66 $\frac{2}{3}$.70	.03 $\frac{1}{3}$

College	Quarter Fee	Hours per Week	Credit Hour Fee	Minimum Total
S., L., & A.....	\$14.00	14-17	\$1.75	\$5.00
Engineering and Architecture.....	20.00	15-17	2.25	10.00
Law.....	22.00	14	3.00	10.00
Agricultural and Home Economics	14.00	14-17	1.75	5.00
*Medicine.....	50.00	40	2.00	10.00
Dentistry—Fresh.....	34.00	40	1.50	10.00
*Soph., Jun., and Sen.....	60.00	40	3.00	10.00
Mines.....	19.00	16-18	2.00	10.00
*Pharmacy.....	19.00	40 plus	1.00	10.00
Chemistry.....	19.00	16-18	2.00	10.00
Education.....	14.00	14-17	1.75	5.00
Graduate.....	10.00	14-17	1.25	5.00

* In these colleges the fee is based on the clock hour, instead of the credit hour.

[Min. B. R. June 4, 1919.]

Voted to increase the fees for tuition at the University in accordance with the following schedule:

	Resident Fees		Non-Resident Fees	
	Present	Proposed	Present	Proposed
Medicine.....	\$50	\$60	\$50	\$70
Dentistry, first year.....	33	60	33	70
later years.....	60	60	60	70
Engineering and Architecture.....	20	30	20	40
Chemistry.....	18	30	18	40
Mines.....	18	30	18	40
Pharmacy.....	18	30	18	40
Law.....	22	30	22	40
Business.....	20	30	20	40
Science, Literature, and Arts.....	14	20	28	30
Agriculture, Forestry, and Home Economics.....	14	20	28	30
Education.....	14	20	28	30
Graduate.....	10	10	10	10

Voted further that the University in presenting its biennial budget to the next Legislature, explain the increase of fees that had been made and the necessity for doing this in order to meet the expenses of the biennium; that the University express its willingness to reduce the fees again to the present level and refund the increase to the students provided the Legislature will furnish special appropriations for such purposes.

[Min. B. R. Nov. 13, 1919.]

It was voted to increase the fees for graduate work in clinical medicine and surgery from \$17 per quarter to \$30 per quarter beginning July 1, 1920.

[Min. B. R. Dec. 9, 1919.]

Voted to establish a fee of \$22 per quarter for students in the School of Business.

[Min. B. R. July 17, 1919.]

All students required to take work in the departments of Physical Education for Men and Physical Education for

Women, shall pay an extra fee covering the cost of gymnasium suits.

[Min. B. R. June 9, 1915.]

Voted, in response to a request from the Directors of the Minnesota Union, to require of all men students the payment of the Union fee of one dollar each semester.

[Min. B. R. May 9, 1916.]

That a health fee of \$3.00 per semester be charged to each student of collegiate rank and that a fee pro rated to the period of study be charged to students of less than collegiate rank, beginning with the University Session of 1918-19 and that such fees be used as a fund for the establishment of a free health service for the students of the University.

[Min. B. R. March 5, 1918.]

Voted to approve the assessment of fifty cents upon each woman student for maintenance of Shevlin Hall for each quarter, beginning with the fall quarter of 1919, on the same basis as the assessment is made on men students for the Minnesota Union.

[Min. B. R. Dec. 10, 1918.]

Voted to approve the plan of the physical examination of dining hall employees at the University Farm by the University Health Service, a fee of \$2 per quarter to be charged.

[Min. B. R. April 22, 1919.]

Night students and other students who for reasons sufficient to the President, do not have postoffice boxes, lockers or laboratory work, shall not be required to pay the \$5 deposit fee.

[Min. B. R. Dec. 12, 1911, vol. 3, p. 120.]

State and Municipal officers who desire to take courses in the University, which have a bearing on their technical work shall be exempt from the payment of any fee, beyond the cost of the material they consume.

[Min. B. R. Sept. 27, 1915.]

No tuition fee shall be charged Shevlin fellows, who, however, will be expected to pay incidental and laboratory fees.

[Min. B. R. Nov. 25, 1911, vol. 3, p. 111.]

"Voted, that since the primary purpose of the original rule concerning free tuition is to encourage advanced work, the exemption from fees be restricted to those registering in the Graduate School, in other words, that the present rule be modified to read as follows: 'All fellows, scholars, assistants, instructors, and all members of the teaching staff and scientific bureaus or experiment stations, when regularly enrolled as students in the Graduate School shall not be required to pay University fees or tuition.' Voted also that where necessary in individual cases the salaries of teachers may be increased to cover the amount of free tuition withdrawn in their cases."

[Min. B. R. March 5, 1918.]

When the degree of Doctor of Philosophy is granted in absentia, the candidate shall not be required to pay the fee for the Doctor's hood.

[Min. B. R. June 7, 1916.]

There is hereby authorized for the year 1916-17 the addition of \$5 a semester to the incidental fees in the College of Science, Literature, and the Arts, the College of Agriculture, the College of Education, and the College of Engineering and Architecture; also to authorize for the year 1916-17 (1) an incidental fee of \$5 a semester in the University High School, which at present makes no charge, and (2) the creation of not to exceed ten service scholarships for the year 1916-17, appointees to be exempt from tuition fees in consideration of services rendered to the High School.

[Min. B. R. May 9, 1916.]

Medical students enrolled in the University of Minnesota Base Hospital and continuing their studies in that organization, shall be exempt from tuition fees.

[Min. Ex. Com. B. R. May 19, 1917.]

The Act of April 21, 1919 [Laws 1919, Chap. 338] provided that:

Any male person who, being at the time a citizen and resident of the state of Minnesota, served as an officer or enlisted man in the army, navy or marine corps of the United States during any war in which the United States has been involved including the members of the National Guard, or who, upon the call of the president performed military service outside of the borders of this state in any troubles with Mexico, and any man or woman who, being at the time a citizen and resident of the state of Minnesota, performed active overseas war service as a regularly enlisted full-time worker of the Red Cross, engaged in nursing the sick or assisting in the care of soldiers in any government hospital, field or camp, which service has been officially recognized by the national government, shall, upon complying with all other requirements for admission, be entitled to pursue any course or courses in the University of Minnesota or any state normal school, upon tuition provided by the state to an amount not to exceed \$200 for each person, provided, that any such student may, at his option, enter any college or school in this state which maintained a student's army training corps unit in co-operation with the United States government, or any other college or school approved by the state department of education, and his tuition therein to an extent not exceeding \$200 for each person, shall be paid by the state in accordance with the provisions of this act.

Printed ante, Chap. II, p. 142.

NOTE: Further regulations controlling the fees of students will be found in the Bulletin of General Information and the bulletin of the respective departments, schools, and divisions.

III. REFUNDS

Voted to approve the following scale of refundment of tuition fees:

Period of attendance	Percentage of deduction	Percentage of refund
None	None	100
Two days to one week.....	10	90
One week to two weeks.....	20	80
Two weeks to three weeks.....	30	70
Three weeks to four weeks.....	40	60
Four weeks to five weeks.....	50	50
Five weeks to six weeks.....	60	40

No student who has been in attendance more than one half of the term shall receive any refund of tuition. [Min. B. R. March 6, 1919.]

IV. RESIDENT AND NON-RESIDENT STUDENTS

All students under the age of twenty-one shall be considered to be domiciled where their parents or guardians are domiciled.

All students who are and for six months prior to the date of registration have been domiciled in Minnesota shall pay resident fees, provided, however, that a student whose parents do not live in this state must reside here six months after reaching the age of twenty-one before he can be counted as a resident student.

[Min. B. R. May 7, 1914. Min. B. R. Nov. 3, 1915.]

V. STUDENTS' TRUST FUNDS

12. The title to all funds raised through the means of student organizations and activities is vested in the Board of Regents in trust for the purposes for which such funds were raised; but in the event an organization raising any such fund should cease to exist while such fund or any part thereof shall remain unexpended, or the specific purpose for which the fund was raised should fail, the Board of Regents will make such disposal of the fund as seems to it to be most equitable and just under the circumstances. Unless intended for investment, the custody and expenditure of such funds are entrusted by the Board of Regents to the

Senate, and the Senate may establish committees to administer these funds, with such participation by the students or alumni as members thereof as the Senate may determine. At the discretion of the Senate, or its committee if so authorized, the custody and expenditure of such funds may be left to the students, subject to the general supervision of the Senate or its committee. Any action taken by the Senate or by its committee with reference to any such fund or funds shall be reported to the Board of Regents and shall at all times be subject to its approval.

[Senate Const. Art. XII.]

VI. LOANS TO STUDENTS

Student Loan Funds not specifically limited to students of one college are available for loans to any student registered in any division of the University.

[Min. Agr. Com. B. R. Sept. 25, 1916.]

Voted to authorize the Business Office to accept Liberty bonds at face value in payment of student loans.

[Min. B. R. April 22, 1919.]

NOTE: For a description of loans available to students and the regulation controlling, see General Information Bulletin.

VII. SCHOLARSHIPS

There is hereby established one hundred free semester scholarships of the value of \$20 each, out of the income from the Ludden fund, a bequest designed to assist students; these scholarships to be available for the year 1916-17 and regularly thereafter, for students in the Colleges of Science, Literature, and the Arts, Agriculture, Education, and Engineering, and to be assigned through an organization to be established by the administrative authorities of the colleges concerned, on the basis of (a) need, and (b) creditable scholarship.

There is hereby established to create for the year 1916-17, fifty semester service scholarships of \$20 each, out of support funds, to be assigned in the same way as the free scholarships, with the understanding that the holders of these service scholarships will be required to render service in the libraries, offices, etc., of the University.

[Min. B. R. May 9, 1916.]

Scholarships, Graduate.—Voted to establish graduate scholarships with free tuition to graduates of the following institutions of the state: Carleton College, Gustavus Adolphus College, Hamline University, Macalester College, St. Olaf College and to the following Colleges of the University: The College of Science, Literature, and the Arts, College of Engineering and Mechanic Arts, College of Agriculture, The Medical School, The School of Mines, The School of Chemistry, The College of Education. The regulations governing the selection of scholars to be determined by the Executive Committee of the graduate school.

[Min. B. R. May 7, 1914.]

Voted to establish in the Medical School five teaching graduate fellowships which will involve service and exempt from tuition fees.

[Min. B. R. Aug. 15, 1914.]

Students receiving funds from scholarships are not required to take out life insurance as a protection to the funds.

[Min. B. R. May 7, 1914.]

NOTE: For a further description of scholarships, see General Information Bulletin.

VIII. LOANS OF SCHOLARSHIP TRUST FUNDS

The funds of the scholarship trust funds may be loaned to needy students to enable them to purchase tools and instruments of their trades or professions, to be used while students and taken away upon graduation for use in their trades and professions upon such terms and conditions as may be imposed in each case at the time of granting the loan.

[Min. Ex. Com. B. R. Jan. 8, 1914.]

IX. DORMITORIES AND APPROVED LODGING HOUSES**A. Sanford Hall Regulations**

Sanford Hall shall be under the immediate supervision of the Director, who shall have full power, under the direction of the Purchasing Agent and the Dean of Women, to employ servants, buy provisions, and handle all the details of housekeeping in the Hall.

The duty of supervising the social life and customs in Sanford Hall shall rest upon a woman member of the faculty, who shall live in the Hall, and who shall receive, in return for the service, her board and lodging.

Coal, city water, and electric light shall be provided for the Hall from the general University account.

The Dean of Women shall be authorized to receive applications for rooms in the Hall according to the following plan:

(1) Forty places shall be reserved for first year students, twenty for sophomores, sixteen for juniors, and fourteen for seniors.

(2) Each student shall be required to pay two hundred dollars for board and room for the college year, beginning with the last day of registration in the fall, excluding the Christmas and Easter vacations, and ending on Commencement Day. This sum shall be paid in four installments of fifty dollars each, the payments to be made in advance. Each student shall make a deposit of ten dollars with her application; this sum shall be credited toward her first quarter's bill, if she enters one of the halls. If she withdraws her application a month before the opening of the college year, the deposit shall be returned.

(3) Other regulations necessary for the conduct of Sanford Hall shall be made by the Director and the Dean of Women, with the approval of the Executive Committee.

[Min. B. R. May 13, 1910.]

B. Approved Lodging Houses

The University shall issue each spring a list of approved lodging houses for women. Women students who wish to lodge in houses other than those on the approved list must have the consent of the Dean of Women. The policy of the administration prescribes that men and women students of the University shall live in separate houses. This regulation does not apply to young men and women living with their parents or with relatives or to brothers and sisters rooming in a household where there are no other lodgers.

Women may not room in houses other than women's dormitories, co-operative houses, sorority houses, and those of the approved list, without the permission of the Dean of Women.

[Min. B. R. Sept. 27, 1915.]

Voted to approve the following regulations recommended for the housing of men and women:

In the case of women:

1. It is understood that a room is engaged for a complete quarter. If, however, a student withdraws from the University, such student is released from financial obligations one week from date of written notification to the householder, approved by the proper University official.

2. It is understood that a room is automatically released at the conclusion of each quarter.

3. A deposit fee of five dollars (\$5.00) is to be made to the householder when a room is engaged. Both householder and student are to sign the residence agreement card which may be obtained from the office of the housing bureau.

4. As soon as a room is engaged the householder is to send to the office of the housing bureau one of the three signed agreement cards, the student is to retain another and the householder is to retain the third.

5. It is advisable to make separate financial arrangements for board and room.

6. No rebate in room rent is allowed for absence.

7. Rebate in charges for board is made only if absence exceeds a week, and if notice has been given in advance. This rule applies to absence during vacations as well as to all other absences.

8. A special charge is made for meals served to guests or for extra service to guests.

9. Students are expected to furnish their own towels and have them laundered.

10. Any deviation from these instructions is to be arranged through the Housing Bureau.

11. For house regulations for women see "House Council Rules" on back of folder.

In the case of men:

If the householder desires he may insist on the use of the following contract in the renting of rooms to men students. The University officials will use their best offices in seeing that the contracts are lived up to.

Date.....
has engaged.....
 at.....street, from *.....19..
 to the end of †..... The room rent
 agreed upon is.....Dollars per calendar
 month, payable each month in advance. The deposit fee of
 Five (5) Dollars has been paid to the householder. This is
 to apply on the first month's rent and is forfeitable to the
 householder. The undersigned have read the regulations
 of the Housing Bureau, published on the list of approved
 houses, and agree to conform to these regulations. In case
 of complaints, the University reserves the right to cancel
 contracts where conditions are not satisfactory to the Uni-
 versity.

(Signed)(Student)

Home Address

(Signed)(Householder)

* Insert date.

† Insert one of the following: Summer Session 19....;
First Quarter 19..-19...; Second Quarter 19..-19...

(Men may make special arrangements by the month.)

[Min. B. R. June 19, 1918.]

X. DISCIPLINE

A. With Reference to Conduct

(1) Whenever any student of the University, during any session of the University, has been found guilty of any of the following offenses, he shall be liable to expulsion or suspension by the Senate:

(a) Drunkenness, or disorderly conduct such as constitutes a breach of the peace, whether such drunkenness or misconduct has taken place upon the University campus or elsewhere;

(b) Misappropriation of money or other property;

(c) Misconduct of any kind which is unbecoming a student of the University and detrimental to the welfare of the student body.

(2) Conviction in a court of justice of a criminal offense involving moral turpitude shall be ground for expulsion or suspension by the Senate.

NOTE: Each faculty (or executive faculty, if so organized) controls the discipline of its students. Senate Constitution, Art. ix.

The Senate shall have power to enact statutes not inconsistent with Article ix for the government of students in their relation with the University, including all matters of discipline affecting the University as a whole. Senate Constitution, Art. XIII.

[Min. Sen. Dec. 20, 1917.]

B. With Reference to Scholarship

(1) Any student whose work is found unsatisfactory at the end of the quarter in any college shall be either (a) dropped, (b) transferred, or (c) put on probation.

(2) Dropped students are those whom the college faculty will not allow to continue or recommend for transfer to another college.

(3) Transferred students or "probation transfers" are those who on recommendation of the faculty under which they are working may be received into another college.

(4) Probationers are faithful but weak students who are warned that they will be dropped if their work does not improve within a definite time.

(5) No dropped student shall be received into another college until such time as he could re-enter the college from which he has been dropped.

[Min. Sen. May 4, 1916.]

(6) No applicant for admission to the University who has previously been a student therein and has been dropped for deficiency in scholarship will be allowed to register without special permission of the faculty of the college to which he seeks admission.

[Min. Sen. Oct. 12, 1916.]

(7) Delinquent students shall be recommended for transfer only if they are faithful in their efforts but appear to be more likely to succeed in some other work. If the two colleges concerned agree to the transfer, the students will be entered on probation.

[Min. Sen. May 4, 1916.]

(8) *Low scholarship letter.*—Voted on recommendation of the Committee on the Relation of the University to Other Institutions of Learning that the sending of letters of warning to students for low scholarship be discontinued.

[Min. Sen. May 23, 1918.]

XI. STUDENT ORGANIZATIONS

A. Definitions

(1) As *University Student Organizations* shall be classed organizations whose membership is open to students of all colleges and all classes, in so far as the same shall be possible under University rules or conditions.

(2) As *College Organizations* shall be classed all organizations whose membership is limited to a particular college.

(3) As *Intercollege Student Organizations* shall be classed student organizations whose membership is open to students in two or more colleges but not to all colleges of the University.

(4) As *University Class Organizations* shall be classed student organizations whose membership is open to the students of a particular class of all colleges within the University in so far as such classes exist.

(5) As *College Class Organizations* shall be classed student organizations whose membership is restricted to students of one class of one particular college.

(6) As *Student Private Organizations* shall be classed all student organizations whose membership is limited in number, and admission into which is dependent upon the ballot of the members and is determined more largely upon the basis of common interests and common ideals than upon capacity or skill.

(7) *Official and Unofficial Student Organizations:* Within any field of University, College, or Class student activities may exist official or unofficial organizations.

(8) *Official Student Organizations* are recognized as representing officially the University, the College, the Class, or other group with which they are identified.

(9) *Unofficial Student Organizations* are student organizations authorized to cultivate interests and carry on activities within a particular field but not authorized to represent officially the University.

(10) As the *Official University, College, or Class Organization* within a particular field of student activities or interests may be classed or recognized only that organization which is under the control of the University or under that of some individual or group appointed or authorized by the University or College for that purpose.

(11) Within any particular field of student interest or activity there can be only one official organization of each of the following classes: (a) Coeducational, (b) Men's, (c) Women's.

(12) No *student organization of limited membership* shall be classed as the *official University organization* within its field of activity or interest which does not meet the following requirements:

(a) It must be open to students of all colleges, and membership in it must depend primarily upon ability in the field of activity which the organization represents.

(b) Admission to membership must be determined in part at least by some official of the University *appointed by the University* for that purpose.

(13) As *Unofficial University, College, or Class Organizations* within any particular field of student interest or activities shall be classed any organization whose active membership is composed exclusively of students and instructors of the University and admission into which is dependent upon the vote of the members or upon the decision of some official appointed by them.

[Min. Sen. May 7, 1914.]

B. Titles

None but University Official Organizations may use the words "University of Minnesota" in their titles.

No organization is entitled to use any title other than that accorded it in the *Blue Book*. Any organization must apply to the Committee on Student Affairs for approval.

C. Recognition of Student Organizations**(1) *Requirements and privileges***

Before any organization be recognized on the campus it must apply for recognition to this Committee, stating its purposes, giving a list of its members, its endorsements, its place of meeting, and, if possible, a copy of its constitution and by-laws. If this Committee does not recognize such organization it shall be refused the following privileges: (a) appearance in student organization lists whenever published; (b) a meeting place on the campus; (c) permission to appear in the *Gopher*; (d) the use of the name of the University in any attempt to secure patronage; and (e) the use of the University bulletin boards.

[Min. Sen. May 7, 1914.]

D. Privileges**(1) *Privileges of official organizations***

(a) None other than official university organizations shall be permitted to use the name of the University in their titles.

(b) Only official organizations may be granted the exclusive use of rooms on the campus.

(2) *Privileges of unofficial organizations*

Unofficial university organizations may apply to the Senate Committee on Student Affairs for permission to use as a subtitle, "Composed of Students of the University of Minnesota," such subtitle to appear in *small type* on any announcements, programs, and advertising material. In proper cases, the Committee on Student Affairs may grant a revokable authority to use such subtitle.

[Min. Sen. May 7, 1914.]

E. Register of Student Organizations

The Senate Committee on Student Affairs shall prepare and publish annually an official register of recognized student organizations. No student organization not included

therein shall be entitled to recognition until it has secured the same through the action of this Committee.

[Min. Sen. May 7, 1914.]

F. Business Dealings With

Where business firms or individuals are found to have used improper means to obtain the business of student organizations, as secretly furnishing free invitations or direct monetary inducements, University students shall be prohibited from doing any business with such firms for some definite period of time; such action to be taken by the Senate Committee on Student Finance and Audit after very careful consideration of all the facts in each case.

[Min. Sen. May 7, 1914.]

XII. STUDENT PUBLICATIONS

There shall be a standing committee on Student Publications. It shall consist of seven members, three being members of the Faculty and four, students. It shall have supervision of all publications issued by students or by faculty and students. When exercising supervision over a publication issued by students and faculty of a single college or school, a member of that Faculty shall be added to the committee for the purpose only of such supervision.

[Min. Sen. Oct. 1, 1914.]

NOTE: For a description of Student Publications, see General Information Bulletin.

XIII. ELIGIBILITY

A. Miscellaneous Student Activities

No student with any condition or failure standing against him shall be eligible.

(1) To take part in any public performance of a dramatic or musical club.

(2) To be a competitor in public debates, oratorical contests, or judging contests.

(3) To be a member of the editorial board of any student publication.

(4) To be a member of the All-University Council, or any other student organization which may make an appreciable demand upon the student's time.

[Min. Sen. May 13, 1915. Amended Adm. Com. April 16, 1919.]

XIV. STUDENT SOCIAL FUNCTIONS

A. Restriction of Student Social Functions to Friday and Saturday Nights

All all-university (i.e., social functions open to all students in the University), all intercollege, college, and class social functions shall be restricted to Friday and Saturday nights or nights immediately preceding university holidays.

[Min. Sen. May 7, 1914.]

B. Calendar of Social Functions

The Committee on Student Affairs shall be authorized (1) to prepare a calendar for the registering of all social functions of the classes referred to in section e; (2) to require the registering of such social functions with the Chairman of the Committee or with whomsoever he shall authorize, two weeks in advance of the date set for the same. (The preparation of such a calendar is to be at the discretion of the Committee. The purpose is to fix in advance the dates for important university and college affairs. It is believed that such a calendar will prove of benefit both to the organizations and to the university.)

[Min. Sen. May 7, 1914.]

C. Official Approval of Student Plays

No play shall be given a public performance by any student dramatic club unless sanctioned by the Committee on

Student Affairs or by those authorized by this Committee or by the University.

[Min. Sen. May 7, 1914.]

XV. DRAMATIC CLUBS

a. Under present conditions no dramatic club shall be allowed to use the word "University" in its title.

b. "The Players" is recognized as an unofficial university organization.

c. "The Masquers" is recognized as an unofficial university organization.

d. The "Garrick Club" is recognized as a student private organization.

[Min. Sen. May 7, 1914.]

XVI. EXAMINATIONS AND GRADES

A. Physical Examinations

Every student entering the University for the first time is required to take a physical examination. Appointments for examination are made at the time of registration. Students who fail to keep appointments will be charged a fee of one dollar (\$1.00) for a condition examination.

That each college print on its registration blanks the Personal Hygiene and Physical Education requirements and fix the hours for these in conference with the department of Physical Education.

[Min. Sen. Dec. 19, 1918.]

[Min. Adm. Com. Sen. June 11, 1919. Not approved date of printing.]

B. Condition Examinations

Dates for condition examinations.—Voted that all examinations for the removal of conditions, shall be held during either the week preceding or the first week of each quarter.

The period selected and the examinations given at each period shall be determined by the respective colleges.

[Min. Sen. Feb. 20, 1919.]

NOTE: This regulation shall not be interpreted to imply that a student is entitled to take more than one examination to remove a given condition. [Min. Sen. May 7, 1914.]

The fee for each examination for the removal of conditions shall be one dollar, this amount to be deducted from the student's deposit fee when the report of such examination is received by the Registrar.

Students who are absent from condition examinations and who secure permission from the proper authorities to take a condition examination at other than the regular time shall pay five dollars for each such examination.

[Min. Adm. Com. Sen. June 11, 1919. Not approved date of printing.]

C. Examinations for Advanced Standing

Any student upon first registration at the University, may, with the approval of the appropriate committee, be allowed without charge to take examinations towards advanced standing in subjects in which the student declares himself to be prepared, such examinations to be taken within the first six weeks of the college year.

[Min. Adm. Com. Sen. June 11, 1919. Not approved date of printing.]

D. Special Examinations

Special examinations may be given at the discretion of any college faculty; the fee for each examination of this character shall be five dollars (\$5), and no student shall be allowed to take the examination until the fee has been paid, as evidenced by the receipt of the cashier.

[Min. Adm. Com. Sen. June 11, 1919. Not approved date of printing.]

E. Incompletes

An "incomplete" must be removed within thirty (30) days after the beginning of the student's next term in college. This to apply in those colleges making use of the record "incomplete."

[Min. Adm. Com. Sen. June 11, 1919. Not approved date of printing.]

F. Credits for Students Withdrawing for Military Service

The following report of the special committee appointed to consider this matter was presented and action taken as indicated:

(a) Any student who, at the time of receiving a call for military, naval, or other urgent government service, has completed satisfactorily all but the last four weeks of class work in a given semester, shall be entitled to full credit for the semester's work with grades as of date of leaving. In studies in which the work is unsatisfactory a mark of cancellation without grade shall be entered.

(b) Any other student who has completed not less than eight weeks of work with a satisfactory grade at time of such call shall receive grades of incomplete. Upon reëntering the University, he may resume the work in class at the point of leaving and make up the work missed; or, if this is not feasible, he may receive half credit, defined or undefined, for the period involved. The student whose work is below grade at the time of the call shall have his registration cancelled without grade.

[Min. Sen. Dec. 20, 1917.]

Granting of credit in cases of enlistment.—Voted that the action of December be amended by adding the following: In cases of special hardship the faculty of each college is authorized to make arrangements for giving special instruction and tests thereon whereby students called to military service after the date of this resolution, and before May 10, 1918, may receive credit for the current semester's

work provided that all cases in which such action is taken shall be reported to this committee.

[Min. Sen. May 23, 1918.]

1. Every student whose scholarship record was satisfactory will be given a special certificate signed by the President, showing the work completed and the classification of the student at the time of entering military service.

a. If not less than one half of any semester has been completed, time credit will be given in proportion to the work done.

b. If all but four weeks of any semester has been completed, course credit for the semester will be given on the recommendation of the instructor.

2. If the student's class graduates while he is still in military service, the student's name will be printed on the Commencement program of his class as one absent in military service.

3. When the student returns to the University he may gain the regular degree by completing the requirements therefor without loss of time due to any changes made meanwhile; or, if he has gained the rank of commissioned officer or has a record of exceptional service or experience, he may have the option of submitting his military record as a substitute for a part of the residence requirement. In proportion to the length, character and distinction of his service the Faculty may grant time credit of one semester or one year towards the degree. In this case the diploma shall bear a statement showing the recognition given to military service. In professional schools the student shall be granted the degree only after he has completed all the requirements necessary to the recognition of his degree by the state examining boards having jurisdiction over admission to practice in the profession.

[Min. B. R. June 19, 1918.]

XVII. MARKING SYSTEM

a. There are four passing grades designated by the symbols A, B, C, D, and two non-passing grades designated by the symbols E and F.

b. A mark which represents neither a passing nor a non-passing grade is designated by the symbol I.

c. A mark which represents a transfer of credit from another institution is designated by the symbol T.

d. The four letters, A, B, C, and D, shall represent varying degrees of merit, A representing the highest passing work and D the lowest.

E (condition) shall represent a deficiency which may be removed by an examination and such supplementary work (if any) as the department concerned may impose.

F (failure) shall represent such a serious deficiency as to require that the course be repeated in order to obtain credit therein.

I (incomplete) shall represent that the student has not had opportunity to complete all of the required work and that the final mark has not yet been determined.

T (transfer) shall represent that credit has been received for the work in another college or university.

e. To interpret percentages in terms of the above symbols, the following is suggested:

The interval from 100 to the passing grade should be divided into four equal subintervals, and percentages falling within these subintervals shall be designated by A, B, C, and D respectively.

[Min. Sen. May 7, 1914.]

XVIII. QUARTER REPORTS

a. All final or quarter reports must be sent direct to the Registrar.

Dates for reporting grades to the Registrar's office.—
Voted that all grades be reported to the Registrar's office

within sixty hours following the last official examination period.

[Min. Sen. Feb. 20, 1919.]

Reports on senior students.—Voted, upon the recommendation of a committee consisting of the Chairmen of the Student Work Committees of the respective colleges, that all reports on senior students be filed with the Registrar's office six days before Commencement.

[Min. Sen. May 15, 1919.]

XIX. REPORTS TO SECONDARY SCHOOLS

A comparative record shall be compiled by the Registrar for each freshman student, showing the college record of such student as well as his high-school record, and a transcript of this record for each of the graduates of any accredited school shall be sent to the superintendent or principal of that school at the close of the school year.

The reports to be sent to the superintendents and principals shall separate the students into two groups: (1) Those who entered the University satisfying the qualitative requirements; and (2) those who did not satisfy the qualitative entrance requirements.

XX. CREDITS EARNED IN A COLLEGE OTHER THAN THE ONE IN WHICH THE STUDENT IS REGISTERED

Whenever a student, matriculated in one school or college takes work offered in another school or college

a. The direction and grading of such work shall be under the final control of the instructor in charge, subject to the general regulations of the school or college in which the work is offered.

b. The school or college in which the student is matriculated shall determine whether or not—and to what extent—such work shall be necessary for the completion of its

graduation requirements, and its faculty shall be finally responsible for the voting of the degrees which it has been empowered to grant. It is to be understood that each faculty shall apply the same principles to credits or failures in another school or college that it applies to such records in its own school or college.

[Min. Sen. May 7, 1914.]

XXI. AUDITORS

a. If the Faculty of any school or college shall vote in favor of admitting to its classes as auditors either

(1) Persons of mature age not otherwise connected with the University; or

(2) Students of the University,

b. Any course in such school or college shall be open to a limited number of auditors upon the written approval of the dean of said school or college and the instructor in charge of the course.

c. Before being admitted to the course, such auditor shall be enrolled by the Registrar and shall pay the fee usually charged for regular membership in such course.

d. Attendance as an auditor upon any course shall not lay any foundation for claim to credit in such course nor for admission to the regular examination in such course.

[Min. Sen. May 7, 1914.]

XXII. HONORABLE DISMISSAL

The term "honorable dismissal" refers to conduct and character only, and honorable dismissal is never given unless the student's standing as to conduct and character is such as to entitle him to continuance in the institution granting the dismissal. Furthermore, there shall in every instance

be given, in the statement of honorable dismissal, full mention of any probation, suspension, or other temporary restriction imposed for bad conduct, the period of which restriction is not over when the papers of dismissal are issued.

XXIII. STATEMENT OF RECORD

The term "statement of record" refers to the recorded results of a student's work in the classroom, and this statement shall in every instance contain all the important facts pertaining to the student's admission, classification, and scholarship. In particular, no partial or incomplete classroom record (for example, with failures omitted) shall ever be given without clear evidence that it is partial or incomplete; if the student's scholarship has been such as to prevent his continuance in the institution issuing the statement of record or to render him subject to any probation, suspension, or other temporary restriction, the period of which is not closed at the date of the record, a plain statement of any and all such facts should be included; and such information should be given as will make clear the system of grades employed, the number of exercises a week devoted to each course, etc.

[Min. Sen. May 7, 1914.]

CHAPTER VIII

ATHLETICS

I. SENATE COMMITTEES ON ATHLETICS. ORGANIZATION—POWERS

(I) There shall be two standing committees on physical activities, a, committee on intramural sports and physical education, b, committee on intercollegiate athletics.

A. Intramural

The Committee on Intramural Sports and Physical Education shall be composed of eleven members, seven recommended by the President from the Faculty, including the heads of the departments of physical education for men and for women, and four, students. For the year 1919-20 two of such students shall be appointed for one-year and two for two-year terms, and thereafter all the student members shall be appointed for two-year terms.

[As amended, Min. Sen. May 15, 1919.]

It shall have supervision of the gymnasium and athletic grounds of the University including Northrop Field, except so far as and at such times as these grounds and this field may be used for intercollegiate athletics. It shall have the supervision of intramural sports and physical education for men and women. It shall have no jurisdiction over intercollegiate athletics.

B. Intercollegiate

The Committee on Intercollegiate Athletics shall be composed of nine members, five faculty members to be recommended by the President of the University, two alumni members to be recommended by the athletic committee of the Alumni Association, and two student members to be recommended by the student members of the Athletic Board of Control.

This committee shall appoint one of its faculty members to have supervision of tickets. He shall be responsible for all tickets and other sources of income and shall see that the tickets committee of the Athletic Board of Control files with the treasurer a complete ticket report for each game, showing tickets issued, tickets sold, complimentary tickets, and unused tickets, together with a statement of the actual cash received. The member so appointed shall become one of the two faculty members of the Athletic Board of Control and serve as chairman of the ticket committee of said board.

This committee shall also appoint one of its faculty members to have supervision of auditing. He shall have general supervision of all expenditures, and no bills shall be paid or debts incurred unless approved by him. The member so appointed shall become the second faculty member of the Athletic Board of Control, and serve as chairman of the auditing committee of said board.

This Committee on Intercollegiate Athletics shall constitute the eligibility committee, and shall decide upon all questions of students' eligibility to participate in intercollegiate sports. It shall have supervision of Northrop Field and the grandstands and the seats thereon, in so far and at such times as it may be used for intercollegiate athletics. The committee shall satisfy itself of the safety of all stands before allowing them to be used.

The method of administering in detail the business of the Athletic Association shall be subject to the approval of this committee; this committee is given entire control of intercollegiate athletics, subject to the constant revision and ratification of the University Senate.

The five members chosen from the Faculty at large to serve on these two committees, a and b, shall be the same persons.

[Sen. By-Laws I.]

II. WESTERN INTERCOLLEGIATE CONFERENCE RULES OF ELIGIBILITY

The University of Minnesota as a member of the Western Intercollegiate Conference is governed by the following regulations of the Association:

CONFERENCE RULES OF ELIGIBILITY

NOTE: These rules apply equally to all intercollegiate sports.

(1) *Bona fide students*.—No one shall participate in any intercollegiate contest unless he is a bona fide matriculated student regularly enrolled as a candidate for a degree and doing full work as defined by the regulations of the department in which he is enrolled.

(2) *Migrant students*.—No person who has participated as a college student in any intercollegiate contest as a member of any college team shall be permitted to participate in any intercollegiate contest as a member of any team of another college until he has been a matriculate in such institution under the conditions set forth in Rule 1 for a period of one year and then only after the close of the succeeding season devoted to the sport in which he last participated.

(3) *New students*.—No person shall participate in intercollegiate athletics until he shall have been in residence one year and shall have completed one full year of work in addition to meeting the entrance requirements of the College of Liberal Arts of his institution or their equivalent.

NOTE 1.—Attendance during Summer Sessions is not counted as "residence" for the purposes of this rule, unless such attendance shall have formed part of a total residence of one academic year extending through at least twelve calendar months.

NOTE 2.—In competing with Conference colleges, the following institutions are required to observe Rule 3: Armour Institute, De Paul.

(4) *Compensation*.—No person shall be allowed to compete in any intercollegiate contest who receives any gift, remuneration, or pay for his services on a college team.

(5) *Compensation and prizes*.—(a) No person shall participate in any intercollegiate contest who has ever used, or is using, his knowledge of athletics or his athletic or gymnastic skill for gain; or who has taken part in any athletic contest in which a money prize was offered, regardless of the disposition made of the same.

NOTE.—This rule does not apply to any person who has charge of a playground in a city where the requirements do not call for a man with technical preparation in physical training.

(b) No person who receives any compensation from his institution for services rendered by way of regular instruction shall be allowed to participate in any intercollegiate contest.

(6) *Limit of participation*.—No person shall participate in intercollegiate athletics for more than three years in the aggregate; and any member of a college team who plays during any part of an intercollegiate contest thereby does participate in that sport for the year.

NOTE.—A preparatory student who plays one year on the team of a Non-Conference college will not have that year counted. Should he as a preparatory student play more than one year upon a college team, each year after the first will be subtracted from his three years of participation.

(7) *Undergraduates*.—Participation shall be confined to students who have not graduated from any department of a college or university.

(8) *Assumed name*.—No student shall play in any game under an assumed name.

(9) *Delinquency in studies*.—No student shall be permitted to participate in any intercollegiate contest who is found by the faculty to be delinquent in any of his studies.

A student becoming ineligible through delinquency in studies may regain his eligibility by doing one full year of work in one year of residence, provided he shall have removed any delinquency which his college requires to be removed.

(10) *Certification of athletes.*—Before every intercollegiate contest the respective chairmen of the Athletic Committees of the institutions concerned shall submit to each other a certified list of the players eligible, under the rules adopted (the scholarship rule excepted) to participate in said contest. In addition to this the Registrar or other competent officer of the University shall certify:

1. That the students have passed all entrance requirements;

2. That the students have passed all intervening work as regularly required in the university for the period involved; and

3. That they are taking full work in the present quarter.

It shall be the duty of the captains of the respective teams to exclude all players from the contest except those thus certified.

(11) *Athletes' statement.*—Athletic committees shall require each candidate for a team to represent the university in intercollegiate contests, to subscribe to a statement that he is eligible under the letter and spirit of the rules adopted.

NOTE: On June 3, 1910, the Conference recommended to the faculties of the various institutions that all candidates for athletic teams who knowingly sign false statements in regard to their eligibility be expelled from the institution.

(12) *Attendance.*—No person having been a member of any college athletic team during any year and having been in attendance less than one college half-year shall be permitted to play in any intercollegiate contest thereafter

until he shall have been in attendance six consecutive calendar months.

3. Resolved, That in determining future questions of eligibility under conference rules no account shall be taken of athletic or scholastic records during or by reason of military service.

4. Resolved, That absence from the universities on account of military service shall not render students ineligible under rule 12.

[Min. Con. Dec. 7, 1918.]

NOTE: Attendance during summer sessions is not counted as "attendance" for the purposes of this rule.

[Minutes, June 2, 1905.]

(13) *Summer games*.—A student shall be ineligible to represent his college in athletic contests who engages in such contests as a representative of any athletic organization not connected with his college, whether in term time or vacation.

Occasional games during vacation on teams not professional are not prohibited.

In the administration of the rule it is expressly understood that a professional team is one any member of which receives remuneration for his services; and proof of this fact shall not devolve on the person making the investigation, but he may accept common report as a basis for action.

In the opinion of the Conference, student membership in athletic clubs is demoralizing to amateur college sport and should be discouraged, and students are hereby prohibited from competing in term time or vacation for any athletic club.

[Intercollegiate Conference Digest (1913) p. 18.]

III. FOOTBALL PRACTICE

There shall be open practice of football at least one day each week.

[Min. Sen. Feb. 10, 1916.]

IV. SIGMA DELTA PSI

Sigma Delta Psi, the honorary athletic fraternity, is recognized by the University of Minnesota, and the Senate Committee on Intramural Sports acts as the certification committee.

[Min. Sen. Oct. 2, 1913. Min. Sen. Feb. 10, 1916.]

V. PENALTY FOR SELLING OR TRANSFERRING TICKETS

The Athletic Association is hereby authorized to print on the cover of the Students' Season Athletic Tickets the following: "The penalty for selling or transferring this ticket will be indefinite suspension."

[Min. B. R. May 27, 1913.]

CHAPTER IX

GENERAL UNIVERSITY REGULATIONS

I. RELATION OF THE UNIVERSITY TO OTHER INSTITUTIONS OF LEARNING

4. *Standards for judging Minnesota schools offering one or two years of college work.* Under the conditions hereinafter specified the University will recognize towards advanced standing, credits earned in a school giving a college course in part, provided such school complies with the following regulations:

a. General conditions

(1) Amount of work to be recognized.—The maximum amount of college work to be recognized shall be two years, but in no case shall a second year's work be recognized until a school has for a reasonable length of time demonstrated its ability to do the first year's work satisfactorily.

(2) Limit to length of time of recognition.—The normal period of recognition shall be one year. Renewals shall be subject to the continued compliance of the school with the standards.

(3) Reports.—The Registrar shall compile a report for each school recognized for advanced credit, such report to show the record of each student in each subject taken in the University.

b. Specific regulations

(1) Applications.—Application for recognition should be made to the Committee on the Relation of the University to Other Institutions of Learning before May 1 preceding the year in which work is given for which recognition is desired.

(2) Courses to be offered at the school.—At least one full year of college work, that is, 14 to 16 credits, must be offered, consisting of courses in at least four subjects with

at least one subject in each of the three groups: Language, Science and Mathematics, Social Sciences.

(3) Students.—Students admitted to these courses must be graduates of secondary schools accredited to the University. See also c, (1), (a).

(4) Teachers.—(a) Training and experience. All persons giving instruction in such courses shall have done at least one full year's work in a recognized graduate school (ordinarily one year of graduate work in addition to at least two years of undergraduate study in the subject taught), with special attention to the subjects which they teach, and they must also have at least two years' successful experience as high school teachers, or acceptable experience as college teachers.

(b) Subjects and hours. Each instructor shall teach not more than two subjects in the college division, and shall not teach more than one five period class in the high school. When in the opinion of the Committee, the college enrollment warrants, he shall give his full time to college teaching. The total amount of his classroom work shall be not more than seventeen hours.

(c) The work of the instructor shall show evidence of ability to stimulate and hold the interest of his students so that they shall attain a mastery of and a proper attitude of mind toward the subject taught.

(5) Library and equipment.—Each department shall be provided with books and apparatus sufficient to carry on its work in a proper manner. The books may be in part in a city library if they can be drawn out for students' use under suitable regulations. For the information of the teacher, to maintain his interest and to keep him in touch with the spirit of his subject, the list of books must include both large reference works and two or three periodicals representing scientific or research activity in the subject. Provision must be made for reasonable additions to the library (involving

an annual expenditure of from \$15 to \$75 for each study, depending upon the original equipment available and the nature of the subject).

(6) Inspection.—Equipment and work of departments in such schools shall be inspected by qualified representatives of the corresponding University departments, appointed by the Committee on the Relations of the University to Other Institutions of Learning after consultation with the departments. These representatives shall report their findings to the Committee.

c. Admission of students with advanced credits

(1) Students entering the University from a school whose work has been recognized shall be allowed not more than sixteen (16) credits for each semester of such work provided the following conditions are fulfilled:

(a) All entrance requirements of the particular college in which the student enrolls must be met.

(b) The student must present a statement showing that the work for which credit is desired was completed in a satisfactory manner, and that he is entitled to honorable dismissal on the basis of his character and conduct.

(c) All work for which credit is allowed must be in subjects which may be counted towards a degree in the college in which the student enrolls.

(d) The student must complete satisfactorily his first year's work in residence at the University. If, however, a student shall receive any conditions or failures in his first year at the University, his case shall be considered by the appropriate committee for the purpose of adjusting credits.

(2) The student is advised to pursue during his first year at the University some courses which are a continuation of those for which he seeks advanced credit, in order that in the event of his receiving conditions or failures the record in such continuation courses may serve as a basis for assigning advanced credits. The student is also advised to

acquaint himself with the requirements for graduation of the particular college he intends to enter in order that he may so shape his course as to meet them with the minimum loss of time.

[Min. Sen. Feb. 10, 1916.]

II. ADMITTANCE OF STUDENTS FROM SCHOOLS OUTSIDE THE STATE

On receiving students from schools outside the state, the University shall provisionally give the same standing which the state university or other school or college of equal standing of that state would give. The final standing is to be assigned only after a year's work has been completed, and in harmony with the foregoing principles.

[Min. Sen. May 25, 1914.]

III. PRINTING CODE

OUTLINE OF PRINTING PROCEDURE

Manuscript

The University Editor is to indicate style for all printing. Instructions as to the preparation of copy are to be furnished to all departments, and any copy which does not comply with these instructions is to be returned to the author for revision.

Copy for blanks and broadsides is to follow the procedure outlined by the Business Office under date of October 14, 1915. (See Exhibit A, page 350.) All other University printing is to take the course outlined below.

The editor is not to edit improperly prepared copy. Manuscript is not to be accepted without a certificate on form similar to the accompanying (see Exhibit B, page 351), signed by the author (or person responsible for the copy). After acceptance in the editorial office, it is to be

gone over rapidly by the editor or her assistants, and style and printing directions indicated. A conference with the author will then be advisable to clear up any questions and to obviate alterations.

All copy coming from the Agriculture College and Experiment Station shall be edited and marked for the printer in the editor's office in that college, and all responsibility for such editing will rest with that office. The work of the University Editor on such copy will consist only in checking up the instructions to the printer and seeing that the university specifications are adhered to.

Transmitting Copy to Printer

Requisitions must accompany all copy. No copy is to be sent to the printer without an approved requisition.

Except as provided below, all matter for publication will be prepared for the printer and carried through the press in the order in which *finished* copy (including requisition) is received in the editor's office. When it is desired that any work shall take precedence over work already in the publication office, request must be made to the Chairman of the Printing Committee by the Dean of the College interested. In case of doubt or conflict with other "rush" orders, the rights of those concerned will be ascertained by conference and decision made by the Chairman of the Committee.

When the copy is ready for the printer, general specifications for printing shall be made, in duplicate for jobs to be handled by the university printing plant entirely, in triplicate for those on which the presswork is to be done outside and for the research publications. The original copy is to go to the printer, the duplicate to remain in the editor's office, and the triplicate, in the case of jobs done outside, to go to the person in charge of the printing plant.

The editor is to make out all orders for printing in what has heretofore been designated as Class 1.

After a manuscript has been received by the publication office, all communications regarding it shall be made by the author to the editor. The author will not go directly to the printer in any case.

Proof

The editor is to be responsible for all proof, except of blanks and broadsides:

As soon as the galley proof is received at the editorial office it is to be run through rapidly for typographical appearance, and, if generally acceptable, two sets are to be sent to the author and one retained in the office. The author is to be responsible for its reading with a copyholder. Instructions as to proofreading are to accompany the proof, together with the proper certificate, and a note requesting its return at the author's earliest convenience.

When the galley proof, properly certified, is returned to the office, it is then to be gone over very carefully for typographical errors, returned for revision or edited for make-up, as the case may be (the author called in for a conference, if necessary), and then sent to the printer.

Page proof is to be checked over in the editor's office and running heads inserted before it goes to the author. When it comes back from him, with his certificate as to correctness, his marks are to be checked over. He should specify at this time whether or not he wishes to see revised proof. Research publications should have Dean Ford's OK at this point.

If the author wishes to go over the revised proof, time is saved by having him come to the office and go over it with the editor and give his OK there. A copy of final corrections is then to be made on a duplicate proof and kept on file in the office for comparison with the finished book.

Finished Book

On receipt, the finished work is to be looked over very carefully and final corrections checked up, so that any serious errors may be taken up at once with the printer.

All deliveries are to be checked immediately. No delivery slip showing a specific number of books is to be receipted unless the books have been counted or can be very closely approximated. The editor should notify the person who is to receive the job as to the number of copies he may expect.

Under date of September 13, 1915, President Vincent requested that "copies of all regular university bulletins, hand-books, circulars, pamphlets, and other publications be mailed immediately upon publication to all regents and to all deans." The research publications are mailed by the University Librarian; other publications go from the office of the editor, and fifty copies of each book, etc., other than the research publications, are to be delivered by the printer at the editor's office, to take care of this mailing list, and for reference purposes.

When the number of books ordered has been delivered, the editor is to send to the author or head of department, and, in the case of the research publications to Dean Ford as well, in the case of the School of Mines Experiment Station Series to Dean Appleby, and of the Agricultural publications to Mr. Kirkwood, a slip indicating such delivery and requesting whether the metal shall be held or not. If the metal is ordered killed, the editor is then to send a written order to the printer to that effect, keeping a carbon copy of the order in this office, and attaching the written order from the department thereto. In no case is metal to be killed without a written order.

All bills for printing in Class 1 are to be checked by the editor for delivery, for alterations, and all matters not covered by the contract.

At all stages of a piece of work, careful check is to be kept on alterations. The printer is to attach a time slip to each altered proof showing entire time charged for such alterations, and the editor is to confer with the university printer in regard to the reasonableness of such time.

Electrotypes and other cuts are to be checked up as soon as possible after they come in. In all cases where the author or the department does not care for them, they are to be turned over to the University Printing Plant for such disposition as is most practicable. In all cases, a receipt should be obtained.

Copyrighting

Copyrighting is to be taken care of by the University Librarian.

Record of Time Spent

At least a rough estimate should be recorded of the amount of time spent in the editorial office on each piece of work from the time of the first conference until the bill is finally paid.

EXHIBIT A

THE UNIVERSITY OF MINNESOTA

MINNEAPOLIS

Office of Comptroller

October 14, 1915

NOTICE TO DEPARTMENTS:

The University has established a printing office, with Mr. Satterlee in charge.

A special form of requisition has been prepared which will be distributed to departments for use in ordering work. Three copies of the requisition (at least one of which should have the endorsed approval of the Dean of the School or College) should be delivered to Mr. Satterlee with "copy."

Mr. Satterlee will estimate the cost, give a job number and send two copies to the Budget Clerk, who will note in the Budget and forward one copy to the General Storekeeper, who will include in a General Storekeeper's requisition on the Purchasing Department.

The requisition sent to the General Storekeeper will accompany the General Storekeeper's requisition to the Purchasing Department, will be signed by the Purchasing Officer and after noting

the G. S. K., will be returned to the printing office as an order, when one of the requisition copies will be returned to the department. When the work is completed, the printing office will call upon the General Storehouse to make delivery.

The regular form of Storehouse delivery slip will be used for making deliveries. In taking care of rush orders, there is no objection to the printing department calling upon the Storehouse for delivery slips and making the delivery direct from the printing office.

The mimeograph and multigraph will be handled the same as above and through Mr. Satterlee. All charges will be submitted to each department through the Storehouse charge slip.

Yours very truly,

(Signed) G. H. HAYES.

EXHIBIT B

No.

Title

Submitted by

Number of pages.....

Estimated number of words.....

This is to certify:

1. That all foreign and technical matter in the accompanying manuscript is correctly transcribed;

2. That all quotations have been compared with the original and are properly indicated;

3. That all citations have been verified;

4. That the spelling of all proper names and of all other words in regard to which the stenographer has *any doubt whatever* has been looked up;

5. That the manuscript follows substantially the rules of the printing committee as to paragraphing, capitalization, abbreviations, modified spelling, etc.;

6. That all headings and subheadings are clearly indicated and the proper subordination shown*;

7. That the approximate location of diagrams, inserts, etc., is given.

Signed.....

Dated.....

* This should be done by means of an accompanying outline of the headings, showing paging.

REGULATIONS REGARDING BULLETINS

The following regulations are now in force, but are subject to change by action of the Board of Regents, the University Senate, or the Administrative Committee. Persons charged with the preparation of copy for bulletins should therefore ascertain, before preparing copy, whether any changes in regulations have been made.

I. THE COLLEGE ANNOUNCEMENTS

Preparation of Copy

For preparation of copy in general, see instructions issued by the Printing Committee.

Each college announcement is to be prepared by the Dean of the College or a committee appointed for that purpose, and the responsibility for its correctness shall rest upon the Dean or the committee, as the case may be. Copy is to be correct and ready for the printer when submitted to the editor. The heads of the various departments, in turn, are to be held responsible for the correctness of copy submitted by them to the Deans.

Dates of Publication

1. *Colleges having required curricula*, such as Engineering, Law, Medicine, Nurses, Mines, Pharmacy, Dentistry, and the Schools of Agriculture, should have copy in final form, ready for the printer, not later than April 15, the publication of each bulletin to occur before June 1; the bulletins to be printed in the order in which copy is received.

2. *Colleges having elective curricula*, such as Science, Literature, and the Arts, Agriculture, Forestry, Education, the School of Chemistry, and the Graduate School, should have copy in final form, ready for the printer, not later than May 15, publication to occur before July 1.

3. *Summer School bulletins*—Science, Literature, and the Arts, and Education, Department of Agriculture, and

the Medical School. Copy should be submitted not later than March 15.

4. *Extension Division bulletins*, including Evening Courses, Extension Lectures, and Correspondence, to be published at the convenience of the Department in August, November, and January, respectively.

In this connection, attention is called to the rule that no college shall make changes in its requirements affecting students entering the following September after February 15 of each year.

Contents

The contents of the college announcements shall be strictly limited to what is necessary for the prospective student and shall appear in the following order:

1. Calendar
2. College faculty
3. Introductory matter
4. Statement of courses
5. Description of courses.

1. *Calendar*

The university calendar for each succeeding year shall be prepared by the Registrar immediately after the February meeting of the University Senate. It shall then be printed in galley form and a copy mailed to each Senate member before February 15.

This calendar shall be used by the Colleges in submitting bulletin copy. In no case shall the dates be left blank in such copy with the expectation of their being filled out in the office of the Registrar or the Editor.

Any deviations from the regular University calendar shall be approved by the Registrar before submitting same to the Editor.

2. *College faculty*

The faculty lists in the college announcements shall be alphabetical, in three groups, as follows:

Professors (including associate professors and assistant professors)

Instructors

Assistants

Please do not confuse this order with that to be observed in arranging the staff above each departmental description of courses.

Names. At least one Christian name shall be written out in full.

Titles. Use B.A., M.A., etc., rather than A.B., A.M. In submitting copy for the printer, do not space between the letters of the degree.

Addresses. The correct addresses must be ascertained before copy is submitted.

Please be careful to include in this list all names given in the departmental statements, and vice versa.

3. *General information*

Departments should carefully revise all general and introductory statements each year, including in them only necessary, up-to-date information, given in as brief a form as is consistent with clearness.

The following items are to be omitted: Living expenses, student organizations, scholarships, prizes, buildings, libraries, museums, etc. Information regarding admission and registration, if included, shall be concisely stated. Brief statements regarding entrance requirements and fees, equipment, and a list or summary of students, may be incorporated, such information not to exceed a total of three pages.

4. *Courses of study*

The bulletin should show clearly just what subjects are embraced in each year of the course.

Where the tabular statement of the course of study is not like that used in the College of Science, Literature, and the Arts, the following regulations apply: In prescribed courses, prerequisites and credit hours are to be noted after

the name of the course in the outline of the course of study and not in the departmental statement. The form of this statement is to be as follows: Physics 5, Mechanics of Solids and Fluids 4, Math. 1, 2.

After the heading "Courses of Study," etc., the following statement should appear: "Figures following the descriptive name of a course indicate number of credit hours. Course names following indicate prerequisites."

Names of instructors are not to be included in the course of study.

5. *Departmental statements*

a. The departmental statements shall appear in alphabetical order.

b. *Staff.* The arrangement of the staff at the head of the departmental announcement shall be as follows:

- | | |
|--|---|
| (1) Head or Chairman of the Department | |
| (2) Professors | } Arrange alphabetically
within the groups |
| (3) Associate Professors | |
| (4) Assistant Professors | |
| (5) Instructors | |
| (6) Assistants | |

The names of members of the faculty who do extension work only shall be arranged in the departmental staff announcement after the regular staff in the above order.

c. *Tabular statement of courses.* All departmental statements of courses shall be preceded by a tabular statement showing course number, title of course, number of credits, students eligible, and prerequisites. All of this information except course number is to be omitted from the description of the course.

d. *Description of courses.* Descriptions of courses shall be limited to 35 words. This rule applies to year- as well as to quarter-courses, and the rule of averages is not to apply.

Course numbers.—All courses open to undergraduates shall be numbered from 1 to 100, odd numbers indicating first-quarter work, even numbers, second-quarter work. Courses open to both undergraduates and graduates are to be numbered from 101 to 200, and strictly graduate courses from 201 up. To avoid the confusion which would doubtless result from giving a different number to a second-quarter course when such a course is a repetition of the first quarter's work, the first-quarter work is to be indicated by the suffix *a* and the second-quarter work by the suffix *b*.

The accompanying forms are to be observed.*

In submitting bulletin material, the person in charge should see that uniformity in the foregoing particulars is observed in all departments.

Size of Edition

The size of the edition is to be referred to the members of the Printing Committee:

New Bulletins

No new bulletins are to be published without the express approval of the Printing Committee.

Changes

All changes in the University Bulletins are to be referred to the Printing Committee.

Covers

Covers are to be omitted from all bulletins of 80 pages or less.

Campus Maps

Except for the *Bulletin of General Information* and the *Annual Register*, campus maps may be omitted in the discretion of the College concerned.

* See Supplement.

II. BULLETIN OF GENERAL INFORMATION

The *Bulletin of General Information* is to be cut down to entrance information. Copy for this bulletin is to be ready not later than April 1, publication to occur not later than April 15.

In this connection, attention is called to the rule that no college shall make changes in its requirements affecting students entering the following September after February 15.

III. THE ANNUAL REGISTER

The *Annual Register* is to be prepared by the Registrar. This shall contain all material omitted from the other publications, as well as that included. In brief, the register will contain the following:

- Map
- Table of contents
- Calendar (omit date calendar)
- Officers (Regents, Executives, and Faculties)
- Historical sketch
- Description of departments
- Equipment
- Libraries, museums, etc.
- Scholarships
- Student organizations and publications
- Admission
- Registration
- Degrees offered
- Fees and expenses
- Special college regulations
- Lists of students and summaries
- Degrees granted in previous year
- Index

THE BULLETIN

The *Original Series* of the *Bulletin of the University of Minnesota*, containing the reports of the President and of

the Board of Regents, the Register, the Bulletin of General Information, the annual announcements of the individual colleges of the University, etc., now includes the following:

1. Biennial Report of the Board of Regents
- 1a. The President's Report (No. 1 in years when report of Regents is not published)
2. The Annual Register
3. General Information
4. The College of Science, Literature, and the Arts
5. The College of Engineering
6. The College of Agriculture
7. The Law School
8. The Medical School
9. The College of Dentistry
10. The College of Pharmacy
11. The School of Mines
12. The School of Chemistry
13. The College of Education
14. The Graduate School
15. The College of Forestry
16. The School of Agriculture
17. Northwest School and Station—Crookston, Minnesota—Department of Agriculture
18. West Central School and Station—Morris, Minnesota—Department of Agriculture
19. The School for Nurses
20. Evening Courses, General Extension Division
21. Correspondence Courses, General Extension Division
22. University High School, College of Education
23. University Extension Lectures, General Extension Division
24. The Summer Session, Colleges of Science, Literature, and the Arts, and Education
25. The Summer Session, The Medical School
26. The Summer Session, Department of Agriculture (to begin with 1916)
27. The School of Embalming

The *General Series* of the *Bulletin of the University of Minnesota* contains the following publications to date:

1. Graduates of the School of Mines. June, 1913
2. Courses in Architecture and Architectural Engineering. The College of Engineering. August, 1913
3. Dairy School Announcement. September, 1913
4. Announcement of University Extension Lectures. General Extension Division. December, 1913
5. Short Course for Farmers, and Short Course for Home-Makers. Department of Agriculture. December, 1913
6. The Summer Session, 1914. January, 1914
7. Short Course in Traction Engineering. Department of Agriculture. January, 1914

8. Planning an Advertising Campaign for a Manufacturer. Part I. Analysis of the Product. General Extension Division. January, 1914
9. Ditto. Part II. Analysis of the Markets. February, 1914
10. Ditto. Part III. Analysis of the Channels of Distribution. February, 1914
11. Announcement of the College of Forestry
12. "Back to the Farm." Agricultural Extension Division. February, 1914
13. Summer Session Announcement. Department of Agriculture. March, 1914
14. Effective Debating. April, 1914
15. Summer Session Announcement. The Medical School. April, 1914
16. Graduates of the School of Mines. May, 1914
17. Entrance Requirements, 1914-1915. May, 1914
18. Conference on Rural-Life Problems in Minnesota and Short Course for Rural-Church Workers and Country-Life Leaders. May, 1914
19. Sanford Hall. The University Residence for Women. 1914-1915. June, 1914
20. Dairy School. Department of Agriculture. August, 1914
21. School of Embalming. The Medical School. November, 1914
22. Farmers' and Home-Makers' Week and Agricultural Conferences. December, 1914
23. Farmers' and Home-Makers' Week and Agricultural Conferences. January, 1915
24. Short Course in Traction Engineering. January, 1915
25. Community Centers. General Extension Division. January, 1915
26. Summer Session. Department of Agriculture. March, 1915
27. Sanford Hall. The University Residence for Women. 1915-1916. April, 1915
28. Graduates of the School of Mines
29. Rural-Life Conference. June, 1915
30. Circular of Information. August, 1915
31. Dairy School Bulletin. August, 1915
32. Preliminary Announcement of Graduate Work in Medicine. September, 1915
33. Traction Engineering
34. Farmers' and Home-Makers' Week
35. Bureau of Coöperative Research Announcement
36. "Kindling the Hearth Fire"
37. Circular of Information, Crookston
38. Farmers' and Home-Makers' Week.

The *Extra Series* of the *Bulletin of the University of Minnesota* contained the following numbers:

1. Vocations Open to College Women
2. Report of the University Hospitals. April, 1913

3. Summer Session Announcement. Department of Agriculture. May, 1913.
4. Sanford Hall Bulletin. May, 1913
5. Summer Session Announcement. The Medical School. May, 1913
6. Debate and Public Discussion. Extension Division. May, 1913
7. Graduates of the School of Mines. May, 1913
[Min. Sen. Feb. 10, 1916.]

IV. MEMBERSHIP IN ASSOCIATIONS

The University of Minnesota is a member of the following organizations:

- a. Association of American Universities.
- b. Association of Urban Universities.
- c. National Association of Mining Colleges.
- d. National Association of State Universities.
- e. Association of American Agricultural Colleges and Experiment Stations.
- f. American Association of Medical Examiners.
- g. Twin City Purchasing Agents' Association.
- h. National Social Workers' Exchange.
- i. Association of Collegiate Schools of Architecture.
- j. Association of American Law Schools.
- k. Society for the Promotion of Engineering Education

V. DEPARTMENT PERIODICALS

a. Periodicals will be charged to the respective departments.

b. Departments may place new subscriptions by filling out the usual order card.

c. Subscriptions once begun may not be dropped without the approval of the Library Committee.

d. When a periodical has been published for some time before the volume with which the subscription begins, the department will be expected to order back volumes as soon as possible. If the run is a long one and expensive, a request may be filed for such purpose out of the "Set Fund."

e. When new subscriptions prove to be duplicates, the matter will be called to the attention of the department or departments concerned. The Librarian will confer with the departments and their decision will be subject to the approval of the Library Committee.

[Min. Sen. Oct. 7, 1916.]

VI. CONTROL OF UNIVERSITY PROPERTY

A. In General

1. All University property and equipment shall be considered as of institutional ownership.

2. The University inventory clerk shall be considered the general custodian of all University property and shall maintain records showing descriptions, valuation, and location.

3. Departmental heads will be responsible for the proper use and protection of equipment and supplies in their departments.

4. The interchange and transfer of equipment from one department to another shall be handled in the following manner:

a. Departments requiring temporary use of equipment shall apply to the inventory clerk.

b. The inventory clerk from the official inventory will ascertain the location of the equipment desired and negotiate with the department having the same in charge for the transfer.

c. If the department in charge is not using the equipment desired, the inventory clerk shall have authority to make the transfer.

5. Equipment or supplies which may become obsolete in departments where inventoried may be transferred by the inventory clerk to the storehouse or to a department which has use for the same.

6. Fixtures or mechanical equipment removed in the repairs or remodeling of any building, shall be considered of institutional ownership and in charge of the superintendent of buildings and grounds.

7. Should a department head feel that equipment selected for transfer may be injured, or for any reason or reasons objects to the transfer, he may appeal to the President for a decision.

8. When notice of appeal to the President is given, the inventory clerk will await the decision.

[Min. B. R. Sept. 13, 1917.]

B. Scientific Equipment

1. Scientific supplies and apparatus and all illustrative material are the property of the University as a whole; and, as such, should be so managed as to permit their use to the maximum efficiency.

2. A certain amount of duplication of such equipment is both desirable and necessary. For maximum efficiency, immediate availability is often much more important than the avoiding of duplication, particularly in the case of inexpensive material.

3. Equipment, particularly such as is used only for occasional demonstration, should be made freely available to all members of the teaching staff. Provision should be made for its prompt return in good order, so that it may always be in the place in which it is inventoried, except when actually in use elsewhere.

4. When departments find themselves possessed of material for which they have little or no use, but which might be useful to others, such material should be promptly listed

with the University Storekeeper for exchange or for transfer for credit.

[Min. Sen. Nov. 1, 1915.]

VII. PUBLIC HEALTH

A. Lecture Course

A twelve hour course in Hygiene shall be provided for all freshman students and an eight hour course in Public Health for all senior students. The time required of the students shall not exceed the amount of program time indicated by these lectures.

[Min. Sen. Feb. 10, 1916.]

The above eight hour course in Public Health prescribed for all senior students was made optional by act of the Senate, December 20, 1917.

[Min. Sen. Dec. 20, 1917.]

B. The School of Public Health

There shall be organized the School of Public Health, and the administration of this school shall be in charge of a committee of the administrative board of the Medical School, which committee shall consist of the President of the University, the dean of the Medical School, the head of the State Department of Sanitary Engineering, the instructor in charge of the Division of Public Health in the Department of Pathology, Bacteriology, and Public Health, the executive officer of the State Board of Health; such committee to be known as the University Public Health Committee.

[Min. B. R. May 7, 1914.]

C. Diphtheria Cases

In all cases of diphtheria occurring among University students or employees, negative cultures from the laboratory

of the State Board of Health shall be required before the person affected shall be re-admitted to the University.

[Min. B. R. Jan. 31, 1917.]

D. Epidemics

In the case of the presence of contagious disease in the University community all members of the instructional staff, together with business, clerical, and all other employees of the University, shall be required to report to the State Board of Health and to comply with the instructions of the executive officer of that body.

[Ex. Com. B. R. May 19, 1917.]

E. University Public Health Officer

Upon the recommendation of the Public Health Committee, the Board of Regents authorized the appointment of a University Public Health Officer and referred the selection of such officer to the President, with power.

[Min. B. R. Oct. 25, 1917.]

F. Public Health Department

Voted to approve the immediate establishment of a University Public Health Department, as follows:

- (1) That a University Health Department be created.
- (2) That all related agencies be correlated in support of this department and be represented by a health committee to be appointed by the President, which will serve in an advisory capacity to the Health Officer.
- (3) That a health fee of \$2.00 per semester be charged to each student of collegiate rank and that a fee prorated to the period of study be charged to students of less than collegiate rank, beginning with the University session of 1918-19, and that such fees be used as a fund for the establishment of free health service for the students of the University.

(4) That under the health fee system a force of physicians and nurses be selected by the Health Officer and appointed by the Board of Regents in the service of the department.

[Min. B. R. March 5, 1918.]

VIII. SOLICITATION OF FUNDS

No solicitations shall be made on the campus for contributions of money for any cause without the approval of the administrative committee of the Senate.

[Min. Sen. May 4, 1916.]

IX. ACADEMIC COSTUME

a. The following described academic costume is authorized to be worn at inaugural and commencement exercises, and on such other occasions as may be specified by the President or by the Administrative Committee.

b. *The official dress of graduates* shall consist of the gown, the cap, and the hood.

c. *Members of the Board of Regents* shall be entitled during their term of office to wear the Doctor's gown, together with the hood appropriate to whatever degree they may have severally received.

d. *Members of the Faculty* may wear the costume pertaining to their several degrees as hereinafter described. Their hoods shall in general be lined with the colors of the institutions conferring the degrees, arranged as authorized by the institutions in question or as specified by the Intercollegiate Bureau of Academic Costume. The President of the University, however, and other members of the Faculty, when officially representing the University of Minnesota at other universities, may assume the colors of the University of Minnesota.

e. *The President and Deans of the University* may have the yokes of their gowns outlined in gold cord, if they jointly agree upon this plan. The President alone shall be entitled to wear a velvet cap and to have the tassel in whole or in part of gold thread.

f. *Holders of degrees from the University of Minnesota* who become members of other universities shall be entitled to whatever costume pertains to their several degrees at such institutions. At the University of Minnesota they shall be entitled to the official dress described below.

g. *Gowns*

(1) The gowns shall be of the patterns commonly used by colleges and universities. The long pointed sleeve indicates the Bachelor's degree; the long closed sleeve, with slit near upper part of arm, indicates the Master's degree; and the round open sleeve indicates the Doctor's degree.

(2) The material for the Bachelor's gown shall be worsted; for the Master's and Doctor's gowns, it shall be either worsted or silk.

(3) The color shall be black.

(4) The Bachelor's and Master's gowns shall be untrimmed. The Doctor's gown shall be faced down the front with black velvet, with bars of the same across the sleeves; or the facings and cross bars may be of the same color as the binding or edging of the hood, being indicative of the degree.

h. *Hoods*

(1) For the Bachelor's degree, the length shall be three fourths that for the Master's degree. The Master's hood shall be of the customary length, not exceeding four feet; and the Doctor's hood shall be of the same length, but shall have panels at the sides.

(2) The material shall be the same as that of the gown, and the color shall be black.

(3) The lining shall show a maroon chevron over an old gold ground.

(4) The binding or edging shall be of velvet, not more than six inches in width, the color of which shall be appropriate to the degree represented. The colors pertaining to the various degrees conferred by the University are as follows:

White	Arts and Letters
Gold-Yellow ...	Science, including Agriculture, Engineering, Chemistry, Forestry, and Home Economics
Light Blue.....	Education
Dark Blue.....	Philosophy
Purple	Law
Green	Medicine
Orange	Mining
Pink	Music
Lilac	Dentistry
Olive	Pharmacy

The colors pertaining to other degrees that may be established shall be in accordance with the regulations of the Intercollegiate Bureau of Academic Costume.

i. Caps

(1) The caps shall be of the material and form generally used, commonly called mortar-board caps. Each cap is ornamented with a tassel attached to the middle point at the top.

(2) Caps for candidates for the Baccalaureate degree shall be black, and the tassel shall be of the color indicating the college or school of the University under which they are candidates. The colors indicating the various colleges and schools of the University are as follows:

White	College of Science, Literature, and the Arts
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Golden Yellow..College of Engineering

Maize	College of Agriculture, Forestry, and Home Economics
Purple	Law School
Green	Medical School
Lilac	College of Dentistry
Olive	College of Pharmacy
Orange	School of Mines
Golden Yellow..	School of Chemistry
Light Blue.....	College of Education

For candidates for advanced degrees, both cap and tassel shall be black. Members of the faculty may wear caps in accordance with the regulations of the institutions from which they received their degrees.

j. *Those presenting themselves for degrees* are expected to wear the caps and gowns appropriate to such degrees. The hood may be assumed only after the degrees are conferred. The University will present to each candidate for the Doctor's degree the appropriate hood when the degree is conferred.

k. *The official dress of undergraduate candidates* shall consist of the Bachelor's gown and cap.

[Min. Sen. May 4, 1916.]

X. DEGREES NOT CONFERRED IN ABSENTIA

All candidates for graduation are required to be present to receive their degrees at the Commencement exercises where such degrees are to be conferred, unless excused by the Dean of the appropriate College and the President.

[Min. Sen. May 4, 1916.]

XI. FACULTY ATTENDANCE AT COMMENCEMENT

It is the sense of the Senate that it is a duty for all Faculty members above the rank of Instructor to be present at

Commencement exercises when the degrees of their respective colleges are conferred.

[Min. Sen. May 4, 1916.]

XII. SIMPLIFIED SPELLING

a. The University has adopted for use in the official publications and correspondence of the University the simpler and shorter of alternative spellings authorized by whatever dictionary (or dictionaries) this institution follows as its authority. This will mean using *center*, not *centre*; *color*, not *colour*; *gram*, not *gramme*; *license*, not *licence*; *maneuver*, not *manoeuvre*; *medieval*, not *mediaeval*; *quartet*, not *quartette*; *traveler*, not *traveller*, etc.

b. For use in official publications and correspondence, ten of the words adopted by the National Education Association, viz., *program*, *catalog*, *decalog*, *demagog*, *pedagog*, *tho*, *altho*, *thoro*, *thorofare*, have been adopted.

c. Students who may wish to do so are authorized to use in their written work any spellings included in paragraphs a and b of the foregoing.

[Min. Sen. Feb. 4, 1915.]

XIII. TAG DAYS

Tag days are prohibited at the University except as held in accordance with the accepted plans of certain recognized charitable institutions.

[Min. Sen. May 7, 1916.]

XIV. FLAG AT HALF-MAST

Voted upon recommendation of the committee of University functions that the University Flag be placed at half mast upon the death of any member of the Faculty or other officers of the University.

[Adopted, Min. Sen. Dec. 19, 1918.]

DECISIONS OF THE SUPREME COURT OF MINNESOTA AFFECTING THE UNIVERSITY

Regents of the University of the State of Minnesota et al vs. Alexander Hart et al. 7 Minn. 61 (45).

University of Minnesota—Character of the corporation and power of the Regents considered.

Board of Regents—Cannot make promissory notes in the commercial sense, but may make contracts for erecting a university building, and give written evidence of debt incurred therein, payable at any future day, out of the fund provided by the legislature.

Judgments against—Suits may be brought against them on such debts, but judgments thereon bind only the fund, on the faith of which the credit was given.

Constructive notice of powers—All persons dealing with the Regents must take notice of their powers.

Title to University lands and property—The title to all lands reserved by congress for "the use and support of a state university," and of all property real and personal, acquired by the Regents, with the fund placed at their disposal, is in the state.

John L. Gleason v. University of Minnesota and others. 104 Minn. 359, 116 N. W. 650.

University of Minnesota—The Board of Regents of the State University are by Section 4, Art. 8, of the constitution, and by Section 1470, R. L. 1905, constituted a body corporate under the name of the University of Minnesota.

Board of Regents—Such Board is by law exclusively vested with the management of all the educational affairs of the institution, and the courts of the state have no jurisdiction to control its discretion; but, if the Board refuses to perform any of the duties imposed upon it by law, mandamus will lie to compel it to act.

Registration of student—Upon the face of the petition a prima facie case is stated that the relator was entitled to registration as a student of the University.

Edward George v. University of Minnesota Athletic Association. 107 Minn. 424, 120 N. W. 750.

University of Minnesota—Athletic Association.—The University of Minnesota Athletic Association is a branch or department of the University of Minnesota, and is not a proper party defendant in an action of tort brought by a spectator injured by the collapse of the platform.

State ex rel Lyndon A. Smith v. Effie K. Van Reed. 125 Minn. 194, 145 N. W. 967.

Eminent Domain. 1. The power of eminent domain inheres in the state as an attribute of its sovereignty, and is vested in the legislature. The only limitations upon this power are that private property can be taken only for a public use and that just compensation to the owner must be first paid or secured.

2. The University of Minnesota is a public institution maintained and conducted by the state in the exercise of its governmental functions, and the taking of private property for the purposes of the university is a taking for a public use.

Act constitutional. 3. Chapter 257, Laws 1913, authorizing the construction of a railway connecting the university farm with the street-car system of the city of Minneapolis, and with the belt-line railway operated by the Minnesota Transfer Railway Co., is constitutional.

APPENDIX

THE CARNEGIE FOUNDATION FOR THE ADVANCEMENT OF TEACHING

RULES FOR THE ADMISSION OF INSTITUTIONS AND FOR THE GRANTING OF RETIRING ALLOWANCES

The act of incorporation, passed by the Congress of the United States, and approved by the President on March 10, 1906, expresses the purpose of the Foundation as follows:

Section 2. That the object for which said corporation is incorporated shall be—

(a) To receive and maintain a fund or funds and apply the income thereof as follows:

To provide retiring pensions, without regard to race, sex, creed, or color, for the teachers of universities, colleges, and technical schools in the United States, the Dominion of Canada, and Newfoundland, who, by reason of long and meritorious service, or by reason of old age, disability, or other sufficient reason, shall be deemed entitled to the assistance and aid of this corporation, on such terms and conditions, however, as such corporation may from time to time approve and adopt: *Provided, however,* That the said retiring pensions shall be paid to such teachers only as are or have been connected with institutions not under control of a sect or which do not require their trustees, their officers, faculties, or students (or a majority thereof) to belong to any specified sect, and which do not impose any theological test as a condition of entrance therein or of connection therewith.

(b) In general to do and perform all things necessary to encourage, uphold, and dignify the profession of the teacher and the cause of higher education within the United States, the Dominion of Canada, and Newfoundland aforesaid, and to promote the objects of the Foundation, with full power, however, to the trustees hereinafter appointed and their successors from time to time to modify the conditions and regulations under which the work shall be carried on, so as to secure the application of the funds in the manner best adapted to the conditions of the time: *And provided,* That such corporation may by a vote of two-thirds of the entire number of trustees enlarge or vary the purpose herein set forth, provided, that the objects of the corporation shall at all times be among the foregoing and kindred thereto.

The trustees, on May 7, 1908, accepted from Mr. Carnegie an additional endowment for the purpose of extending the retiring allowance system to tax-supported institutions.

The executive committee, on February 11, 1913, with the approval of the trustees, accepted from Mr. Carnegie an additional gift for the independent endowment of a Division of Educational Enquiry.

The following rules, as amended by the trustees on April 22, 1918, determine the admission of institutions and of teachers to the benefits of the Foundation.

THE ADMISSION OF INSTITUTIONS TO THE ASSOCIATED LIST

Institutions of higher learning, including colleges, technical schools, and universities, whose work is clearly of college or university grade, may be admitted to participation in the benefits of the retiring allowance system sustained by the Foundation. Such institutions are termed "associated institutions."

APPLICATIONS

Applications on behalf of institutions should be made by the board in which the government of the institution is vested.

ACADEMIC STANDING

In order to be admitted to the retiring allowance system of the Foundation, the essential work of an institution must be that of higher education, and of such a character that graduation from a four-year high school course, or equivalent training, is a prerequisite therefor.

The term "college" is used to designate, in the United States, Canada, and Newfoundland, institutions varying so widely in requirements for admission, standards of instruction, and facilities for work, that for the purposes of this Foundation some arbitrary definition of that term is necessary. The following definition, in force in the state of New York, will be employed:

"An institution to be ranked as a college must have at least six (6) professors giving their entire time to college and university work, a course of four full years in liberal arts and sciences, and should require for admission not less than the usual four years of academic or high school preparation, or its equivalent, in addition to the pre-academic or grammar school studies."

A technical school, to be eligible, must have entrance and graduation requirements equivalent to those of the college, and must offer courses in pure and applied science of equivalent grade.

No institution will be accepted which is so organized that stockholders may participate in its benefits.

A tax-supported institution must be in receipt of an annual income of not less than one hundred thousand dollars.

An institution not supported by taxation, in order to meet the requirement in regard to endowment, must have a productive endowment of not less than two hundred thousand dollars over and above any indebtedness of the institution.

TAX-SUPPORTED INSTITUTIONS

In the case of tax-supported institutions, the applications must be accompanied by the approval of the governor and of the legislature of the state or province in which the institution is situated. The trustees of the Foundation reserve the right to decline the application of any such institution if it is subject to a political control or interference which, in the opinion of the trustees of the Foundation, impairs its educational efficiency.

UNDENOMINATIONAL TEST

Institutions of higher learning will be recognized as eligible to the associated list, so far as denominational control is involved, under the following conditions:

1. Colleges, universities, and technical schools of requisite academic grade, not owned or controlled by a religious organization, whose acts of incorporation or charters specifically provide that no denominational test shall be applied in the choice of trustees, officers, or teachers, or in the admission of students.

2. In the case of colleges, universities, and technical schools, not owned or controlled by a religious organization, in which no specific statement concerning denominational tests is made in the charters or acts of incorporation, the trustees of such institutions shall be asked to certify by a resolution to the trustees of the Carnegie Foundation for the Advancement of Teaching, that, notwithstanding the lack of specific prohibition in the charter, "no denominational test will be imposed in the choice of trustees, officers, or teachers, or in the admission of students, nor will denominational tenets or doctrines be taught to the students." Upon the passage of such resolution by the governing bodies of such institutions, they may be recognized as entitled to the benefits of the Carnegie Foundation for the Advancement of Teaching, so far as considerations of sectarian control are concerned.

PARTICIPATION IN CONTRIBUTORY SYSTEM

After April 22, 1918, colleges and universities, to be eligible to admission to the associated list, must have accepted a participation in the contributory plan of old age annuities for their teachers as provided in the *Teachers Insurance and Annuity Association of America*.

DISCONTINUANCE

The trustees of the Carnegie Foundation for the Advancement of Teaching reserve the right to discontinue the privilege of participation in the system of retiring allowances of the Foundation whenever, in the judgment of the trustees, an institution ceases to conform to the regulations maintained by the trustees. Such withdrawal shall not, however, result in the discontinuance of retiring allowances already granted.

RULES FOR THE GRANTING OF RETIRING ALLOWANCES

The rules for retiring allowances approved April 22, 1918, apply to three groups of teachers, as follows:

A. Teachers in the service of associated institutions on November 17, 1915, and who reach the age of sixty-five on or before June 30, 1923.

B. Teachers who were in the service of associated institutions on November 17, 1915,¹ and who will not have reached the age of sixty-five on June 30, 1923.

C. Teachers entering the service of associated institutions after November 17, 1915, and participating in the contributory plan of annuities maintained by the *Teachers Insurance and Annuity Association of America*.

THE BENEFITS ACCRUING UNDER THE FOLLOWING RULES ARE BASED UPON A CONSERVATIVE ACTUARIAL ESTIMATE OF THE RESOURCES OF THE FOUNDATION. IT IS TO BE CLEARLY UNDERSTOOD THAT THEY ARE NOT CONTRACTUAL AND THAT THE OBLIGATIONS OF THE FOUNDATION DO NOT GO BEYOND THE RESOURCES NOW GUARANTEED TO IT.

¹ On this date the trustees passed resolutions looking toward the adoption of a contributory pension plan. These resolutions accompanied the President's report on the new plan, which was sent to the trustees, officers, and teachers of all the associated institutions.

A.

RULES FOR THE RETIREMENT OF TEACHERS WHO WERE CONNECTED WITH ASSOCIATED INSTITUTIONS ON NOVEMBER 17, 1915, AND WHO REACH THE AGE OF SIXTY-FIVE ON OR BEFORE JUNE 30, 1923

For these teachers the rules in force on November 17, 1915, remain unchanged, as follows:

RULE 1. Any person sixty-five years of age who has had not less than fifteen years of service as a professor, or not less than twenty-five years of service as instructor or as instructor and professor, and who is at the time a professor or an instructor in an associated institution, shall be entitled to an annual retiring allowance computed as follows:

(a) For an active pay of twelve hundred dollars² or less, an allowance of one thousand dollars, provided no retiring allowance shall exceed ninety per cent of the active pay.

(b) For an active pay greater than twelve hundred dollars, the retiring allowance shall equal one thousand dollars, increased by fifty dollars for each one hundred dollars of active pay in excess of twelve hundred dollars.

(c) No retiring allowance shall exceed four thousand dollars.

Retiring allowances based upon age are computed by the formula: $R = \frac{A}{2} + 400$, where R=annual retiring allowance and A=active pay.

RULE 2. Any person who has had twenty-five years of service as professor, or thirty years of service as instructor and professor, and who is at the time either a professor or an instructor in an associated institution, shall, in the case of disability unfitting him for the work of a teacher as proved by medical examination, be entitled to a retiring allowance computed as follows:

(a) For an active pay of twelve hundred dollars or less, a retiring allowance of eight hundred dollars, provided that no retiring allowance shall exceed eighty per cent of the active pay.

(b) For an active pay greater than twelve hundred dollars, the retiring allowance shall equal eight hundred dollars, increased by forty dollars for each one hundred dollars in excess of twelve hundred dollars.

(c) For each additional year of service above twenty-five for a professor, or above thirty for an instructor, the retiring allowance shall be increased by one per cent of the active pay.

(d) No retiring allowance shall exceed four thousand dollars.

² Originally "sixteen" reduced to "twelve" on November 15, 1906.

Retiring allowances based on permanent disability are computed by the formula: $R = \frac{A}{100}(b+15) + 320$, where R = retiring allowance, A = active pay, and b = number of years' of service.

RULE 3. A widow who has been for ten years the wife of a teacher, who at the time of his death was in receipt of a retiring allowance, or who at the time of his death was eligible to a retiring allowance on the basis of age, or who had had twenty-five years of service as a professor, or thirty years of service as an instructor and professor, shall receive as a pension one-half of the retiring allowance to which her husband was entitled under Rule 1, or to which he would have been entitled under Rule 2 in case of disability:

RULE 4. In addition to the provision for retiring allowances made in Rules 1 and 2, the Foundation will cooperate with institutions on the associated list in the retirement of teachers who have had twenty-five years of service as professor, or thirty years of service as professor and instructor, but who, not being sixty-five years of age, are not eligible for retirement under Rule 1, upon the following basis:

If the institution grants to such a teacher a retiring allowance at its own cost, the Foundation will consider such teacher eligible to a retiring allowance on reaching the age of sixty-five under the rules in force at that time, and at the same rate which the institution has paid in the interval, provided the retiring allowance so paid shall not be less than that to which the teacher would be entitled if he retired under Rule 2 on the ground of disability, and provided further that under no circumstances will the Foundation pay a higher retiring allowance to such a teacher than that to which he would have been entitled had he remained in service until the age of sixty-five and retired under Rule 1. Should a teacher so retired by an institution die before reaching the age of sixty-five, his widow would be eligible under the rules to receive a pension from the Foundation equal to one-half of that which her husband had been receiving, provided that under no circumstances would such widow be entitled to a higher allowance than that which she would have received had her husband been retired under Rule 1 or Rule 2.

RULE 5. In the preceding rules, years of leave of absence are to be counted as years of service, but not exceeding one year in seven. Librarians, registrars, recorders, and administrative officers

of long tenure whose salaries may be classed with those of professors and assistant professors are considered eligible to the benefits of the retiring allowance system.

RULE 6. Teachers in the professional department of universities whose principal work is outside the profession of teaching are not included.

RULE 7. The benefits of the Foundation shall not be available to those whose active service ceased before April 16, 1905, the date of Mr. Carnegie's original letter to the trustees.

RULE 8. In counting years of service toward a retiring allowance it is not necessary that the entire service shall have been given in institutions upon the associated list of the Foundation, but only years of service in an institution of higher education will be accepted as an equivalent.

RULE 9. In reckoning the amount of the retiring allowance the average salary for the last five years of active service shall be considered the active pay. In case, however, a professor agrees with his institution to continue at any time after reaching the age of sixty-five part time work for a diminished salary, he may do so, and upon his retirement his allowance shall be computed upon the basis of the last five years of full pay. In the case of his death in this interval the pension of his widow shall be reckoned upon the same basis.

RULE 10. In no case shall any allowance be paid to a teacher who continues to give the whole or a part of his time to administration or teaching as a member of the instructing staff of any institution. This rule does not prevent the retired professor from having access to the laboratories of his institution, or from accepting compensation for occasional lectures; but it does not permit him to assume stated academic duties.

B.

RULES FOR THE RETIREMENT OF TEACHERS WHO WERE CONNECTED WITH ASSOCIATED INSTITUTIONS ON NOVEMBER 17, 1915, AND WHO WILL NOT HAVE REACHED THE AGE OF SIXTY-FIVE ON JUNE 30, 1923.

Teachers in the associated institutions of date November 17, 1915, and who will not have reached the age of sixty-five on June 30, 1923, shall be eligible to retiring allowances under the rules stated under A modified as follows:

(a) The minimum age at which retiring allowances are granted on the basis of age shall remain at sixty-five.

(b) The retiring allowance as fixed under Rule 1 shall be termed the maximum allowance.

(c) The maximum allowance shall be available after June 30, 1923, on the following terms: For those becoming 65;

Between July 1, 1923, and June 30, 1925, at 66

Between July 1, 1925, and June 30, 1926, at 67

Between July 1, 1926, and June 30, 1927, at 68

Between July 1, 1927, and June 30, 1928, at 69

(d) After June 30, 1928, the maximum allowance shall be available at age seventy.

(e) For those whose allowances begin below the age at which the maximum allowance is available the actual allowance shall be the maximum allowance diminished at the rate of one-fifteenth for each year by which the age at which the maximum is available, is anticipated, due allowance being made for fractions of a year.

(f) For those reaching sixty-five after June 30, 1923, the allowance of a teacher who is unmarried, or whose wife is not living, shall be two-thirds of the allowance as fixed by the preceding rules. In the cases of teachers retiring on a salary of eighteen hundred dollars or less this reduction shall be fifteen per cent.

(g) Rule 2 and Rule 3 are not affected by these modifications of Rule 1, except that no allowance to a teacher under Rule 2 shall exceed that which would accrue to him at age 65 under Rule 1.

(h) The allowance granted to a widow of a teacher shall be based upon the rules which applied to her husband at the time of death or of his retirement.

The rules framed above are definite and simple. Any teacher can at once determine from them his retiring allowance. He needs to know only his age and his active pay at the time of retirement.

To illustrate. A teacher aged fifty-seven in May, 1918, will be sixty-five years old in 1926. Assume that he is married and that his salary is such as to give him a retiring allowance of three thousand dollars under the present rules. Under the proposed plan, three thousand dollars would be his maximum allowance, which he could receive when he became seventy in 1931. If he elected to retire at sixty-five, sixty-six, sixty-seven, or sixty-eight, in 1926, 1927, 1928, or 1929, he would in each case anticipate the maximum by two years, and his allowance would be twenty-six hundred dollars; if he retired at sixty-nine, his allowance would be twenty-eight hundred dollars. If he were unmarried, his allowance would be two-thirds of these respective amounts at the corresponding ages.

To illustrate again. A teacher aged fifty in May, 1918, will be sixty-five in 1933. Assume him married and entitled to a maximum retiring allowance of three thousand dollars, available at seventy. If he elected to retire at sixty-five, his allowance would be two thousand dollars; at sixty-six, twenty-two hundred dollars; at sixty-seven, twenty-four hundred dollars; at sixty-eight, twenty-six hundred dollars; at sixty-nine, twenty-eight hundred dollars. If unmarried, or after the death of his wife, he would receive two-thirds of the respective sums at the corresponding ages.

C.

RULES FOR THE RETIREMENT OF TEACHERS ENTERING ASSOCIATED INSTITUTIONS AFTER NOVEMBER 17, 1915, AND PARTICIPATING IN THE CONTRIBUTORY PLAN OF ANNUITIES MAINTAINED BY THE TEACHERS INSURANCE AND ANNUITY ASSOCIATION OF AMERICA.

Teachers entering associated institutions after November 17, 1915, as well as teachers in institutions admitted in future to the associated list and who are participants in the contributory plans of annuities maintained by the *Teachers Insurance and Annuity Association of America* shall be eligible to the following privileges:

1. There is no fixed age of retirement, since the teacher holds a deferred annuity contract of which he may avail himself at such age as may be agreed upon by the teacher and his college.

2. The amount of the retiring allowance is based upon the joint contributions of the teacher and his college and their accumulations.

3. The Trustees of the Foundation have adopted resolutions which, without imposing a legal obligation upon the Foundation, state its intention to provide from its income, if necessary, such amounts as may be required to secure to teachers in the associated colleges and universities an average return of four and one-half per cent on the payments made by them to the Teachers Insurance and Annuity Association of America for the purchase of deferred annuities,—said sums to be paid at the time of retirement or in case of death.

4. The Foundation will grant to such teachers disability allowances upon the following terms:

(a) Disability shall be interpreted to mean total permanent disability as certified by a medical examiner designated by the Foundation.

(b) To be eligible to a disability allowance the teacher must have contributed for not less than five years toward an old age annuity and must have been during this period in active service.

(c) When retired on the ground of disability the teacher will assign his annuity policy to the Foundation.

(d) The Foundation will provide an annuity of two-thirds the amount the teacher would have obtained if he had continued to age sixty-five average contributions equal to the average of the five years preceding his disability. The annuity payments will continue for life, or in case of death, until the accumulation to the credit of the teacher has been returned to his estate. Annuity allowances will be limited to a maximum of three thousand dollars, and are subject to discontinuance in case of the annuitant's recovery of health. In case of such recovery the unexpended portion of the contributions made by and for the teacher and their accumulations will remain to his credit.

To illustrate. There is deposited to the credit of a teacher, aged thirty, \$10 a month until he is disabled. If he continued at this rate till sixty-five, he would have provided a life annuity of \$1,000. Upon becoming disabled he assigns his annuity contract to the Foundation and receives a disability pension of \$666.66. This he will receive as long as his disability continues. If after receiving it for three years the teacher should die, the Foundation will continue to pay to his estate \$666.66 annually until all of the contributions to his credit and their accumulations have been used. If after making deposits annually for a term of five years at the rate of \$10 a month the rate of deposit should be increased to \$20 a month, he would provide an annuity of approximately \$1,700 at age sixty-five, and his disability annuity would be \$1,134.

(e) This disability benefit will not be available, without further action of the trustees of the Foundation, to those entering the associated institutions after January 1, 1938. By that time it is believed that accurate information will be available, so that the disability benefit can be included in the regular annuity contract at a rate approximating its actual cost. This cannot be done until such information is secured from the experience of teachers in the matter of disability.

5. These benefits are not applicable to teachers in professional departments whose principal work is outside the profession of teaching.

All of the foregoing rules were approved at a special meeting of the trustees of the Carnegie Foundation for the Advancement of Teaching held on April 22, 1918.

(Attest) CHARLES F. THWING,
Secretary of the Board of Trustees.

INTERPRETATIONS OF THE PRECEDING RULES BY THE EXECUTIVE COMMITTEE

ACADEMIC STANDING

The executive committee has ruled that in determining the academic standard of institutions fourteen points or units shall be accepted as an equivalent of the high school work, a point signifying a course of five recitations weekly throughout an academic year of the high school (June 7, 1906).

The executive committee has ruled that institutions in other countries than the United States, the Dominion of Canada, and Newfoundland are not eligible to participate in the retiring allowance system (March 28, 1907); that institutions whose work is primarily research, and not teaching, are not eligible to participate in the retiring allowance system (September 15, 1909); that an institution which contains a small college of good standards but also a preparatory school, an agricultural school, or an elementary music school, does not represent with sufficient distinctness and clarity the organization and conception of a college to be eligible to participate in the retiring allowance system (January 20, 1910); that is, that until the financial load which the Foundation has assumed is more completely known, additions to the number of associated colleges will be made with great caution (November 20, 1912); and that in cases where a school or college that has been an integral part of an institution on the accepted list becomes in effect an independent institution, controlling its own standards of admission and graduation, such school or college must make new application for admission to the accepted list (May 14, 1915).

TAX SUPPORTED INSTITUTIONS

The executive committee has ruled that the Foundation cannot, in lieu of the application of the legislature, accept the application of the board of regents of a state university even when by the state constitution the board of regents is independent of the legislature in regard to the acceptance of endowments and gifts (June 4, 1909); and that in admitting state universities containing colleges of agriculture, these latter colleges are for the present excluded (June 4, 1909).

UNDENOMINATIONAL TEST

The executive committee has ruled that the Foundation cannot accept the waiver by a denominational assembly of the right to confirm the election of the trustees of a college as equivalent to a legal

abrogation of this provision in a college charter (November 12, 1908); that the election of the members of a board of trustees by several constituencies, one of which is a denominational assembly or assemblies, the respective number of the trustees elected by each constituency, and therefore the control of the board, to be determined later by a by-law of the board, is a plan for collegiate government which falls within the prohibition of the charter of the Foundation (December 19, 1907); that the appointment of the trustees of a college, subject to confirmation by the board of education of a denomination, is within the prohibition of the charter of the Foundation (May 5, 1910); that the endowment of a professorship, to be held by a college so long as its president and a majority of its trustees are members of, or in doctrinal sympathy with, a specified denomination, constitutes such a college, within the rules of the Foundation, a sectarian institution (June 21, 1906); that application to the Foundation for admission to the list of associated colleges, and the passage of the resolution certifying to undenominational status as required by the rules of the Foundation, create a relation which is inconsistent with the appearance of the name of the institution in an official list of denominational colleges and with the official endorsement of such colleges by denominational assemblies (January 23, 1907); that when the name of an associated college appears in a denominational publication, it should be put in a separate list from those under actual denominational control, under the caption: "The following institutions are not connected with the * * * Church by any legal ties, nor are they subject to its control" (March 28, 1907); that an institution which appeals to a denomination for support on the grounds of its denominational standing is ineligible to the list of associated colleges, without regard to formal denominational status (November 15, 1906); that a proposed college charter which would read: "A majority of the faculty must be members of Protestant churches, but shall be so chosen that the members of no one church shall have a majority," is within the prohibition of the charter of the Foundation (April 9, 1908); that a college in which a minority of the trustees is elected by denominational assemblies, if conducted free from denominational partisanship, is eligible to participate in the retiring allowance system (January 20, 1910); and that the professors in the divinity school of an associated college, which is declared by the trustees of the college to be primarily designated for the education of candidates for the ministry of a specified denomination, are not eligible to the privileges of the retiring allowance system (July 26, 1906).

DISCONTINUANCE

The executive committee has ruled that the action of an associated college in passing a resolution that future elections of trustees shall be presented to a denominational assembly for confirmation is considered as a notification of the desire of the college to sever its relation with the Foundation (September 30, 1909).

RULES FOR THE GRANTING OF RETIRING ALLOWANCES

The executive committee has ruled that a retiring allowance is granted under the rules in force at the date of granting, and an allowance is not increased or diminished by a subsequent change in the rules, even if the professor does not actually retire until after such change (May 2, 1907). Thus, professors cannot draw allowances upon the basis of the abrogated service rule of the Foundation, even if they had been eligible to retire under the rule when it was in force (June 9, 1910); and that if the grant of a retiring allowance is not followed within a reasonable time by actual retirement, the allowance must come before the executive committee as a new application (October 8, 1907).

RULE 1

Instructors were made eligible to the benefits of the retiring allowance system by an amendment adopted by the trustees on November 18, 1908. An instructor is held to be a college or university teacher to whom is assigned independent teaching or responsibility for the conduct of laboratory work or of classes under the direction or supervision of a professor or head of a department. The term is not intended to include demonstrators, mechanics, laboratory helpers, or other assistants who are not charged with the responsibility for the conduct of college classes, nor is it held to include those who give any considerable part of their time to gainful occupations other than college teaching. The Foundation reserves the right to decide in all doubtful cases what constitutes service as an instructor.

RULE 2

The executive committee has ruled that a professor over sixty-five years of age cannot be retired upon an allowance according to this rule (June 9, 1910), and that a disability allowance shall in no case be larger than the retiring allowance would have been had the disabled teacher been sixty-five at the time of his retirement (April 22, 1918).

The executive committee has ruled (April 20, 1911) that the policy of the Foundation is to grant temporary disability allowances only in cases of disability which are not supposed to be permanent. On October 31, 1912, the committee voted that until further action on the part of the trustees, temporary retiring allowances shall not be granted.

RULE 3

The provision for widows was merely permissive until May 7, 1908, when the trustees made it mandatory.

The executive committee has ruled that this rule does not apply to the widows of the recipients of a temporary disability allowance, whose service as a professor has been less than twenty-five years (December 19, 1907); and that the intention of the rules is that a pension to a widow shall cease upon her remarriage (February 6, 1908).

RULE 4

The executive committee has ruled that in cases of applications made under Rule 4, the retiring allowance shall be that to which the applicant would be entitled were he to retire under Rule 2, unless the committee directs otherwise (May 14, 1915).

RULE 5

The executive committee has ruled that a superintendent of buildings is not eligible (January 23, 1907); that assistant treasurers, assistant bursars, superintendents of grounds, and chief engineers are not eligible, nor the holder of the office designated as "head of a house" in women's colleges (January 20, 1910); that assistant librarians, occupying scholarly positions similar to those of assistant professors, are eligible (February 24, 1910); that in any one institution not more than one officer in the treasurer's department can be eligible (January 19, 1911); that a physical director of a college or university is not eligible unless he is an actual member of the faculty and a teacher of hygiene (November 15, 1911); and that the position of secretary to the president of a college or university does not render the holder eligible (November 15, 1911).

RULE 7

The executive committee has ruled that it cannot waive this rule (November 15, 1906), and that it applies in the case of a professor who retired from active service before April 16, 1905, and who resumed teaching temporarily in order to qualify for a retiring allowance (October 8, 1907).

RULE 8

The executive committee has ruled that service as "emeritus professor" with salary may be counted (June 7, 1906); that the president and the treasurer (May 9, 1906) and the secretary of the Carnegie Foundation (June 8, 1911) are within the privileges of the retiring allowance system; that a limited period of service spent by a professor of an associated college in the American Classical School at Athens (March 28, 1907), the School of Classical Studies at Rome, the American School in Palestine, the Archaeological Institute of America (November 12, 1908), and the American Academy at Rome (April 29, 1913) will be counted in reckoning his retiring allowance; that professors who may go from a college or university to engage in the work of scientific research under the Carnegie Institution of Washington may, in determining their retiring allowance, count years spent in research, whether for a longer or shorter time, as if spent in the work of a college professor (December 19, 1907); but that this privilege cannot be extended to those who begin with service in the Carnegie Institution of Washington, and later transfer to the service of an associated college (June 4, 1909); that teachers in the Carnegie Institute shall be eligible to retiring allowances from the Carnegie Foundation for the Advancement of Teaching upon the same terms as teachers in the associated institutions (May 15, 1914); that the privileges of the retiring allowance system cannot be continued to professors who go for a limited number of years from colleges to scientific service under the United States Government (October 19, 1911); that service as the principal of an academy connected with an associated college cannot be counted (December 19, 1907); that a demonstrator in a technical school does not hold a title representing service equivalent to that of a permanent instructor (January 14, 1913); and that professors, associate professors, instructors, or other officers of accepted institutions eligible to benefits of the Carnegie Foundation, who may enlist in the land or naval forces of the state or nation, or who engage in industrial or other enterprises or activities recognized by the Foundation as contributory to the success or efficiency of such forces, shall have their pension rights kept alive during the continuance of the present war (March 30, 1917).

RULE 9

The executive committee voted that the payment of retiring allowances be made monthly, checks being mailed on or about the 25th of each for the current month (May 9, 1906); that in applying

the rules for calculating retiring allowances the calculation shall be made to the nearest multiple of five above the actual value given by the rules (June 7, 1906); that allowances shall remain in force for thirty days after the death of the recipient (January 20, 1910); and that the same practices shall apply to pensions for widows (April 6, 1916).

RULE 10

The executive committee has ruled that a retired professor cannot draw an allowance while acting in the capacity of advisory dean of a college, that is, supervising the installation and arrangements of courses and the selection of professors (May 5, 1910); and that a retired professor cannot teach in the summer school of the institution with which he was connected (April 20, 1911).

Continuing the name of a retired professor on the active faculty list of his institution is not justified either from the standpoint of the university or of the Foundation (January 21, 1916); that the custom of permitting men who are on pensions to give courses to those who may be candidates for a degree seems inconsistent with the acceptance of a pension (January 21, 1916); that a teacher may not receive his retiring allowance while carrying on the work of a teacher in a secondary school, but if he had earned the right to a retiring allowance, he may claim this at the end of his secondary school service (November 12, 1908); that a professor in an institution not on the associated list to whom a retiring allowance had been granted, but who desired to postpone the acceptance of the allowance and undertake in the meantime partial work as a professor, could not be guaranteed that the retiring allowance would be re-granted at the end of the period, but that the case would come before the committee as a new application (October 8, 1907).

THE MAYO FOUNDATION

PROPOSED NEW AGREEMENTS FOR AFFILIATION

Rochester, Minn., Monday, July 2, 1917.

To the

HONORABLE FRED B. SNYDER, Pres.,
Board of Regents, U. of M.,
Minneapolis, Minnesota.

Dear Mr. Snyder:

We have the honor to submit to you herewith a revised proposal for the endowment of a Foundation for Medical Education and Research, which, in the discretion of the Board, may be used to replace the temporary agreement entered into June 9th, 1915. The new plan eliminates the principal objection which was brought out in the discussion that followed the presentation of the former one. The main source of criticism was the clause which directed that the work of the Foundation must always be conducted in the city of Rochester. We have made a provision to waive that clause under proper restriction against hasty action, if, after a trial term, the Board of Regents believes it will elsewhere fulfil a larger measure of usefulness.

We are impelled to take this action now because of war conditions. Our country faces perhaps the greatest crisis in its history and one of the tragedies of the present war to the Allies has been the lack of sufficient medical preparation. The controversy which has taken place over the affiliation should be eliminated that the medical profession of our state may be fully united in this endeavor. It is incumbent upon the American medical profession to exert itself to the utmost to provide for the best possible care of both the military and civil population.

One provision which we believe will meet with general approval is that which permits a sum of money—not less than 10 per cent of the income—to be used annually outside the State. This will provide funds for medical investigation of war conditions abroad while Minnesota's troops are at the front. It will also provide for investigation of those diseases which occur in foreign countries, of an infectious or contagious nature which may, as a result of war,

become engrafted upon the citizens of Minnesota, for pestilence like famine has ever attended upon war.

Yours sincerely,

(Signed) WILLIAM J. MAYO

CHARLES H. MAYO

KNOW ALL MEN BY THESE PRESENTS, that we, William J. Mayo and Charles H. Mayo, of Rochester, Minnesota, in order to create an endowment fund to aid and promote graduate medical and surgical instruction and research which is to be carried on by the University of Minnesota, do hereby donate, give, grant, assign, transfer, set over and deliver to said University all the bonds, evidences of debt, securities and property of every kind and description referred to and described in the writing hereto attached, marked "Schedule A," identified by the signatures of the donors, and made a part thereof.

TO HAVE AND TO HOLD the same forever, in trust, nevertheless, for the purposes and upon the conditions following, that is to say:

1. The said University may, in the discretion of the Board of Regents, invest all or any part of the net income received therefrom in securities of the kind hereinafter referred to, and accumulate and add the same to the principal of said fund until in the aggregate there shall be produced an endowment fund, the principal of which shall amount to Two Million Dollars (\$2,000,000). The principal of said fund perpetually shall be kept invested and re-invested in such securities, and all the net income therefrom, excepting only such part thereof as shall be accumulated and added to the principal as aforesaid, perpetually shall be used for the purpose of graduate medical and surgical instruction and research to be carried on by and under the direction of the University; in each year there shall be appropriated out of income at least ten per cent thereof and the sum shall be used outside of the State for emergency or unanticipated research or medical investigation, when and as the said Board may deem proper. If all of the amount so appropriated shall not be so used in any year, the amount thereof unused shall not be used for any other purpose, but shall be accumulated and be used for the same purposes in any subsequent year or years. The University may, from time to time, use any portion of the income remaining after deducting the amount so appropriated for the rental or erection, maintenance and equipment

of a building or buildings convenient or proper to carry on such work, but the entire principal of the fund shall forever be held as an endowment, in order that the net income therefrom may be perpetually used for the purposes in this writing expressed.

The place of carrying on the graduate medical and surgical instruction and research work with the endowment income shall be Rochester, Minnesota, but all of the net income need not be expended in the city of Rochester, and, while the graduate medical and surgical instruction will be there maintained and the medical and scientific work will be conducted and directed by the Board of Regents from Rochester, such appropriations as the Board of Regents may make from time to time out of the income of the endowment fund may be used for the promotion of medical research or in any work of medical investigation anywhere outside of, or within, the State of Minnesota. Provided, however, that, after the lapse of twenty-five (25) years from the date hereof, the Board of Regents, at any regular meeting, by resolution adopted by vote of three-fourths of all members of the Board, may give notice that after three (3) years next following the adoption of said resolution, no part of said work need be carried on at or directed from Rochester, and, on the expiration of said three (3) years, shall have power within six months thereafter, at a regular meeting, by a resolution adopted by a vote of three-fourths of all members, to cause all of the net income to be expended for such graduate medical and surgical investigation and research work to be carried on at and directed from the University of Minnesota at Minneapolis, or such other place or places, including Rochester, as from time to time may by said Board be deemed best to effectuate the purposes of the gift and of the donors. The power hereby granted to give the first notice shall nevertheless be a continuing power and may be exercised in the manner aforesaid, whenever it is necessary and proper to do so. But if the Board does not pass the second resolution within the six months after the end of the three (3) year period, the Board shall not have power to pass said second resolution without again giving the three (3) year notice.

2. The University shall have power to demand, sue for, collect and receive all moneys, debts, interest, securities and other property of every kind and description belonging to or which at any time hereafter shall be a part of the fund hereby created and provided for; to sell, assign, grant and convey any of the property of whatever kind or description coming into its possession or control as a part of such fund, and it shall be its duty to hold, manage, invest

and reinvest the said fund, the proceeds thereof and all principal sums coming into its possession or control hereunder, in first class Municipal, County, State and Federal securities; provided, however, that, by unanimous vote of all the Regents present at any regular meeting, such funds, or any part thereof, may be authorized to be invested in other safe and conservative securities.

IN WITNESS WHEREOF, we have hereunto set our hands and seals thisday of1917.

..... (Seal)

..... (Seal)

In presence of:

.....

The University of Minnesota does hereby accept the gift and grant evidenced by the foregoing writing, in trust, and upon the terms and conditions, therein specified, and the same shall be known as "Mayo Foundation for Medical Education and Research."

THE UNIVERSITY OF MINNESOTA

By

President of the Board of Regents.

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned, William J. Mayo and Charles H. Mayo, are associated in the practice of medicine and surgery at Rochester, Minnesota, and

WHEREAS, contemporaneously herewith, we have made a gift to the University of Minnesota evidenced by a writing dated the first day of July, 1917, and which has been accepted by the University and is known as the "Mayo Foundation for Medical Education and Research," and

WHEREAS, the University is carrying on graduate medical and surgical instruction and research at Rochester in connection with its Medical School,

NOW, THEREFORE, in order to promote graduate medical and surgical instruction and research,

1. We do hereby donate, give and undertake at all times to furnish free of charge, to the University of Minnesota, the right to use, in connection with its graduate medical and surgical instruction and research, such part of the facilities, housing, instruments, apparatus, clinical and other material of every kind and description

belonging to us as may be reasonably necessary, to carry on the work.

2. We do hereby undertake and promise at all times to furnish and provide free of charge to the University of Minnesota such part as may be reasonably necessary of the clinical and other material and opportunities for graduate medical and surgical teaching and research which are or may become available for the aforesaid uses and purposes at St. Mary's Hospital, the Kahler Sanitarium, the Colonial Sanitarium or at any similar institution which hereafter may be controlled by us, as long as we have control of the same.

3. Until the principal fund of said Mayo Foundation, by additions thereto from the income thereof, shall amount to \$2,000,000, we do hereby give and from time to time will provide and furnish to the University of Minnesota all the sums of money, less an amount not to exceed in any year that portion of the income which in such year shall not be added to the principal fund of said gift, necessary to pay the salaries fixed by the Board of Regents for the Mayo Foundation professors, assistant professors and instructors appointed by the said Board, and to pay the wages fixed by said Board for all non-professional employes who may be engaged by said Board to render service in and about said work to be carried on by the University at Rochester, Minnesota, provided, however, that gifts and undertakings in this paragraph specified are made and assumed upon the conditions following, that is to say, the Board of Regents, prior to July 31st of each year during the period aforesaid, will make for the ensuing year appointments of all such Mayo Foundation professors, assistant professors and instructors, and shall make and deliver to the undersigned an annual budget stating the compensation fixed by said Board to be paid each of said Mayo Foundation professors, assistant professors and instructors, and shall make and deliver to the undersigned an annual the aforesaid graduate work of the University together with the amount of money required during the ensuing year for purposes aforesaid.

IN WITNESS WHEREOF, we have hereunto set our hands and seals this day of, 1917.

..... (Seal)
 (Seal)

In presence of:

.....

July 9, 1917.

TO THE HONORABLE BOARD OF REGENTS,

University of Minnesota.

Gentlemen:

On June 9, 1915, William J. Mayo and Charles H. Mayo and the Mayo Foundation for Medical Education and Research, Incorporated, Burt W. Eaton, George W. Granger and Harry W. Harwick, Trustees, donated to the University as a gift bonds and securities to the amount of \$1,500,000, and the use of certain clinical opportunities upon the condition that the University would conduct graduate medical and surgical instruction and research work at Rochester, Minnesota, for a temporary period of six years with the option to continue the work after that experimental period at Rochester perpetually, and upon the further condition that \$1,500,000 should be invested until principal and interest reached \$2,000,000, after which time the income should be used for the work. In the meantime the donors agreed to pay all the expenses of the work at Rochester.

The University accepted the gift subject to the trial period, and since 1915 has been successfully carrying on the work at Rochester, and the principal of \$1,500,000 now amounts to \$1,656,072.

At the time the gift was made and accepted and ever since then there has been opposition to the action taken by the University in accepting the gift subject to the trial period; the medical profession has divided on the question; and public discussion at times has been heated and disturbing to the best interests of the University.

The main point of difference seems to have been the fact that the final acceptance of the proposed gift carried with it the doing of the work for all time at Rochester.

Hoping to harmonize the differences on this point it being clear that all parties have had at heart the highest good of the medical profession and the University, and for reasons stated in the letter addressed by the Mayos to me, they have suggested that the terms of the gift of June 9, 1915, be modified to meet the objection above stated, and all possible objections.

The Mayos have in a most praiseworthy spirit proposed to do so in the two instruments which I now have the honor to present to the honorable Board.

It is not suggested that any action should be taken at this time. Preferably these proposals should be laid over and published.

If the gifts set forth in these new instruments are finally accepted by the University, all arrangements now existing between the University and the Mayos, the Mayo Foundation and the Trustees, under the writing of June 9, 1915, will be terminated and come to an end, and the conditions will be as if that instrument or the arrangements heretofore made under that instrument had never existed.

The Trustees will surrender to the Mayos the securities now amounting to \$1,656,072, and they in turn will deliver them direct to the University. Thereafter the University will be owner of the fund and free to use the same as it sees fit for the purposes thereof.

By the terms of the first of these instruments it is provided as an entirely new feature to the gift that at the end of twenty-five years and three years' notice first given by a three-fourths vote of the Board the work may be transferred from Rochester. And after the period of the notice, in case the work is not then transferred from Rochester, the right is perpetually given to make the change upon the same notice.

Under the second instrument the Mayos give to the University the use of all their clinical material at Rochester reasonably necessary for carrying on the work in that city and further propose that until the fund of \$1,656,072 delivered to the University reaches \$2,000,000 they will pay the expenses of the work conducted at Rochester.

It is respectfully submitted that the University cannot afford to refuse these magnificent gifts. They afford unexcelled opportunities for graduate work without expense to the taxpayers of the State.

Respectfully submitted,

FRED B. SNYDER.

[Min. B. R. July 9, 1917.]

APPENDIX A

MAYO FOUNDATION

THIS AGREEMENT, made this 13th day of September, 1917, by and between WILLIAM J. MAYO and CHARLES H. MAYO (hereinafter called the "Founders"); THE MAYO FOUNDATION FOR MEDICAL EDUCATION AND RESEARCH, INCORPORATED (hereinafter called the "Foundation"); BURT W.

EATON, GEORGE W. GRANGER, and HARRY J. HARWICK (hereinafter called "Trustees"); and UNIVERSITY OF MINNESOTA (hereinafter called the "University");

WITNESSETH:

That on or about the 9th day of February, 1915, the Founders and the Trustees entered into two certain agreements in writing wherein and whereby the Founders assigned, transferred and delivered to the Trustees certain securities aggregating one million, five hundred thousand dollars (\$1,500,000.00), the same to be held, managed and controlled and the income therefrom used in the manner, and for the purposes set forth in said instruments.

That on the 9th day of June, 1915, the parties hereto entered into a certain instrument in writing wherein and whereby the Founders, Trustees and Foundation made certain gifts and grants to the University subject to certain conditions, all of which are fully set forth in the instrument and were accepted and agreed to by the University.

That the said University has, in order to effectuate the purposes of the gifts and grants, appointed associate professors, assistant professors and instructors, and other appointees, to carry on at Rochester, Minnesota, in connection with the University Graduate Medical School, graduate medical and surgical instruction and research at Rochester, and is now conducting said work at Rochester.

That all the parties hereto desire to cancel, abrogate and set aside the three instruments above mentioned, and to assign and deliver to the Founders all of the securities above mentioned, as well also as any other securities which may have accumulated in the hands of the said Trustees, as an addition to said fund, in order that the Founders may make their gift to the University in a new form and with certain modifications to the original instruments.

The three instruments above mentioned are hereby referred to and made a part of this instrument as fully as if they were incorporated at length in this instrument.

THEREFORE, in consideration of the premises and other considerations passing reciprocally between the parties hereto, the sufficiency of which is hereby mutually acknowledged, it is agreed:

1. The Founders and Trustees agree that those two certain instruments mentioned above and bearing date the 9th day of February, 1915, are hereby cancelled, annulled and at an end, and the Trustees do hereby sell, assign, transfer, surrender, set over and deliver to the Founders each and every of the securities therein particularly described and also all other securities which have

come into the hands of the Trustees under the terms of said two instruments since the making thereof.

2. All of the parties to this instrument do hereby jointly and severally agree that the certain instrument in writing above mentioned and dated the 9th day of June, 1915, be, and the same is hereby, cancelled, annulled and declared at an end, saving, excepting and reserving, however, such rights, benefits and privileges as may have arisen thereunder to appointees made by the Board of Regents under and pursuant to its terms and to such graduate students as are now participating in the benefits offered by said instrument.

3. This instrument is made, executed and delivered upon the understanding that concurrently with the execution hereof the Founders will make, execute and deliver to the University new gifts of all of said securities upon terms and conditions which will be acceptable to the University, and in case such gifts are not made and accepted by the University, then this instrument shall be null and void, otherwise in full force and effect.

IN WITNESS WHEREOF, the Trustees and Founders have executed this instrument, and the Foundation and the University have caused the same to be executed by their duly authorized officers, all in quadruplicate the day and year first above written.

WILLIAM J. MAYO (Seal)

CHARLES H. MAYO (Seal)

Founders

In presence of:

LOUIS B. WILSON

WAYNE W. BISSELL

THE MAYO FOUNDATION FOR MEDICAL EDUCATION
AND RESEARCH, INCORPORATED

By HENRY S. PLUMMER,

President

Attest: DONALD C. BALFOUR,

Secretary

WAYNE W. BISSELL

ELLA J. GEBELER

BURT W. EATON (Seal)

GEORGE W. GRANGER (Seal)

HARRY J. HARWICK (Seal)

Trustees

ELLA A. GRAFF

ELLA J. GEBELER

THE UNIVERSITY OF MINNESOTA

By
PresidentAttest:
Secretary

KNOW ALL MEN BY THESE PRESENTS, that we, William J. Mayo and Charles H. Mayo, of Rochester, Minnesota, in order to create an endowment fund to aid and promote graduate medical and surgical instruction and research which is to be carried on by the University of Minnesota, do hereby donate, give, grant, assign, transfer, set over and deliver to said University all the bonds, evidences of debt, securities and property of every kind and description referred to and described in the writing hereto attached, marked "Schedule A," and made a part thereof.

TO HAVE AND TO HOLD the same forever, in trust, nevertheless, for the purposes and upon the conditions following, that is to say:

1. The said University may, in the discretion of the Board of Regents, invest all or any part of the net income received therefrom in securities of the kind hereinafter referred to, and accumulate and add the same to the principal of said fund until in the aggregate there shall be produced an endowment fund, the principal of which shall amount to not less than Two Million Dollars (\$2,000,000). The fund shall be known as the "Mayo Foundation for Medical Education and Research." The principal of said fund perpetually shall be kept invested and reinvested in such securities, and all the net income therefrom, excepting only such part thereof as shall be accumulated and added to the principal as aforesaid, perpetually shall be used for the purpose of graduate medical and surgical instruction and research to be carried on by and under the direction of the University; in each year there shall be appropriated out of the income at least ten per cent thereof and the sum shall be known as the "Emergency Research Fund" and shall be used outside of the State for emergency or unanticipated research or medical investigation, when and as the said Board may deem proper. If all of the amount so appropriated shall not be so used in any year, the amount thereof unused shall not be used for any other

purpose, but shall be accumulated and be used for the same purposes in any subsequent year or years. Also in each year there shall be appropriated and set aside out of income an additional ten per cent (10%) thereof, to be known as the "Contingent fund" and held in reserve for emergencies, and may be used at the discretion of said Board either within or outside of the State for emergency research or unanticipated medical investigation. If all the amount so set aside shall not be used in any year the unused portion shall revert to and become a part of income for the succeeding year.

The University may, from time to time, use any portion of the income remaining after deducting the amounts so appropriated, for the rental or erection, maintenance and equipment of a building or buildings convenient or proper to carry on such work, but the entire principal of the fund shall forever be held as an endowment, in order that the net income therefrom may be perpetually used for the purposes in this writing expressed.

The place of carrying on the graduate medical and surgical instruction and research work with the endowment income shall be Rochester, Minnesota, but all of the net income need not be expended in the City of Rochester, and, while the graduate medical and surgical instruction will be there maintained and the medical and scientific work will be conducted and directed by the Board of Regents from Rochester, such appropriations as the Board of Regents may make from time to time out of the income of the endowment fund may be used for the promotion of medical research or in any work of medical investigation anywhere outside of, or within, the State of Minnesota. Provided, however, that, after the lapse of twenty-five (25) years from the date hereof, the Board of Regents, at any regular meeting, by resolution adopted by vote of three-fourths of all members of the Board, may give notice that, after three (3) years next following the adoption of said resolution, no part of said work need be carried on at or directed from Rochester, and, on the expiration of said three (3) years, shall have power within six months thereafter, at a regular meeting, by a resolution adopted by a vote of three-fourths of all members, to cause all of the net income to be expended for graduate medical and surgical investigation and research work to be carried on at or directed from the University of Minnesota at Minneapolis, or such other place or places, including Rochester, as from time to time may by said Board be deemed best to effectuate the purposes of the gift and of the donors. The power hereby granted to give

the first notice shall nevertheless be a continuing power and may be exercised in the manner aforesaid, whenever it is necessary and proper to do so. But if the Board does not pass the second resolution within the six months after the end of the three (3) year period, the Board shall not have power to pass said second resolution without again giving the three (3) year notice.

2. The University shall have power to demand, sue for, collect and receive all moneys, debts, interest, securities and other property of every kind and description belonging to or which at any time hereafter shall be a part of the fund hereby created and provided for; to sell, assign, grant and convey any of the property of whatever kind or description coming into its possession or control as a part of such fund, and it shall be its duty to hold, manage, invest and reinvest the said fund, and all principal sums coming into its possession or control hereunder, in first class Municipal, County, State and Federal securities; provided, however, that, by unanimous vote of all the Regents present at any regular meeting, such funds, or any part thereof, may be authorized to be invested in other safe and conservative securities.

"Net income" as used in this instrument shall mean the gross income derived from the endowment fund and the "Contingent Fund" each year less the necessary expenses of handling and managing the same.

IN WITNESS WHEREOF, we have hereunto set our hands and seals this 13th day of September, 1917.

WILLIAM J. MAYO (Seal)

CHARLES H. MAYO (Seal)

In presence of:

LOUIS B. WILSON

WAYNE W. BISSELL

The University of Minnesota does hereby accept the gift and grant evidenced by the foregoing writing, in trust, and upon the terms and conditions, therein specified, and the same shall be known as "Mayo Foundation for Medical Education and Research."

THE UNIVERSITY OF MINNESOTA

By.....
President of the Board of Regents

Attest.....
Secretary

SCHEDULE A

CHICAGO, BURLINGTON & QUINCY, ILLINOIS DIVISION	
4% Bonds, Registered, dated July 1, 1899, due July 1, 1949, Nos. M8109 to M8133 inc. for \$1,000 each, and Nos. N753 to N755 inc., and Nos. N760 and N761, for \$5,000 each, interest payable on January and July 1st.....	\$50,000.00
LOUISVILLE & NASHVILLE RAILROAD COMPANY, United	
4's, dated June 2, 1890, due July 1, 1940, for \$1,000 each, Nos. 35966 to 35985 inc., interest payable January and July 1st..	20,000.00
ROCK ISLAND-FRISCO TERMINAL RAILWAY COMPANY	
First Mortgage 5% Bonds, Nos. 129 to 153 inc., for \$1,000 each, dated January 2, 1907, due January 1, 1927, interest payable January and July 1st.....	25,000.00
CHICAGO & EASTERN ILLINOIS RAILROAD COMPANY 5%	
First Lien Coal Bonds, Nos. 5061 to 5085 inc., for \$1,000 each, dated February 1, 1912, due February 1, 1942, interest payable February and August 1st.....	25,000.00
CHICAGO & EASTERN ILLINOIS RAILROAD COMPANY General Consolidated and First Mortgage Registered 5% Bonds,	
dated July 22, 1908; due November 1, 1937, Nos. 1028 to 1032 inc., for \$5,000 each, interest payable May and November 1st.	25,000.00
CENTRAL PACIFIC RAILWAY COMPANY, First Mortgage 4%	
Bonds, Nos. 6951 to 6980 inc., for \$1,000 each, dated October 1, 1904, due October 1, 1954, interest payable April and October 1st	30,000.00
ST. LOUIS, IRON MOUNTAIN & SOUTHERN RAILWAY COMPANY, First Mortgage 4% Bonds, 30 year (River & Gulf Div.) for \$1,000 each, Nos. 25226 to 25250 inc., dated May 1, 1903, due May 1, 1933, interest payable May and November 1st	
	25,000.00
MASON CITY & FORT DODGE RAILROAD COMPANY, First Mortgage 4% Bonds, Nos. 4449, 5339, 5341 to 5343 inc., and 10101 to 10119 inc., 10123 and 10340 to 10344 inc., for \$1,000 each, dated June 1, 1905, due June 1, 1955, interest payable June and December 1st.....	
	30,000.00
CITY CHICAGO GENERAL CORPORATE, 4% Bonds, Nos. 1175 to 1224 inc., 746 and 2421 to 2427 inc., 2436 to 2451 and 2459, for \$1,000 each, dated July 1, 1908, due January 1, 1928, interest payable January and July 1st.....	
	75,000.00
CITY CHICAGO GENERAL CORPORATE 4% Bonds, Nos. 1036 to 1045 inc., dated July 1, 1906, due January 1, 1921, interest payable January and July 1st	
	10,000.00
BOARD OF LEVEE COMMISSIONERS OF NEW ORLEANS LEVEE DISTRICT 5% Bonds, Nos. 1451 to 1500 inc., and 146 to 170 inc., for \$1,000 each, dated January 1, 1909, due July 1, 1959, interest payable on January and July 1st.....	
	75,000.00
CHAMBER OF COMMERCE, MINNEAPOLIS, First General Mortgage 4½% Bonds, dated January, 1909, for \$1,000 each; Nos. 151 to 160 inc., due January 1, 1926; Nos. 161 to 170 inc., due January 1, 1927; Nos. 171 to 180 inc., due January 1, 1928; Nos. 181 to 190 inc., due January 1, 1929; Nos. 191 to 200 inc., due January 1, 1930, interest payable January and July 1st	
	50,000.00

CITY OF SPOKANE Bridge Construction and Repair 4½% Bonds, Nos. 232 to 250 inc., 252 to 256 inc., and 353, for \$1,000 each, dated January 1, 1908, due January 1, 1933, interest payable January and July 1st	25,000.00
CITY OF DES MOINES, IOWA, School Building 4% Bonds, Nos. 121 to 145 inc., for \$1,000 each, dated July 6, 1909, due July 1, 1928, interest payable January and July 1st.....	20,000.00
CITY OF MILWAUKEE, Viaduct 4% Bonds, for \$1,000 each, dated July 1, 1909; Nos. 1226 to 1230 inc., due July 1, 1917; Nos. 1231 to 1235 inc., due July 1, 1918; Nos. 1236 to 1240 inc., due July 1, 1919; Nos. 1241 to 1245 inc., due July 1, 1920; Nos. 1251 to 1255 inc., due July 1, 1922, interest payable January and July 1st	25,000.00
KING COUNTY, WASHINGTON, Funding 5% Bonds, Nos. 242 to 256 inc., and 742 to 751 inc., dated February 1, 1908, due February 1, 1928, interest payable February and August 1st.	25,000.00
ALLEGHENY COUNTY, PENNSYLVANIA, County Road 4% Bonds, Series 8, Nos. 414 to 420 inc., and Nos. 451 to 455 inc., and 461 to 468 inc., for \$1,000 each, dated February 1, 1907, due February 1, 1937, interest payable February and August 1st	20,000.00
CITY OF CLINTON, IOWA, 4½% Bonds, Refunding, Nos. 1 to 30 inc., for \$1,000 each, dated February 1, 1911, due February 1, 1931, interest payable February and August 1st.....	30,000.00
CORPORATION OF THE FINE ARTS BUILDING, First Mortgage 4½% Bonds, for \$1,000 each, dated March 1, 1903; Nos. 521 to 533 inc., due March 1, 1930; Nos. 541 and 542, due March 1, 1931, interest payable March and September 1st..	15,000.00
COOK COUNTY, ILLINOIS, Court House 4% Bonds, Nos. 4851 to 4875 inc., for \$1,000 each, dated September 1, 1905, due September 1, 1925, interest payable March and September 1st	25,000.00
CITY OF HAMILTON, ONTARIO, Public School Debenture 4% Bonds, Nos. 76 to 100 inc., for \$1,000 each, dated June 1, 1908, due June 1, 1928, interest payable June and December 1st	25,000.00
CITY OF LONDON, ONTARIO, 4½% Debenture Bonds, Nos. 1 to 50 inc., for \$1,000 each, dated July 2, 1907, due June 30, 1942, interest payable June and December 1st.....	50,000.00
CITY OF DES MOINES, IOWA, School Building 4½% Bonds, Nos. 353 to 377 inc., dated September 1, 1910, due September 1930, for \$1,000 each, interest payable March and September 1st	25,000.00
CITY OF PORTLAND, OREGON, School District No. 1 Building 4½% Bonds, Nos. 76 to 100 inc., for \$1,000 each, dated October 1, 1908, due October 1, 1928, interest payable April and October 1st	25,000.00
CITY OF NEW YORK CORPORATE STOCK, 4½% Certificate No. 587, dated October 7, 1907, due May 1, 1957, interest payable May and November 1st	25,000.00

COUNTY OF COOK, Court House 4% Bonds, dated September 1, 1905, for \$1,000 each; Nos. 3821 to 3855 inc., due September 1, 1921; Nos. 4081 to 4090 inc., due September 1, 1922; Nos. 4831 to 4840 inc., due September 1, 1925, interest payable March and September 1st	25,000.00
CITY OF SEATTLE, WASHINGTON, Park 4% Bonds, Nos. 305 and 307 to 325 inc., for \$1,000 each, dated March 1, 1907, due March 1, 1927, interest payable March and September 1st	20,000.00
CITY OF SEATTLE, WASHINGTON, Electric Light $4\frac{1}{2}\%$ Bonds, Nos. 42 to 44 inc., and 54 to 75 inc., for \$1,000 each, dated March 1, 1910, due March 1, 1930, interest payable March and September 1st	25,000.00
CITY OF NEW YORK CORPORATE STOCK, 4% Certificate No. 6996, dated February 4, 1911, due November 1, 1956, interest payable May and November 1st.....	25,000.00
PROVINCE OF ONTARIO, CANADA, 4% Debenture Bonds for \$1,000 each, dated May 1, 1912, due November 1, 1941, Nos. D0532 to D0555 inc., interest payable May and November 1st	24,000.00
CITY OF NEW YORK CORPORATE STOCK, $4\frac{1}{2}\%$ Certificate No. 588, dated October 7, 1907, due May 1, 1957, interest payable May and November 1st	25,000.00
INSURANCE EXCHANGE BUILDING TRUST, First Mortgage 5% Gold Bonds, Nos. 1051 to 1075 inc., for \$1,000 each, dated December 1, 1910, due November 1, 1925, interest payable May and November 1st	25,000.00
CITY OF KANSAS CITY WATER WORKS, $4\frac{1}{2}\%$ Bonds, Nos. 12 to 17 inc., for \$1,000 each, dated July 1, 1909, due July 1, 1939, interest payable January and July 1st.....	6,000.00
CITY OF SIOUX FALLS, SOUTH DAKOTA, Refunding 5% Bonds, Nos. 158 to 175 inc., for \$500 each, dated January 1, 1910, due January 1, 1930, interest payable January and July 1st	9,000.00
CITY OF DULUTH, MINNESOTA, $4\frac{1}{2}\%$ Bonds, Nos. 743 to 749 inc., for \$1,000 each, dated November 1, 1892, due November 1, 1922, interest payable May and November 1st.....	7,000.00
SANITARY DISTRICT OF CHICAGO, Municipal 4% Bonds, Nos. 26460 to 26469 inc., for \$1,000 each, dated March 15, 1905, due March 15, 1919, interest payable March and September 15th..	10,000.00
CITY OF NEW YORK CORPORATE STOCK 4% Certificate No. 5067, dated January 6, 1908, due November 1, 1936, interest payable May and December 1st.....	5,000.00
ST. PAUL & KANSAS CITY SHORT LINE RAILROAD COMPANY, Regular First Mortgage Gold Bonds, dated July 7, 1914, due February 1, 1941, Nos. R.M.43, R.M.44 and R.M.46, for \$1,000 each, interest payable February and August 1st...	3,000.00
CHICAGO GREAT WESTERN RAILROAD COMPANY, Preferred Stock Nos. B2680 for 10 shares and C1395 for 100 shares, dated November 30, 1914.....	11,000.00
CHICAGO, BURLINGTON & QUINCY RAILROAD COMPANY, ILLINOIS DIVISION MORTGAGE, Registered 4% Bonds, Nos. N756 to N759 inc., for \$5,000 each, dated July 1, 1899, due July 1, 1949, interest payable January and July 1st.....	20,000.00

ST. JOSEPH AND GRAND ISLAND RAILWAY COMPANY, First Mortgage 4% Bonds, Nos. 3955 to 3962 inc., 3964 to 3980 inc., dated January 1, 1897, due January 1, 1947, interest payable January and July 1st.....	25,000.00
ATCHISON, TOPEKA & SANTA FE RAILWAY COMPANY, General Mortgage 4% Bonds, Nos. 123491 to 123500 inc., 123551 to 123555 and 124541 to 124550 inc., for \$1,000 each, dated December 12, 1895, due October 12, 1995, interest pay- able April and October 1st.....	25,000.00
ST. LOUIS, IRON MOUNTAIN & SOUTHERN RAILWAY COMPANY (River & Gulf Div.), First Mortgage 4% Bonds, 30 years, Nos. 25201 to 25225 inc., for \$1,000 each, dated May 1, 1903, due May 1, 1933, interest payable May and No- vember 1st	25,000.00
ST. LOUIS, IRON MOUNTAIN & SOUTHERN RAILWAY COMPANY (River & Gulf Div.), First Mortgage 4% Bonds, 30 years, Nos. M41, M42 and M43, dated June 30, 1908, for \$1,000 each, and No. X263, for \$10,000, dated June 30, 1909, due May 1, 1933, interest payable May and November 1st...	13,000.00
CITY OF CHICAGO GENERAL CORPORATE 4% Bonds, Nos. 631 to 652 inc., 2200 to 2224 inc., for \$1,000 each, dated July 1, 1908, due January 1, 1926, interest payable January and July 1st	47,000.00
BOARD OF LEVEE COMMISSIONERS, of New Orleans Levee District 5% Bonds, Nos. 1001 to 1050 inc., for \$1,000 each, dated January 1, 1909, due July 1, 1959, interest payable Janu- ary and July 1st.....	50,000.00
SHELBY COUNTY, TENNESSEE, COURT HOUSE 4% Bonds, Nos. 1093 to 1112 inc., dated July 1, 1905, due July 1, 1955, for \$1,000 each, interest payable January and July 1st.....	20,000.00
INSURANCE EXCHANGE BUILDING TRUST First Mortgage 5% Gold Bonds, Nos. 1076 to 1100 inc., dated December 1, 1910, due November 1, 1925, for \$1,000 each, interest payable May and November 1st.....	25,000.00
CITY OF DES MOINES, IOWA, School Building 4% Bonds, Nos. 171 to 195 inc., for \$1,000 each, dated July 6, 1909, due July 1, 1929, interest payable January and July 1st.....	25,000.00
CITY OF MILWAUKEE, School 4% Bonds, for \$1,000 each, dated July 1, 1910; Nos. 3683 to 3687 inc., due July 1, 1933; Nos. 3689 to 3693 inc., due July 1, 1924; Nos. 3713 to 3717 inc., due July 1, 1928; Nos. 3719 to 3723 inc., due July 1, 1929; Nos. 3725 to 3729 inc., due July 1, 1930; interest payable January and July 1st.....	25,000.00
NATIONAL SAFE DEPOSIT COMPANY, First Mortgage 4% Bonds, Nos. 1879 to 1883 inc., and 2432 to 2441 inc., for \$1,000 each, dated August 1, 1902, due August 1, 1932, interest pay- able February and August 1st.....	15,000.00
CITY OF ESCANABA, MICHIGAN, School Building 4½% Bonds, Nos. 6 to 15 inc., and 16 to 25 inc., for \$1,000 each, dated May 1, 1906, due May 1, 1921, interest payable May and November 1st	20,000.00

CITY OF LONDON, ONTARIO, 4½% Bonds, dated July 2, 1907, due June 30, 1937, Nos. 50 and 52 to 75 inc., for \$1,000 each, interest payable June and December 30th.....	25,000.00
PASSAIC, NEW JERSEY, School 4½% Bonds, Nos. 1973 to 1992 inc., dated October 1, 1910, due October 1, 1940, for \$1,000 each, interest payable April and October 1st.....	20,000.00
PROVINCE OF ONTARIO, Conv. 4% Debenture Bonds, Nos. D0556 to D0573 inc., D1289 to D1293 and D1354, for \$1,000 each, dated May 1, 1912, due November, 1941, interest payable May and November 1st.....	24,000.00
CHICAGO & EASTERN ILLINOIS RAILROAD COMPANY, First Lien Coal Bonds 5%, dated February 1, 1912, due February 1, 1942, Nos. 2502 to 2507 inc., 4403, 5093 to 5100 inc., and 5051 to 5060 inc., for \$1,000 each, interest payable February and August 1st.....	25,000.00
CITY OF DAVENPORT, IOWA, Funding 4% Bonds, Nos. 251 to 275 inc., dated March 1, 1909, due November 1, 1923, for \$1,000 each, interest payable May and November 1st.....	25,000.00
CITY OF OMAHA, Renewal 4½% Bonds, Nos. 167, 169 and 170, for \$1,000 each, dated September 1, 1907, due September 1, 1927, interest payable March and September 1st.....	3,000.00
CITY OF OMAHA, Sewer Renewal 4½% Bonds, Nos. 30, 32 to 34 inc., and 65, 67, 68, 69, 75, and 77, for \$1,000 each, dated September 1, 1907, due September 1, 1927, interest payable March and September 1st.....	10,000.00
CITY OF OMAHA, Paving Renewal 4½% Bonds, Nos. 56 to 59 inc., 65 to 69 inc., dated September 1, 1907, due September 1, 1927, interest payable March and September 1st.....	9,000.00
CITY OF GRAND RAPIDS, MICHIGAN, Water Extension 4% Bonds, Nos. 53 to 59 inc., for \$1,000 each, dated August 15, 1906, due August 15, 1926, interest payable on February and August 15th.....	7,000.00
ALLEGHENY COUNTY, PENNSYLVANIA, County Road 4% Bonds, Series 9, Nos. 26 to 37 inc., for \$1,000 each, dated April 1, 1907, due April 1, 1937, interest payable April and October 1st.....	12,000.00
CITY OF NEW YORK CORPORATE STOCK 4% Certificate No. 5066, dated January 16, 1908, due November 1, 1936, interest payable May and November 1st.....	5,000.00
BLUE EARTH COUNTY, MINNESOTA, 5% Ditch Bonds, in the amount of \$23,000.00, dated June 1, 1915.....	23,000.00
BROWN COUNTY, MINNESOTA, 4½% Ditch Bonds, in the amount of \$70,000.00, dated November 1, 1916.....	70,000.00
CHIPPEWA COUNTY, MINNESOTA, 4½% Ditch Bonds, in the amount of \$7,000.00, dated November 1, 1916.....	7,000.00
BLUE EARTH COUNTY, MINNESOTA, 5% Ditch Bonds, in the amount of \$9,000.00, dated June 1, 1915.....	9,000.00
CHIPPEWA COUNTY, MINNESOTA, 4½% Ditch Bonds, in the amount of \$34,000.00, dated November 1, 1916.....	34,000.00
Cash	12,344.79

Rochester, Minn., September 13, 1917.

We, the undersigned, William J. Mayo and Charles H. Mayo, as individuals and as Founders; the Mayo Foundation for Medical Education and Research, Incorporated; Burt W. Eaton, George W. Granger and Harry J. Harwick, Trustees, and University of Minnesota hereby authorize and direct the Wells-Dickey Trust Company of Minneapolis, Minnesota, upon presentation of this order to deliver all the securities described in the foregoing Schedule A to the University of Minnesota.

WILLIAM J. MAYO (Seal)

CHARLES H. MAYO (Seal)

As Individuals and as Founders

In presence of:

LOUIS B. WILSON

WAYNE W. BISSELL

THE MAYO FOUNDATION FOR MEDICAL EDUCATION
AND RESEARCH, INCORPORATED

By HENRY S. PLUMMER,

President

Attest: DONALD C. BALFOUR,

Secretary

WAYNE W. BISSELL

ELLA J. GEBELER

BURT W. EATON (Seal)

GEORGE W. GRANGER (Seal)

HARRY J. HARWICK (Seal)

Trustees

ELLA A. GRAFF

ELLA J. GEBELER

THE UNIVERSITY OF MINNESOTA

By.....

President

Attest.....

Secretary

.....

.....

KNOW ALL MEN BY THESE PRESENTS, that we, the undersigned, William J. Mayo and Charles H. Mayo, are associated

in the practice of medicine and surgery at Rochester, Minnesota, and

WHEREAS, contemporaneously herewith, we have made a gift to the University of Minnesota evidenced our hands and seals this 13th day of September, 1917, and which has been accepted by the University and is known as the "Mayo Foundation for Medical Education and Research," and

WHEREAS, the University is carrying on graduate medical and surgical instruction and research at Rochester in connection with its Medical School,

NOW, THEREFORE, in order to promote graduate medical and surgical instruction and research,

1. We do hereby donate, give and undertake at all times to furnish free of charge, to the University of Minnesota, the right to use, in connection with its graduate medical and surgical instruction and research, such part of the facilities, housing, instruments, apparatus, clinical and other material of every kind and description belonging to us as may be reasonably necessary, to carry on the work.

2. We do hereby undertake and promise at all times to furnish and provide free of charge to the University of Minnesota such part as may be reasonably necessary of the clinical and other material and opportunities for graduate medical and surgical teaching and research which are or may become available for the aforesaid uses and purposes at St. Mary's Hospital, the Kahler Sanitarium, the Colonial Sanitarium or at any similar institution which hereafter may be controlled by us, as long as we have control of the same.

3. Until the principal fund of said Mayo Foundation, by additions thereto from the income thereof, shall amount to \$2,000,000, we do hereby give and from time to time will provide and furnish to the University of Minnesota all the sums of money, less an amount not to exceed in any year that portion of the income which in such year shall not be added to the principal fund of said gift, necessary to pay the salaries fixed by the Board of Regents for the Mayo Foundation professors, assistant professors, instructors and fellows appointed by the said Board, and to pay the wages fixed by said Board for all non-professional employes who may be engaged by said Board to render service in and about said work to be carried on by the University at Rochester, Minnesota, provided, however, that gifts and undertakings in this paragraph specified are made and assumed upon the conditions following, that is to say,

the Board of Regents, prior to July 31st, of each year during the period aforesaid, will make for the ensuing academic year appointments of all such Mayo Foundation professors, assistant professors, instructors and fellows, and shall make and deliver to the undersigned an annual budget stating the compensation fixed by said Board to be paid each to said Mayo Foundation professors, assistant professors, instructors and fellows, and such other employes for services in connection with the aforesaid graduate work of the University together with the amount of money required during the ensuing academic year for the purposes aforesaid.

IN WITNESS WHEREOF, we have hereunto set our hands and seals this 13th day of September, 1917.

WILLIAM J. MAYO (Seal)

CHARLES H. MAYO (Seal)

In presence of:

LOUIS B. WILSON

WAYNE W. BISSELL

The University of Minnesota does hereby accept the gift and undertakings evidenced by the foregoing writing.

THE UNIVERSITY OF MINNESOTA

By.....

President of the Board of Regents

Attest.....

Secretary

[Min. B. R. Sept. 13, 1917.]

Regent Mayo reported that some differences have arisen as to the interpretation of that portion of the instrument of gift from the Drs. Mayo as set forth in the Appendix A, page 40, of the Minutes of the Board of September 13, 1917, and that he would like to have the Board pass the following resolution as expressing the interpretation which the donors of the Mayo Foundation Fund deem and intend should be placed thereon, to-wit:

Whereas, doubt has arisen as to the interpretation to be placed upon the words "in each year there shall be appropriated out of income at least ten per cent thereof and the sum shall be known as the 'Emergency Research Fund' and shall be used outside the State for emergency or unanticipated research or medical investigation, when and as the said Board may deem proper"; where found in paragraph 1 of the Deed of Gift; and

Whereas, conferences have been had with the Donors as to the interpretation to be placed thereon, and consideration has been given thereto by the Medical Graduate Committee of the University in the light of their experience in the operation of the fund;

Now, therefore, be it resolved that the interpretation to be placed thereon should be that which would be given if said portion of said paragraph read as follows:

"in each year there shall be appropriated out of income at least ten per cent thereof and the sum shall be known as the 'Emergency Research Fund' and shall be used, when and as the said Board shall deem proper, by the staff or employees of the Mayo Foundation for Medical Education and Research, outside of the State, in cases of emergency or other unanticipated research; investigation, experimentation, or medical education not provided for in the budget of the current year."

For example, an epidemic or other conditions arising outside the State might need expert medical investigation. Or someone might be sent to visit other institutions to investigate medical or surgical discoveries, or new educational methods likely to be of importance. Or properly trained investigators might be sent to any part of the world to search, either alone or in coöperation with others, for improved remedial agents or methods. Where necessary, persons outside the regular staff might be utilized for such investigation under temporary or special appointment. It is understood that not only salaries and traveling expenses, but also any equipment and supplies necessary for the investigation outside the state may be charged to the "Emergency Research Fund" voted to approve the foregoing resolution. [Min. B. R. Jan. 18, 1918.]

CONSTITUTION, BY-LAWS AND RULES OF THE ALL-UNIVERSITY STUDENT COUNCIL

This organization shall be known as The All-University Student Council of the University of Minnesota.

ARTICLE II.—Object

SECTION 1. The object of the Council shall be:

First: To represent the whole student body in matters affecting student interest.

Second: To afford a suitable medium for communication between the students and the University authorities.

Third: To refer matters requiring a definite expression of student sentiment to the student body as a whole for decision.

Fourth: To exercise general supervision over student activities; to superintend elections of general student interest; to crystallize and make effective the sanest phase of undergraduate opinion; to preserve the good traditions and customs of the University; to serve as a force for binding the several schools and colleges of the University into a unit; to recommend and support improvements in the University and to exercise such other functions and powers as naturally fall to such an organization or which may be delegated to it by the students and University authorities.

ARTICLE III.—Membership

SECTION 1. Members of this Council shall be elected for one year, their term beginning with the day after Commencement.

SEC. 2. There shall be one representative for each four hundred students or additional major fraction thereof enrolled in each school or college, providing that there shall be at least one representative from each school or college.

SEC. 3. Candidates for representative shall be chosen from classes graduating the following year. They must be students in good standing in the University, who have been registered at the University in their school or college at least one year, and who expect to remain during the following year.

SEC. 4. The Council shall be the judge of its own membership as to eligibility and good standing.

SEC. 5. If a vacancy occur at any time between the regular election the same shall be filled by the Council from the Senior class of the school or college in whose representation the vacancy occurred.

ARTICLE IV.—Officers

SECTION 1. The officers of this Council shall be elected by the new members of the Council each year as soon as practicable after they have been elected.

SEC. 2. The officers of the Council shall consist of a President, a Vice President, a Recording Secretary, a Corresponding Secretary, and a Treasurer.

SEC. 3. First: The President shall call the meetings, shall preside over the sessions, and perform such duties as are usually incumbent upon such officer.

Second: The Vice President shall assume the duties of the President in his absence, and shall act in an advisory capacity to the Corresponding Secretary.

Third: The Recording Secretary shall keep a record of the minutes of the Council meeting and shall perform such other duties as usually devolve upon such officer.

Fourth: The Corresponding Secretary shall conduct all official correspondence of the Council. He shall take charge of all petitions and communications to the council and shall with the Vice President constitute a committee on press notices.

Fifth: The Treasurer shall have charge of all funds handled by the council, paying out the same only on order of the council.

ARTICLE V.—Meetings

Meetings of the Council shall be held regularly during the school year; time and place to be at the discretion of the Council.

ARTICLE VI.—Amendment and Ratification

SECTION 1. This constitution may be amended by a majority vote of the students voting at an election of representatives or election held especially for the purpose.

SEC. 2. This constitution shall go into effect immediately after adoption by a majority of the students voting.

BY-LAWS

1. Election of members shall take place in April, the day and hours to be set and announced by the Council. Except in the case of the first year of the Council, in which case the election shall take

place immediately after the adoption of the constitution. The elections shall be under the auspices of the President of the University.

2. Newly elected members shall meet with the Council without voting or taking active part until the day after Commencement, upon which day old memberships expire and the newly elected members constitute the Council.

3. Elections shall be by secret ballot. The Council shall superintend the election in detail, appointing poll officials, etc.

4. The Council shall determine the number of representatives to which each school or college is entitled and shall declare that number elected who have the highest number of votes.

5. All the students in any school or college of the University are entitled to vote for as many candidates as the school or college is entitled to seat.

6. Names of candidates for election must be presented to the Council at least three days prior to the election.

7. The meetings of the Council shall be private but not secret. All business shall be officially announced by the Press Committee.

8. Eight members shall constitute a quorum.

9. The Recording Secretary shall send due notice to all members before each meeting of the Council, stating in such notice the time and purpose of meeting.

10. The Council shall have strict disciplinary powers over its members; continued absence or tardiness at meetings, or other cause, which the Council deems inconsistent with the greatest efficiency of the Council may be deemed sufficient to cause expulsion.

11. Expulsion may be by a two-thirds majority vote of all the members of the Council.

12. Committees shall be appointed by the President when not otherwise specified and may include members of the student body not in the Council, or members of the Faculty.

13. The student body shall have the right upon petition by twenty-five students to initiate any acts which it may desire. Upon receipt of such petition the Council shall, as soon as possible, refer the matter to the students for decision by vote. Any school or college may upon petition by twenty-five students hold an election for the recall of one or more of its representatives.

14. The schools and colleges to have representation at the present time (1911) are:

College of science, literature and the arts, college of engineering and the mechanical arts, college of agriculture, school of forestry, college of law, college of medicine and surgery, college of dentistry, college of pharmacy, school of mines, school of chemistry.

15. The By-Laws may be amended by a two-thirds vote by all members of the Council.

ELIGIBILITY RULES ALL-UNIVERSITY STUDENT COUNCIL

No student with any condition or failure standing against him shall be eligible:

- a. To be a member of the All-University Student Council.
- b. To be a member of the editorial board of any student publication.
- c. To be an officer of the Junior Ball Association.

ELECTION RULES OF THE ALL-UNIVERSITY STUDENT COUNCIL

1. There shall be no electioneering or soliciting of votes within a radius of fifty feet of the voting booths. At the Agricultural campus, instead of the fifty foot rule, there will be no electioneering allowed on an election day in the building in which the election is held. [By request of the Council of the Colleges of Agriculture and Forestry.]

2. Personal voting only will be allowed.

3. There shall be no soliciting of votes by paid advertising, hand bills, election cards, form letters or notes, either printed, type-written, or written, or by banners or posters of any nature whatsoever; nor shall the same be distributed through any medium whatsoever.

4. Candidates shall be held strictly accountable for the acts of their agents, friends, adherents, and enthusiasts in violation of the strict letter or spirit of any of the aforesaid regulations or part thereof.

5. The individual violators of any of the aforesaid regulations or of any part thereof will be summarily dealt with by the All-University Student Council for such violations.

6. The All-University Student Council reserves the right to determine whether the letter or spirit of the above regulations has been violated.

CONSTITUTION OF THE MINNESOTA UNION

ARTICLE I.—NAME

SECTION 1. The name of the association shall be the Minnesota Union.

ARTICLE II.—PURPOSE

SECTION 1. The purpose of this association shall be to promote the best interests and welfare of the University of Minnesota and comradeship among its members and to maintain a suitable club house for such purpose.

ARTICLE III.—LOCATION AND ADMINISTRATION OF CLUB HOUSE

SECTION 1. This club house shall be located on the campus of the University of Minnesota and shall be the building formerly occupied by the School of Chemistry.

SEC. 2. The building shall be administered by the Minnesota Union under the general rules of the Board of Regents governing the holding of meetings and the use of University property. The exclusive use of any public room therein shall not be assigned to any student organizations. This shall not be construed, however, as estopping the Union from granting desk room to secretaries of student organizations; it being distinctly understood that religious organizations shall be accorded equal treatment without discrimination of any kind.

SEC. 3. So far as concerns the expenditures for, and the receipts from, the operation of the Dining Hall and Kitchen of the Union, and the prices to be charged for the food served, the business thereof shall be under the direction and control of the business office of the University of Minnesota; in all other respects, it shall be under the direction and control of the duly authorized officers of the Union; and all profits from the operation of said Dining Hall shall be turned over by said business office to the Treasurer of the Union.

SEC. 4. Except as in this Constitution otherwise expressly provided all the business of the Union shall be conducted by, and be under the supervision and control of, the Board of Governors of the Union.

ARTICLE IV.—MEMBERSHIP

SECTION 1. All male students of the University of Minnesota shall be active members of the Minnesota Union and all other members of the University of Minnesota shall be eligible to active membership.

SEC. 2. All past members of the University of Minnesota shall be eligible to associate membership.

SEC. 3. Members in either of the above classes shall be eligible to life membership; past members of the University of Minnesota, students in post-graduate departments and under-graduate students may become life members upon the payment of a ten dollar fee and members of the faculty upon payment of a twenty-five dollar fee to the treasurer of the Minnesota Union.

SEC. 4. The Minnesota Union may elect honorary members not to exceed three living, upon nomination of the Board of Governors, by a two-thirds vote of the active membership voting at a special meeting called for this purpose.

SEC. 5. The term "Member of the University" wherever used in this Constitution, shall be interpreted to include the male regents, officers, faculty members and students of the University of Minnesota.

SEC. 6. Only active and life members shall have the right to vote.

ARTICLE V.—ORGANIZATION AND GOVERNMENT

SECTION 1. The Government of the Minnesota Union, subject to the Board of Regents of the University of Minnesota, shall be vested in a Board of Governors, and the officers of this Board of Governors shall be the corresponding officers of the Minnesota Union.

SEC. 2. The Board of Governors shall be constituted as follows: Two members of the faculty of the University of Minnesota, one member of the General Alumni Association, who shall not be regent, officer or member of the faculty of the University of Minnesota; upper classmen from the student body as follows: One representative for each college of 400 male students or less, and one additional representative for each additional 400 male students or major fraction thereof, the basis for determining the number of representatives shall be the registration figures of the preceding semester.

SEC. 3. "Upper classmen," as used in this section, shall be construed to include all male students who shall have been in attendance at the University of Minnesota at least $1\frac{1}{2}$ years preceding the election and having a satisfactory scholastic record. The term of office of a member of the Board of Governors of the Minnesota Union shall in no case exceed two years from the time of such membership election as representative of any particular college or school.

SEC. 4. All members of the Board of Governors shall be members of the Minnesota Union.

SEC. 5. The faculty Governors shall be elected at the annual election, by those members of the University faculty, who are members of the Minnesota Union.

The alumni governor shall be elected from among the life members of the General Alumni Association, by the Board of Directors of said Association, for a term of three years, at its regular April meeting.

At the first annual election, one faculty governor shall be elected for a term of one year, and the second faculty governor shall be elected for a term of two years, and thereafter their successors shall be elected for terms of three years each.

SEC. 6. The undergraduate governors, as above provided, shall be elected at the annual election by the students of the College or School of which the candidates are members.

SEC. 7. Nominations of candidates for election to the Board of Governors shall be made by the Board of Governors, at least three weeks previous to the annual election as hereafter provided, by the Board of Governors nominating at least two candidates for each governorship. Any further nominations shall be made by petition to the Board of Governors at least one week before the annual election. Such petitions shall be signed by at least ten members of the Minnesota Union enrolled in the same college or school, as the candidate for nomination, and for this purpose the faculty governors shall be considered a division.

SEC. 8. The annual election shall be held on the third Wednesday in April of each year and shall be by the Australian ballot system, the polls being open from nine o'clock A. M. until twelve o'clock noon on election day. The officers in charge of the polls shall be appointed by the President of the Board of Governors with the advice and consent of the Board of Governors. There shall be no voting by proxy.

The person receiving the largest number of votes shall be declared elected.

In case of a tie, another election for that governorship shall be held within five days.

SEC. 9. The new Board of Governors shall assume its duties the first Monday in May of each year. At the first meeting the Board of Governors shall elect from its number a president, vice-president, and a secretary; and as before provided these officers shall be the corresponding officers of the Minnesota Union. Until the new board elects its president the retiring president shall act as chairman.

SEC. 10. The government of the Minnesota Union shall be vested in a Board of Governors as hereinbefore provided.

This Board of Governors shall be the sole judge of the eligibility of its members and successors in case of contested election, and in case of vacancy shall elect a member to fill such vacancy.

It shall be the duty of the Board of Governors to make nominations; to provide for elections; to employ a manager, to supervise his actions and take his bond; to call special meetings of the Minnesota Union, to hear appeals and complaints; to suspend and expel members; to act upon proposed amendments; to nominate for election by the Minnesota Union honorary members; to make, amend or repeal by-laws by a two-thirds vote; to advise concerning and approve all appointments of the President of the Board of Governors; to authorize all expenditures that are necessary for the operation and maintenance of the Union, the Dining Hall, and all equipment and service connected therewith, except as in Article III, otherwise expressly provided; to provide ways and means for the raising of funds to meet the expenses of the Minnesota Union, and to make any and all regulations, rules and provisions and to use any means which it shall deem fit and necessary to promote the best welfare and interests of the Minnesota Union.

SEC. 11. The President of the Board of Governors shall preside at all meetings of the Board of Governors and shall be ex-officio member of all committees. He shall appoint with the advice and consent of the Board of Governors all committees, standing and special, and all officers and judges of election.

SEC. 12. The Vice-President of the Board of Governors shall discharge all the duties and exercise all the rights of president,

in the latter's absence, and shall be ex-officio chairman of the House Committee.

SEC. 13. The Secretary of the Board of Governors shall keep all records of the Board of Governors and of the Minnesota Union. He shall give notice of all meetings and elections as ordered by the Board of Governors.

SEC. 14. The Treasurer of the Minnesota Union shall under the direction of the Finance Committee, have in charge all funds of the Minnesota Union, keep all financial accounts, collect the dues of members, and pay out all expenditures. He shall be a member of the Finance Committee, and shall, as often as the Finance Committee directs, submit a complete report of the financial status of the Minnesota Union. He shall have such further powers and duties as the Board of Governors may from time to time deem necessary and provide.

ARTICLE VI.—THE MANAGER

SECTION 1. The board of Governors shall employ a competent manager at a salary to be fixed by the Board of Governors.

SEC. 2. The manager shall, under the direction of the Board of Governors, have charge of the management of the Union, except the dining hall; and he shall be responsible for the care of the Union and its furnishings.

SEC. 3. He shall have immediate charge under the direction of the House Committee, of all billiard and pool tables, bowling alleys and any other undertaking from which a revenue is derived.

SEC. 4. He shall be responsible to the House Committee for the enforcement of all House Rules and to the Committee on Finance for all receipts and expenditures.

SEC. 5. He shall be required to furnish a bond satisfactory to the Board of Governors.

ARTICLE VII.—STANDING COMMITTEES

SECTION 1. There shall be the following standing committees: The House Committee and the Committee on Finance.

SEC. 2. The House Committee shall be composed of five members of the Minnesota Union.

The House Committee shall make and provide for the enforcement of all House Rules and publish them in the official paper of the University of Minnesota at least once in the first two weeks in each school year, post a copy on the bulletin board in the Union and furnish each member with a copy.

The House Committee shall decide all questions of dispute arising as to infringement of the house rules and privileges, and in case of repeated offense shall inflict any just penalty or fine upon the member guilty of such offense. Any appeal from a decision of the House Committee shall be heard before the Board of Governors.

Subject to the provisions of Article III hereof the House Committee shall have power to grant the use of a room or rooms in the Union for special occasions. Any and all applications for the use of any room or rooms in the Union shall be filed with the House Committee through its chairman. All applications shall be made upon blanks provided, stating definitely by their respective names or numbers of the room or rooms desired, the house in which they are to be used, and shall be endorsed by the names of three members of the Minnesota Union, who shall be held responsible for the room or rooms during the time specified.

The House Committee shall have the power to grant for periodical use for the college year or any part thereof, the use of a room or rooms to any organization of University men upon application to the House Committee, similar to the above, by such organization, provided that such application shall specify the dates and the hours therein throughout the college year or such part thereof as may be specified, for which the use of the room or rooms is requested; provided further, that any deviations from such schedule shall be governed by the ordinary procedure.

All billiard and pool tables, bowling alleys, card tables and complementary equipments shall be under the direction of the House Committee, which shall have the power, under the Board of Governors, to determine the amount and means of collection of a reasonable fee therefor.

The House Committee shall have the charge of all libraries of the Minnesota Union, their maintenance and replacement, the purchasing of books, the subscription to periodicals and papers, and shall make such further provisions under the Board of Governors as it may deem necessary.

SEC. 2. The Committee on Finance shall consist of five members. The Chairman shall be a faculty governor.

The Committee on Finance shall have charge of all funds of the Minnesota Union.

No expenditures shall be paid out by the Treasurer without the authority of the Committee on Finance and the signature of its Chairman.

It shall be the duty of this committee to keep the Board of Governors informed at all times of the financial condition of the Minnesota Union, and suggest ways and means of raising funds necessary to meet the expenses of the Union.

This committee shall invest all surplus funds of the Minnesota Union in securities approved by the Board of Governors.

It shall be the duty of this committee to coöperate with the steward and with the business office of the University in the direction and management of the Dining Hall and to make and execute such provisions and regulations under the Board of Governors, which it shall deem necessary for the best welfare and interests of the Dining Hall.

ARTICLE VIII.—DUES AND INDEBTEDNESS

SECTION 1. The annual dues for each active member shall be two dollars.

All active membership dues payable by students, enrolled in the University of Minnesota, must be paid in the same manner and installments and at the same time as they pay their regular semester or term fees to the Cashier of the University.

All other active membership dues shall be paid in full to the Cashier of the University on or before October 1st of each year.

SEC. 2. Associate members shall pay one dollar as annual dues to the Treasurer of the Minnesota Union in full on or before October 1st of each year.

SEC. 3. Life membership fees shall be paid as hereinbefore provided, in Section 3, Article IV.

SEC. 4. The Board of Governors shall have the power to change the amount of the active membership dues at their discretion, provided that such charge and changes shall apply equally and proportionately to all the members; provided further, that such changes shall not have effect for more than one year, unless subsequently ratified by an amendment to this Constitution.

SEC. 5. No member shall be allowed to become indebted to the Union.

SEC. 6. No one, unless duly authorized by the Board of Governors, shall be allowed to incur any indebtedness for the Minnesota Union, and the Board of Governors shall at no time incur any indebtedness in excess of the amount of money in the treasury.

SEC. 7. All members and alumni of the University who shall have paid twenty-five dollars or more towards a fund for the remodeling and furnishing of the Union Building shall be life mem-

bers of the Minnesota Union and enjoy all privileges accompanying such membership.

ARTICLE IX.—PROHIBITION AGAINST GAMBLING AND THE USE OF ALCOHOLIC BEVERAGES

SECTION 1. Gambling in any form whatever is forever prohibited in the Union. The sale and use of alcoholic beverages is forever prohibited in the Union.

ARTICLE X.—PRIVILEGES OF ORGANIZATIONS OF UNIVERSITY MEN

SECTION 1. Any organization of men in the University of Minnesota may secure the use of a room or rooms in the Union to be used temporarily for some special occasion or purpose upon application to the House Committee, as provided in Article VII, Section 2, paragraph 4.

SEC. 2. Any organization of men in the University of Minnesota may secure the use of a room or rooms in the Union for periodical temporary use by making application to the House Committee as provided in Article VII, Section 2, paragraph 5.

ARTICLE XI.—SUSPENSIONS AND EXPULSIONS

SECTION 1. Any member of the Minnesota Union may be suspended or expelled from membership for cause by a two thirds vote of the Board of Governors. But at least one week before such action is to be taken, the Secretary shall send to such member a written copy of the charges preferred against him. At the request of this member, he may have a hearing before the Board of Governors.

ARTICLE XII.—MEETINGS AND QUORUMS

SECTION 1. The annual meeting of the Minnesota Union and installation of Governors shall be held on the fourth Wednesday in April each year.

SEC. 2. Special meetings of the Minnesota Union may be called for a specific purpose by the President of the Board of Governors on request of the Board of Governors or on petition to the Board of Governors in writing of fifty active members. Notice of such special meetings shall be posted in the Union and published in the official paper of the University of Minnesota at least three days previous.

SEC. 3. For the transaction of business by the Minnesota Union, fifty active members shall constitute a quorum. If a

quorum be wanting, the members present may adjourn the meeting to such date as they may deem desirable.

SEC. 4. The Board of Governors shall meet on the last Wednesday of every month during the college year (except in case of vacation, when other provisions shall be made), and also on the first Wednesday in May, and on a Wednesday in September, at least ten days previous to the opening of the college year.

SEC. 5. Any special meeting of the Board of Governors may be called by the President of the Board of Governors, either upon his own initiative or written request of two Governors.

SEC. 6. For the ordinary transaction of business by the Board of Governors, eight governors shall constitute a quorum. If a quorum be wanting, the governors present may adjourn the meeting to such a date as they may deem desirable.

ARTICLE XIII.—AMENDMENTS

SECTION 1. Amendments to this Constitution may be proposed either by the Board of Governors or by a petition signed by fifty active members, submitted to the Board of Governors.

SEC. 2. All proposed amendments shall be posted in the Union, and published in the official paper of the University of Minnesota, at least twice, the first time at least two weeks, the second time at least one week, before the date which the Board of Governors has set as the one on which such amendment is to be submitted to the vote of the Minnesota Union.

SEC. 3. An amendment may be made to this Constitution in the following manner: by being passed, first, by a majority vote of the Board of Governors; by being passed, second, by a two-thirds affirmative vote of all members voting thereon.

HOUSE RULES

1. No smoking shall be permitted in any part of the building, except in the smoking room.

2. Absolute quiet must be maintained in the study room.

3. All damages caused to anything in the building shall be paid for by the party causing the damage.

4. The general living room shall never be given over to the exclusive use of any group or organization.

5. Any unassigned room may be had for the temporary exclusive use of any group or organization upon written application to the Rooms Assignment Committee. The size and kind of rooms to be given to be within the discretion of such committee.

6. Any application for the use of the building for any entertainment of a general nature must be submitted at least one week in advance of the date applied for.

(a) Any other application must be submitted at least two full days before the date desired.

7. No women shall be permitted in the building except upon written application.

8. It shall be the duty of the manager to enforce these rules.

At the spring election of 1916 the following amendment was adopted:

A branch of the Minnesota Union shall be established upon the campus of the College of Agriculture.

The control of the affairs of this branch shall be vested in a board of managers which shall consist of six members, four of whom shall be students elected by the student body, one shall be appointed by the Dean of the college, and the Dean shall serve ex-officio as a member. The four elected members of this board of managers shall be chosen, three from the College of Agriculture, and one from the College of Forestry, upon the same date that is set for the election of the Board of Governors, or as soon thereafter as possible. The Board of Managers shall make nominations for their successors. From these nominees two members from the sophomore class shall be elected each spring to take office the following year and shall hold office for the term of two years. The Chairman of the Board of Managers shall ex-officio be the representative of the College of Agriculture and Forestry upon the Board of Governors of the Minnesota Union. For the year 1916-17 this representative shall be, in addition to such representation upon the Board of Governors as the College of Agriculture or the College of Forestry may now have or be entitled to have, and the number of the Board of Governors, shall be increased by one for the school year 1916-17.

After May, 1917, this ex-officio representative of the Board of Managers of the branch of the Union at the Agricultural college shall be the only representative upon the Board of Governors from that division of the University.

Each year in the month of May the Board of Managers shall prepare a budget covering the next year's revenue and expenditures, and submit the same to the Board of Governors for approval.

Of the membership fees received from the students in the colleges of Agriculture and Forestry, beginning with the opening

of the school year 1915-16, one-half shall be set aside by the Board of Governors for the purposes of this branch. The first proceeds of such a division of the membership fees will be used to liquidate the deficit incurred by establishing this branch.

CONSTITUTION AND BY-LAWS OF THE INTER- FRATERNITY COUNCIL, UNIVERSITY OF MINNESOTA

AS AMENDED BY THE COUNCIL MAY, 1914, AND RATIFIED BY THE
REGENTS JUNE 10, 1914
IN FORCE SEPTEMBER, 1914

PREAMBLE

We, the undersigned academic fraternities of the University of Minnesota, do hereby agree to organize on the basis of the Constitution hereto attached, provided the Honorable Board of Regents will insure the permanency and stability of the Interfraternity Council by guaranteeing the enforcement of such rules of the Council as may be approved by the Board of Regents, alike upon all academic fraternities in the University of Minnesota.

Signed by:—

Chi Psi
Zeta Psi
Phi Sigma Kappa
Beta Theta Pi
Theta Delta Chi
Phi Gamma Delta
Kappa Sigma
Sigma Nu
Delta Upsilon
Alpha Tau Omega
Sigma Chi
Delta Kappa Epsilon
Alpha Delta Phi
Phi Delta Theta
Delta Tau Delta
Sigma Alpha Epsilon
Phi Kappa Psi
Psi Upsilon
Delta Chi
Acacia

CONSTITUTION

ARTICLE I.—NAME

The name of this organization shall be, The Interfraternity Council of the University of Minnesota.

ARTICLE II.—OBJECT

SECTION 1. The object of this organization shall be to advance the interests of the fraternities and the University.

ARTICLE III.—POWERS

SECTION 1. *Legislative—Advisory.*—The Council shall have power to regulate all interfraternity matters concerning scholarship, rushing, pledging, and time of initiation. It shall also have power to consider all other interfraternity matters, but its action in such matters shall be advisory and not mandatory.

SEC. 2. *Disciplinary.*—The Council shall have power to enforce its own rules. The Council shall also have power to exercise such authority as may be granted it by the Board of Regents. (See also Preamble.)

ARTICLE IV.—COMPOSITION AND MEMBERSHIP

SECTION 1. The Council shall be composed of one active member from each national Academic Fraternity (not honorary or professional) at the University of Minnesota and also the member of the Faculty who is elected President of the Council.

SEC. 2. An active member shall be defined as one who is in college, is paying active chapter dues, and who has completed at least two years of college work.

SEC. 3. *Advisory Board.*—There shall be an Advisory Board composed of one alumnus from each fraternity.

SEC. 4. An alumnus shall be defined as a graduate from the University, or a former student with at least two years' college credit, who has been out of the University two or more years.

SEC. 5. It shall be the duty of the Advisory Board to attend the meetings and to advise and assist the Council.

SEC. 6. *Elections.*—Each chapter shall elect its own representative to the Council and to the Advisory Board. The regular elections shall take place before each annual meeting, and the terms of service of the regularly elected active members of the Council and of the members of the Advisory Board shall commence and end at the annual meetings.

SEC. 7. *Terms.*—The active members of the Council shall be elected for one year. The members of the Advisory Board shall be elected for three years in such manner that one-third shall be elected each year, the apportionment to be determined by lot at the first meeting of the Council.

SEC. 8. *Vacancies.*—Any vacancy in the Council or the Advisory Board shall be filled by the active chapter concerned. Any member elected to fill a vacancy shall serve from the time of his election until the end of the regular term of his predecessor.

ARTICLE V.—OFFICERS: DUTIES, ELECTION, VACANCIES

SECTION 1. *Officers.*—The officers of the Council shall be a President, who shall be a fraternity member of the Faculty, and a Secretary.

SEC. 2. *Duties.*—The President shall at all times be custodian of all records, minutes, and moneys of the Council.

SEC. 3. *Election.*—The annual election of the President of this organization shall take place in the spring of the year; the exact time to be left to the discretion of the Council. (See also Section 8.)

SEC. 4. The President shall be chosen by the Board of Regents from three fraternity members of the Faculty nominated by the Interfraternity Council at the meeting called for this purpose.

SEC. 5. The Council may indicate its first or first and second choice of the nominees, and in case the Board of Regents fail at their next meeting to elect a President of the Council, the one who received first choice shall be President.

SEC. 6. If the Council has not indicated its first choice of the nominees and the Regents have failed to elect a President of the Council as above provided, the Council may elect one of the nominees to be President.

SEC. 7. *Terms.*—The President shall serve from the time of his election until his successor is elected and has qualified.

SEC. 8. The Secretary shall be elected at the first fall meeting, to serve until the next first fall meeting. (Compare with Art. V., Section 3.)

SEC. 9. *Absences.*—In case any officer is absent from a meeting of the Council, the Council may elect one of its own members to act in his place for that meeting.

SEC. 10. *Vacancies.*—The Council may fill vacancies in office at any meeting. Any officer elected to fill a vacancy shall serve

from the time of his election until the end of the regular term of his predecessor.

ARTICLE VI.—QUORUM: MEETINGS—ANNUAL AND SPECIAL

SECTION 1. An annual meeting of the Council shall be held on the second Thursday following the opening of classes in each college year.

(See also Article V, Section 3, Annual Election.)

SEC. 2. Other meetings may be called by the President or by any five members of the Council.

NOTE: For definition of Quorum, see Article VII, Sec. 2.

ARTICLE VII.—RULES, BY-LAWS, AMENDMENTS

SECTION 1. No standing rule for the regulation of interfraternity matters shall be passed by the Council unless said rule shall have been submitted to every chapter represented in the Council at least one week in advance.

SEC. 2. *A three-fourths majority* of the membership of the Council, exclusive of the President, shall be required *to pass by-laws and all other measures* except amendments to the Constitution.

SEC. 3. *This constitution may be amended* at any meeting by *a unanimous vote* of the membership of the Council, exclusive of the President, provided that every proposition for an amendment shall be submitted to each fraternity represented in the Council at least one week in advance.

BY-LAWS

ARTICLE I.—WHEN EFFECTIVE

All rules or by-laws contained herein shall take effect and be in force from and after the opening of the University for registration in September, 1914; provided, that all rules or by-laws enacted for the regulation of the Council alone shall take effect and be in force from and after their passage.

ARTICLE II.—(AS AMENDED MAY, 1914)—INITIATIONS

SECTION 1. *Initiations—second quarter: scholastic requirements.*—No fraternity shall initiate any man who has not completed one quarter's work in the University, and then only if at the close of such quarter he shall have obtained a grade of "passing" in 75 per cent of the total number of credit hours for which he was registered (except gymnasium and drill). *Provided, that*

any man who has not passed in 75 per cent of his work for the next preceding quarter may be initiated at the expiration of the first eight weeks, or any succeeding four weeks period, if he is up in 75 per cent of his work at the time of his initiation. It is understood that the set of grades reported at the close of a quarter, or any regular report period, shall serve as the basis of initiation until the next official set of grades is available; *provided that* this by-law shall not be interpreted in such a manner as to prevent the securing of special reports in cases where the circumstances seem to justify the same.

SEC. 2. *Minimum credit hours.*—No undergraduate shall be initiated by any fraternity if, at the time of his initiation, he is not carrying at least eleven (11) hours of University work, unless the regular work of the college in which he is registered is less than eleven (11) hours a quarter.

SEC. 3. *Certificate.*—No undergraduate shall be initiated by any fraternity until the President of the Council has issued a certificate of his eligibility to the fraternity concerned.

ARTICLE III.—PLEDGING—ELIGIBILITY STATEMENTS

SECTION 1. No prospective student of this University shall be pledged by any fraternity until such student shall have completed all except his senior year in high-school or preparatory-school work, determined by some formal statement made by the principal of such school. Such statement to be delivered to President of Council on demand.

(The principals of the Twin City high schools have agreed to adopt twenty-four (24) credits which count towards graduation as the minimum standard.)

SEC. 2. *Pledges to be reported within three days.*—Each fraternity shall within three days after the pledging of any man place in the hands of the President of the Council, upon a card supplied by the Council for the purpose, (1) *the name* of such man and (2) *the date* of his pledging together with (3) *the name* and (4) *location* of the high school or preparatory school upon which he is in attendance, (5) *the class* in such school in which he is registered, and (6) *the time* he will be graduated from such school. The President of the Council shall keep an indexed list of all pledged men and shall ascertain and pass upon the eligibility of every man. In case any pledged man upon investigation is found to be ineligible, the President shall inform the offending fraternity of its

delinquency and the case shall thereupon be submitted to the Council.

ARTICLE IV.—(AS AMENDED MAY, 1914)—PENALTIES

(See also Constitution: Preamble and Art. III, Sec. 2.)

SECTION 1. Penalties which may be inflicted for violation of these rules shall be:

1. Publication of offense.

2. Any chapter pledging a high-school student who is not a bona fide senior* in his school may, at the discretion of the Council, be barred from pledging such man until after he has registered for his second year in the University.

3. Any chapter pledging a high-school student who is not a bona fide senior* in his school may, at the discretion of the Council, be barred from pledging such man until after he has registered for his third year in the University.

4. Any chapter pledging a high-school student who is not a bona fide senior* in his school may, at the discretion of the Council, be barred from ever initiating such pledgeman.

5. Barring from activities.

6. Forfeiting right to initiate.

* That is, a senior having not less than twenty-four (24) credits which count toward graduation.

CONSTITUTION, BY-LAWS AND "M" REQUIREMENTS OF THE UNIVERSITY OF MINNESOTA ATHLETIC ASSOCIATION

CONSTITUTION

ARTICLE I

This Association shall be known as the University of Minnesota Athletic Association.

ARTICLE II

The object of this Association shall be to promote the best interests of athletics at the University of Minnesota.

ARTICLE III

Any professor or regularly enrolled male student of the University of Minnesota shall be eligible to membership in this Association, and may become a member by subscribing to the Constitution.

ARTICLE IV

SECTION 1. The officers of this Association shall be a President, a Vice President, and a Secretary.

SEC. 2. Any regularly enrolled male student in any department of the University of Minnesota shall be eligible to office in this Association.

SEC. 3. The President of this Association shall be chosen at the annual election hereinafter provided for. The Vice President and Secretary shall be elected by the Board of Control, hereinafter provided for from among its members at its first regular meeting after the annual election.

ARTICLE V

SECTION 1. The duties of the President of this Association shall be to call and preside at all meetings of this Association.

SEC. 2. The duties of the Vice President of this Association shall be to perform the duties of the President in the latter's absence.

SEC. 3. The duties of the Secretary of this Association shall be to keep a record of all the meetings of this Association and a roll of its members.

ARTICLE VI

SECTION 1. There shall be a Board of Control, composed of the President of this Association; seven student members, to be chosen: two by the Academic, Education, and Graduate Colleges; one by the Engineering, Mines, and Chemistry Colleges; one by the Dentistry and Pharmacy Colleges; one by the College of Medicine and Surgery; one by the College of Law; one by the College of Agriculture and Forestry; two faculty members, to be chosen by that body; and two alumni members to be chosen by the Board of Directors of the Alumni Athletic Association.

SEC. 2. The President of this Association shall act as Chairman of the Board and call the meetings thereof.

SEC. 3. The Secretary of this Association shall act as Secretary of the Board and perform such duties in this capacity as usually pertain to this office.

SEC. 4. The student representatives on the Board shall be chosen at the annual election hereinafter provided for, for a term of one year, except that at each election two members shall be elected for a term of two years, rotating in the following order: Engineering, Medicine, Academic, Dentistry, Law, Agriculture, Academic.

SEC. 5. In case of a vacancy in the office of President, Vice President, or Secretary of this Board the Board shall choose one of its own members to fill the vacancy, and the President of the Board is hereby authorized to call an election of this Association to elect a member or members of said Board to fill any vacancy.

ARTICLE VII.

SECTION 1. The duties of the Board of Athletic Control shall be the general control and supervision of the athletic interests of the University.

SEC. 2. It shall elect a Treasurer and a Manager of this Association, who shall receive such compensation for their services as the Board deems fit.

SEC. 3. It shall authorize all expenditures of the moneys of this Association.

SEC. 4. It shall audit the accounts of the Treasurer of this Association at least every three months and oftener if it deems necessary.

SEC. 5. It shall make an annual report to the Association.

SEC. 6. It shall have the power to suspend or remove the Manager or any captain when it shall deem it to the best interests of the Association.

SEC. 7. In case of any suspension or removal, the Board shall designate a person to assume the duties of such position until the vacancy shall be permanently filled.

ARTICLE VIII

The duties of the Treasurer of this Association shall be:

- (a) To care for all the moneys of the Association;
- (b) To make a report of the finances of the Association at the order of and to the Board of Athletic Control and to the Association.

ARTICLE IX

There shall be an annual election of this Association the first Saturday after mid-year examination week.

ARTICLE X

SECTION 1. This Constitution may be amended at any regular election of this Association by a two-thirds vote of those voting on the amendments, provided the amendment be published in the "Minnesota Daily" at least one week prior to the election.

SEC. 2. All questions of parliamentary procedure not provided for by this Constitution shall be referred to "Roberts' Rules of Order."

ARTICLE XI

This Constitution shall be in force and effect from and after the date of its adoption.

BY-LAWS

ARTICLE I.—MEETINGS

SECTION 1. The Board of Control shall meet on the first and third Wednesdays of each month of the college year.

SEC. 2. Special meetings of the Board may be called by the President, Secretary, or any three members of the Board.

ARTICLE II.—COMMITTEES

SECTION 1. The Board shall appoint a Ticket Committee to consist of three of its members. The Ticket Committee shall have entire control, subject to the Board of Athletic Control's approval,

of all tickets issued to any game, contest or entertainment given or participated in by any department of this Association.

SEC. 2. The Board shall appoint an Auditing Committee, to consist of three of its members. The Auditing Committee shall audit the reports of the Manager of this Association, and report their approval or disapproval of the same to the Board. It shall also, every three months, audit the accounts of the Treasurer of this Association and report the same to the Board.

SEC. 3. The Board shall, from time to time, appoint such committees for the transaction of its business as it may to it seem best and proper.

ARTICLE III.—CONTRACTS, AGREEMENTS AND SCHEDULES OF GAMES

The Board shall authorize and approve all contracts and agreements on behalf of this Association, and shall sanction and approve all arrangements for games and contests of the teams of this Association.

ARTICLE IV.—MANAGERS

SECTION 1. The Manager of this Association shall not incur any expense or enter into any contract, agreement or undertaking on behalf of this Association, unless expressly authorized by the Board so to do.

SEC. 2. The Manager of this Association shall from time to time submit such written report of its departments to the Board of Athletic Control as it may desire.

SEC. 3. The Manager shall report in person to the Board of Control at the meeting of the Board held on the first Monday of each month, and at such other times as the Board may desire.

SEC. 4. The Manager shall, upon the receipt of any money, as soon as practicable, deposit the same with the Treasurer, taking his receipt therefor, and report in writing to the Board of Athletic Control at their next regular meeting the amount of money deposited and the date.

SEC. 5. The Manager shall submit to the Board of Athletic Control for approval all contemplated schedules and arrangements of games or contests between the teams of this Association and any other team or teams.

SEC. 6. The Manager of this Association shall at the close of the season submit to the Board a written report of all moneys received or disbursed by it together with all vouchers and receipts held by it for moneys expended.

SEC. 7. The Manager shall at the close of the season deposit all papers in his possession relating to his department with the Secretary of this Association.

ARTICLE V.—FUNDS

SECTION 1. The receipts of this Association shall be deposited with the Treasurer of the Association.

SEC. 2. The Board shall authorize the expenditure of all moneys of this Association.

SEC. 3. Money shall be drawn from the Treasury by a warrant signed by the President and Secretary of this Association, and then only for an amount previously authorized by the Board of Control.

SEC. 4. The receipts of this Association shall be credited by the Treasurer to the departments of the Association from which they are derived.

FOOTBALL "M's"—8 INCHES HIGH, 12 INCHES BROAD

A football "M" shall be granted to each eligible man representing the University of Minnesota who shall participate with credit in two conference football games.

Each man earning a football "M" on a conference championship team shall be granted a gold football.

Each man earning a football "M" the second or third time shall be granted a white sweater.

BASEBALL "M's"—7-INCH BLOCK

A baseball "M" shall be granted to each eligible man representing the University of Minnesota who shall participate with credit in at least fifty per cent of the total number of innings of conference games, or to each eligible man who shall pitch or catch at least twenty-five per cent of the total number of innings of conference games.

BASKETBALL "M's"—7-INCH BLOCK

A basketball "M" shall be granted to each eligible man representing the University of Minnesota who shall participate with credit in at least three full halves of conference basketball games.

TRACK "M's"—7-INCH BLOCK

A track "M" shall be granted to each eligible man representing the University of Minnesota who shall win at least five points

in the same conference dual meet; or who shall win a point in an open conference meet; or who shall be a member of a relay team winning a first or a second in open collegiate relay games.

A track "M" shall be granted to each eligible man representing the University of Minnesota who shall finish not lower than tenth in the annual conference cross-country run, and to all members of the team if it wins.

GYMNASIUM "M's"—5-INCH BLOCK

A gymnasium "M" shall be granted to each eligible man representing the University of Minnesota who shall win one first or one second in the annual conference gymnastic meet, when at least five schools compete, or one first, one second, or one third, when at least ten schools compete. A gymnasium "M" shall be granted to each eligible man representing the University of Minnesota who shall make an average in the annual conference gymnastic meet of at least 85 per cent. in three events, 80 in four events, or 75 in five events.

A gymnasium "M" shall be granted to each eligible man representing the University of Minnesota who shall win a first in the wrestling contests held at the annual conference gymnastic meet.

A gymnasium "M" shall be granted to each eligible man representing the University of Minnesota who shall win one first or one second in the annual conference swimming meet.

TENNIS "M's"—5-INCH BLOCK

A tennis "M" shall be granted to all eligible men representing the University of Minnesota who shall win a first or a second place in the Western Intercollegiate Tennis Tournament.

Each man earning a football "M" for the first time, or a basketball, baseball, or track "M" for the second time, shall be granted a maroon and gold blanket, provided that no man may receive more than one blanket throughout his college course.

Any man who shall earn an "M" shall thereafter be admitted to all athletic contests held at the University of Minnesota free of charge.

An eligible man is one who is qualified to compete in conference athletic games under the conference rules of eligibility.

CONSTITUTION OF THE WOMEN'S SELF-GOVERNMENT ASSOCIATION OF THE UNIVERSITY OF MINNESOTA

ARTICLE I.—NAME

The name of this organization shall be "The Women's Self-Government Association of the University of Minnesota."

ARTICLE II.—PURPOSE

The purpose of this organization shall be:

- a. To create a sense of unity and fellowship among the women.
- b. To promote and to maintain the highest standards of university life.
- c. To regulate all matters of student conduct not falling under the jurisdiction of the faculty, together with those which may be referred to it by the faculty.

ARTICLE III.—MEMBERSHIP

All women students, upon registration, shall be eligible to membership in this Association.

ARTICLE IV.—MANAGEMENT

SECTION 1. *Officers.*—The officers of this organization shall be: A President; a Vice President; a Secretary; and a Treasurer.

SEC. 2. *Executive Board.*—The Executive Board shall consist of the following members. The Dean of Women, ex-officio; the four officers; one representative from each class; one representative from the All-University Council; one representative from the Women's Athletic Association; the President of the Women's Academic Council; President of Pan Hellenic Council; the President of the House Council; the Chairman of the committee for the care of Shevlin Hall; the Chairman of the committee for the care of other buildings; the Chairman of the committee of social affairs; the Social Hour Chairman; and the Chairman of Junior Advisers.

ARTICLE V.—ELECTION

SECTION 1. Officers and members of the Executive Board shall be elected to serve for one year.

SEC. 2. The President shall be elected from the Junior class, the Vice President from the Sophomore class, the Secretary from the Freshman class, and the Treasurer from the Sophomore class.

SEC. 3. Nominations for these offices shall be made by a nominating committee of five members, two of whom shall be members of the Executive Board. These nominations shall be presented at a regular meeting of the Association called for that purpose in April. Additional nominations may be made upon petition of twenty-five members and presented to the nominating committee not later than three days after the nominations are posted. These nominations shall be reduced to two by ballot. The four officers for the ensuing year shall be elected by ballot the third week in April.

SEC. 4. The class representatives for the ensuing year with the exception of the Freshman, shall be elected by the women of the respective classes about the time of the spring election of officers. The Freshman representative shall be elected by the women of her own class at the first regular meeting in the fall.

SEC. 5. Vacancies occurring in any office of the Executive Board shall be filled by special election, except in cases where the appointments were made by the Executive Board.

ARTICLE VI.—DUTIES

SECTION 1. Duties of the officers:

a. It shall be the duty of the President to call and preside at all meetings of the Association, to call and preside at all meetings of the Executive Board, and to perform such other duties as generally pertain to the office of President.

b. It shall be the duty of the Vice President to perform the duties of the President in the absence or at the request of the President.

c. It shall be the duty of the Secretary to record the proceedings of all meetings of the Association and of the Executive Board, and to keep a permanent record of the same, and to perform such other duties as generally pertain to the office of Secretary.

d. It shall be the duty of the Treasurer to have charge of all the funds of the Association, to keep a strict and permanent account of all receipts and expenditures, and to perform such other duties as generally pertain to the office of Treasurer.

SEC. 2. The duties of the Executive Board:

a. To interpret and carry out the decisions of the whole Association.

b. To approve all standing committees appointed by the chairman.

ARTICLE VII.—MEETINGS

SECTION 1. At least three regular meetings shall be held during each year; one in October, the other two (preferably) in February and April.

SEC. 2. Regular meetings other than these three may be held at the discretion of the Executive Board, or shall be called at the request of twenty-five members of the Association.

SEC. 3. Regular meetings of the Executive Board shall be held at least every two weeks.

SEC. 4. A regular meeting of the Association shall be considered properly advertised when notices have appeared in the *Minnesota Daily* and on the bulletin boards at least five days before the time set for the meeting.

SEC. 5. One-tenth of the membership shall constitute a quorum at a regular meeting of the Association.

ARTICLE VIII.—FINANCE

SECTION 1. Annual membership dues shall be fifty cents (\$0.50). This amount shall be deducted from the annual deposit fee of every woman student who joins the Association. Graduate students and members of the College of Agriculture shall be exempt from these dues.

SEC. 2. The disbursements of all funds shall be under the control of the Executive Board.

SEC. 3. A sum of not to exceed one hundred dollars (\$100.00) shall be reserved each year from the annual dues as an emergency fund to be used to assist women students.

SEC. 4. A committee of three (3) shall be appointed yearly by the Executive Board to audit the accounts and to publish a financial statement of the Association.

ARTICLE IX.—AMENDMENTS

The constitution may be amended by a vote of two-thirds of the members present at any meeting held for that purpose, but the amendment must be proposed at least one week before any action is taken upon it.

BY-LAWS

1. Emma Longan's *Rules of Order* shall be the standard for parliamentary usage in all meetings of the Women's Self-Government Association and of the Executive Board.

2. Every nominee for the position of officer or member of the Executive Board of this Association must have a clear scholastic record for at least the preceding semester.

3. The dues, other than the reserve fund formerly mentioned, shall be expended in payment of all debts incurred by the Association and for the entertainment and support of delegates at the annual convention.

STANDING RULES FOR SHEVLIN HALL

1. Those using the building shall endeavor to keep it neat and orderly.

2. No papers, books, boxes, nor scraps shall be left in any place not provided for them.

3. Furniture and ornaments shall be left in place. Girls may, however, be allowed to move out Shevlin furniture for dances, but must pay the maids one dollar each to move it back in place again.

4. The building shall be open to social functions (i. e., those which last after 8:30), only on Friday and Saturday nights and nights preceding University holidays, and upon these nights the building shall be open until 11:45, and upon other nights until 8:30.

5. In case of the cancellation of a party date, one-half the fee shall be forfeited unless due notice shall be given beforehand. Such notice shall be, in the case of a Friday or Saturday date, one week; in case of any other night, four days.

6. Any group of twenty girls shall be allowed to entertain men in the building three times a year, but not more. There is no restriction upon the number of times the building may be granted to girls for their own entertainment.

7. Cards for reserving Shevlin can be obtained from the matron.

8. No informal affairs, including both men and women, to which more than four hundred invitations are issued, can be held in Shevlin Hall.

* SPECIAL PRIVILEGES

1. Any man having made an appointment with any recognized girls' organization in his official capacity may enter the building at the prescribed time.

2. Men who are are not University students may be conducted through the building, if accompanied by a college woman, between

5 and 6 o'clock with the permission of the head of the house, Mrs. Ladd, or the Dean of Women.

3. Men who are members of the cast of a play to be given in Shevlin and desire to come for practice, may do so after 5 o'clock if permission is secured from Mrs. Ladd.

GROUND FLOOR

Lunch Room

1. Faculty women only shall take precedence in the line.
2. Chairs shall not be left turned back or reserved at all.
3. Wraps shall not be placed on the tables.
4. The girls shall leave the lunch room as quickly as possible if others are waiting their turn.
5. Nothing whatsoever in the way of dishes, boxes, paper, parts of lunches, or crumbs shall be left on the tables.
6. The use of the private dining rooms may be obtained by application to the matron.

Locker Room

1. No wraps shall be left hanging on the doors of the lockers, and the doors shall be left closed.
2. Lockers shall not be opened for anyone other than the owner or owners.

Wash Rooms

1. Soap shall be replaced in the soap dish.
2. The bowls shall be left clean after each using.
3. Bath tub can be used at any time. Towels may be had from the janitress.

Bulletins

1. Notices shall be posted on bulletins only.

FIRST FLOOR

Living Room

1. The large and small tables, the large davenports, and the smaller seats shall not be moved about unless under exceptional circumstances.
2. Wraps, books, etc., shall not be allowed in the living room unless worn or carried. The room is primarily for visiting, although studying is permitted.

Parlors

1. The same rules as above shall apply in general to the parlors. No studying shall be allowed in the Jean Martin Brown room, which shall be reserved for the use of callers.

Assembly Room

1. This room shall be used for all mass meetings, Y. W. C. A. meetings, dancing parties, fairs, bazaars, or entertainments of any kind given by the girls, unless by special dispensation of the executive committee.

2. The piano shall not be used from 9 to 12 o'clock a. m., nor from 2 to 3 o'clock p. m.

3. Nothing whatsoever shall be rested or placed upon the piano.

Y. W. C. A. Office

1. This room shall be for the private use of the secretary.

*SECOND FLOOR**Council Room*

1. This room is for the use of the governing boards of the various organizations. There shall be no studying in this room.

Study Room

1. There shall be absolute quiet in the study room.

2. The reference books shall not be mutilated or defaced, and shall not be taken from the room.

Rest Room

1. There shall be absolute quiet in the rest room.

2. The rest room shall not be open to visitors.

3. Individual pillowslips are provided and shall be put in the proper receptacles after being used.

4. Blankets shall be left folded.

Literary Society Room

1. This room shall be used for all meetings of literary societies and for Bible and mission study classes.

Hall

1. There shall be no loud talking or running in the hall.

Matron's Rooms

1. These apartments shall be for the matron's private use.
2. Sewing materials may be found in the sewing room next to the matron's office.

Penalties

If a law be broken by any girl, she shall be spoken to by a member of the house committee. If the misdemeanor is serious, or is repeated, the offender shall be reported to the chairman of the house committee.

If the offense is sufficiently great the girl shall be notified by the chairman of the house committee.

In case of repeated offenses and the consequent necessity of a second notification in one department by the chairman of the house committee, the girl shall lose the privilege of the department in which she has offended.

The loss of privilege shall be for a period varying from two to four weeks.

If a girl refuses to comply with the penalty, proper measures shall be taken by the executive committee.

CONSTITUTION OF THE WOMEN'S HOUSE COUNCIL

The *name* of this organization shall be the Women's House Council of the University of Minnesota.

The *purpose* shall be:

1. To consider means for standardizing and improving living conditions for the women of the University.
2. To regulate matters of conduct in connection with the houses in which University women live.

MEMBERSHIP

The membership shall consist of the President and two representatives from each Sanford Hall Self-Government Association, and the House President of each sorority house, co-operative house, and women's rooming house having three or more University women as roomers.

OFFICERS—ELECTION

President.—The President shall be elected by the Executive Board of the Women's Self-Government Association.

Secretary.—The Secretary shall be elected by the Council.

Small House Council.—The Small House Council shall be elected by the Council, as follows: two representatives from rooming houses, two representatives from sorority houses, one representative from East and from West Sanford, and the President and Secretary of the Council, ex-officio.

DUTIES

President.—It shall be the duty of the President to call and preside at all meetings of the House Council, to call and preside at all meetings of the Small House Council, and to perform such other duties as generally pertain to the office of President.

Secretary.—It shall be the duty of the Secretary to record the proceedings of all meetings of the House Council and to keep a permanent record of the same, to perform the duties of the President in the absence of the President, and to perform such other duties as generally pertain to the office of Secretary.

Small House Council.—It shall be the duty of the Small House Council:

1. To interpret and carry out decisions of the Council as a whole.
2. To take action upon cases of persistent violation of the House Council rules.
3. To attend to any special business of the Council.

Members.—It shall be the duty of each member of the Council:

1. To attend the meetings of the Council, or, if she is unable to be present, to send a substitute.
2. To present to the Council a report of conditions in the house which she represents.
3. To be responsible for the observance of the House Council rules in her house.
4. To report to the Small House Council any persistent violation of the House Council rules in her house.

MEETINGS

At least six regular meetings shall be held during the school year, the first meeting being not later than two weeks after the opening of the school year.

RULES

1. Quiet for study shall be observed from 8:00 p.m. throughout the entire evening, with the exception of Saturday evening.

2. Social engagements, lasting later than 8:30 o'clock, including entertainment of callers, shall be limited to three evenings a week for all students except seniors. Permission may be obtained from the House Chaperone for two additional evenings a month. Seniors shall be allowed more than three evenings a week, provided they obtain permission from the House Chaperone.

3. Girls leaving houses to be gone during any part of the evening shall sign up, stating the address at which they can be reached and the time they expect to return.

4. No student shall entertain callers after 10:30 p.m. After that hour students shall dismiss their escorts promptly on returning from social engagements.

WOMEN'S SELF-GOVERNMENT ORGANIZATIONS

The *Shevlin Hall Committee* is appointed by its chairman, who is elected by the W. S. G. A. Board. This committee governs Shevlin in all matters of policy which affect the girls.

The *Committee for Other Buildings* is appointed by its chairman, who is elected by the W. S. G. A. Board. The duty of this committee is to superintend the care of women's lavatories and study rooms in buildings other than Shevlin, to make regulations concerning these rooms, and to work out plans for betterment.

The *Women's Council* consists of the women members of the Academic Student Council. The Women's Council acts with the Men's Council as the student governing body of the Academic College, deals with infringements of the Honor System in the Academic College, and takes the initiative in movements concerning the welfare of the students.

The *Women's House Council* is made up of representatives from every women's boarding house, sorority house and dormitory. This council draws up the rules to be followed in such houses, and considers means for standardizing and improving living conditions for the women of Minnesota.

THE POINT SYSTEM

By restricting the number of college activities in which one person may take part, the Point System aims at three things: First, to spread among the many students, those privileges, pleasures, and honors which have previously been monopolized by a few. Second, to benefit the organizations or activities by assuring each

position or office an officer whose interests are concentrated rather than so scattered that his efforts become inefficient. Third, to protect prominent individuals from being burdened with more outside work than is safe for either their studies or their health.

A schedule of the total number of points which may be held can be obtained from the Dean of Women.

THE HONOR SYSTEM

I. DEFINITION

The honor system requires that no student in the College of Science, Literature, and the Arts shall endeavor to secure credit for any work not his own.

II. TRIAL BODIES

(1) Cases of violation or suspected violation of the requirements of the system shall be investigated and tried.

(a) In the case of men, by the Men's Academic Student Council, and

(b) In the case of women by the Women's Academic Student Council.

(2) Decisions of these councils shall be in the nature of recommendations to the Academic Faculty of penalties to be imposed. The decisions shall not be delivered to the Faculty until two days after the conclusion of the trial, during which period the convicted parties may appeal to the All-University Student Council which shall review the investigation and trial by the Academic Council, and uphold, reverse or amend the decision of that body. In case of reversal or amendment, both recommendations shall be laid before the Academic Faculty which shall be the final body of appeal.

III. DETECTION AND PROCEDURE

Every student shall place on all examination papers the statement, "I have neither given nor received help in this work."

(1) Whenever any student or instructor has reasonable cause to believe that a student is not doing work *in or for a class or examination* in a fair and honest manner such student or instructor immediately shall

(a) Write down the facts that give rise to his belief, the name of the student he suspects, the class for or in which the work is done, and the hour, days, room and building in which the class is held; and with his signature, send it to the

Academic Student Council, and mail it through the University postoffice.

(2) The Academic Student Council at the first meeting of the class in or for which the alleged dishonest work was done shall

(a) Make an oral statement, or write upon the blackboard in such class a short but complete statement of the facts giving rise to belief that a student is not doing work in or for a class or name, and

(b) If the suspected student does not within four days after the notice has been given come before the Academic Student Council and offer an explanation

(c) Such Council shall call the student before it and proceed with the case.

(d) In case of final examinations or other cases where a blackboard notice cannot be given, the Council shall call the student directly before it.

(e) The Academic Student Council shall have power to call witnesses and take testimony. The details of the trial procedure shall be prescribed by the Councils in joint session.

IV. SUSPENSION OF THE SYSTEM

In case of general complaint that the Honor System in any class is being habitually violated, the Council shall recommend that the system be withdrawn from operation in said class.

V. RELATION OF INSTRUCTORS TO THE SYSTEM

Members of the faculty shall in so far as possible respect the spirit of the Honor System by relinquishing all classroom police duties. During examinations the instructor may or may not leave the room and if he remains he shall remain only for the purpose of answering questions, making no effort whatever to watch or spy upon the students.

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